

**MINUTES OF THE REORGANIZATION &
REGULAR MEETING
OF THE
BOARD OF EDUCATION**

Pascack Valley Regional High School District

January 6, 2020

Minutes of the Reorganization and Regular Meeting of the Board of Education held on Monday, January 6, 2020 at 7:30 p.m. in the Pascack Hills High School auditorium.

I. CALL TO ORDER

The meeting was called to order in the auditorium at 7:30 p.m. by Dr. Erik Gundersen, Superintendent.

II. FLAG SALUTE AND PLEDGE OF ALLEGIANCE

Dr. Gundersen led those present in a salute to the flag.

Meeting Regulations

During this regular meeting, two opportunities are provided for citizens to ask questions and to make comments. During the first opportunity, early on the agenda, comments are invited. The second opportunity will occur just prior to adjournment, when residents may address general comments to the Board with time limits being at the discretion of the President.

Persons wishing to speak must, upon being recognized, rise and state their name and address. The Board reserves the right to establish rules for the conduct of its meetings, including such matters as the time at which the public will be heard, if at all, who may speak, and for how long. All such rules shall be monitored by the President unless the majority of the Board present and voting, rule otherwise.

Comments and questions shall be limited to issues. If personal remarks or discourteous statements are made, the presiding officer shall require the speaker to sit down.

To inspect or obtain a copy of any public record required to be made available under N.J.S.A. 47:1A-1, Examination and Copies of Public Records, please contact Ms. Pamela Baxley, 28 W. Grand Avenue, Montvale, NJ 07645.

*Copies of all public meeting agendas are online on the district website:
<http://www.pascack.org>*

III. PUBLIC ANNOUNCEMENT BY PRESIDING OFFICER

Adequate notice of this meeting has been provided by mailing copies of said notice to The Record, filing copies of said notice with the municipal clerks of Hillsdale, Montvale, River Vale, and Woodcliff Lake, and publishing said notice in The Record on May 21, 2019.

ORGANIZATION OF BOARD

IV. OATH OF OFFICE AND APPOINTMENT OF OFFICERS

1. Certification of Election Results for Annual School Board – November 5, 2019

Dr. Erik Gundersen, Superintendent

Board of Education (Three-Year Term)

James Stankus – River Vale – 1249 votes

Tammy Molinelli – Woodcliff Lake – 1013 votes

Dr. Gundersen and the board members congratulated James Stankus and Tammy Molinelli on their election.

2. Oath of Office: Administered to newly elected and re-elected Board Members by Dr. Gundersen, Superintendent:

James Stankus – River Vale

Tammy Molinelli – Woodcliff Lake

3. ROLL CALL

Present: Ms. Janet Bissinger
Mr. Joseph Blundo
Mr. Michael Fronte
Mr. Brian Hallowell
Ms. Tammy Molinelli
Mr. Arnold Scher
Mr. James Stankus
Mr. David Steinberg

Absent: Mr. Kenneth Ralph

Also Present: Mr. P. Erik Gundersen, Superintendent
Ms. Brenda Kirk, Assistant Board Secretary
Student Representative: Kaila Saladino – PVHS
Ms. Claudia Gibbs, Administrative Assistant to Superintendent

4. Nomination and Election of President

The Superintendent requested nominations for the office of President of the Pascack Valley Regional High School District Board of Education, according to board policy code number 0152.

- a. A motion was made to nominate Ms. Molinelli for President of the Pascack Valley Regional High School District Board of Education

Moved By: Mr. Blundo

As there are no further nominations, Dr. Gundersen called for a vote.

All in favor of Ms. Molinelli for President.

VOTE

Bd. Mbr.	Aye	Nay	Abs.	N/P	Bd. Mbr.	Aye	Nay	Abs.	N/P
Bissinger	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Ralph	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Blundo	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Scher	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Fronte	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Stankus	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Hallowell	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Steinberg	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Molinelli	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>					

Dr. Gundersen and the board members congratulated Ms. Molinelli.

