

**MINUTES OF THE REGULAR MEETING  
OF THE  
BOARD OF EDUCATION**

**Pascack Valley Regional High School District**

December 3, 2018

Minutes of the Regular Meeting of the Board of Education held on Monday, December 3, 2018 at 4:00 p.m. in the Pascack Hills High School Auditorium.

**I. CALL TO ORDER AND ROLL CALL**

The meeting was called to order in the auditorium at 4:00 p.m. by Mr. Jeffrey Steinfeld, President.

Present      Mr. Jeffrey Steinfeld, President  
                 Ms. Janet Bissinger, Vice President  
                 Mr. Joseph Blundo  
                 Mr. Brian Hallowell  
                 Ms. Tammy Molinelli  
                 Mr. Kenneth Ralph  
                 Mr. Arnold Scher  
                 Mr. David Steinberg

Absent:        Mr. James Stankus

Also Present: Mr. P. Erik Gundersen, Superintendent  
                 Ms. Pamela Baxley, Business Administrator/Board Secretary  
                 Student Representatives: Matthew Freidman – PHHS; Olivia Jones – PVHS  
                 Ms. Claudia Gibbs, Administrative Assistant to Superintendent

**II. FLAG SALUTE AND PLEDGE OF ALLEGIANCE**

Mr. Steinfeld led all those present in a salute to the flag.

Meeting Regulations

During this regular meeting, two opportunities are provided for citizens to ask questions and to make comments. During the first opportunity, early on the agenda, comments are invited. The second opportunity will occur just prior to adjournment, when residents may address general comments to the Board with time limits being at the discretion of the President.

Persons wishing to speak must, upon being recognized, rise and state their name and address. The Board reserves the right to establish rules for the conduct of its meetings, including such matters as the time at which the public will be heard, if at all, who may speak, and for how long. All such rules shall be monitored by the President unless the majority of the Board present and voting, rule otherwise.





## VII. EDUCATION

Consent Agenda for Items 1 – 5

### 1. Overnight Trips

- a. **RESOLVED** that the Pascack Valley Regional High School District Board of Education, at the recommendation of the superintendent, approve Pascack Valley Regional High School District robotics team members, coaches, and if necessary, chaperones, to visit the Choice School in Kochi, India and other points of interest from June 28 – July 20, 2019.
- b. **RESOLVED** that the Pascack Valley Regional High School District Board of Education, at the recommendation of the superintendent, approve Pascack Valley Regional High School District students, teachers, and if necessary, chaperones, to visit the Galapagos Islands, Ecuador from February 15-22, 2020.

### 2. Out-of-district Placement

**RESOLVED** that the Pascack Valley Regional High School District Board of Education, at the recommendation of the superintendent, approve an out-of-district placement of student ID #807967 at New Alliance Academy, LLC in Paramus, NJ starting November 27, 2018. Annual tuition of \$87,832.50 will be prorated from that date for the 2018-2019 school year.

### 3. Beside/Home Instruction

- a. **RESOLVED** that the Pascack Valley Regional High School District Board of Education, at the recommendation of the superintendent, approve bedside tutoring for student ID #808852 admitted to High Focus Center, Glassboro, NJ on November 19, 2018. Services are being provided by Professional Education Services Inc. for 10 hours per week at \$55 per hour for approximately six to eight weeks.
- b. **RESOLVED** that the Pascack Valley Regional High School District Board of Education, at the recommendation of the superintendent, approve bedside tutoring for student ID #809791 admitted to High Focus Center, Glassboro, NJ on November 26, 2018. Services are being provided by Professional Education Services Inc. for 10 hours per week at \$55 per hour for approximately six to eight weeks.
- c. **RESOLVED** that the Pascack Valley Regional High School District Board of Education, at the recommendation of the superintendent, approve bedside tutoring for student ID #808268 admitted to Silver Hills Hospital, New Canaan, CT on September 6-11, 2018 and received two hours of services per day at \$100 per hour.

