

**MINUTES OF THE REORGANIZATION &
REGULAR MEETING
OF THE
BOARD OF EDUCATION**

Pascack Valley Regional High School District

January 7, 2019

Minutes of the Reorganization and Regular Meeting of the Board of Education held on Monday, January 7, 2019 at 8:00 p.m. in the Pascack Hills High School auditorium

I. CALL TO ORDER

The meeting was called to order in the auditorium at 8:00 p.m. by Ms. Pamela Baxley, Business Administrator.

II. FLAG SALUTE AND PLEDGE OF ALLEGIANCE

Ms. Baxley led those present in a salute to the flag.

Meeting Regulations

During this regular meeting, two opportunities are provided for citizens to ask questions and to make comments. During the first opportunity, early on the agenda, comments are invited. The second opportunity will occur just prior to adjournment, when residents may address general comments to the Board with time limits being at the discretion of the President.

Persons wishing to speak must, upon being recognized, rise and state their name and address. The Board reserves the right to establish rules for the conduct of its meetings, including such matters as the time at which the public will be heard, if at all, who may speak, and for how long. All such rules shall be monitored by the President unless the majority of the Board present and voting, rule otherwise.

Comments and questions shall be limited to issues. If personal remarks or discourteous statements are made, the presiding officer shall require the speaker to sit down.

To inspect or obtain a copy of any public record required to be made available under N.J.S.A. 47:1A-1, Examination and Copies of Public Records, please contact Ms. Pamela Baxley, 46 Akers Avenue, Montvale, NJ 07645.

*Copies of all public meeting agendas are online on the district website:
<http://www.pascack.org>*

III. PUBLIC ANNOUNCEMENT BY PRESIDING OFFICER

Adequate notice of this meeting has been provided by mailing copies of said notice to The Record, filing copies of said notice with the municipal clerks of Hillsdale, Montvale,

River Vale, and Woodcliff Lake, and publishing said notice in The Record on June 12, 2018.

REORGANIZATION AGENDA

ORGANIZATION OF BOARD

IV. OATH OF OFFICE AND APPOINTMENT OF OFFICERS

1. Certification of Election Results for Annual School Board – November 6, 2018

Ms. Pamela Baxley, Business Administrator/Board Secretary

Board of Education (Three-Year Term)

Janet Bissinger – Montvale	1,718 votes
Joseph Blundo – River Vale	2,916 votes
Michael Fronte – Hillsdale	2,290 votes

2. Oath of Office: Administered to newly elected and re-elected Board Members by Ms. Pamela Baxley, Board Secretary:

Janet Bissinger – Montvale
Joseph Blundo – River Vale
Michael Fronte – Hillsdale

3. ROLL CALL

Ms. Janet Bissinger
Mr. Joseph Blundo
Mr. Michael Fronte
Mr. Brian Hallowell
Ms. Tammy Molinelli
Mr. Kenneth Ralph
Mr. Arnold Scher
Mr. James Stankus
Mr. David Steinberg
Mr. P. Erik Gundersen, Superintendent
Ms. Pamela Baxley, Business Administrator/Board Secretary
Student Representatives: Matthew Friedman – PHHS; Olivia Jones – PVHS
Ms. Claudia Gibbs, Administrative Assistant to Superintendent

4. Nomination and Election of President

Ms. Baxley requested nominations for the office of President of the Pascack Valley Regional High School District Board of Education, according to board policy code number 0152.

- a. A motion was made to nominate Ms. Molinelli for President of the Pascack Valley Regional High School District Board of Education

Moved By: Mr. Steinberg

- b. A motion was made to nominate Mr. Blundo for President of the Pascack Valley Regional High School District Board of Education

Moved By: Mr. Stankus

All in favor of candidate Molinelli.

VOTE

Bd. Mbr.	Aye	Nay	Abs.	N/P	Bd. Mbr.	Aye	Nay	Abs.	N/P
Bissinger	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Ralph	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Blundo	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Scher	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Fronte	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Stankus	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Hallowell	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Steinberg	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Molinelli	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>					

All in favor of candidate Blundo

VOTE

Bd. Mbr.	Aye	Nay	Abs.	N/P	Bd. Mbr.	Aye	Nay	Abs.	N/P
Bissinger	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Ralph	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Blundo	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Scher	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Fronte	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Stankus	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Hallowell	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Steinberg	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Molinelli	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>					

As a result of the tie vote Mr. Blundo opted to withdraw his nomination in favor of Ms. Molinelli's candidacy after which another vote was taken.

