### MINUTES OF THE REGULAR MEETING OF THE **BOARD OF EDUCATION**

### Pascack Valley Regional High School District

December 3, 2018

Minutes of the Regular Meeting of the Board of Education held on Monday, December 3, 2018 at 4:00 p.m. in the Pascack Hills High School Auditorium.

#### I. CALL TO ORDER AND ROLL CALL

The meeting was called to order in the auditorium at 4:00 p.m. by Mr. Jeffrey Steinfeld, President.

Present

Mr. Jeffrey Steinfeld, President

Ms. Janet Bissinger, Vice President

Mr. Joseph Blundo Mr. Brian Hallowell Ms. Tammy Molinelli Mr. Kenneth Ralph Mr. Arnold Scher Mr. David Steinberg

Absent:

Mr. James Stankus

Also Present: Mr. P. Erik Gundersen, Superintendent

Ms. Pamela Baxley, Business Administrator/Board Secretary

Student Representatives: Matthew Freidman – PHHS; Olivia Jones – PVHS

Ms. Claudia Gibbs, Administrative Assistant to Superintendent

#### FLAG SALUTE AND PLEDGE OF ALLEGIANCE II.

Mr. Steinfeld led all those present in a salute to the flag.

Meeting Regulations

During this regular meeting, two opportunities are provided for citizens to ask questions and to make comments. During the first opportunity, early on the agenda, comments are invited. The second opportunity will occur just prior to adjournment, when residents may address general comments to the Board with time limits being at the discretion of the President.

Persons wishing to speak must, upon being recognized, rise and state their name and address. The Board reserves the right to establish rules for the conduct of its meetings, including such matters as the time at which the public will be heard, if at all, who may speak, and for how long. All such rules shall be monitored by the President unless the majority of the Board present and voting, rule otherwise.

Comments and questions shall be limited to issues. If personal remarks or discourteous statements are made, the presiding officer shall require the speaker to sit down.

To inspect or obtain a copy of any public record required to be made available under N.J.S.A. 47:1A-1, Examination and Copies of Public Records, please contact Ms. Pamela Baxley, 28 West Grand Avenue, Montvale, NJ 07645.

Copies of all public meeting agendas are online on the district website: http://www.pascack.org

## III. PUBLIC ANNOUNCEMENT BY PRESIDING OFFICER

Adequate notice of this meeting has been provided by mailing copies of said notice to The Record, filing copies of said notice with the municipal clerks of Hillsdale, Montvale, River Vale, and Woodcliff Lake, and publishing said notice in The Record on June 12, 2018.

#### IV. ROUTINE MATTERS

One Agenda Item

#### 1. Minutes

**RESOLVED** that the Pascack Valley Regional High School District Board of Education, at the recommendation of the superintendent, approve the following Pascack Valley Regional High School District Board of Education minutes:

November 19, 2018	Executive Meeting	7:00 p.m.
November 19, 2018	Regular Meeting	8:00 p.m.

Moved by:	Molir	nelli			Seconded by:	Schei	1		
				VC	TE				
Bd. Mbr.	Aye	Nay	Abs.	N/P	Bd. Mbr.	Aye	Nay	Abs.	N/P
Bissinger	Ø				Scher				
Blundo	$\square$				Stankus				$\square$
Hallowell					Steinberg				
Molinelli	$\checkmark$				Steinfeld	$\square$			
Ralph									

### V. COMMENTS FROM THE PUBLIC

Citizens are invited to make comments regarding agenda items and are limited to five minutes, according to the Pascack Valley Regional High School District Board of Education policy number 0167. Persons wishing to speak must, upon being recognized, rise and state their name and address.