Ms. Molinelli thanked the board members for their support.

THE NEWLY ELECTED PRESIDENT WILL OCCUPY THE CHAIR

5. Nomination and Election of Vice President

Ms. Molinelli requested nominations for the office of Vice President of the Pascack Valley Regional High School District Board of Education, according to board policy code number 0152.

- a. A motion was made to nominate Ms. Bissinger for Vice President of the Pascack Valley Regional High School District Board of Education.

Moved By: Ms. Molinelli

As there are no further nominations, Ms. Molinelli called for a vote.

All in favor of Ms. Bissinger for Vice President.

VOTE

Bd. Mbr.	Aye	Nay	Abs.	N/P	Bd. Mbr.	Aye	Nay	Abs.	N/P
Bissinger	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Ralph	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Blundo	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Scher	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Fronte	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Stankus	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Hallowell	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Steinberg	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Molinelli	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>					

6. N.J.S.A. 18A:12-24.1 Code of Ethics for School Board Members

Ms. Molinelli read aloud the following Code of Ethics, which applies, to all School Board Members:

School Board Members shall abide by the following Code of Ethics for School Board Members:

I will uphold and enforce all laws, rules and regulations of the State Board of Education, and court orders pertaining to schools. Desired changes shall be brought about only through legal and ethical procedures.

I will make decisions in terms of the educational welfare of children and will seek to develop and maintain public schools that meet the individual needs of all children regardless of their ability, race, creed, sex, or social standing.

I will confine my board action to policy making, planning, and appraisal, and I will help to frame policies and plans only after the board has consulted those who will be affected by them.

I will carry out my responsibility, not to administer the schools, but, together with my fellow board members, to see that they are well run.

I will recognize that authority rests with the board of education and will make no personal promises nor take any private action that may compromise the board.

I will refuse to surrender my independent judgment to special interest or partisan political groups or to use the schools for personal gain or for the gain of friends.

I will hold confidential all matters pertaining to the schools which, if disclosed, would needlessly injure individuals or the schools. In all other matters, I will provide accurate information and, in concert with my fellow board members, interpret to the staff the aspirations of the community for its school.

I will vote to appoint the best qualified personnel available after consideration of the recommendation of the chief administrative officer.

I will support and protect school personnel in proper performance of their duties.

I will refer all complaints to the chief administrative officer and will act on the complaints at public meetings only after failure of an administrative solution.

Consent Agenda for Items 7 – 20

7. Appointment of Professional Services

WHEREAS, the Pascack Valley Regional High School District Board of Education requires the professional services and

WHEREAS, the nature of the services to be performed meet the definition of “professional services” set forth in the Public School Contract Law, and

WHEREAS, funds are available to obtain such professional services, and

WHEREAS, the Public School Contract Law N.J.S.A. 18A: 18A-5 authorizes the awarding of contracts for professional services by resolution of the Board of Education without publicly advertised competitive bids.

ACCORDINGLY, the Pascack Valley Regional High School District Board of Education authorizes the award of the following professional services appointments and contracts:

- a. That the firm of Fogarty & Hara, Counsellors at Law, Fair Lawn, NJ, be appointed Board of Education attorneys to provide legal services until the next reorganization meeting, at fees negotiated for each individual project, and as per the following hourly rates: \$175 for a partner and \$155 for an associate. There is no increase in the hourly rates.
- b. That the firm of Nisivoccia LLP, Mt. Arlington, NJ, be appointed Board of Education auditors and accountants to provide auditing and accounting services until the next reorganization meeting, at fees negotiated for each individual project, at the following hourly rates: \$148-\$158 for partners, \$122-\$148 for in-charge accountants, and \$66-\$122 for other staff. There is no increase in the hourly rates.
- c. That the firm of Environetics Group Architects, PC, Englewood Cliffs, NJ, be appointed Board of Education architects to provide architectural services until the next reorganization meeting, at fees negotiated for each individual project, at the following hourly rates: \$160 for principals, \$150 for associate principals, \$145 for senior project managers, \$85 for assistant project managers, \$125 for senior project architects, \$100 for project architects, \$75 for job captains, \$65 for design and technical staff, and \$55 for junior technical staff. There is no increase in the hourly rates.

