MINUTES OF THE SPECIAL MEETING OF THE BOARD OF EDUCATION

Pascack Valley Regional High School District

July 19, 2019

Minutes of the Special Meeting of the Board of Education held on Friday, July 19, 2019 at 8:00 a.m. in the Central Office Conference Room.

I. CALL TO ORDER AND ROLL CALL

The meeting was called to order in the conference room at 8:00 a.m. by Ms. Tammy Molinelli, President.

Present Ms. Tammy Molinelli, President

Mr. Brian Hallowell Mr. Kenneth Ralph Mr. Arnold Scher

Mr. James Stankus arrived at 8:09 a.m.

Mr. David Steinberg

Absent: Ms. Janet Bissinger, Vice President

Mr. Joseph Blundo Mr. Michael Fronte

Also present: Dr. P. Erik Gundersen, Superintendent

Ms. Pamela Baxley, Business Administrator/Board Secretary Ms. Claudia Gibbs, Administrative Assistant to Superintendent

II. FLAG SALUTE AND PLEDGE OF ALLEGIANCE

Ms. Molinelli led all those present in a salute to the flag.

Meeting Regulations

During this regular meeting, two opportunities are provided for citizens to ask questions and to make comments. During the first opportunity, early on the agenda, comments are invited. The second opportunity will occur just prior to adjournment, when residents may address general comments to the Board with time limits being at the discretion of the President.

Persons wishing to speak must, upon being recognized, rise and state their name and address. The Board reserves the right to establish rules for the conduct of its meetings, including such matters as the time at which the public will be heard, if at all, who may speak, and for how long. All such rules shall be monitored by the President unless the majority of the Board present and voting, rule otherwise.

Comments and questions shall be limited to issues. If personal remarks or discourteous statements are made, the presiding officer shall require the speaker to sit down.

To inspect or obtain a copy of any public record required to be made available under N.J.S.A. 47:1A-1, Examination and Copies of Public Records, please contact Ms. Pamela Baxley, 28 West Grand Avenue, Montvale, NJ 07645.

Copies of all public meeting agendas are online on the district website: http://www.pascack.org

III. PUBLIC ANNOUNCEMENT BY PRESIDING OFFICER

Adequate notice of this meeting has been provided by mailing copies of said notice to The Record, filing copies of said notice with the municipal clerks of Hillsdale, Montvale, River Vale, and Woodcliff Lake, and publishing said notice in The Record on July 16, 2019.

IV. ROUTINE MATTERS

One Agenda Item

1. Minutes

RESOLVED that the Pascack Valley Regional High School District Board of Education, at the recommendation of the superintendent, approve the following Pascack Valley Regional High School District Board of Education minutes:

June 28, 2019	Board Retreat	9:00 a.m.
June 28, 2019	Executive Meeting	1:37 p.m.
June 28, 2019	Regular Meeting	2:10 p.m.

Moved by:	Scher				Seconded by:	Hallo	well		
				VC	TE				
Bd. Mbr.	Aye	Nay	Abs.	N/P	Bd. Mbr.	Aye	Nay	Abs.	N/P
Bissinger				V	Ralph	Ø			
Blundo				\square	Scher				
Fronte				\square	Stankus				
Hallowell	\square				Steinberg				
Molinelli	\square								

V. COMMENTS FROM THE PUBLIC

Citizens are invited to make comments regarding agenda items and are limited to five minutes, according to the Pascack Valley Regional High School District Board of Education policy number 0167. Persons wishing to speak must, upon being recognized, rise and state their name and address.

VI. POLICY

Consent Agenda for Items 1-2

1. Travel Pre-Authorization

RESOLVED that the Pascack Valley Regional High School District Board of Education, at the recommendation of the superintendent, approve a travel expense pre-authorization for Tina Marchiano.

2. Payment of Merit Bonus to the Superintendent

RESOLVED that the Pascack Valley Regional High School District Board of Education approve the payment of merit bonus to P. Erik Gundersen, Superintendent, for attaining merit goals for the 2018-2019 school year, as approved by the Executive County Superintendent as required by law.