#### VI. POLICY

Consent Agenda for Items 1-4

#### 1. Travel Pre-Authorization

**RESOLVED** that the Pascack Valley Regional High School District Board of Education, at the recommendation of the superintendent, approve travel expense preauthorizations for the following:

Thomas DeMaio	Anthony Judilla	Francesca Silvano
Margaret White	Paul Zeller	

### 2. Harassment, Intimidation, and Bullying Executive Report

**RESOLVED** that the Pascack Valley Regional High School District Board of Education, at the recommendation of the superintendent, affirm the findings of the following harassment, intimidation and bullying incidents: 164982\_PHH\_11062018 and 164983\_PHH\_11062018.

#### 3. 2019-2020 School Calendar

**RESOLVED** that the Pascack Valley Regional High School District Board of Education, at the recommendation of the superintendent, approve the 2019-2020 school calendar.

## 4. Naming of Athletic Court

**RESOLVED** that the Pascack Valley Regional High School District Board of Education, at the recommendation of the superintendent, approve naming the basketball court in the Pascack Valley High School gymnasium for social studies teacher, and long-time basketball coach, Jeffrey Jasper.

Moved by:	Bissii	nger			Seconded by:	Schei			
				VC	TE				
Bd. Mbr.	Aye	Nay	Abs.	N/P	Bd. Mbr.	Aye	Nay	Abs.	N/P
Bissinger	Ø				Scher	V			
Blundo	$\overline{\checkmark}$				Stankus				
Hallowell	$\square$				Steinberg				
Molinelli	$\square$				Steinfeld	$\square$			
Ralph									

Mr. Blundo had a question about the August start on the school calendar.

#### VII. EDUCATION

Consent Agenda for Items 1-5

### 1. Overnight Trips

- a. **RESOLVED** that the Pascack Valley Regional High School District Board of Education, at the recommendation of the superintendent, approve Pascack Valley Regional High School District robotics team members, coaches, and if necessary, chaperones, to visit the Choice School in <u>Kochi, India</u> and other points of interest from June 28 July 20, 2019.
- b. RESOLVED that the Pascack Valley Regional High School District Board of Education, at the recommendation of the superintendent, approve Pascack Valley Regional High School District students, teachers, and if necessary, chaperones, to visit the Galapagos Islands, Ecuador from February 15-22, 2020.

### 2. Out-of-district Placement

**RESOLVED** that the Pascack Valley Regional High School District Board of Education, at the recommendation of the superintendent, approve an out-of-district placement of student ID #807967 at New Alliance Academy, LLC in Paramus, NJ starting November 27, 2018. Annual tuition of \$87,832.50 will be prorated from that date for the 2018-2019 school year.

#### 3. Beside/Home Instruction

- a. RESOLVED that the Pascack Valley Regional High School District Board of Education, at the recommendation of the superintendent, approve bedside tutoring for student ID #808852 admitted to High Focus Center, Glassboro, NJ on November 19, 2018. Services are being provided by Professional Education Services Inc. for 10 hours per week at \$55 per hour for approximately six to eight weeks.
- b. RESOLVED that the Pascack Valley Regional High School District Board of Education, at the recommendation of the superintendent, approve bedside tutoring for student ID #809791 admitted to High Focus Center, Glassboro, NJ on November 26, 2018. Services are being provided by Professional Education Services Inc. for 10 hours per week at \$55 per hour for approximately six to eight weeks.
- c. **RESOLVED** that the Pascack Valley Regional High School District Board of Education, at the recommendation of the superintendent, approve bedside tutoring for student ID #808268 admitted to Silver Hills Hospital, New Canaan, CT on September 6-11, 2018 and received two hours of services per day at \$100 per hour.

## 4. Additional Period Assignment (modified)

**RESOLVED** that the Pascack Valley Regional High School District Board of Education, at the recommendation of the superintendent, approve Danielle Nelson, physical education teacher and leave replacement for Melissa Velez at Pascack

Valley High School, to teach 5 additional periods per week starting November 19, 2018 through March 29, 2019 or until Ms. Velez's return from leave.