Bd. Mbr.	Aye	Nay	Abs.	N/P	Bd. Mbr.	Aye	Nay	Abs.	N/P
Bissinger	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Ralph	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Blundo	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Scher	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Fronte	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Stankus	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Hallowell	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Steinberg	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Molinelli	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>					

THE NEWLY ELECTED PRESIDENT WILL OCCUPIED THE CHAIR

5. Nomination and Election of Vice President

Ms. Molinelli requested nominations for the office of Vice President of the Pascack Valley Regional High School District Board of Education, according to board policy code number 0152.

- a. A motion is made to nominate Ms. Bissinger for Vice President of the Pascack Valley Regional High School District Board of Education.

Moved by: Hallowell

- a. A motion is made to nominate Mr. Blundo for Vice President of the Pascack Valley Regional High School District Board of Education.

Moved by: Stankus

Mr. Blundo did not accept the nomination.

VOTE									
Bd. Mbr.	Aye	Nay	Abs.	N/P	Bd. Mbr.	Aye	Nay	Abs.	N/P
Bissinger	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Ralph	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Blundo	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Scher	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Fronte	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Stankus	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Hallowell	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Steinberg	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Molinelli	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>					

Mr. Blundo commented on the nomination process and congratulated Ms. Molinelli and Ms. Bissinger. Ms. Molinelli commented that this board is remarkable as a result of the team members on it.

6. N.J.S.A. 18A:12-24.1 Code of Ethics for School Board Members

Ms. Molinelli read aloud the following code of ethics which applies to all School Board Members:

School Board Members shall abide by the following Code of Ethics for School Board Members:

I will uphold and enforce all laws, rules and regulations of the State Board of Education, and court orders pertaining to schools. Desired changes shall be brought about only through legal and ethical procedures.

I will make decisions in terms of the educational welfare of children and will seek to develop and maintain public schools that meet the individual needs of all children regardless of their ability, race, creed, sex, or social standing.

I will confine my board action to policy making, planning, and appraisal, and I will help to frame policies and plans only after the board has consulted those who will be affected by them.

I will carry out my responsibility, not to administer the schools, but, together with my fellow board members, to see that they are well run.

I will recognize that authority rests with the board of education and will make no personal promises nor take any private action that may compromise the board.

I will refuse to surrender my independent judgment to special interest or partisan political groups or to use the schools for personal gain or for the gain of friends.

I will hold confidential all matters pertaining to the schools which, if disclosed, would needlessly injure individuals or the schools. In all other matters, I will provide accurate information and, in concert with my fellow board members, interpret to the staff the aspirations of the community for its school.

I will vote to appoint the best qualified personnel available after consideration of the recommendation of the chief administrative officer.

I will support and protect school personnel in proper performance of their duties.

I will refer all complaints to the chief administrative officer and will act on the complaints at public meetings only after failure of an administrative solution.

Consent Agenda for Items 7 – 46

7. Appointment of Professional Services

WHEREAS, the Pascack Valley Regional High School District Board of Education requires the professional services and

WHEREAS, the nature of the services to be performed meet the definition of “professional services” set forth in the Public School Contract Law, and

WHEREAS, funds are available to obtain such professional services, and

WHEREAS, the Public School Contract Law N.J.S.A. 18A: 18A-5 authorizes the awarding of contracts for professional services by resolution of the Board of Education without publicly advertised competitive bids;

ACCORDINGLY, the Pascack Valley Regional High School District Board of Education authorizes the award of the following professional services appointments and contracts:

- a. That the firm of Fogarty & Hara, Counsellors at Law, Fair Lawn, NJ, be appointed Board of Education attorneys to provide legal services for the period January 7, 2019 to the next reorganization meeting, at fees negotiated for each individual project, and as per the following hourly rates: \$175 for a partner and \$155 for an associate. There is no increase in the hourly rates.
- b. That the firm of Nisivoccia LLP, Mt. Arlington, NJ, be appointed Board of Education auditors and accountants to provide auditing and accounting services for the period January 7, 2019 to the next reorganization meeting, at fees

negotiated for each individual project, at the following hourly rates: \$148-\$158 for partners, \$122-\$148 for in-charge accountants, and \$66-\$122 for other staff. There is no increase in the hourly rates.