### 4. Additional Period Assignment (modified)

**RESOLVED** that the Pascack Valley Regional High School District Board of Education, at the recommendation of the superintendent, approve Danielle Nelson, physical education teacher and leave replacement for Melissa Velez at Pascack

Valley High School, to teach 5 additional periods per week starting November 19, 2018 through March 29, 2019 or until Ms. Velez's return from leave.

**5. Physicians and Providers for Evaluations**

**RESOLVED** that the Pascack Valley Regional High School District Board of Education, at the recommendation of the superintendent, approve the following providers for evaluations for the district for the 2018-2019 school year:

**Psychiatric Evaluations**

Name	Rate Per Evaluation
Natasha Baron, M.D.	\$250
Derek Berberian, M.D.	250
Mark P. Faber, M.D.	250
Esther Fridman, M.D.	250
Morton Fridman, M.D.	250
Mercedes Paine, M.D.	250
Nancy Tancer, M.D.	250

**Clearance Letters**

Name	Rate Per Evaluation
Natasha Baron, M.D.	\$250
Derek Berberian, M.D.	250
Sonia Oquendo, M.D.	250
Nancy Tancer, M.D.	250
West Bergen Mental Healthcare LCSW, LPC, Psychologist	157
West Bergen Mental Healthcare A.P. Nurse	210
West Bergen Mental Healthcare Psychiatrist	329

**Neurological Evaluations**

Name	Rate Per Evaluation
Damon M. Fellman, MD	\$450
Joseph Holahan, MD	450

Moved by: Bissinger                      Seconded by: Hallowell

**VOTE**

Bd. Mbr.	Aye	Nay	Abs.	N/P	Bd. Mbr.	Aye	Nay	Abs.	N/P
Bissinger	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Scher	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Blundo	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Stankus	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Hallowell	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Steinberg	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Molinelli	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Steinfeld	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Ralph	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>					

Ms. Molinelli had a question on the rates charged by West Bergen Mental Health. Mr. Gundersen will follow up.

Mr. Steinberg had a question about the overnight trip.

## VIII. HUMAN RESOURCES – NON-CERTIFICATED

Consent Agenda for Items 1 – 4

### 1. New Hires

- a. **RESOLVED** that the Pascack Valley Regional High School District Board of Education, at the recommendation of the superintendent, approve Mary Lou Corbett as executive secretary for the Child Study Team office at Pascack Hills High School, effective January 2, 2019, at an annual salary of \$58,294, plus a stipend of \$2,194.70 for prior experience, for a total of \$61,208.70 annually, prorated, with health benefits.
- b. **RESOLVED** that the Pascack Valley Regional High School District Board of Education, at the recommendation of the superintendent, approve Kelly Sullivan as part-time job coach for the Milestones @PVR program, for 18 hours per week, effective January 2, 2019, at the hourly rate of \$26.53, with no health benefits.

### 2. Volunteers

**RESOLVED** that the Pascack Valley Regional High School District Board of Education, at the recommendation of the superintendent, approve the following volunteers for the 2018-2019 school year:

Name	School	Activity
<u>Ted Evans</u>	PHHS	Girls Basketball
<u>Brian Schneider</u>	PHHS	Wrestling

### 3. Independent CST Evaluator – Region II

**RESOLVED** that the Pascack Valley Regional High School District Board of Education, at the recommendation of the superintendent, approve Jennifer Pizzo as an independent child study team evaluator for Region II for the 2018-2019 school year, at the hourly rate of \$450 per evaluation and \$75 hourly rate for CST meetings.

### 4. ABA Behavior Consultant – Region II

**RESOLVED** that the Pascack Valley Regional High School District Board of Education, at the recommendation of the superintendent, approve Kelly Sullivan as a part-time ABA Behavior Consultant for Region II for the 2018-2019 school year, at the rate of \$50 per hour.



**REFUSE REMOVAL**

Location	2019	2020	2021
Pascack Valley High School	\$25,252.56	\$26,010.18	\$26,790.48
Pascack Hills High School	\$12,626.28	\$13,005.04	\$13,395.24
Pascack Valley High School Athletic Field Complex	\$175.37 per month	\$180.63 per month	\$186.04 per month
Unit Price – removal of one additional 8 yard container	\$54	\$55.62	\$57.29

**SINGLE STREAM RECYCLING**

Location	2019	2020	2021
Pascack Valley High School	\$2,857.80	\$2,943.48	\$3,031.80
Pascack Hills High School	\$2,078.40	\$2,140.80	\$2,205

**WHEREAS**, the bid submitted by Interstate Waste Services is responsive in all material respects and it is the Board’s desire to award the contract for the Services to Interstate Waste Services.