# 5. Physicians and Providers for Evaluations

**RESOLVED** that the Pascack Valley Regional High School District Board of Education, at the recommendation of the superintendent, approve the following providers for evaluations for the district for the 2018-2019 school year:

### **Psychiatric Evaluations**

Name	Rate Per Evaluation
Natasha Baron, M.D.	\$250
Derek Berberian, M.D.	250
Mark P. Faber, M.D.	250
Esther Fridman, M.D.	250
Morton Fridman, M.D.	250
Mercedes Paine, M.D.	250
Nancy Tancer, M.D.	250

#### **Clearance Letters**

Name	Rate Per Evaluation			
Natasha Baron, M.D.	\$250			
Derek Berberian, M.D.	250			
Sonia Oquendo, M.D.	250			
Nancy Tancer, M.D.	250			
West Bergen Mental Healthcare	157			
LCSW, LPC, Psychologist				
West Bergen Mental Healthcare	210			
A.P. Nurse				
West Bergen Mental Healthcare	329			
Psychiatrist				

### **Neurological Evaluations**

Name	Rate Per Evaluation
Damon M. Fellman, MD	\$450
Joseph Holahan, MD	450

Moved by:	Bissi	nger			Seconded by:	Hallo	well		
				VC	TE				
Bd. Mbr.	Aye	Nay	Abs.	N/P	Bd. Mbr.	Aye	Nay	Abs.	N/P
Bissinger	$\square$				Scher	Q			
Blundo					Stankus				
Hallowell	$\square$				Steinberg	$\square$			
Molinelli	$\square$				Steinfeld				
Ralph									

Ms. Molinelli had a question on the rates charged by West Bergen Mental Health. Mr. Gundersen will follow up.

Mr. Steinberg had a question about the overnight trip.

# VIII. HUMAN RESOURCES – NON-CERTIFICATED

Consent Agenda for Items 1 – 4

### 1. New Hires

- a. RESOLVED that the Pascack Valley Regional High School District Board of Education, at the recommendation of the superintendent, approve Mary Lou Corbett as executive secretary for the Child Study Team office at Pascack Hills High School, effective January 2, 2019, at an annual salary of \$58,294, plus a stipend of \$2,194.70 for prior experience, for a total of \$61,208.70 annually, prorated, with health benefits.
- b. RESOLVED that the Pascack Valley Regional High School District Board of Education, at the recommendation of the superintendent, approve Kelly Sullivan as part-time job coach for the Milestones @PVR program, for 18 hours per week, effective January 2, 2019, at the hourly rate of \$26.53, with no health benefits.

#### 2. Volunteers

**RESOLVED** that the Pascack Valley Regional High School District Board of Education, at the recommendation of the superintendent, approve the following volunteers for the 2018-2019 school year:

Name	School	Activity
Ted Evans	PHHS	Girls Basketball
Brian Schneider	PHHS	Wrestling

## 3. Independent CST Evaluator - Region II

**RESOLVED** that the Pascack Valley Regional High School District Board of Education, at the recommendation of the superintendent, approve Jennifer Pizzo as an independent child study team evaluator for Region II for the 2018-2019 school year, at the hourly rate of \$450 per evaluation and \$75 hourly rate for CST meetings.

# 4. ABA Behavior Consultant - Region II

**RESOLVED** that the Pascack Valley Regional High School District Board of Education, at the recommendation of the superintendent, approve Kelly Sullivan as a part-time ABA Behavior Consultant for Region II for the 2018-2019 school year, at the rate of \$50 per hour.