- c. That the firm of Environetics Group Architects, PC, Englewood Cliffs, NJ, be appointed Board of Education architects to provide architectural services for the period January 7, 2019 to the next reorganization meeting, at fees negotiated for each individual project, at the following hourly rates: \$160 for principals, \$150 for associate principals, \$145 for senior project managers, \$85 for assistant project managers, \$125 for senior project architects, \$100 for project architects, \$75 for job captains, \$65 for design and technical staff, and \$55 for junior technical staff. There is no increase in the hourly rates.

These professional services contracts are made and awarded without competitive bidding as the services will be rendered by persons experienced in the practice of a process requiring specialized knowledge and resources.

BE IT FURTHER RESOLVED that a brief notice of this action shall be printed once in *The Record* as required by law, within ten (10) days of its passage, stating its nature, duration, service, and amount and that the resolution and contract are on file in the office of the Board of Education in the following form:

This resolution and contracts are on file and available for public inspection at the Board of Education's office, located at 28 West Grand Avenue, Suite 2, Montvale, NJ.

8. Approval of Insurance Agency

In accordance with N.J.S.A. 18A:-5.10, it is recommended by the Superintendent, that the Pascack Valley Regional High School District Board of Education approve Burton Agency, Inc., 44 Bergen Street, Westwood, NJ, to administer insurance provided through the North East School Board Insurance Group and student accident insurance through Robert McCloskey for the period January 7, 2019 to the next re-organization meeting.

9. Approval of Discovery Benefits

In accordance with N.J.S.A. 18A:-5.10, it is recommended by the Superintendent, that the Pascack Valley Regional High School District Board of Education approve Discovery Benefits to administer the flexible spending account for the period January 7, 2019 to the next re-organization meeting.

10. Approval of The Omni Group

In accordance with N.J.S.A. 18A:-5.10, it is recommended by the Superintendent, that the Pascack Valley Regional High School District Board of Education approve The Omni Group of Rochester, NY to be the third party plan administrator for the tax shelter plans for the period January 7, 2019 to the next re-organization meeting.

11. Approval of Environmental Consulting Services

In accordance with N.J.S.A. 18A:-5.10, it is recommended by the Superintendent, that the Pascack Valley Regional High School District Board of Education approve the contract for environmental consulting services submitted by Health & Safety Services, Inc. of Berlin, NJ, for the period January 7, 2019 to the next re-organization meeting.

12. Approval of Environmental Consulting Services

In accordance with N.J.S.A. 18A:-5.10, it is recommended by the Superintendent, that the Pascack Valley Regional High School District Board of Education approve the contract for environmental consulting services submitted by AHERA Consultants of Oceanville, NJ, for the period January 7, 2019 to the next re-organization meeting.

13. Appointment of Bond Counsel

In accordance with N.J.S.A. 18A:18A-5.10, it is recommended by the Superintendent, that the Pascack Valley Regional High School District Board of Education approve the appointment Lisa A. Gorab, Esq., of the law firm of Wilentz, Goldman & Spitzer, as bond counsel for the period January 7, 2019 to the next re-organization meeting.

14. Appointment of Financial Advisors

In accordance with N.J.S.A. 18A:18A-5.10, it is recommended by the Superintendent, that the Pascack Valley Regional High School District Board of Education approve Phoenix Advisors, LLC., as financial advisor for the period January 7, 2019 to the next re-organization meeting.

15. Appointment of Broker of Record – Brown & Brown Benefit Advisors

RESOLVED that the Pascack Valley Regional High School District Board of Education, at the recommendation of the superintendent, approve the appointment of Brown & Brown Benefit Advisors as the Broker of Record on the CIGNA Dental Plan for the 2019 – 2020 school year.

16. Appointment of School Physician

RESOLVED that the Pascack Valley Regional High School District Board of Education, at the recommendation of the Superintendent, approve Dr. Michelle Mayer, 595 Chestnut Ridge Road, Suite 4, Woodcliff Lake, NJ, as school physician for the district, for the 2019 – 2020 school year.

17. Supplemental Insurance

RESOLVED that the Pascack Valley Regional High School District Board of Education, at the recommendation of the Superintendent, approve Aflac as a provider of voluntary supplemental insurance to district employees for the 2019 – 2020 school year.

18. Engineer Service

RESOLVED that the Pascack Valley Regional High School District Board of Education, at the recommendation of the Superintendent, approve KSI Consulting Engineers, LLC to provide mechanical, electrical, plumbing & fire protection engineering design services for the 2019 – 2020 school year.

