MINUTES OF THE REGULAR MEETING OF THE BOARD OF EDUCATION

Pascack Valley Regional High School District

November 25, 2019

Minutes of the Regular Meeting of the Board of Education held on Monday, November 25, 2019 at 4:00 p.m. in the Pascack Hills High School Media Center.

I. CALL TO ORDER AND ROLL CALL

The meeting was called to order in the media center at 4:00 p.m. by Ms. Tammy Molinelli, President.

Present:

Ms. Tammy Molinelli, President

Ms. Janet Bissinger, Vice President

Mr. Joseph Blundo Mr. Michael Fronte

Mr. Brian Hallowell arrived at 4:09 p.m.

Mr. Kenneth Ralph Mr. Arnold Scher

Mr. James Stankus arrived at 4:09 p.m.

Mr. David Steinberg

Also present: Dr. P. Erik Gundersen, Superintendent

Ms. Pamela Baxley, Business Administrator/Board Secretary

Student Representatives: Sean Sheikowitz – PHHS; Kaila Saladino – PVHS

Ms. Claudia Gibbs, Administrative Assistant to Superintendent

II. FLAG SALUTE AND PLEDGE OF ALLEGIANCE

Ms. Molinelli led all those present in a salute to the flag.

Meeting Regulations

During this regular meeting, two opportunities are provided for citizens to ask questions and to make comments. During the first opportunity, early on the agenda, comments are invited. The second opportunity will occur just prior to adjournment, when residents may address general comments to the Board with time limits being at the discretion of the President.

Persons wishing to speak must, upon being recognized, rise and state their name and address. The Board reserves the right to establish rules for the conduct of its meetings, including such matters as the time at which the public will be heard, if at all, who may speak, and for how long. All such rules shall be monitored by the President unless the majority of the Board present and voting, rule otherwise.

Comments and questions shall be limited to issues. If personal remarks or discourteous statements are made, the presiding officer shall require the speaker to sit down.

To inspect or obtain a copy of any public record required to be made available under N.J.S.A. 47:1A-1, Examination and Copies of Public Records, please contact Ms. Pamela Baxley, 28 West Grand Avenue, Montvale, NJ 07645.

Copies of all public meeting agendas are online on the district website: http://www.pascack.org

III. PUBLIC ANNOUNCEMENT BY PRESIDING OFFICER

Adequate notice of this meeting has been provided by mailing copies of said notice to The Record, filing copies of said notice with the municipal clerks of Hillsdale, Montvale, River Vale, and Woodcliff Lake, and publishing said notice in The Record on May 21, 2019.

IV. ROUTINE MATTERS

Monthly Reports

Superintendent's Report: Dr. P. Erik Gundersen

This is the season of transitions from Fall to winter sports and activities as all Fall sports have officially concluded and both fall productions have had their successful runs! Over the last two weeks both PV and PH launched our new Open House format for 8th grade orientation. Organized tours took of our buildings were led by our student leaders, a presentation was held by our respective principals and the director of curriculum to discussed our curricular offerings and the value of getting involved in extra-curricular activities. Finally, students and their parents were given the opportunity to explore the various athletic teams and extra-curricular organizations. Today was the launching of all remaining winter sports as swimming, hockey and bowling have already been in full swing. In addition, our winter concerts, world language honor society induction ceremonies will be taking place over the next few weeks. This evening we will be looking to discuss the district's progress on our district and board of education goals. I am happy to report that we are making progress on all fronts, but there is much more work to do. I am currently working to finalize plans for both our acting principal position and long-term principal position. I look forward to making announcements with regard to this topic after Thanksgiving. Thus concludes the Superintendent's Report for November 25, 2019

Student Reports:

Sean Sheikowitz – Pascack Hills High School

Classroom Items:

DECA Members Begin Training Practice - tests are beginning for DECA members at Pascack Hills for their upcoming test date in order to try to qualify for states! We are so proud of your efforts and wish you the best!

Success of our Lunch Band Recently, Mr. deMarrais shared a video with the school of the great musical success that our lunch band members have achieved through countless practices as they prepare for an upcoming performance. We are so proud of your efforts!