These professional services contracts are made and awarded without competitive bidding as the services will be rendered by persons experienced in the practice of a process requiring specialized knowledge and resources.

BE IT FURTHER RESOLVED that a brief notice of this action shall be printed once in *The Record* as required by law, within ten (10) days of its passage, stating its nature, duration, service, and amount and that the resolution and contract are on file in the office of the Board of Education in the following form:

This resolution and contracts are on file and available for public inspection at the Board of Education's office, located at 28 West Grand Avenue, Suite 2, Montvale, NJ.

8. APPOINTMENTS and CONTRACTS

RESOLVED, that the following be appointed to continue in the position listed until the next re-organization meeting of the Pascack Valley Regional High School District:

Insurance Agency	Burton Agency, Inc.
Student Accident Insurance	Robert McCloskey Insurance
Flexible Spending Account	Discovery Benefits
Tax Shelter Plans	The Omni Group
Environmental Consulting Services	AHERA Consultants
Bond Counsel	Lisa A. Gorab, Esq.

Continuing Disclosure Agent & Municipal Advisors	Phoenix Advisors, LLC
Broker of Record	Brown & Brown Benefit Advisors
School Physician	Dr. Michelle Mayer
School Athletic Physician	Dr. Shawn Trokhan, PVHS
School Athletic Physician	Dr. Oscar Vazquez, PHHS
Supplemental Insurance	Aflac
Engineer Services	KSI Consulting Engineers, LLC
Nursing Services to Non-Public Students	Catapult Learning
One to One Nursing Services	Bayada Home Health Care Inc.
One to One Nursing Services and School Nurse Staffing Agreement	Preferred Home Health Care & Nursing Services, Inc.
Board Secretary/Business Administrator	Pamela Baxley
Assistant Board Secretary	Brenda Kirk
Public Agency Compliance Officer	Pamela Baxley
District 504 Officer	Sean Struncis
Anti-Bullying Coordinator	Sean Struncis
Anti-Bullying Specialists	Gale Mangold, PHHS
Anti-Bullying Specialists	Christie Rossig, PVHS
Anti-Bullying Specialists	Mary Petrovici, Park Academy
Attendance Officers	Lillian Murray, PHHS Lauren Bielan, PVHS
American Disabilities Act Coordinator	Barry Bachenheimer
Affirmative Action Officer	Barry Bachenheimer
School Safety Specialist	Barry Bachenheimer
Toxic Hazard Preparedness Officer	Robert Donahue
Health and Safety Officer	Robert Donahue
Qualified Purchasing Agent	Pamela Baxley
Treasurer of School Moneys	Deborah Carpino
Legal Newspapers	The Record & Community Life
Bidding Services	Educational Data Services

9. Legal Depositories – Bank for Deposits/Withdrawals/Safe Deposit Box

RESOLVED that the Pascack Valley Regional High School District Board of Education, at the recommendation of the Superintendent, authorize the Business Administrator to invest school district funds within statutory limitations.

BE IT FURTHER RESOLVED that the Pascack Valley Regional High School District Board of Education designate Valley National Bank as the bank for deposits and withdrawals for the following accounts: Payroll, Agency, Unemployment, General Fund, Cafeteria, eLearning, Petty Cash, Capital Projects, Student Activities, and Athletics for the 2020 – 2021 school year.

BE IT FURTHER RESOLVED that the Pascack Valley Regional High School District Board of Education approve the following designated signatures on the above accounts; business administrator, board president, school treasurer, Pascack Valley High School principal and Pascack Hills High School principal.

10. Adoption of Existing Curriculum

RESOLVED that the Pascack Valley Regional High School District Board of Education, at the recommendation of the Superintendent, adopt the existing curricula contained in the 2020 – 2021 Pascack Valley Regional Program of Studies for the 2020 – 2021 school year.