19. Nursing Services to Non-Public Students

RESOLVED that the Pascack Valley Regional High School District Board of Education, at the recommendation of the Superintendent, renew the service contract with Catapult Learning to provide non-public nursing services for the 2019 – 2020 school year. Such services shall be rendered pursuant to and in accordance with Chapter 226 of the Laws of 1991, and all rules and regulations promulgated thereunder by the State Board of Education and the Commissioner of Education. Fees are determined by state allocation for non-public nursing services.

20. One to One Nursing Services

RESOLVED that the Pascack Valley Regional High School District Board of Education, at the recommendation of the Superintendent, renew the service contract with Bayada Home Health Care Inc. to provide one to one nursing services for the 2019 – 2020 school year.

21. One to One Nursing Services and School Nurse Staffing Agreement

RESOLVED that the Pascack Valley Regional High School District Board of Education, at the recommendation of the Superintendent, renew the service contract with Preferred Home Health Care & Nursing Services, Inc. to provide one to one nursing services and school nurse staffing as needed for the 2019 – 2020 school year.

22. Appointment of Board Secretary

RESOLVED, that the Pascack Valley Regional High School District Board of Education, at the recommendation of the Superintendent and in accordance with N.J.S.A. 18A:17-5, approve the appointment of Pamela Baxley as Board Secretary for the 2019 – 2020 school year.

23. Appointment of Assistant Board Secretary

RESOLVED, that the Pascack Valley Regional High School District Board of Education, at the recommendation of the Superintendent and in accordance with N.J.S.A. 18A:17-5, approve the appointment of Brenda Kirk as Assistant Board Secretary for the 2019 – 2020 school year.

24. Appointment of Public Agency Compliance Officer

RESOLVED, that the Pascack Valley Regional High School District Board of Education at the recommendation of the Superintendent, approve the appointment of Pamela Baxley as the Public Agency Compliance Officer for the 2019 – 2020 school year.

25. Appointment of District 504 Officer

RESOLVED, that the Pascack Valley Regional High School District Board of Education at the recommendation of the Superintendent, approve the appointment of Mr. Sean Struncis as 504 Officer for the district for the 2019 – 2020 school year.

26. Appointment of Anti-Bullying Coordinator and Specialists

RESOLVED, that the Pascack Valley Regional High School District Board of Education, at the recommendation of the Superintendent, approve the appointments of Mr. Sean Struncis, District Anti-Bullying Coordinator, and Mrs. Gale Mangold, Pascack Hills High School Anti-Bullying Specialist, and Mrs. Christie Rossig, Pascack Valley High School Anti-Bullying Specialist for the 2019 – 2020 school year.

27. Appointment of Attendance Officers

RESOLVED, that the Pascack Valley Regional High School District Board of Education, at the recommendation of the Superintendent, approve the appointments of Lillian Murray of Pascack Hills High School and Lauren Bielan of Pascack Valley High School, as Attendance Officers for the 2019 – 2020 school year.

28. Appointment of American Disabilities Act Coordinator

RESOLVED that the Pascack Valley Regional High School District Board of Education, at the recommendation of the superintendent, approve Dr. Barry Bachenheimer as American Disabilities Act Coordinator for the 2019-2020 school year.

29. Appointment of Affirmative Action Officer

RESOLVED that the Pascack Valley Regional High School District Board of Education, at the recommendation of the superintendent, approve Dr. Barry Bachenheimer as the Affirmative Action Officer for the 2019-2020 school year.

30. Appointment of Toxic Hazard Preparedness Officer

RESOLVED that the Pascack Valley Regional High School District Board of Education, at the recommendation of the superintendent, approve Robert Donahue as Toxic Hazard Preparedness Officer for the 2019-2020 school year.

31. Appointment of Health and Safety Officer

RESOLVED that the Pascack Valley Regional High School District Board of Education, at the recommendation of the superintendent, approve Robert Donahue as Health and Safety Officer for the 2019-2020 school year.

32. Appointment of Qualified Purchasing Agent

RESOLVED that the Pascack Valley Regional High School District Board of Education, at the recommendation of the Superintendent, appoint Pamela Baxley as its Qualified Purchasing Agent to exercise the duties of a qualified purchasing agent pursuant to N.J.S.A. 18:18A-2, with specific relevance to the authority, responsibility,

and accountability of the purchasing activity of the Board of Education for the 2019 – 2020 school year.

BE IT RESOLVED by the Pascack Valley Regional Board of Education, County of Bergen, New Jersey, that pursuant to State Law N.J.S.A. 18A:18A-5 all purchases and contracts exceeding the bid threshold of \$40,000, shall be awarded by board resolution at a public meeting including all State Contract purchases that exceed \$40,000.