Moved by:	Bissir	nger			Seconded by:	Hallo	well		
				VC	TE				
Bd. Mbr.	Aye	Nay	Abs.	N/P	Bd. Mbr.	Aye	Nay	Abs.	N/P
Bissinger	Ø				Scher				
Blundo					Stankus				
Hallowell					Steinberg	abla			
Molinelli					Steinfeld				
Ralph	$\square$								

#### IX. FINANCE

Consent Agenda for Items 1-6

### 1. Approval of Bills

**RESOLVED** that the Pascack Valley Regional High School District Board of Education, at the recommendation of the superintendent, approve bills as follows:

Budget Expenditures as of December 3, 2018	\$1,240,828.77
Payroll as of November 30, 2018	\$1,530,380.96
Total	\$2,771,209.73

#### 2. Equipment Disposal

**RESOLVED** that the Pascack Valley Regional High School District Board of Education, at the recommendation of the superintendent, approve the disposal, donation, sale, or recycling of one older portable basketball backboard.

# 3. Award Contract for Refuse Removal and Single Stream Recycling Services

WHEREAS, the Pascack Valley Regional Board of Education ("the Board") advertised for bids for the Refuse Removal and Single Stream Recycling Services ("Services"); and

WHEREAS, on November 20, 2018, the Board received two bids for the Project; and

WHEREAS, the purported lowest bid for this Service was submitted by Gaeta Recycling Co. Inc. ("Gaeta Recycling"); and

WHEREAS, on November 21, 2018, Gaeta Recycling advised the Board that it made an error in its bid submission for the Project and, therefore, requested to be permitted to withdraw its bid; and

WHEREAS, it has been determined that it is in the best interest of the Board to allow Gaeta Recycling to withdraw its bid; and

**WHEREAS**, the next bid was submitted by Interstate Waste Services of New Jersey, Inc. ("Interstate Waste Services") with the following pricing:

#### **REFUSE REMOVAL**

Location	2019	2020	2021
Pascack Valley High School	\$25,252.56	\$26,010.18	\$26,790.48
Pascack Hills High School	\$12,626.28	\$13,005.04	\$13,395.24
Pascack Valley High School	\$175.37	\$180.63	\$186.04
Athletic Field Complex	per month	per month	per month
Unit Price – removal of one	\$54	\$55.62	\$57.29
additional 8 yard container			

### SINGLE STREAM RECYCLING

Location	2019	2020	2021
Pascack Valley High School	\$2,857.80	\$2,943.48	\$3,031.80
Pascack Hills High School	\$2,078.40	\$2,140.80	\$2,205

WHEREAS, the bid submitted by Interstate Waste Services is responsive in all material respects and it is the Board's desire to award the contract for the Services to Interstate Waste Services.

**NOW, THEREFORE, BE IT RESOLVED** that the Board hereby permits Gaeta Recycling to withdraw its bid for the Project due to an error in its bid calculation.

**BE IT FURTHER RESOLVED** that the Board awards the contract for the Project to Interstate Waste Services for a total of three years, commencing January 1, 2019, in the following amounts:

#### REFUSE REMOVAL

Location	2019	2020	2021		
Pascack Valley High School	\$25,252.56	\$26,010.18	\$26,790.48		
Pascack Hills High School	\$12,626.28	\$13,005.04	\$13,395.24 \$186.04 per month		
Pascack Valley High School	\$175.37 per	\$180.63 per			
Athletic Field Complex	month	month			
Unit Price – removal of one	\$54	\$55.62	\$57.29		
additional 8 yard container					

#### SINGLE STREAM RECYCLING

Location	2019	2020	2021		
Pascack Valley High School	\$2,857.80	\$2,943.48	\$3,031.80		
Pascack Hills High School	\$2,078.40	\$2,140.80	\$2,205		

**BE IT FURTHER RESOLVED** that this award is expressly conditioned upon the contractor furnishing the requisite insurance certificate and labor and materials/performance bond as required in the Project specifications, together with an AA201-Project Manning Report, and an executed Contract, as prepared by the Board Attorney, within ten (10) days of the date hereof.

**BE IT FURTHER RESOLVED** that the Board Attorney is hereby directed to draft the agreement with the successful bidder consistent with this Resolution and with the terms contained in the bid documents. The Board President and the Board Secretary are hereby authorized to execute such agreement and any other documents necessary to effectuate the terms of this Resolution.