Moved by:	Scher				Seconded by:	Hallo	well		
				VC	TE				
Bd. Mbr.	Aye	Nay	Abs.	N/P	Bd. Mbr.	Aye	Nay	Abs.	N/P
Bissinger				Ø	Ralph	V			
Blundo				Ø	Scher	abla			
Fronte				\square	Stankus				
Hallowell					Steinberg	abla			
Molinelli	\square								

VII. EDUCATION

Consent Agenda for Items 1-5

1. Additional Period Assignments

RESOLVED that the Pascack Valley Regional High School District Board of Education, at the recommendation of the superintendent, approve the following additional period assignments for the 2019-2020 school year:

Name	Department	School	Additional Periods
Russell Grier	Science	PVHS	1 period per week - FY
Marlene Healey	Science	PVHS	3 periods per week - FY
Kevin Killian	Mathematics	PHHS	1 period per day - FY
Ali Petaccia	Science	PVHS	3 periods per week – FY

2. Provider for Evaluations

RESOLVED that the Pascack Valley Regional High School District Board of Education, at the recommendation of the superintendent, approve NJ Educational Services Alliance, LLC to provide bilingual education evaluations in Spanish at the rate of \$700 per evaluation for the 2019-2020 school year.

3. Supplemental Instruction

- a. **RESOLVED** that the Pascack Valley Regional High School District Board of Education, at the recommendation of the superintendent, approve 20 hours of supplemental instruction for student ID #810992 during July August of the 2019-2020 school year.
- b. **RESOLVED** that the Pascack Valley Regional High School District Board of Education, at the recommendation of the superintendent, approve 1.5 hours of supplemental instruction for student ID #809561 during July of the 2019-2020 school year.
- c. **RESOLVED** that the Pascack Valley Regional High School District Board of Education, at the recommendation of the superintendent, approve 4 hours of supplemental instruction for student ID #809851 during July of the 2019-2020 school year.

4. Additional Hours for Summer Employment Year

RESOLVED that the Pascack Valley Regional High School District Board of Education, at the recommendation of the superintendent, approve the following additional hours for staff:

Name	Additional Hours	Purpose
Janet Donaghy	1 per day/18 days	LLD ESY
Vickie Liquori	8	CPI Training

5. Summer Nursing Services - Region II

RESOLVED that the Pascack Valley Regional High School District Board of Education, at the recommendation of the superintendent, approve collaborative nursing services for the summer school programs of Montvale Public Schools and Region II, and the Montvale Recreation Program which will be provided by Barbara Reineke at \$250 per diem from July 1-26, 2019, for a total compensation of \$4,500, at a cost to Region II of \$1,500.

Moved by:	Scher				Seconded by:	Hallo	well		
				VC	TE				
Bd. Mbr.	Aye	Nay	Abs.	N/P	Bd. Mbr.	Aye	Nay	Abs.	N/P
Bissinger					Ralph	$\overline{\mathbf{A}}$			
Blundo					Scher	\square			
Fronte					Stankus	\square			
Hallowell	\square				Steinberg				
Molinelli	\square								

Mr. Steinberg asked why we were adding more periods for science and math. Mr. Gundersen explained.

Mr. Stankus arrived at 8:09 a.m.

VIII. HUMAN RESOURCES

Consent Agenda for Items 1 - 3

1. New Hire - Modified

RESOLVED that the Pascack Valley Regional High School District Board of Education, at the recommendation of the superintendent, approve John D'Anna, evening, Monday - Friday lead custodian, for Pascack Hills High School effective July 15, 2019 for the 2019-2020 school year, at the annual salary of \$60,578, plus leadman stipend of \$2,015, Black Seal license stipend of \$881, and night crew stipend of \$503, prorated, with health benefits.

2. Staff Assignment Changes

RESOLVED that the Pascack Valley Regional High School District Board of Education, at the recommendation of the superintendent, approve changes of assignment for the 2019-2020 school year:

Name	Previous Assignment		2019-2020 Assignment			
Carlos Morales	M-F Night Custodian	PHHS	M-F Night Custodian	PVHS		
Ed Pagnotta	M-F Night Custodian	PVHS	M-F Night Custodian	PHHS		

3. Substitute Secretary

RESOLVED that the Pascack Valley Regional High School District Board of Education, at the recommendation of the superintendent, approve Dawn Milich as a returning substitute secretary for the 2019-2020 school year.