33. Appointment of Treasurer of School Moneys

RESOLVED, that the Pascack Valley Regional High School District Board of Education at the recommendation of the Superintendent and in accordance with N.J.S.A. 18A:13-14, approve the appointment of Ms. Deborah Carpino as Treasurer of School Moneys for the 2019–2020 school year.

34. Approval of Legal Depositories – Bank for Deposits/Withdrawals/Safe Deposit Box

RESOLVED that the Pascack Valley Regional High School District Board of Education, at the recommendation of the Superintendent, authorize the Business Administrator to invest school district funds within statutory limitations.

BE IT FURTHER RESOLVED that the Pascack Valley Regional High School District Board of Education designate Valley National Bank as the bank for deposits and withdrawals for the following accounts: Payroll, Agency, Unemployment, General Fund, Cafeteria, eLearning, Petty Cash, Capital Projects, Student Activities, and Athletics for the 2019 – 2020 school year.

BE IT FURTHER RESOLVED that the Pascack Valley Regional High School District Board of Education approve the following designated signatures on the above accounts; business administrator, board president, school treasurer, Pascack Valley High School principal and Pascack Hills High School principal.

35. Adoption of Existing Curriculum

RESOLVED that the Pascack Valley Regional High School District Board of Education, at the recommendation of the Superintendent, adopt the existing curricula contained in the 2019 – 2020 Pascack Valley Regional Program of Studies for the 2019 – 2020 school year.

36. Approval of Legal Newspaper

RESOLVED that the Pascack Valley Regional High School District Board of Education, at the recommendation of the Superintendent, approve *The Record* as the designated legal newspaper circulating within the district, for the 2019 – 2020 school year.

37. Annual Approval of Board Expenses for NJSBAC and BCSBA

WHEREAS, the NJ School Boards Association Conference (hereinafter referred to as “NJSBAC”) will be held in October and Bergen County School Boards Association (Hereinafter referred to as “BCSBA”); and

WHEREAS, the Pascack Valley Regional High School District Board of Education (hereinafter referred to as the “Board”) has determined that Board member participation in the NJSBAC and BCSBA is both educationally necessary and fiscally prudent; and

WHEREAS, the Board has determined that Board member participation in the NJSBAC and BCSBA promotes the delivery of instruction and furthers the efficient operation of the Pascack Valley Regional High School District; and

WHEREAS, the travel and related expenses particular to the NJSBAC and BCSBA is expected to exceed the state travel guidelines established by the Department of Treasury in the NJ Office of Management and Budget (NJOMB) circular letter 06-02.

NOW THEREFORE BE IT RESOLVED that the Board finds any travel and related expenses related to Board member attendance at the NJSBAC and BCSBA in October and for the 2019 – 2020 school year, as well as reimbursement for same; and

BE IT FURTHER RESOLVED that the Board finds any travel and related expenses particular to the NJSBAC and BCSBA which exceed the State travel guidelines established by the Department of Treasury in NJOMB circular letter 06-02 to be necessary and unavoidable; and

BE IT FURTHER RESOLVED that the Board finds any such necessary and unavoidable expenses related to attendance at the NJSBAC and BCSBA to be justified and therefore reimbursable.

NOW THEREFORE BE IT RESOLVED that the aforementioned district employees will be reimbursed for travel related expenses at the designated 2019 – 2020 payment periods, in compliance with state statutory and federal regulatory requirements.

38. Approval of Purchases Utilizing State Contracts: Educational Services Commission of New Jersey, WSCA (Western States Contracting Alliance), Admin Minnesota Cooperative Purchasing Venture, PEPPM (Pennsylvania Education Purchasing Program for Microcomputers), Hunterdon County Educational Services, Keystone, PACE Cooperative, NCPA (National Cooperative Purchasing Alliance) and NJ EDGE

RESOLVED that the Pascack Valley Regional High School District Board of Education, at the recommendation of the Superintendent, authorize the procurement of goods and services through state agency for the 2018-2019 school year.

