

**MINUTES OF THE SPECIAL MEETING  
OF THE  
BOARD OF EDUCATION**

**Pascack Valley Regional High School District**

July 19, 2019

Minutes of the Special Meeting of the Board of Education held on Friday, July 19, 2019 at 8:00 a.m. in the Central Office Conference Room.

**I. CALL TO ORDER AND ROLL CALL**

The meeting was called to order in the conference room at 8:00 a.m. by Ms. Tammy Molinelli, President.

Present      Ms. Tammy Molinelli, President  
                 Mr. Brian Hallowell  
                 Mr. Kenneth Ralph  
                 Mr. Arnold Scher  
                 Mr. James Stankus arrived at 8:09 a.m.  
                 Mr. David Steinberg

Absent:      Ms. Janet Bissinger, Vice President  
                 Mr. Joseph Blundo  
                 Mr. Michael Fronte

Also present: Dr. P. Erik Gundersen, Superintendent  
                 Ms. Pamela Baxley, Business Administrator/Board Secretary  
                 Ms. Claudia Gibbs, Administrative Assistant to Superintendent

**II. FLAG SALUTE AND PLEDGE OF ALLEGIANCE**

Ms. Molinelli led all those present in a salute to the flag.

**Meeting Regulations**

During this regular meeting, two opportunities are provided for citizens to ask questions and to make comments. During the first opportunity, early on the agenda, comments are invited. The second opportunity will occur just prior to adjournment, when residents may address general comments to the Board with time limits being at the discretion of the President.

Persons wishing to speak must, upon being recognized, rise and state their name and address. The Board reserves the right to establish rules for the conduct of its meetings, including such matters as the time at which the public will be heard, if at all, who may speak, and for how long. All such rules shall be monitored by the President unless the majority of the Board present and voting, rule otherwise.

Comments and questions shall be limited to issues. If personal remarks or discourteous statements are made, the presiding officer shall require the speaker to sit down.







**VIII. HUMAN RESOURCES**

Consent Agenda for Items 1 – 3

**1. New Hire - Modified**

**RESOLVED** that the Pascack Valley Regional High School District Board of Education, at the recommendation of the superintendent, approve John D’Anna, evening, Monday - Friday lead custodian, for Pascack Hills High School effective **July 15, 2019** for the 2019-2020 school year, at the annual salary of \$60,578, plus leadman stipend of \$2,015, Black Seal license stipend of \$881, and night crew stipend of \$503, **prorated**, with health benefits.

**2. Staff Assignment Changes**

**RESOLVED** that the Pascack Valley Regional High School District Board of Education, at the recommendation of the superintendent, approve changes of assignment for the 2019-2020 school year:

Name	Previous Assignment		2019-2020 Assignment	
Carlos Morales	M-F Night Custodian	PHHS	M-F Night Custodian	PVHS
Ed Pagnotta	M-F Night Custodian	PVHS	M-F Night Custodian	PHHS

**3. Substitute Secretary**

**RESOLVED** that the Pascack Valley Regional High School District Board of Education, at the recommendation of the superintendent, approve Dawn Milich as a returning substitute secretary for the 2019-2020 school year.

Moved by: Hallowell                      Seconded by: Scher

**VOTE**

Bd. Mbr.	Aye	Nay	Abs.	N/P	Bd. Mbr.	Aye	Nay	Abs.	N/P
Bissinger	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	Ralph	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Blundo	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	Scher	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Fronte	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	Stankus	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Hallowell	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Steinberg	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Molinelli	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>					

**IX. FINANCE**

Consent Agenda for Items 1 - 12

**1. Approval of Bills**

**RESOLVED** that the Pascack Valley Regional High School District Board of Education, at the recommendation of the superintendent, approve bills as follows:

Budget Expenditures as of July 19 , 2019	\$3,359,328.29
Payroll as of June 30, 2019	\$214,691.16
Payroll as of July 15, 2019	\$483,520.77
<b>Total</b>	<b>\$4,057,540.22</b>

**2. Award Grounds keeping/Landscaping Services**

**WHEREAS**, the Pascack Valley Regional High School District Board of Education (hereinafter referred to as the “Board”) advertised for bids for Grounds keeping/Landscaping Services (hereinafter referred to as the “Services”); and

**WHEREAS**, on July 10, 2019, the Board received two (2) bids for the Services; and

**WHEREAS**, the lowest responsible bid was submitted by North Jersey Landcare Services, LLC, with a base bid in the amount of \$54,685 for the remainder of the 2019-2020 school year starting on August 1, 2019 and \$62,495 for the 2020-2021 school year for a total contract sum of \$117,180; and

**WHEREAS**, the Board desires to award the contract to North Jersey Landcare Services, LLC as its bid is responsive in all material respects;

**NOW, THEREFORE, BE IT RESOLVED AS FOLLOWS:**

- a. The Board hereby awards the contract for Grounds keeping/Landscaping to North Jersey Landcare Services, LLC, in a total contract sum of \$117,180, representing a base bid in the amount of \$54,685 for the remainder of the 2019-2020 school year and \$62,495 for the 2020-2021 school year.
- b. The Board reserves the right to extend the contract thereafter for two additional one (1) year terms, provided the services are being performed in an effective and efficient manner, in accordance with N.J.S.A. 18A:18A-42.