11. Annual Approval of Board Expenses for NJSBAC and BCSBA

WHEREAS, the NJ School Boards Association Conference (hereinafter referred to as “NJSBAC”) will be held in October and Bergen County School Boards Association (Hereinafter referred to as “BCSBA”); and

WHEREAS, the Pascack Valley Regional High School District Board of Education (hereinafter referred to as the “Board”) has determined that Board member participation in the NJSBAC and BCSBA is both educationally necessary and fiscally prudent; and

WHEREAS, the Board has determined that Board member participation in the NJSBAC and BCSBA promotes the delivery of instruction and furthers the efficient operation of the Pascack Valley Regional High School District; and

WHEREAS, the travel and related expenses particular to the NJSBAC and BCSBA is expected to exceed the state travel guidelines established by the Department of Treasury in the NJ Office of Management and Budget (NJOMB) circular letter 06-02.

NOW THEREFORE BE IT RESOLVED that the Board finds any travel and related expenses related to Board member attendance at the NJSBAC and BCSBA in October and for the 2020 – 2021 school year, as well as reimbursement for same; and

BE IT FURTHER RESOLVED that the Board finds any travel and related expenses particular to the NJSBAC and BCSBA which exceed the State travel guidelines established by the Department of Treasury in NJOMB circular letter 06-02 to be necessary and unavoidable; and

BE IT FURTHER RESOLVED that the Board finds any such necessary and unavoidable expenses related to attendance at the NJSBAC and BCSBA to be justified and therefore reimbursable.

NOW THEREFORE BE IT RESOLVED that the aforementioned district employees will be reimbursed for travel related expenses at the designated 2020 – 2021 payment periods, in compliance with state statutory and federal regulatory requirements.

12. Approval of Purchases Utilizing State Contracts: Educational Services Commission of New Jersey, WSCA (Western States Contracting Alliance), Admin Minnesota Cooperative Purchasing Venture, PEPPM (Pennsylvania Education Purchasing Program for Microcomputers), Hunterdon County Educational Services, Keystone, PACE Cooperative, NCPA (National Cooperative Purchasing Alliance), NJ EDGE, TIPS (The Inter Local Purchase System), and Camden County Educational Services Commission

RESOLVED that the Pascack Valley Regional High School District Board of Education, at the recommendation of the Superintendent, authorize the procurement of goods and services through state agency for the 2020-2021 school year.

WHEREAS, Title 18A:18A-10 provides that the Board of Education without advertising for bids, or after having rejected all bids obtained pursuant to advertising therefore, by resolution may purchase any goods or services pursuant to a contract or contracts for such goods or services entered into on behalf of the State by the Division of Purchase and Property, and

WHEREAS, the Pascack Valley Regional High School District Board of Education has the need, on a timely basis, to purchase goods and services utilizing state contracts, Educational Services Commission of New Jersey, WSCA (Western States Contracting Alliance), Admin Minnesota Cooperative Purchasing Venture, PEPPM (Pennsylvania Education Purchasing Program for Microcomputers), Hunterdon County Educational Services, Keystone, PACE Cooperative, NCPA (National Cooperative Purchasing Alliance), NJ EDGE, TIPS (The Inter Local Purchase System), Camden County Educational Services Commission.

WHEREAS, the Pascack Valley Regional High School District Board of Education desires to authorize its purchasing agent until the next re-organization meeting as follows:

NOW, THEREFORE BE IT RESOLVED by the Pascack Valley Regional High School District Board of Education does, hereby authorize the district purchasing agent to make purchases of goods and services entered into on behalf of the State of the Division of Purchase and Property utilizing various vendors.