WHEREAS, Title 18A:18A-10 provides that the Board of Education without advertising for bids, or after having rejected all bids obtained pursuant to advertising therefore, by resolution may purchase any goods or services pursuant to a contract or

contracts for such goods or services entered into on behalf of the State by the Division of Purchase and Property, and

WHEREAS, the Pascack Valley Regional High School District Board of Education has the need, on a timely basis, to purchase goods and services utilizing state contracts, Educational Services Commission of New Jersey, WSCA (Western States Contracting Alliance), Admin Minnesota Cooperative Purchasing Venture, PEPPM (Pennsylvania Education Purchasing Program for Microcomputers), Hunterdon County Educational Services, Keystone, PACE Cooperative, NCPA (National Cooperative Purchasing Alliance) and NJ EDGE.

WHEREAS, the Pascack Valley Regional High School District Board of Education desires to authorize its purchasing agent for the period January 7, 2019 to the next re-organization meeting as follows:

NOW, THEREFORE BE IT RESOLVED by the Pascack Valley Regional High School District Board of Education does, hereby authorize the district purchasing agent to make purchases of goods and services entered into on behalf of the State of the Division of Purchase and Property utilizing various vendors.

39. Approval of Bidding Agreement – Educational Data Services

RESOLVED that the Pascack Valley Regional High School District Board of Education, at the recommendation of the Superintendent, approve the agreement with Educational Data Services to provide bidding services for a fee of \$9,500 for the 2019 – 2020 school year.

40. Purchases Exceeding Bid Threshold of \$40,000

RESOLVED by the Pascack Valley Regional High School District Board of Education, at the recommendation of the Superintendent, that pursuant to State Law N.J.S.A. 18A:18A-5 all purchases and contracts exceeding the bid threshold of \$40,000, shall be awarded by board resolution at a public meeting including all State Contracts purchases that exceed \$40,000; therefore the Board hereby authorized purchases in excess of \$40,000 via State Contract with the vendors as listed:

VENDORS		
Apple	Dyntek	TechXTend
Atra Janitorial Supply	Hertz Furniture	TTI
Academic Superstore	Hewlett Packard Financial	United Business Systems
Blueally Technology	Howard Industries	Van-Con, Inc.
Bobcat of North Jersey	IBM Corp	Wells Fargo
CDW-G	IPS Global	Fieldturf
Chas F. Connolly Dist	Juniper Networks	In-Line Air Conditioning Co.
Cisco	Lightpath	Johnson Controls
C. J. Vanderbeck & Son	Ocean Computer	R.D.Sales Door & Hardware, LLC

Commercial Interiors Direct	Promedia	
Cooper Electric Supply Co.	RFP Solutions	
Dell/ASAP Software	Shaws Complete Security	
Dell Marketing L.P.	Software House International	

41. Annual Review & Adoption of Policies

RESOLVED that the Pascack Valley Regional High School District Board of Education, at the recommendation of the Superintendent, approve the annual review and adoption of all electronic policies for the 2019 – 2020 school year.

42. Approval of Maximum Travel and Related Expenditures

WHEREAS, pursuant to N.J.S.A. 18A:11-12, in each pre-budget year, the Pascack Valley Regional High School District Board of Education is required to establish a maximum travel expenditure amount for the budget year which may not be exceeded; and

WHEREAS, the Board of Education has determined that the maximum travel expenditure amount includes all travel that is supported by state and local funds; and

WHEREAS, the Board of Education had previously established a maximum amount for the pre-budget year 2018-2019 as \$180,000.

WHEREAS, the Board of Education has expended \$28,268 of the maximum amount for the pre-budget year to date; and

RESOLVED, that the Pascack Valley Regional High School District Board of Education hereby establish the maximum travel expenditure amount for the 2019-2020 school year as \$180,000.

43. Annual Travel Pre-Authorization

RESOLVED that the Pascack Valley Regional High School District Board of Education, at the recommendation of the superintendent, approve pre-authorization of travel expenses for the following:

Teachers who travel between schools as required by their job description will be reimbursed for their mileage at the end of the term at the NJ OMB Circular established rate;

Teachers who travel to free conferences and workshops sponsored by the New Jersey Department of Education, or educational associations, will be reimbursed for their mileage at the NJ OMB Circular established rate;

Supervisors who travel to meetings and other events as required by their job description will be reimbursed for their mileage at the NJ OMB Circular established rate;

Administrators who travel to meetings and other events as required by their job description will be reimbursed for their mileage at the NJ OMB Circular established rate;

Child Study Team members who travel to meetings and other events as required by their job description will be reimbursed for their mileage at the NJ OMB Circular established rate;

Technology Department employees who travel to meetings and other events as required by their job description will be reimbursed for their mileage at the NJ OMB Circular established rate;

Region II employees who travel to meetings and other events as required by their job description will be reimbursed for their mileage at the NJ OMB Circular established rate;

NOW THEREFORE BE IT RESOLVED, that the aforementioned district employees will be reimbursed for travel related expenses at the designated 2019-2020 payment periods, in compliance with state statutory and federal regulatory requirements, not to exceed \$4,000 per employee for regular business travel.