ADL Summit Students in Ms. Lutz's Literature of the Holocaust Class attending the ADL "Never is Now" summit at the Javits Center in New York City. As a student who attended this trip, I can truly say it was a once in a lifetime opportunity to learn about the global threat of anti-semitism and descrimination from politicians, journalists, and more who presented in exciting panels while also learning more about the history of the Holocaust.

Co-Curricular Items:

Pascack Hills 2019 Fall Play - On November 15th, the actors of the Pascack Hills play entitled "Under Pressure" put on a fabulous original show! It got outstanding reviews, and featured several Pascack Hills seniors! We would also like to give a huge shout out to everyone who helped backstage and with set design! You guys did an amazing job!

Model UN Trip - The Pascack Hills Model UN club spent the weekend of November 17th in Princeton, New Jersey at the 2019 Model UN conference. Everyone did outstanding and had so much fun! Good job guys!

8th Grade Orientation On November 21st - Pascack Hills hosted our 8th grade orientation for the incoming Freshmen of the 2020-2021 school year! Members of our NHS gave tours to the incoming students and their parents, while many members of our various clubs and athletics programs here at Hills presented information about their activity to the incoming students. It was a huge success!

Athletic Items:

Pascack Hills Football Takes A Win On November 2nd, with a "0" on the clock, Eric Guillemain found Gabe Velez in the end zone for the game winning touchdown. The Cowboys won 20-14 over the Dumont Huskies. Hills finished the regular season on a high note and waits to see what comes next. We are so proud of our boys! Pascack Hills Cross Country Takes A Win We are so proud of Pascack Hills Senior Chris Gamgort for coming in the top 5 at the Bergen County Meet of Champions on November 2nd! This made him 1st team All County and he beat his personal record by 9 seconds! Good job Chris! PV Gymnastics Takes A Win Congratulations to the Pascack Valley Regional Gymnastics team for having four team members qualify for individual states, including Hallie Wikfors and Maya Horowitz from Pascack Hills! We are so proud of you guys!

Academic Awards:

Maureen Sutphen Memorial Scholarship - On November 9th, Pascack Hills Senior Hallie Wikfors was awarded the Maureen Sutphen Memorial Scholarship for writing about her experiences as a lifelong gymnast both inside and outside of school, and how that has shaped her into the person she is today. We are so incredibly happy for you and are so proud!

Fun Fact:

This Wednesday, Pascack Hills will be welcoming back many of our recent Hills graduates to stop by to say hi to their teachers from Hills while they are back from college on Thanksgiving break! We are so excited to welcome them back!

Joke of the Day:

Why did the turkey play the drums in the band? Because he already had drumsticks! Thus concludes my report to the Board of Education for November 2019.

Kaila Saladino – Pascack Valley High School

Classroom Item:

The "Celebrate Languages" ceremony will be held on Thursday, December 5 in the PVHS Auditorium beginning at 7:00 pm. 43 students who have earned the NJ DOE Seal of Biliteracy will be recognized. We will also induct students into each World Language Honor Society: Chinese, French, Italian, and Spanish. These students have demonstrated a four-year commitment to excellence in learning another language. Refreshments will be served following the ceremony- all are welcome to attend!

On Wednesday, November 13, Mr. Jeff Steinfeld, former Board of Education president and an immigration attorney, visited PV for his annual immigration seminar for Mr. Sarajian's US History II classes and Mr. Jasper and Mr. Sarajian's This Week in Politics Club. We were joined by students in Ms. Jerome's AP US II and AP World classes as well as Mr. Jasper's Public Policy class. Mr. Steinfeld engaged our students in debunking myths and sharing true facts/issues illustrated with real life examples.

Co-Curricular Items:

The Smoke Signal won 45 state awards, including the top two that an online newspaper can receive, at the Garden State Scholastic Press Association's annual conference Oct. 28 at Rutgers. The Smoke Signal won Online Overall Excellence as well Online Distinguished Journalism award. This marks the third straight year that The Smoke Signal has been the true No. 1 online publication in the state of New Jersey. In the more traditional print categories, The Smoke Signal garnered the Distinguished Journalism Award as the most awarded publication in Division B. Six Smoke Signal journalists also journeyed with their adviser to a national journalism convention in Washington, D.C. from Nov. 21-24.