13. Purchases Exceeding Bid Threshold of \$40,000

RESOLVED by the Pascack Valley Regional High School District Board of Education, at the recommendation of the Superintendent, that pursuant to State Law N.J.S.A. 18A:18A-5 all purchases and contracts exceeding the bid threshold of \$40,000, shall be awarded by board resolution at a public meeting including all State

Contracts purchases that exceed \$40,000; therefore the Board hereby authorized purchases in excess of \$40,000 via State Contract with the vendors as listed:

VENDORS		
Apple	Dyntek	TechXTend
Atra Janitorial Supply	Hertz Furniture	TTI
Academic Superstore	Hewlett Packard Financial	United Business Systems
Blueally Technology	Howard Industries	Van-Con, Inc.
Bobcat of North Jersey	IBM Corp	Wells Fargo
CDW-G	IPS Global	Fieldturf
Chas F. Connolly Dist	Juniper Networks	In-Line Air Conditioning Co.
Cisco	Lightpath	Johnson Controls
C. J. Vanderbeck & Son	Ocean Computer	R.D.Sales Door & Hardware, LLC
Commercial Interiors Direct	Promedia	Shaws Complete Security
Cooper Electric Supply Co.	RFP Solutions	Dell/ASAP Software
Dell Marketing L.P.	Software House International	White Rock Security Group

14. Annual Review & Adoption of Policies

RESOLVED that the Pascack Valley Regional High School District Board of Education, at the recommendation of the Superintendent, approve the annual review and adoption of all electronic policies for the 2020 – 2021 school year.

15. Approval of Maximum Travel and Related Expenditures

WHEREAS, pursuant to N.J.S.A. 18A:11-12, in each pre-budget year, the Pascack Valley Regional High School District Board of Education is required to establish a maximum travel expenditure amount for the budget year which may not be exceeded; and

WHEREAS, the Board of Education has determined that the maximum travel expenditure amount includes all travel that is supported by state and local funds; and

WHEREAS, the Board of Education had previously established a maximum amount for the pre-budget year 2019-2020 as \$180,000.

WHEREAS, the Board of Education has expended \$29,447 of the maximum amount for the pre-budget year to date; and

RESOLVED, that the Pascack Valley Regional High School District Board of Education hereby establish the maximum travel expenditure amount for the 2020-2021 school year as \$180,000.

16. Annual Travel Pre-Authorization

RESOLVED that the Pascack Valley Regional High School District Board of Education, at the recommendation of the superintendent, approve pre-authorization of travel expenses for the following:

Teachers who travel between schools as required by their job description will be reimbursed for their mileage at the end of the term at the NJ OMB Circular established rate;

Teachers who travel to free conferences and workshops sponsored by the New Jersey Department of Education, or educational associations, will be reimbursed for their mileage at the NJ OMB Circular established rate;

Supervisors who travel to meetings and other events as required by their job description will be reimbursed for their mileage at the NJ OMB Circular established rate;

Administrators who travel to meetings and other events as required by their job description will be reimbursed for their mileage at the NJ OMB Circular established rate;

Child Study Team members who travel to meetings and other events as required by their job description will be reimbursed for their mileage at the NJ OMB Circular established rate;

Technology Department employees who travel to meetings and other events as required by their job description will be reimbursed for their mileage at the NJ OMB Circular established rate;

Region II employees who travel to meetings and other events as required by their job description will be reimbursed for their mileage at the NJ OMB Circular established rate;

NOW THEREFORE BE IT RESOLVED, that the aforementioned district employees will be reimbursed for travel related expenses at the designated 2019-2020 payment periods, in compliance with state statutory and federal regulatory requirements, not to exceed \$4,000 per employee for regular business travel.

17. Tax Shelters

RESOLVED that the Pascack Valley Regional High School District Board of Education, at the recommendation of the superintendent, approve the following companies to provide Tax Shelter Annuity salary reduction agreements for the 2020 – 2021 school year.

AXA Equitable	Legends	MetLife
Oldham	Valic	Vanguard
Security Benefit	Lincoln Investment Planning	National Life Group

18. Authorize Participation in the New Jersey State Health Benefits Program

A RESOLUTION to authorize participation in the State Health Benefits Program and/or School Employees' Health Benefits Program of the State of New Jersey.