44. Tax Shelters

RESOLVED that the Pascack Valley Regional High School District Board of Education, at the recommendation of the superintendent, approve the following companies to provide Tax Shelter Annuity salary reduction agreements for the 2019-2020 school year.

AXA Equitable	Legends	MetLife
Oldham	Valic	Vanguard
Security Benefit	Lincoln Investment Planning	

45. Authorize Participation in the New Jersey State Health Benefits Program

A **RESOLUTION** to authorize participation in the State Health Benefits Program and/or School Employees' Health Benefits Program of the State of New Jersey.

BE IT RESOLVED: 1. The Pascack Valley Regional Board of Education hereby elects to participate in the Health Program provided by the New Jersey State Health Benefits Act of the State of New Jersey (N.J.S.A. 52:14-17.26 and N.J.S.A. 52:14-17.46.2) and to authorize coverage for all the employees and their dependents thereunder in accordance with the statute and regulations adopted by the State Health Benefits Commission and/or School Employees' Health Benefits Commission.

2. A. We elect to participate in the Employee Prescription Drug Plan defined by N.J.S.A. 52:14-17.25 et seq. and authorize coverage for all employees and their dependents in accordance with the statute and regulations adopted by the State Health Benefits Commission and/or School Employees' Health Benefits Commission.

3. We will be maintaining Cigna as our dental plan.

Moved by: Bissinger Seconded by: Stankus

VOTE

Bd. Mbr.	Aye	Nay	Abs.	N/P	Bd. Mbr.	Aye	Nay	Abs.	N/P
Bissinger	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Ralph	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Blundo	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Scher	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Fronte	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Stankus	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Hallowell	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Steinberg	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Molinelli	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>					

VI. COMMENTS FROM THE PUBLIC

Citizens are invited to make comments regarding agenda items and are limited to five minutes, according to the Pascack Valley Regional High School District Board of Education policy number 0167. Persons wishing to speak must, upon being recognized, rise and state their name and address.

VII. POLICY

One Agenda Item

1. Travel Pre-Authorization

RESOLVED that the Pascack Valley Regional High School District Board of Education, at the recommendation of the superintendent, approve travel expense pre-authorizations for the following:

<u>Dana Corasaniti</u>	<u>Gale Mangold</u>	<u>Caitlin Murphy</u>
<u>Ryan Postman</u>	<u>Charleen Schwartzman</u>	

Moved by: Bissinger Seconded by: Hallowell

VOTE

Bd. Mbr.	Aye	Nay	Abs.	N/P	Bd. Mbr.	Aye	Nay	Abs.	N/P
Bissinger	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Ralph	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Blundo	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Scher	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Fronte	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Stankus	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Hallowell	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Steinberg	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Molinelli	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>					

VIII. EDUCATION

Consent Agenda for Items 1 – 4

1. Overnight Trip

RESOLVED that the Pascack Valley Regional High School District Board of Education, at the recommendation of the superintendent, approve Pascack Valley Chemistry and AP Environmental Science students, teachers and if necessary, chaperones, for a trip to Italy and Greece for an authentic learning experience to

2. Substitute Teachers

RESOLVED that the Pascack Valley Regional High School District Board of Education, at the recommendation of the superintendent, approve the following substitute teachers for the 2018-2019 school year:

Name	Type of Substitute
<u>Nicolae Gheta</u>	New – Substitute Teacher
<u>Robert Zitelli</u>	New – Substitute Teacher

3. Co-curricular Resignation

RESOLVED that the Pascack Valley Regional High School District Board of Education, at the recommendation of the superintendent, accept the resignation of Peter Fournier from the musical set design and construction position for Pascack Hills High School for the 2018-2019 spring theatre production.

4. Athletic Resignations

- a. **RESOLVED** that the Pascack Valley Regional High School District Board of Education, at the recommendation of the superintendent, accept the resignation of Brian Koch as assistant softball coach for Pascack Valley High School for the 2018-2019 spring season.
- b. **RESOLVED** that the Pascack Valley Regional High School District Board of Education, at the recommendation of the superintendent, accept the resignation of Anthony Judilla as assistant track coach for Pascack Hills High School for the 2018-2019 spring season.
- c. **RESOLVED** that the Pascack Valley Regional High School District Board of Education, at the recommendation of the superintendent, accept the resignation of Roy Nygren as assistant softball coach for Pascack Valley High School for the 2018-2019 spring season.

