MINUTES OF THE REGULAR MEETING OF THE BOARD OF EDUCATION

Pascack Valley Regional High School District

October 22, 2018

Minutes of the Regular Meeting of the Board of Education held on Monday, October 22, 2018 at 8:10 p.m. in the Pascack Hills High School Auditorium.

I. CALL TO ORDER AND ROLL CALL

The meeting was called to order in the Media Center at 7:00 p.m. by Mr. Jeffrey Steinfeld, President.

Present

Mr. Jeffrey Steinfeld, President

Ms. Janet Bissinger, Vice President

Mr. Joseph Blundo Mr. Brian Hallowell Ms. Tammy Molinelli

Mr. Kenneth Ralph Mr. Arnold Scher

Mr. James Stankus Mr. David Steinberg

Also Present: Mr. P. Erik Gundersen, Superintendent

Ms. Pamela Baxley, Business Administrator/Board Secretary

II. FLAG SALUTE AND PLEDGE OF ALLEGIANCE

Mr. Steinfeld led all those present in a salute to the flag.

MOTION TO ENTER INTO EXECUTIVE SESSION

A motion was made by Mr. Hallowell to enter into an executive session at 7:02 p.m. Ms. Bissinger seconded the motion, which was unanimously carried.

The Pascack Valley Regional High School District Board of Education will meet at 7:00 p.m. in the Media Center at Pascack Hills High School, 225 W. Grand Avenue, Montvale, NJ, for the purpose of recessing to a closed Executive Meeting.

WHEREAS, the Pascack Valley Regional High School District Board of Education has been formed pursuant to applicable New Jersey Statutes; and

WHEREAS, the Board is charged with the responsibility of performing all acts and doing all things, consistent with law and the rules of the State Board of Education, necessary for the lawful and proper conduct, equipment and maintenance of the public schools and public school property of the Pascack Valley Regional High School District; and

WHEREAS, Section 7 of the Opening Public Meetings Act (N.J.S.A. 10-4-12) permits the exclusion of the public ("Executive Session") from a meeting of the Board in certain circumstances; and

WHEREAS, the Board has determined that circumstances exist for such an Executive Session; and

WHEREAS, the Board has found the action described below to be necessary and proper;

NOW, THEREFORE, BE IT RESOLVED by the Board on the date indicated above that:

- 1. The public shall be excluded from discussion of and action on the Executive Session herein set forth.
- 2. The subject matter to be discussed is as follows:
 - 1. School security update.
- 3. The Board will return to the Regular Board Meeting at 8:00 p.m.
- 4. Official action may or may not be taken when the Board reconvenes to Public Session.

A motion was made by Ms. Bissinger to return into the public meeting at 7:59 p.m. Mr. Hallowell seconded the motion, which was unanimously carried.

At this time the meeting resumed in the auditorium.

Also present at that time were:

Ms. Claudia Gibbs, Administrative Assistant to Superintendent Matthew Friedman – Pascack Hills High School Representative Olivia Jones – Pascack Valley High School Representative

III. PUBLIC ANNOUNCEMENT BY PRESIDING OFFICER

Adequate notice of this meeting has been provided by mailing copies of said notice to The Record, filing copies of said notice with the municipal clerks of Hillsdale, Montvale, River Vale, and Woodcliff Lake, and publishing said notice in The Record on June 12, 2018 and October 19, 2018.

IV. ROUTINE MATTERS

Monthly Reports

Superintendent's Report:

Mr. P. Erik Gundersen

Earlier this month, Mr. Zeller and I attended the Digital Promise, League of Innovative Schools Fall Summit. The focus of our work centered around our participation in a challenge collaborative that is striving to create solutions that will allow teachers to connect their units of study to careers and real-world experiences. This work, called the Real World Learning

Challenge Collaborative, includes a variety of school districts around the country. The work is being financially supported by a grant from the Chan/Zuckerberg Foundation.

During the Fall Summit, our district submitted a short video that highlighted our district's vision – as seen through the eyes of two students. The video was recognized and screened at the summit and will be shared with our educational community this week, via our "News Brief from the Superintendent."

This week is the New Jersey School Boards Workshop. Dr. Bachenheimer and I will be presenting tomorrow on our district evolving concept of a virtual day. We will discuss how districts can take advantage of their technology to promote learning, despite the antiquated restrictions of NJ State Statutes. Specifically, we will discuss how we utilized virtual days during spring break last year to make up for a snow day.

Thus concludes the Superintendent's Report for October 22, 2018.

Student Reports:

Matthew Freidman – Pascack Hills High School

October has been a particularly successful and accomplished month for student groups and athletics.