BE IT RESOLVED:

1. The Pascack Valley Regional Board of Education hereby elects to participate in the Health Program provided by the New Jersey State Health Benefits Act of the State of New Jersey (N.J.S.A. 52:14-17.26 and N.J.S.A. 52:14-17.46.2) and to authorize coverage for all the employees and their dependents thereunder in accordance with the statute and regulations adopted by the State Health Benefits Commission and/or School Employees' Health Benefits Commission.
2. A. We elect to participate in the Employee Prescription Drug Plan defined by N.J.S.A. 52:14-17.25 et seq. and authorize coverage for all employees and their dependents in accordance with the statute and regulations adopted by the State Health Benefits Commission and/or School Employees' Health Benefits Commission.
3. We will be maintaining Cigna as our dental plan.
4. We elect 30 hours per week (average) as the minimum requirement for full time status in accordance with N.J.A.C. 17:9-4.6.
5. As a participating employer we will remit to the State Treasury all charges due on account of employee and dependent coverage and periodic charges in accordance with the requirements of the statute and the rules and regulations duly promulgated thereunder.
6. We hereby appoint Pamela Baxley, Business Administrator to act as Certifying Officer in the administration of this program.
7. This resolution shall take effect immediately and coverage shall be effective as soon thereafter as it may be effectuated pursuant to the statutes and regulations (can be no less than 75 or 90 days pursuant to the provisions of N.J.S.A. 17:9-1.4).

19. Approval of Maximum Public Relations and Professional Services Expenditures

WHEREAS, pursuant to N.J.A.C. 6A:23-5.2 (a), 1 the board of education shall establish in the annual school budget a maximum expenditure amount that may be allotted for public relations and each type of professional service for 2020-2021 school year.

RESOLVED, that the Pascack Valley Regional High School District Board of Education hereby establish the maximum expenditure amounts for the 2020-2021 school year as follows: Public relations at the sum of \$50,000, legal services at the sum of \$150,000, audit services at the sum of \$75,000, architectural/engineering services at the sum of \$600,000.

20. Standing Obligations

It is recommended by the Superintendent, that the Pascack Valley Regional High School District Board of Education accept, ratify, and adopt all commitments, rules, and bylaws.

VIII. EDUCATION

Consent Agenda for Items 1 – 4

1. Overnight Trips

- a. **RESOLVED** that the Pascack Valley Regional High School District Board of Education, at the recommendation of the superintendent, approve Pascack Valley High School students, teacher, and if necessary, chaperones, to travel to France to make cultural connections visiting historical and cultural locations from March 26 – April 4, 2021.
- b. **RESOLVED** that the Pascack Valley Regional High School District Board of Education, at the recommendation of the superintendent, approve Pascack Valley High School students, teacher, and if necessary, chaperones, to travel to southeastern United States to explore the history of slavery and civil rights in those locations from February 12 – 16, 2021.

2. Student Exchange Program

RESOLVED that the Pascack Valley Regional High School District Board of Education, at the recommendation of the superintendent, approve a Chinese-American student exchange program with students from Yang Ming High School in Taipei, Taiwan from January 30 – February 7, 2020. Approximately eighteen students and teachers will be housed by hosting families from Pascack Hills and Pascack Valley High Schools and will attend school with their host students.

3. Bedside/Home/Supplemental Instruction

- a. **RESOLVED** that the Pascack Valley Regional High School District Board of Education, at the recommendation of the superintendent, approve bedside tutoring for student ID #808961 admitted to New Pathways Counseling Adolescent School Day Program, Pinebrook, NJ on December 5, 2019. Services will be provided at \$600 per week through a date to be determined by the facility.
- b. **RESOLVED** that the Pascack Valley Regional High School District Board of Education, at the recommendation of the superintendent, approve supplemental instruction provided by a board approved home instructor for student ID #811393, as per their IEP, effective January 2, 2020 for the 2019-2020 school year.