4. Acceptance of Financial Audit for Year Ending June 30, 2018

**RESOLVED** that the Pascack Valley Regional Board of Education accept the findings expressed by the auditing firm of Nisivoccia & Company, LLP as cited in their reports entitled:

- a. Comprehensive Annual Financial Report (CAFR) For the Fiscal Year Ended June 30, 2018
- b. Auditors' Management Report on Administrative Findings Financial Compliance and Performance Year Ending June 30, 2018
- c. Audit Synopsis.
- 5. Pascack Valley High School Annual Report for School Bus Emergency Evacuation Instruction Drill for all Students who are Non-Bus Riders for the 2018-2019 School Year

**RESOLVED** that the Pascack Valley Regional Board of Education, pursuant to the Administrative Code (NJAC 6A:27-11.2), and at the recommendation of the Superintendent, approve the following completed school bus emergency evacuation instruction drill for the Pascack Valley High School, 200 Piermont Avenue, Hillsdale, NJ.

The annual evacuation instruction drill for the 2018-2019 school year was conducted on Monday, November 26, 2018 at 8:00 a.m. -2:51 p.m. near the east side of the high school building.

WHEREAS the entire student body participated in the school bus emergency evacuation instruction drill and included the supervision of John Puccio, Assistant Principal of Pascack Valley High School.

6. Pascack Hills High School – Annual Report for School Bus Emergency Evacuation Instruction Drill for all Students who are Non-Bus Riders for the 2018-2019 School Year

**RESOLVED** that the Pascack Valley Regional Board of Education, pursuant to the Administrative Code (NJAC 6A:27-11.2), and at the recommendation of the Superintendent, approve the following completed school bus emergency evacuation instruction drill for the Pascack Hills High School, 225 West Grand Ave, Montvale, NJ.

The annual evacuation instruction drill for the 2018-2019 school year was conducted on Wednesday, November 21, 2018 at 8:00 a.m. -12:00 p.m. adjacent to the gymnasium entrance.

WHEREAS all students participated in the school bus emergency evacuation instruction drill and included the supervision of Tim Wieland, Assistant Principal of Pascack Hills High School, Matt Miller, School Security Guard, and Jim Devaney, School Bus Driver.

	Moved by:	Bissinger			Seconded by:	Scher				
			VOTE							
	Bd. Mbr.	Aye	Nay	Abs.	N/P	Bd. Mbr.	Aye	Nay	Abs.	N/P
Ì	Bissinger	Ø				Scher				
	Blundo	$\square$				Stankus				$\square$
	Hallowell	$\square$				Steinberg	$\square$			
	Molinelli					Steinfeld	Ø			
	Ralph	V			100					

#### X. OLD BUSINESS

Mr. Scher asked when the islands in the Pascack Hills parking lot would be removed. Mr. Gundersen responded.

### XI. NEW BUSINESS

George Kritzler, a Hillsdale resident, has designed energy efficient systems for heat for many years. He would like to recommend infrared heating for the gymnasiums. A payback usually occurs between 2-3 years. Most schools have older boilers that are inefficient. We should replace them with modular 92% efficient boilers. Mr. Gundersen will forward the information to director of building and grounds.

### XII. COMMENTS FROM THE PUBLIC

Citizens are invited to make comments and are limited to five minutes, according to the Pascack Valley Regional High School District Board of Education policy number 0167. Persons wishing to speak must, upon being recognized, rise and state their name and address.

### XIII. ADJOURNMENT

A motion was made by Ms. Bissinger to adjourn at 4:19 p.m. Mr. Hallowell seconded the motion, which was unanimously carried.

Pamela Bayley

Respectfully,

Business Administrator/ Board Secretary

Notice: With advance notice we can provide personal assistance for the disabled. Please contact 201-358-7005.