**NOW, THEREFORE, BE IT RESOLVED** that the Board hereby permits Gaeta Recycling to withdraw its bid for the Project due to an error in its bid calculation.

**BE IT FURTHER RESOLVED** that the Board awards the contract for the Project to Interstate Waste Services for a total of three years, commencing January 1, 2019, in the following amounts:

**REFUSE REMOVAL**

Location	2019	2020	2021
Pascack Valley High School	\$25,252.56	\$26,010.18	\$26,790.48
Pascack Hills High School	\$12,626.28	\$13,005.04	\$13,395.24
Pascack Valley High School Athletic Field Complex	\$175.37 per month	\$180.63 per month	\$186.04 per month
Unit Price – removal of one additional 8 yard container	\$54	\$55.62	\$57.29

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Pascack Hills High School	\$2,078.40	\$2,140.80	\$2,205

**BE IT FURTHER RESOLVED** that this award is expressly conditioned upon the contractor furnishing the requisite insurance certificate and labor and materials/performance bond as required in the Project specifications, together with an AA201-Project Manning Report, and an executed Contract, as prepared by the Board Attorney, within ten (10) days of the date hereof.



**BE IT FURTHER RESOLVED** that the Board Attorney is hereby directed to draft the agreement with the successful bidder consistent with this Resolution and with the terms contained in the bid documents. The Board President and the Board Secretary are hereby authorized to execute such agreement and any other documents necessary to effectuate the terms of this Resolution.

**4. Acceptance of Financial Audit for Year Ending June 30, 2018**

**RESOLVED** that the Pascack Valley Regional Board of Education accept the findings expressed by the auditing firm of Nisivoccia & Company, LLP as cited in their reports entitled:

- a. Comprehensive Annual Financial Report (CAFR) For the Fiscal Year Ended June 30, 2018
- b. Auditors' Management Report on Administrative Findings – Financial Compliance and Performance Year Ending June 30, 2018
- c. Audit Synopsis.

**5. Pascack Valley High School – Annual Report for School Bus Emergency Evacuation Instruction Drill for all Students who are Non-Bus Riders for the 2018-2019 School Year**

**RESOLVED** that the Pascack Valley Regional Board of Education, pursuant to the Administrative Code (NJAC 6A:27-11.2), and at the recommendation of the Superintendent, approve the following completed school bus emergency evacuation instruction drill for the Pascack Valley High School, 200 Piermont Avenue, Hillsdale, NJ.

The annual evacuation instruction drill for the 2018-2019 school year was conducted on Monday, November 26, 2018 at 8:00 a.m. – 2:51 p.m. near the east side of the high school building.

**WHEREAS** the entire student body participated in the school bus emergency evacuation instruction drill and included the supervision of John Puccio, Assistant Principal of Pascack Valley High School.

**6. Pascack Hills High School – Annual Report for School Bus Emergency Evacuation Instruction Drill for all Students who are Non-Bus Riders for the 2018-2019 School Year**

**RESOLVED** that the Pascack Valley Regional Board of Education, pursuant to the Administrative Code (NJAC 6A:27-11.2), and at the recommendation of the Superintendent, approve the following completed school bus emergency evacuation instruction drill for the Pascack Hills High School, 225 West Grand Ave, Montvale, NJ.

The annual evacuation instruction drill for the 2018-2019 school year was conducted on Wednesday, November 21, 2018 at 8:00 a.m. – 12:00 p.m. adjacent to the gymnasium entrance.

**WHEREAS** all students participated in the school bus emergency evacuation instruction drill and included the supervision of Tim Wieland, Assistant Principal of Pascack Hills High School, Matt Miller, School Security Guard, and Jim Devaney, School Bus Driver.