4. Additional Periods

- a. **RESOLVED** that the Pascack Valley Regional High School District Board of Education, at the recommendation of the superintendent, approve the following additional period assignments for art standards integration for the 2019-2020 school year:

Name	School	Additional Periods
David Bucco	PHHS	6
Danielle deQuintal	PVHS	18
Stephanie DiGiacopo	PVHS	96
John Dinkey	PHHS	78

X. FINANCE

Consent Agenda for Items 1 - 8

1. Approval of Bills

RESOLVED that the Pascack Valley Regional High School District Board of Education, at the recommendation of the superintendent, approve bills as follows:

Budget Expenditures as of January 6, 2020	\$2,208,195.23
Payroll as of December 15 & 31, 2019	\$3,065,761.40
Total	\$5,273,956.63

2. Secretary's and Treasurer's Financial Reports

RESOLVED that the Pascack Valley Regional High School District Board of Education, at the recommendation of the superintendent, accept the Secretary's and Treasurer's unaudited 2019/20 financial reports, which are in agreement reflecting the district's financial activities for the period November 2019.

3. Ratification of Board Secretary's Monthly Certification – Budgetary Line Item Status

RESOLVED pursuant to N.J.A.C.6A:23-2.11(c)3, the Board Secretary certifies that as of November 2019 no line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of N.J.A.C. 6A:23-2.11(a).

BE IT RESOLVED pursuant to N.J.A.C.6A:23-2-11(c)4 that the Pascack Valley Regional High School District Board of Education certifies that as of November 2019 after review of the Board Secretary's and Treasurer's monthly financial report, in the minutes of the Board each month that no major account or fund has been over-expended in violation of N.J.A.C.6A:23-2.11(b).4.

4. Approval of the Following Reports

RESOLVED that the Pascack Valley Regional High School District Board of Education, at the recommendation of the superintendent, approve the following reports:

a. <u>Cafeteria</u> Account	November 2019
b. <u>e-Learning</u> Account	November 2019
c. <u>Capital</u> Project Account	November 2019
d. <u>Student</u> Government Account – PH	November 2019
e. <u>Student</u> Government Account – PV	November 2019
f. <u>Athletic</u> Account – PH	November 2019
g. <u>Athletic</u> Account – PV	November 2019

5. Transfers

RESOLVED that the Pascack Valley Regional High School District Board of Education, at the recommendation of the superintendent, approve transfers for the month of November.

6. Hardship Amendments To The Pascack Valley Regional High School Dist 457(b) Retirement Plan

WHEREAS, the Pascack Valley Regional High School Dist (“Plan Sponsor”) maintains the Pascack Valley Regional High School Dist 457(b) Retirement Plan (“Plan”); and

WHEREAS, pursuant to Rev. Procs. 2013-22 and 2019-39, the Plan Sponsor wishes to amend the written terms of the Plan in a good faith effort to meet the requirements of law, regulations or other issuances regarding unforeseeable emergency distributions; and

WHEREAS, this amendment is intended as a good faith effort to comply with the unforeseeable emergency distribution final regulations and is to be construed in accordance with the same. Both the Amendment and the unforeseeable emergency distribution final regulations will supersede any inconsistent Plan provisions;

NOW, THEREFORE, BE IT RESOLVED that section 12.3 “Cessation of deferrals” in the OMNI Group, Inc. Model 457(b) Deferred Compensation Plan – Basic Plan Document is hereby deleted and removed effective 1/1/2020.

BE IT FURTHER RESOLVED that the Plan, as restated and amended is hereby approved and adopted.

7. Pascack Valley High School – Annual Report for School Bus Emergency Evacuation Instruction Drill for all Students who are Non-Bus Riders for the 2019-2020 School Year

RESOLVED that the Pascack Valley Regional Board of Education, pursuant to the Administrative Code (NJAC 6A:27-11.2), and at the recommendation of the Superintendent, approve the following completed school bus emergency evacuation instruction drill for the Pascack Valley High School, 200 Piermont Avenue, Hillsdale, NJ.

The annual evacuation instruction drill for the 2019-2020 school year was conducted on Friday, November 15, 2019 and Monday, November 18, 2019 at 8:00 a.m. – 2:53 p.m. in the high school parking lot.