5. Athletic Appointment

RESOLVED that the Pascack Valley Regional High School District Board of Education, at the recommendation of the superintendent, approve Brian Koch as head golf coach for Pascack Valley High School for a stipend of \$7,385, step 3, for the 2018-2019 spring season.

6. ABA Instructional Assistant – Region II

RESOLVED that the Pascack Valley Regional High School District Board of Education, at the recommendation of the superintendent, approve Ann Marie Cimiluca as a part-time ABA Behavior Consultant for Region II for the 2018-2019 school year, at the rate of \$30 per hour.

Moved by: Bissinger Seconded by: Scher

VOTE

Bd. Mbr.	Aye	Nay	Abs.	N/P	Bd. Mbr.	Aye	Nay	Abs.	N/P
Bissinger	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Ralph	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Blundo	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Scher	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Fronte	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Stankus	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Hallowell	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Steinberg	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Molinelli	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>					

XI. FINANCE

Consent Agenda for Items 1 – 6

1. Approval of Bills

RESOLVED that the Pascack Valley Regional High School District Board of Education, at the recommendation of the superintendent, approve bills as follows:

Budget Expenditures as of January 7, 2019	\$1,111,295.81
Payroll as of December 31, 2018	\$1,498,039.69
Total	\$2,609,335.50

2. Secretary's and Treasurer's Financial Reports

RESOLVED that the Pascack Valley Regional High School District Board of Education, at the recommendation of the superintendent, accept the Secretary's and Treasurer's unaudited 2018/19 financial reports, which are in agreement reflecting the district's financial activities for the period November 2018.

3. Ratification of Board Secretary's Monthly Certification – Budgetary Line Item Status

RESOLVED pursuant to N.J.A.C.6A:23-2.11(c)3, the Board Secretary certifies that as of November 2018 no line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of N.J.A.C. 6A:23-2.11(a).

BE IT RESOLVED pursuant to N.J.A.C.6A:23-2-11(c)4 that the Pascack Valley Regional High School District Board of Education certifies that as of November 2018 after review of the Board Secretary's and Treasurer's monthly financial report, in the minutes of the Board each month that no major account or fund has been over-expended in violation of N.J.A.C.6A:23-2.11(b).4.

4. Approval of the Following Reports

RESOLVED that the Pascack Valley Regional High School District Board of Education, at the recommendation of the superintendent, approve the following reports:

a. <u>Cafeteria Account</u>	November 2018
b. <u>e-Learning Account</u>	November 2018

XIII. NEW BUSINESS

Destination Deep Space Presented by Boeing is the name of the game for this year's Robotics team according to Ms. Bissinger who also described the game. The first competition will be in Waterbury, Ct. on the first weekend in March.

XIV. COMMENTS FROM THE PUBLIC

Citizens are invited to make comments and are limited to five minutes, according to the Pascack Valley Regional High School District Board of Education policy number 0167. Persons wishing to speak must, upon being recognized, rise and state their name and address.

Ms. Singleton Beato of Montvale asked the board about the incidents which occurred last year involving symbols of hate and racial slurs. She was aware of the note that was sent out by the administration but was not informed of what the next steps to combat this would be.

Mr. Gundersen commented on training that the faculty would be receiving on Martin Luther King Day at Seton Hall University. It was the opinion of the board that the faculty needed to be trained properly in order to recognize and properly deal with these issues to help the students to learn about inclusivity.

Tomorrow a letter will be going out regarding the upcoming professional development to provide education on several topics including sexism, classism, and racism in a first step towards dealing with the problem.

The local mayor and councils have approached the school district and are spearheading a community event for parents to learn and to educate other community members in an effort to rally as a community.

This is a solid first step and then the board will determine what further courses of action it will take.

Ms. Elizabeth Gloegger, the new liaison to the Board of Education from Montvale, introduced herself and offered her services to help whenever needed.

XV. ADJOURNMENT

A motion was made by Ms. Bissinger to adjourn at 8:30 p.m. Mr. Blundo seconded the motion, which was unanimously carried.

Respectfully,



Pamela Baxley
Business Administrator/ Board Secretary

Notice: With advance notice we can provide personal assistance for the disabled. Please contact 201-358-7005.