On October 4th, members of the Gay Straight Alliance (GSA) attended the first ever GSA summit at Bergen Community College. Accompanied by advisor Ms. Marootian and wellness counselor Ms. Franceski, the 10 students joined high schools from our local area to empower LGBTQ voices and promote equality within the community.

On October 17th, our STEM Team rose to the challenge of building a spirometer and measuring airflow with an Arduino, coming in 2nd place at the league competition at Northern Valley Old Tappan. Congrats to our STEM team!

Pascack Hills seniors have also had noteworthy success on their AP exams. This year, we have 31 AP scholars, meaning that 31 Pascack Hills students have received a score of 3 or higher on 3 or more exam. Congratulations to our seniors who received this accolade, we look forward to seeing what the future holds!

Last week, the Pascack Hills library celebrated Teen Read Week by promoting the love of books that is so important to the Hills community. Students across all grades had the opportunity to stop by and share their favorite books, discover new novels, and learn about their "reading personality", all the while enjoying some delicious snacks and iced tea. A good time was had by all as the community came together over a passion for learning.

The PH Cares Club participated in the "Out of the Darkness" walk yesterday morning, raising almost \$1500 for the American Foundation for Suicide Prevention. We are so proud of our students for supporting such an important cause.

Today starts the first day of Penny Wars, a week-long grade-based competition run by the SGA which aims to raise money for the Grace Mission Charity Home in Haiti. The Pascack Hills community is already supporting the education of three children at the home, and hopes to expand and support as many kids as possible.

Meanwhile, in sports, the XC program has continued to have an extremely successful season. This past Saturday at the XC Group Championships, the varsity girls came in 1st and the boys came in 2nd for the Group C race. Sophomore Sylvie Najarian and senior Dillon Jensen each came in first place in their respective races.

Our girl's tennis team has also had an exciting month, in NJ state tournament action on October 9th, the girls avenged two regular season losses and beat Ramsey 3-2. Additionally, our gymnastics team took home the title of County Champs on October 19th. Lastly, today marks the annual Dig Pink Volleyball tournament vs Pascack Valley in support of the Side Out Foundation for Breast Cancer Awareness. We are all so excited to see what our athletes have in store as the fall season comes to a close next month.

This officially concludes my October report.

Olivia Jones - Pascack Valley High School

The Environmental Club had its annual Halloween costume drive at Meadowbrook's Harvest Festival on 10/12 and donated over 60 gently used costumes to be reused.

The Environmental Club received a grant for \$950 from the Bergen County Utilities Authority on October 12 to be used in funding the Pascack Valley edible garden project. There to receive the award were advisors Kristen Lindstrom & Michela Piccoline, and students Cassidy Smith, Naria Zuluaga, Julianna Xhaferi, Nicole Ingannamorte, and Shaina Julis.

On October 17, The STEM League team competed against 18 schools at Northern Valley Old Tappan High School. The team is comprised of Eric Dougherty, Ryan McBride, Skylar Murphy, John Patalano and Nico Prospero. This was an all-day event where students solved a problem, designed prototypes, tested their devices, analyzed data, made mathematical computations, and finally chose one of the prototypes for their final design challenge. Students interviewed with current and retired engineers who acted as judges. The STEM League started three years ago with a goal of raising awareness for the application of Science, Technology, Engineering, and Mathematics.

The PV World Cultures Club has been celebrating Hispanic Heritage Month through a variety of activities: 1) Salsa & Bachata lesson 2) Movie Night "Coco" & empanadas 3) A Taco Sale coming up... After we close this theme, we will start celebrating Italian Heritage Month, so stay tuned!

Pascack Valley High School Choir is hosting its annual Halloween Talent Night on Wednesday, October 24 at 7pm in the school's Auditorium. The program features exciting acts by PV's most talented students, as well as some guest students from Pascack Hills! Several PV faculty members will perform as well. Join us for a spooky night of fun including a costume contest, 50/50 raffle, and bake sale, and support our student talent. Tickets are \$5 in advance, but senior citizens and Board members are invited for free. We hope to see many of you on October 24th!

One Spirit has donated money to a family of a young girl and boy on a reservation in South Dakota in order to pay for their school supplies. The club has hosted two movie nights in the Lecture Hall. Currently, the club is planning on selling bracelets for \$10 for a Lakota artist on the Cheyenne River Sioux Reservation. Proceeds will go towards shipping items to the reservation, the artist, and a Christmas drive for Lakota children. On October 23, the club will be holding a bake sale at PV and a Chipotle Fundraiser from 5 to 9 p.m. in Montvale.