The Interact Club held a bake sale to raise funds for the annual Holiday Toy Drive. The club has begun collecting toy donations for the women and children at the Center for Hope and Safety. Students in the Interact Club hosted an indigenous Thanksgiving Feast with the One Spirit Club and baked chocolate chip cookies for the National Honor Society's Thanksgiving Baskets.

The Sophomore Class Council has been very busy over the last month. All of the new class shirts have been delivered and are currently being distributed. We have also completed our winter hat sale, which should arrive before holiday break. Thank you for all who supported both fundraisers.

Athletic Items:

Congratulations to Boys Soccer Head Coach, Luciano Cofrancesco, on being named Big North Patriot Division Coach of the Year. The Boys Soccer had a remarkable season, highlighted with Coach Cofrancesco's coaching award. Congratulations to Coach Cofrancesco and the entire team.

Congratulations to the following athletes who earned 1st Team All County Honors: Ashley Lowe (Gymnastics), Amanda Solda (Gymnastics), Nick Londono (Boys Soccer), Brayden Schwartz (Boys Soccer), Jake Williams (Football), Sean Deady (Football), and Joe Cuti (Football). All 1st Team All County Athletes will be honored at the County Dinner in December. Congratulations to all of the athletes for these well deserved awards.

Congratulations to the following Boys Soccer players who were named to the BCBSCA Senior All Star Game: Nick Londono, Brayden Schwartz, Nate Dedrick, John Noone, and Ryan Mastowski. The BCBSCA is the Boys Soccer Coaches County Association. Good luck to the 5 players who will represent PV on Wednesday, November 27 at the All Star Game.

Academic Awards - All

Fun Fact:

Valley Cup #2 is on Wednesday, 11/27. The Seniors are currently in first place, but the Juniors are right behind them. Good luck to all of the grades with this week's Valley Cup. Thus concludes my report to the Board of Education for November 2019

One Agenda Item

1. Minutes

RESOLVED that the Pascack Valley Regional High School District Board of Education, at the recommendation of the superintendent, approve the following Pascack Valley Regional High School District Board of Education minutes:

November 11, 2019	Regular Meeting	7:30 p.m.
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Moved by:	Bissir	nger			Seconded by:	Scher			
				V	OTE				
Bd. Mbr.	Aye	Nay	Abs.	N/P	Bd. Mbr.	Aye	Nay	Abs.	N/P
Bissinger	V				Ralph				
Blundo					Scher				
Fronte					Stankus	$ \overline{\checkmark} $			
Hallowell					Steinberg				
Molinelli									

Mr. Hallowell and Mr. Stankus arrived at 4:09

V. COMMENTS FROM THE PUBLIC

Citizens are invited to make comments regarding agenda items and are limited to five minutes, according to the Pascack Valley Regional High School District Board of Education policy number 0167. Persons wishing to speak must, upon being recognized, rise and state their name and address.

VI. POLICY

Consent Agenda for Items 1-2

1. Travel Pre-Authorizations

RESOLVED that the Pascack Valley Regional High School District Board of Education, at the recommendation of the superintendent, approve travel expense preauthorizations for the following:

Nari Dabis	Robert Donahue	Thomas Gallione
Amy Lombardo	Daniel Phillips	Nancy Ricca
Edward Sandt	Roni Silberstein	Kerry Spano
Melissa Velez		

2. Uniform State Memorandum of Agreement

RESOLVED that the Pascack Valley Regional High School District Board of Education, at the recommendation of the superintendent, approve the 2019-2020 Updated (2019) Uniform State Memorandum of Agreement between the Pascack Valley Regional High School District and the police of <u>Hillsdale</u>, <u>Montvale</u>, <u>River Vale</u>, and <u>Woodcliff Lake</u>.