WHEREAS students in grades 9, 10, & 11 participated in the school bus emergency evacuation instruction drill on Monday, November 18, 2019 and students in grade 12 participated on Friday, November 15, 2019 under the supervision of John Puccio, Assistant Principal of Pascack Valley High School.

8. Pascack Hills High School – Annual Report for School Bus Emergency Evacuation Instruction Drill for all Students who are Non-Bus Riders for the 2019-2020 School Year

RESOLVED that the Pascack Valley Regional Board of Education, pursuant to the Administrative Code (NJAC 6A:27-11.2), and at the recommendation of Superintendent, approve the following completed school bus emergency evacuation instruction drill for the Pascack Hills High School, 225 West Grand Avenue, Montvale, NJ.

The annual evacuation instruction drill for the 2019-2020 school year was conducted on Wednesday, November 27, 2019 at 8:00 a.m. – 12:00 p.m. adjacent to the gymnasium entrance.

WHEREAS all students participated in the school bus emergency evacuation instruction drill under the supervision of Tim Wieland, Assistant Principal of Pascack Hills High School, and Matt Miller, School Security Guard.

Mr. Steinberg asked a question about the school bus emergency evacuation instruction drill. Dr. Gundersen explained it was a state regulation.

Moved by: Bissinger

Seconded by: Hallowell

VOTE

Bd. Mbr.	Aye	Nay	Abs.	N/P	Bd. Mbr.	Aye	Nay	Abs.	N/P
Bissinger	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Ralph	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Blundo	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Scher	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Fronte	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Stankus	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Hallowell	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Steinberg	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Molinelli	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>					

XI. OLD BUSINESS

Board Committee Reports: Health, Safety, and Wellness Committee

Mr. Hallowell requested to present the Health, Safety, and Wellness report at the next board of education meeting.

XII. NEW BUSINESS

Ms. Bissinger commented on the season kickoff of the Robotics Team and explained the Infinite Recharge challenge. Dr. Gundersen commented on the attendees present including state senators.

XIII. COMMENTS FROM THE PUBLIC

Citizens are invited to make comments and are limited to five minutes, according to the Pascack Valley Regional High School District Board of Education policy number 0167. Persons wishing to speak must, upon being recognized, rise and state their name and address.

XIV. MOTION TO ENTER INTO EXECUTIVE SESSION

The Pascack Valley Regional High School District Board of Education will meet in the Media Center at Pascack Hills High School, 225 W. Grand Avenue, Montvale, NJ, for the purpose of recessing to a closed Executive Meeting.

WHEREAS, the Pascack Valley Regional High School District Board of Education has been formed pursuant to applicable New Jersey Statutes; and

WHEREAS, the Board is charged with the responsibility of performing all acts and doing all things, consistent with law and the rules of the State Board of Education, necessary for the lawful and proper conduct, equipment and maintenance of the public schools and public school property of the Pascack Valley Regional High School District; and

WHEREAS, Section 7 of the Opening Public Meetings Act (N.J.S.A. 10-4-12) permits the exclusion of the public ("Executive Session") from a meeting of the Board in certain circumstances; and

WHEREAS, the Board has determined that circumstances exist for such an Executive Session; and

WHEREAS, the Board has found the action described below to be necessary and proper;

NOW, THEREFORE, BE IT RESOLVED by the Board on the date indicated above that:

1. The public shall be excluded from discussion of and action on the Executive Session herein set forth.
2. The subject matter to be discussed is as follows:
 1. Personnel items.
3. The Board will not return to the Regular Board Meeting, will take no action, and will adjourn from executive session.

XV. ADJOURNMENT

A motion was made by Ms. Bissinger to adjourn into an executive session and not return into the public meeting at 7:54 p.m. Mr. Blundo seconded the motion, which was unanimously carried.

Respectfully,



Brenda Kirk
Assistant Board Secretary

Notice: With advance notice, we can provide personal assistance for the disabled. Please contact 201-358-7005.