The Pascack Animal Welfare club had a bake sale to raise money for the animals affected in Hurricane Florence. We will also have an "adopt a duck," which is another bake sale where we sell rubber ducks around Halloween and all proceeds will be given to Tevaland.

One Agenda Item

1. Minutes

RESOLVED that the Pascack Valley Regional High School District Board of Education, at the recommendation of the superintendent, approve the following Pascack Valley Regional High School District Board of Education minutes:

October 8, 2018	Regular Meeting	8:00 p.m.
October 8, 2018	Executive Meeting	8:18 p.m.

Moved by:	Bissinger			Seconded by:	Hallo	well			
Bd. Mbr.	Aye	Nay	Abs.	N/P	Bd. Mbr.	Aye	Nay	Abs.	N/P
Bissinger	\square				Scher	\square			
Blundo	\checkmark				Stankus	\square			
Hallowell	\square				Steinberg	\square			
Molinelli	\square				Steinfeld	\square			
Ralph	$\overline{\checkmark}$,				

V. COMMENTS FROM THE PUBLIC

Citizens are invited to make comments regarding agenda items and are limited to five minutes, according to the Pascack Valley Regional High School District Board of Education policy number 0167. Persons wishing to speak must, upon being recognized, rise and state their name and address.

VI. POLICY

Consent Agenda for Items 1 - 3

1. Travel Pre-Authorization

RESOLVED that the Pascack Valley Regional High School District Board of Education, at the recommendation of the superintendent, approve travel expense preauthorizations for the following:

Enrico Attanasio	Margarita Elkin	
Eva Merk	Mark Russo	

2. Harassment, Intimidation, and Bullying Executive Report

RESOLVED that the Pascack Valley Regional High School District Board of Education, at the recommendation of the superintendent, affirm the findings of the following harassment, intimidation and bullying incident: 163510_PHH_10012018.

3. School Self-assessment Reports under the Anti-bullying Act

RESOLVED that the Pascack Valley Regional High School District Board of Education, at the recommendation of the superintendent, approve the 2017-2018 School Self-assessment for Determining Grades under the Anti-bullying Bill of Rights Act for the Pascack Hills High School, Pascack Valley High School, and the Park Academy.

Moved by:	Bissinger				Seconded by:	Hallo	well_		
				VC	TE				
Bd. Mbr.	Aye	Nay	Abs.	N/P	Bd. Mbr.	Aye	Nay	Abs.	N/P
Bissinger	\square				Scher				
Blundo					Stankus				
Hallowell	$\overline{\mathbf{A}}$				Steinberg	\square			
Molinelli					Steinfeld				
Ralph	<u> </u>								

VII. EDUCATION

Consent Agenda for Items 1-3

1. Overnight Trip

RESOLVED that the Pascack Valley Regional High School District Board of Education, at the recommendation of the superintendent, approve Pascack Hills High School student Peer Leaders, advisors, and if necessary chaperones, for an overnight trip to YMCA Camp Ralph Mason, Hardwick, NJ for Peer Leadership training, from November 17-18, 2018.

2. Bedside/Home Instruction

- a. RESOLVED that the Pascack Valley Regional High School District Board of Education, at the recommendation of the superintendent, approve bedside tutoring for student ID #810746 who was placed at NY Presbyterian Hospital on October 10, 2018. Services will be provided by LearnWell Plymouth, MA billed at \$47 per hour for 10 hours per week with a preparation fee of 33%, for an estimated weekly cost of \$780.20 per week, through a date to be determined.
- b. RESOLVED that the Pascack Valley Regional High School District Board of Education, at the recommendation of the superintendent, approve bedside tutoring for student ID #807697 who was placed at NY Presbyterian Hospital on October 3, 2018. Services will be provided by LearnWell Plymouth, MA billed at \$47 per hour for 10 hours per week for six weeks and a preparation fee of 33%, for an estimated total cost of \$3,760.
- c. RESOLVED that the Pascack Valley Regional High School District Board of Education, at the recommendation of the superintendent, approve bedside tutoring for student ID #808648 who was placed at Children's Specialized Hospital starting October 15, 2018. Services will be provided by Educational Services Commission of New Jersey billed at \$69 per hour for 10 hours per week for eight weeks for an estimated total cost of \$5,520.

3. Supplemental Instruction

RESOLVED that the Pascack Valley Regional High School District Board of Education, at the recommendation of the superintendent, approve Heather O'Campo, home instructor, to provide supplemental instruction for student ID #809503 for 1.5 hours per week starting October 10, 2018 through June 16, 2019 as per the student's IEP.