Moved by:	Bissir	nger			Seconded by:	Scher			
				V	OTE				
Bd. Mbr.	Aye	Nay	Abs.	N/P	Bd. Mbr.	Aye	Nay	Abs.	N/P
Bissinger	Ø				Ralph				
Blundo					Scher	\checkmark			
Fronte	\square				Stankus	\checkmark			
Hallowell					Steinberg	\square			
Molinelli	\checkmark								

VII. EDUCATION

Consent Agenda for Items 1-3

1. Overnight Trip

RESOLVED that the Pascack Valley Regional High School District Board of Education, at the recommendation of the superintendent, approve Pascack Valley High School students, teachers and if necessary, chaperones, to travel to various cities and historical sites in Eastern Europe to promote equity and tolerance during late March and early April 2021, exact dates to be determined.

2. Bedside/Home Instruction

- a. **RESOLVED** that the Pascack Valley Regional High School District Board of Education, at the recommendation of the superintendent, approve bedside tutoring for student ID #809091 admitted to Healing at Hidden River, Chester, NJ on November 11, 2019. Services are being provided by LearnWell, billed at \$50 per hour of instruction and a preparation fee of 33%, for 10 hours per week for approximately four to six weeks.
- b. **RESOLVED** that the Pascack Valley Regional High School District Board of Education, at the recommendation of the superintendent, approve bedside tutoring for student ID #811380 admitted to High Focus Center, Glassboro, NJ on November 9, 2019. Services are being provided by Professional Education Services Inc. for 10 hours per week at \$55 per hour for approximately five to eight weeks.

3. Tuition Students for Park Academy - Region II

RESOLVED that the Pascack Valley Regional High School District Board of Education, at the recommendation of the superintendent, approve the following tuition paying students to attend Park Academy middle school program for the 2019-2020 school year:

Student ID	Sending District	Grade	Start Date
#811437	Harrington Park School District	7	11/18/2019
# <u>811438</u>	Edgewater School District	6	11/20/2019
# <u>811439</u>	Tenafly Public Schools	7	11/21/2019

Seconded by: Hallowell Moved by: Bissinger VOTE Bd. Mbr. Bd. Mbr. Aye Nay Abs. N/P Nay Aye Abs. N/P Bissinger \square Ralph $\sqrt{}$ Blundo $\sqrt{}$ Scher $\sqrt{}$ \square Fronte Stankus \square Hallowell \square Steinberg \square Molinelli abla

Mr. Steinberg asked if the overnight trip was really for next year.

VIII. HUMAN RESOURCES

Consent Agenda for Items 1 - 3

1. Substitute Teachers and Custodians

RESOLVED that the Pascack Valley Regional High School District Board of Education, at the recommendation of the superintendent, approve the following substitute staff for the district for school year 2019-2020:

Name	Position	Type
Allison Andresini	Substitute Teacher	New
Lori Force	Substitute Teacher	New
Kimberly Hyatt	Substitute Custodian	New
Sanja Jackson	Substitute Custodian	New
Krista Voto	Substitute Teacher	New

2. Athletic Appointments

RESOLVED that the Pascack Valley Regional High School District Board of Education, at the recommendation of the superintendent, approve the following athletic appointments for the boys basketball team for the 2019-2020 winter season:

Name	Position	Step	Stipend
Matt Marini	Assistant Coach	3 - 85%	\$6,396.25
Michael O'Brien	Assistant Coach	3 – 15%	1,128.75

3. Volunteers

RESOLVED that the Pascack Valley Regional High School District Board of Education, at the recommendation of the superintendent, approve the following volunteers for the 2019-2020 school year:

Name	School	Activity
Dana Amato	Pascack Valley	Girls Basketball
Peter Bilash	Pascack Valley	Girls Basketball
Luciano Cofrancesco	Pascack Valley	Bowling
Matthew McGee	Pascack Hills	Wrestling
Mark Shell	Pascack Valley	Girls Basketball
Michael Worthington	Pascack Hills	Wrestling

Moved by:	Bissir	nger			Seconded by:	Front	e		
				V	OTE				
Bd. Mbr.	Aye	Nay	Abs.	N/P	Bd. Mbr.	Aye	Nay	Abs.	N/P
Bissinger	Ø				Ralph				
Blundo					Scher				
Fronte	\square				Stankus	$\overline{\checkmark}$			
Hallowell				\checkmark	Steinberg				
Molinelli	$\overline{\mathbf{A}}$								

Mr. Steinberg asked about the substitutes and new custodians and how they are trained on security measures. Dr. Gundersen will find out what the assistant principals are providing for the new hires.