**BE IT FURTHER RESOLVED** that this award is expressly conditioned upon the contractor furnishing the requisite insurance certificate and labor and materials/performance bond as required in the project specifications, together with an Agreement, within ten (10) days of the date hereof.

**BE IT FURTHER RESOLVED** The Board President and the Board Secretary are hereby authorized to execute the Agreement consistent with this resolution and with the terms contained in the bid documents.

**3. Approve Participation With Bergen County Technical Schools Work Based Activity Program**

**RESOLVED**, that the Pascack Valley Regional Board of Education at the recommendation of the superintendent, enter into an agreement with Bergen County Technical Schools to participate in their adult and continuing education work based activity internship program hiring students to be placed in the buildings and grounds department for the 2019-20 school year as part time paid interns without health benefits.

**4. Nonpublic Allocations for the 2019-2020 School Year**

**RESOLVED** that the Pascack Valley Regional High School District Board of Education, at the recommendation of the superintendent, approve the Nonpublic Allocations for the 2019–2020 school year.

Nonpublic Nursing	\$48,403.00
Nonpublic Textbook	\$21,506.00
Nonpublic Technology	\$14,688.00
Nonpublic Security	\$74,850.00

**5. IDEA FY 2019 – 2020 Allocation Notice**

**RESOLVED** that the Pascack Valley Regional Board of Education, at the recommendation of the superintendent, accept the IDEA Part B FY 2020 funding in the amount of \$459,935.00 for the 2019-2020 school year, and

**RESOLVED** that a proportionate share of the grant in the amount of \$61,673.00 be set aside to provide services to students with disabilities parentally placed in non-public schools.

**6. Agreement to Provide Services and/or Equipment -Nonpublic School Technology Initiative Program for the 2019-2020 School Year**

**RESOLVED** that the Pascack Valley Regional High School District Board of Education, at the recommendation of the superintendent, approve the agreement to provide services and/ or equipment under the NJ Nonpublic School Technology Initiative Program for the 2019–2020 school year.

**7. Agreement to Provide Services and/or Equipment-Nonpublic School Security Aid Program for the 2019-2020 School Year**

**RESOLVED** that the Pascack Valley Regional High School District Board of Education, at the recommendation of the superintendent, approve the agreement to provide services and/or equipment under the Nonpublic Security Aid for the 2019–2020 school year.

**8. Agreement to Provide Textbooks - Nonpublic School Textbook Program for the 2019-2020 School Year**

**RESOLVED** that the Pascack Valley Regional High School District Board of Education, at the recommendation of the superintendent, approve the agreement to provide textbooks to St. Joseph Regional High School under the NJ Nonpublic School Textbook Program for the 2019–2020 school year.

**9. Amendment of 403B and 457 Plan to add National Life Group as a Provider**

**WHEREAS**, the District, heretofore has maintained the Pascack Valley Regional High School District 403(b) and 457(“the Plan”) for the benefit of its eligible employees; and

**WHEREAS**, the District has reserved the right to amend the Plan at any time; and

**WHEREAS**, the Board of Education of the Pascack Valley Regional High School District has determined that it would be in the best interests of the district to amend the Plan;

**NOW THEREFORE**, be it:

**RESOLVED**, that the Plan shall be amended to add Security Benefit as an approved vendor effective as soon as administratively possible after the signature date.

**AND BE IT FURTHER**,

**RESOLVED**, that the officers of the District hereby are authorized to execute such documents and to take other additional actions as they shall deem necessary or appropriate to effect the foregoing resolutions.

**10. Establishment of Petty Cash**

**RESOLVED**, that the Pascack Valley Regional High School District Board of Education at the recommendation of the Superintendent, approve the establishment of petty cash for Special Programs (Park at PVR, RISE, LLD, ESY) in the amount of \$300 for the 2019 – 2020 school year.

**11. Approve Interlocal and Shared Services Agreement with Hillsdale Board of Education for Sharing Fiber Optic Network**

**RESOLVED**, that the Pascack Valley Regional High School District Board of Education, at the recommendation of the superintendent, approve the Interlocal Agreement between Pascack Valley Regional High School District (PVRHSD) and the Hillsdale Board of Education (Hillsdale BOE) to use PVRHSD’s fiber optic network for the purpose of operating its internet service. PVRHSD will guarantee an Internet bandwidth of 200 MB and the Hillsdale BOE shall pay a service charge of \$360.00 per month (reduced from \$1,120.00 per month) to PVRHSD for the fourth year of the five (5) year agreement. Technical Services for the 2019 – 2020 school year shall not exceed \$10,000.

For technical services requested by the Hillsdale BOE that are not included in this Agreement, PVRHSD shall provide such services at the rates noted in the below table:

Assistance	Normal Hours (8am-5pm)	After Hours (after 5pm)
Per Hour of Assistance	\$100	\$125
4 Hours of Assistance	\$350	\$475
Full Day of Assistance 4-8 hrs	\$675	\$850
Summer Student Help	\$12	N/A

**12. Approve Courier Service**

**RESOLVED**, that the Pascack Valley Regional High School District Board of Education, at the recommendation of the superintendent, approve Aerostar Express for Courier Services for the 2019-2020 and 2020-2021 school years at the annual rate of \$26,400.