Moved by:	Bissir	nger			Seconded by:	Hallo	well		
	-			VC	OTE				
Bd. Mbr.	Aye	Nay	Abs.	N/P	Bd. Mbr.	Aye	Nay	Abs.	N/P
Bissinger	\square				Scher				
Blundo					Stankus	\square			
Hallowell	\square				Steinberg				
Molinelli					Steinfeld				
Ralph	\square								

VIII. HUMAN RESOURCES - NON-CERTIFICATED

Consent Agenda for Items 1 – 4

1. Leave of Absence

RESOLVED that the Pascack Valley Regional High School District Board of Education, at the recommendation of the superintendent, approve the following revised Federal/NJ family leave request:

Name	Position	Requests:
Tina Romanger	Custodian	Total Leave Period:
		October 29, 2018 – February 7, 2019
		Paid using 36 sick days
		FMLA/NJFLA
		December 24 – February 7, 2019
		Leave of Absence
		None

2. Substitute Custodian

RESOLVED that the Pascack Valley Regional High School District Board of Education, at the recommendation of the superintendent, approve Alexander Amar as a substitute custodian for the district for the 2018-2019 school year.

3. Athletic Appointments

- **a. RESOLVED** that the Pascack Valley Regional High School District Board of Education, at the recommendation of the superintendent, approve the listing of athletics appointments for <u>Pascack Hills</u> and <u>Pascack Valley</u> High Schools, attached for board review, for the spring season of the 2018-2019 school year.
- b. RESOLVED that the Pascack Valley Regional High School District Board of Education, at the recommendation of the superintendent, approve Brianna Musco as assistant coach for the Pascack Hills High School girls basketball team for a stipend of \$3,225, ½ of step 1, for the 2018-2019 winter season. Ms. Musco will replace Mr. Marini who was previously approved as assistant coach for the boys basketball team.

4. Volunteer

RESOLVED that the Pascack Valley Regional High School District Board of Education, at the recommendation of the superintendent, approve <u>Eric Meisner</u> as a volunteer for the Pascack Hills High School boys lacrosse team for the 2018-2019 spring season.

Moved by:	Blundo			Seconded by:	Bissi	nger			
				VC	OTE				
Bd. Mbr.	Aye	Nay	Abs.	N/P	Bd. Mbr.	Aye	Nay	Abs.	N/P
Bissinger	\square				Scher	\square			
Blundo	$\overline{\mathbf{V}}$				Stankus	\square			
Hallowell					Steinberg	$\overline{\mathbf{A}}$			
Molinelli	\square				Steinfeld				
Ralph									

IX. FINANCE

Consent Agenda for Items 1 - 10

1. Approval of Bills

RESOLVED that the Pascack Valley Regional High School District Board of Education, at the recommendation of the superintendent, approve bills as follows:

Budget Expenditures as of October 22, 2018	\$1,938,489.50
Payroll as of October 15, 2018	\$1,451,998.34
Total	\$3,390,487.84

2. Secretary's and Treasurer's Financial Reports

RESOLVED that the Pascack Valley Regional High School District Board of Education, at the recommendation of the superintendent, accept the Secretary's and Treasurer's unaudited 2018/19 financial reports, which are in agreement reflecting the district's financial activities for the period September 2018.

3. Ratification of Board Secretary's Monthly Certification – Budgetary Line Item Status

RESOLVED pursuant to N.J.A.C.6A:23-2.11(c)3, the Board Secretary certifies that as of September 2018 no line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of N.J.A.C. 6A:23-2.11(a).

BE IT RESOLVED pursuant to N.J.A.C.6A:23-2-11(c)4 that the Pascack Valley Regional High School District Board of Education certifies that as of September 2018 after review of the Board Secretary's and Treasurer's monthly financial report, in the minutes of the Board each month that no major account or fund has been overexpended in violation of N.J.A.C.6A:23-2.11(b).4.

4. Approval of the Following Reports

RESOLVED that the Pascack Valley Regional High School District Board of Education, at the recommendation of the superintendent, approve the following reports:

a. Cafeteria Account	September 2018
b. e-Learning Account	September 2018
c. Capital Project Account	September 2018
d. Student Government Account - PH	September 2018
e. Student Government Account - PV	September 2018
f. Athletic Account - PH	September 2018
g. Athletic Account - PV	September 2018
h. Compensating Balance	September 2018

5. Transfers

RESOLVED that the Pascack Valley Regional High School District Board of Education, at the recommendation of the superintendent, approve transfers for the month of September.

6. Shared Services Agreement - SLEO IIIs

RESOLVED that the Pascack Valley Regional High School District Board of Education, at the recommendation of the superintendent, approve the Shared Services Agreement between the Borough of Montvale and Pascack Valley Regional High School District concerning the hiring and placement of special police officer SLEO IIIs at Pascack Hills High School for the 2018-2019 school year.