IX. FINANCE

Consent Agenda for Items 1 - 11

1. Approval of Bills

RESOLVED that the Pascack Valley Regional High School District Board of Education, at the recommendation of the superintendent, approve bills as follows:

Budget Expenditures as of November 25, 2019	\$2,336,377.92
Payroll as of November 15, 2019	\$1,513,643.55
Total	\$3,850,021.47

2. Secretary's and Treasurer's Financial Reports

RESOLVED that the Pascack Valley Regional High School District Board of Education, at the recommendation of the superintendent, accept the Secretary's and Treasurer's unaudited 2019/20 financial reports, which are in agreement reflecting the district's financial activities for the period October 2019.

3. Ratification of Board Secretary's Monthly Certification – Budgetary Line Item Status

RESOLVED pursuant to N.J.A.C.6A:23-2.11(c)3, the Board Secretary certifies that as of October 2019 no line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of N.J.A.C. 6A:23-2.11(a).

BE IT RESOLVED pursuant to N.J.A.C.6A:23-2-11(c)4 that the Pascack Valley Regional High School District Board of Education certifies that as of October 2019 after review of the Board Secretary's and Treasurer's monthly financial report, in the minutes of the Board each month that no major account or fund has been overexpended in violation of N.J.A.C.6A:23-2.11(b).4.

4. Approval of the Following Reports

RESOLVED that the Pascack Valley Regional High School District Board of Education, at the recommendation of the superintendent, approve the following reports:

a. Cafeteria Account	October 2019
b. e-Learning Account	October 2019
c. Capital Project Account	October 2019
d. Student Government Account – PH	October 2019
e. Student Government Account – PV	October 2019
f. Athletic Account - PH	October 2019
g. Athletic Account - PV	October 2019

5. Transfers

RESOLVED that the Pascack Valley Regional High School District Board of Education, at the recommendation of the superintendent, approve transfers for the month of October.

6. Amend Long Range Facilities Plan

RESOLVED that the Pascack Valley Regional High School District Board of Education, at the recommendation of the superintendent, approve the submission of the 2019 Long Range Facility Plan Major Amendment for State Department of Education approval.

7. Equipment Disposal

RESOLVED that the Pascack Valley Regional High School District Board of Education, at the recommendation of the superintendent, approve the disposal, donation, sale or recycling of the following equipment.

Item	Manufacturer	Model	Serial	Tag#
Drill Press	Rockwell	17-600	1460656	0357
Sander	Rockwell	23-107	65055-B	0356

8. Approval of Change Order 001 Tri-Plex Industries, Inc. - Unisex Bathroom

RESOLVED that the Pascack Valley Regional High School District Board of Education, at the recommendation of the superintendent, approve change order 001 submitted by Tri-Plex Industries, of South Amboy, N.J. This change order is an increase in the amount of \$150.00 for work at Pascack Hills High School for unforeseen field conditions. Furthermore, this change order has been reviewed and approved by Environetics Group Architects, P.C.

Original Contract Amount	\$162,500.00
Net Change By Previously Authorized Change Order(s)	\$0
Subtotal	\$162,500.00
Contract Increased by Change Order	\$150.00
Revised Contract Amount	\$162,650.00

9. Approval of Change Order 001 La Rocca, Inc. - PH Breezeway

RESOLVED that the Pascack Valley Regional High School District Board of Education, at the recommendation of the superintendent, approve change order 001 submitted by La Rocca, Inc. of Jersey City, N.J. This change order is an increase in the amount of \$4,149.74 for work at Pascack Hills High School for unforeseen conditions in the Breezeway. Furthermore, this change order has been reviewed and approved by Environetics Group Architects, P.C.

Original Contract Amount	\$181,500.00
Net Change By Previously Authorized Change Order(s)	00.00
Subtotal	\$181,500.00
Contract Increased by Change Order	\$4,149.74
Revised Contract Amount	\$185,649.74

10. Approval of <u>Change Order 001</u> Vanore Electric, Inc. – PV Electrical Upgrade

RESOLVED that the Pascack Valley Regional High School District Board of Education, at the recommendation of the superintendent, approve change order 001 submitted by Vanore Electric Inc. of Hackensack, N.J. This change order is an increase in the amount of \$78,709.40 for work at Pascack Valley High School for modifications required to accommodate PSE&G. Required changes for the installation of a second transformer. Furthermore, this change order has been reviewed and approved by Environetics Group Architects, P.C.

Original Contract Amount	\$395,000.00
Net Change By Previously Authorized Change Order(s)	00.00
Subtotal	\$395,000.00
Contract Increased by Change Order	\$78,709.40
Revised Contract Amount	\$473,709.40

11. Transportation Renewal Contract for 2019-2020 Charter Services for High School Extra-curricular Activities

RESOLVED that the Pascack Valley Regional Board of Education, at the recommendation of the superintendent, approve the following renewal contract for the 2019-2020 school year with Lenoir's Transportation and Charter Service.

Time of Day	Passenger Bus Capacity	Max. Allowable Increase 1.45%	Bid Amount Add'l Half-hour
6:00 am — 3:00 pm	49	355.08	45.00
7:00 pm - 11:00 pm	49	3 80.44	50.00
6:00 am — 3:00 pm	55	395.66	45.00
7:00 pm - 11:00 pm	55	415.95	50.00
Add'l bus/All Times	30	304.35	50.00

Moved by:	Bissir	nger			Seconded by:	Scher			
VOTE									
Bd. Mbr.	Aye	Nay	Abs.	N/P	Bd. Mbr.	Aye	Nay	Abs.	N/P
Bissinger	V				Ralph	Ø			
Blundo					Scher				
Fronte					Stankus	\square			
Hallowell	\checkmark				Steinberg				
Molinelli	☑								

Mr. Hallowell asked about how much money the change order cost to issue for \$150.00.

X. OLD BUSINESS

Board Committee Reports:

XI. NEW BUSINESS

XII. COMMENTS FROM THE PUBLIC

Citizens are invited to make comments and are limited to five minutes, according to the Pascack Valley Regional High School District Board of Education policy number 0167. Persons wishing to speak must, upon being recognized, rise and state their name and address.

XIII. MOTION TO ENTER INTO EXECUTIVE SESSION

The Pascack Valley Regional High School District Board of Education will meet in the Media Center at Pascack Hills High School, 225 W. Grand Avenue, Montvale, NJ, for the purpose of recessing to a closed Executive Meeting.

WHEREAS, the Pascack Valley Regional High School District Board of Education has been formed pursuant to applicable New Jersey Statutes; and

WHEREAS, the Board is charged with the responsibility of performing all acts and doing all things, consistent with law and the rules of the State Board of Education, necessary for the lawful and proper conduct, equipment and maintenance of the public schools and public school property of the Pascack Valley Regional High School District; and

WHEREAS, Section 7 of the Opening Public Meetings Act (N.J.S.A. 10-4-12) permits the exclusion of the public ("Executive Session") from a meeting of the Board in certain circumstances; and

WHEREAS, the Board has determined that circumstances exist for such an Executive Session; and

WHEREAS, the Board has found the action described below to be necessary and proper;

NOW, THEREFORE, BE IT RESOLVED by the Board on the date indicated above that:

- 1. The public shall be excluded from discussion of and action on the Executive Session herein set forth.
- 2. The subject matter to be discussed is as follows:
 - 1. Possible HIBs
 - 2. Personnel items
- 3. The Board will not return to the Regular Board Meeting, will take no action, and will adjourn from executive session.

XIV. ADJOURNMENT

A motion was made by Ms. Bissinger to adjourn at 4:26 p.m. Mr. Scher seconded the motion, which was unanimously carried

Respectfully,

Pamela Baxley

Business Administrator/ Board Secretary

Notice: With advance notice we can provide personal assistance for the disabled. Please contact 201-358-7005.