7. E-Rate Elite Services, Inc. - Funding Year 2019

RESOLVED that the Pascack Valley Regional High School District Board of Education, at the recommendation of the Superintendent, accept the agreement between E-Rate Elite Services, Inc. and Pascack Valley Regional High School District Board of Education for the Funding Year 2019.

8. Amended Agreement Interstate Waste Services

RESOLVED that the Pascack Valley Regional High School District Board of Education, at the recommendation of the superintendent, approve the amended agreement with Interstate Waste Services for trash removal and recycling services for July1, 2018 – December 31, 2018.

9. Pascack Valley High School – 1^{st} Annual School Bus Emergency Evacuation Drill

Report for the 2018-2019 School Year

RESOLVED that the Pascack Valley Regional Board of Education, pursuant to the Administrative Code (NJAC 6A:27-11.2), and at the recommendation of the

Superintendent, approve the following completed school bus emergency evacuation drill for the Pascack Valley High School, 200 Piermont Avenue, Hillsdale, NJ.

The first of two annual drills for the 2018-2019 school year was conducted on Thursday, September 27, 2018 at 7:15 a.m. -7:30 a.m. in the front of the school building.

WHEREAS, the Scholastic Bus Company's staff of school bus drivers for bus routes #9, 10, 11, & 12 participated in the school bus emergency evacuation drill; and which included the supervision of Ms. Debbie Squiccimarri and Mr. John Puccio, Assistant Principals of Pascack Valley High School.

10. Pascack Hills High School – 1st Annual School Bus Emergency Evacuation Drill Report 2018-2019 School Year

RESOLVED that the Pascack Valley Regional Board of Education, pursuant to the Administrative Code (NJAC 6A:27-11.2), and at the recommendation of the Superintendent, approve the following completed school bus emergency evacuation drill for the Pascack Hills High School, 225 West Grand Avenue, Montvale, NJ.

The first of two annual drills for the 2018-2019 school year was conducted on Thursday, October 4, 2018 at 7:00 a.m. – 8:00 a.m. in the front drive and main entrance of the school building.

WHEREAS, the Scholastic Bus Company's staff of school bus drivers for bus routes #1, 1A, 2, 3, & 4, participated in the school bus emergency evacuation drill; and which included the supervision of Tim Wieland, Assistant Principal of Pascack Hills High School.

Moved by:	Molir	nelli			Seconded by:	Bissi	nger		
				VC	TE				
Bd. Mbr.	Aye	Nay	Abs.	N/P	Bd. Mbr.	Aye	Nay	Abs.	N/P
Bissinger	$\overline{\square}$				Scher	\Box			
Blundo					Stankus	abla			
Hallowell					Steinberg	abla			
Molinelli	\square				Steinfeld	abla			
Ralph									

Mr. Steinberg asked about item 8, the recycling contract. Ms. Baxley responded.

X. OLD BUSINESS

XI. NEW BUSINESS

The Policy Committee met and six different policy changes were discussed. A state mandate on employee background checks referred to as "pass the trash", IIIB cases that occur on school busses which require investigation where it was determined that the sending district is responsible, modifications to the student restraint policy, the USDA nutrition policies which were not adopted as Pascack Valley Regional High School District does not participate, petty cash and "under the influence" policies were all reviewed.

Ms. Bissinger reported that the Curriculum Committee met last Tuesday. The science curriculum is in an evaluation year. Revision to the technology curriculum is underway to add more diversity to the tech classes. Additions may include robotics and game design, architectural design, broadcast and production advanced classes and a possible Capstone Class for eleventh and twelfth grade. Special education is in an evaluation year to ensure that they are in alignment with the NJ Learning Standards.

The district closed the Genesis grade book as a pilot and it didn't upset the students.

Mr. Scher commented that both Pascack Valley and Pascack Hills have a news program on YouTube that comes out of a video class. The links to those news feeds will be sent in the next news brief.

XII. COMMENTS FROM THE PUBLIC

Citizens are invited to make comments and are limited to five minutes, according to the Pascack Valley Regional High School District Board of Education policy number 0167. Persons wishing to speak must, upon being recognized, rise and state their name and address.

XIII. ADJOURNMENT

A motion was made by Ms. Bissinger to adjourn at 8:31 p.m. Mr. Hallowell seconded the motion, which was unanimously carried.

Respectfully,

Pamela Baxley

Business Administrator/ Board Secretary

Notice: With advance notice we can provide personal assistance for the disabled. Please contact 201-358-7005.