Moved by:	Hallo	well			Seconded by:	Schei	•		
	-			VC	TE				
Bd. Mbr.	Aye	Nay	Abs.	N/P	Bd. Mbr.	Aye	Nay	Abs.	N/P
Bissinger					Ralph	\square			
Blundo				\square	Scher	\square			
Fronte				\square	Stankus				
Hallowell	\square				Steinberg				
Molinelli	\square								

IX. FINANCE

Consent Agenda for Items 1 - 12

1. Approval of Bills

RESOLVED that the Pascack Valley Regional High School District Board of Education, at the recommendation of the superintendent, approve bills as follows:

Budget Expenditures as of July 19, 2019	\$3,359,328.29
Payroll as of June 30, 2019	\$214,691.16
Payroll as of July 15, 2019	\$483,520.77
Total	\$4,057,540.22

2. Award Grounds keeping/Landscaping Services

WHEREAS, the Pascack Valley Regional High School District Board of Education (hereinafter referred to as the "Board") advertised for bids for Grounds keeping/Landscaping Services (hereinafter referred to as the "Services"); and

WHEREAS, on July 10, 2019, the Board received two (2) bids for the Services; and

WHEREAS, the lowest responsible bid was submitted by North Jersey Landcare Services, LLC, with a base bid in the amount of \$54,685 for the remainder of the 2019-2020 school year starting on August 1, 2019 and \$62,495 for the 2020-2021 school year for a total contract sum of \$117,180; and

WHEREAS, the Board desires to award the contract to North Jersey Landcare Services, LLC as its bid is responsive in all material respects;

NOW, THEREFORE, BE IT RESOLVED AS FOLLOWS:

- a. The Board hereby awards the contract for Grounds keeping/Landscaping to North Jersey Landcare Services, LLC, in a total contract sum of \$117,180, representing a base bid in the amount of \$54,685 for the remainder of the 2019-2020 school year and \$62,495 for the 2020-2021 school year.
- b. The Board reserves the right to extend the contract thereafter for two additional one (1) year terms, provided the services are being performed in an effective and efficient manner, in accordance with N.J.S.A. 18A:18A-42.

BE IT FURTHER RESOLVED that this award is expressly conditioned upon the contractor furnishing the requisite insurance certificate and labor and materials/performance bond as required in the project specifications, together with an Agreement, within ten (10) days of the date hereof.

BE IT FURTHER RESOLVED The Board President and the Board Secretary are hereby authorized to execute the Agreement consistent with this resolution and with the terms contained in the bid documents.

3. Approve Participation With Bergen County Technical Schools Work Based Activity Program

RESOLVED, that the Pascack Valley Regional Board of Education at the recommendation of the superintendent, enter into an agreement with Bergen County Technical Schools to participate in their adult and continuing education work based activity internship program hiring students to be placed in the buildings and grounds department for the 2019-20 school year as part time paid interns without health benefits.

4. Nonpublic Allocations for the 2019-2020 School Year

RESOLVED that the Pascack Valley Regional High School District Board of Education, at the recommendation of the superintendent, approve the Nonpublic Allocations for the 2019–2020 school year.

Nonpublic Nursing	\$48,403.00
Nonpublic Textbook	\$21,506.00
Nonpublic Technology	\$14,688.00
Nonpublic Security	\$74,850.00

5. IDEA FY 2019 - 2020 Allocation Notice

RESOLVED that the Pascack Valley Regional Board of Education, at the recommendation of the superintendent, accept the IDEA Part B FY 2020 funding in the amount of \$459,935.00 for the 2019-2020 school year, and

RESOLVED that a proportionate share of the grant in the amount of \$61,673.00 be set aside to provide services to students with disabilities parentally placed in non-public schools.

6. Agreement to Provide Services and/or Equipment -Nonpublic School Technology Initiative Program for the 2019-2020 School Year

RESOLVED that the Pascack Valley Regional High School District Board of Education, at the recommendation of the superintendent, approve the agreement to provide services and/ or equipment under the NJ Nonpublic School Technology Initiative Program for the 2019–2020 school year.

7. Agreement to Provide Services and/or Equipment-Nonpublic School Security Aid Program for the 2019-2020 School Year

RESOLVED that the Pascack Valley Regional High School District Board of Education, at the recommendation of the superintendent, approve the agreement to provide services and/or equipment under the Nonpublic Security Aid for the 2019–2020 school year.

8. Agreement to Provide Textbooks - Nonpublic School Textbook Program for the 2019-2020 School Year

RESOLVED that the Pascack Valley Regional High School District Board of Education, at the recommendation of the superintendent, approve the agreement to provide textbooks to St. Joseph Regional High School under the NJ Nonpublic School Textbook Program for the 2019–2020 school year.

9. Amendment of 403B and 457 Plan to add National Life Group as a Provider

WHEREAS, the District, heretofore has maintained the Pascack Valley Regional High School District 403(b) and 457("the Plan") for the benefit of its eligible employees; and

WHEREAS, the District has reserved the right to amend the Plan at any time; and

WHEREAS, the Board of Education of the Pascack Valley Regional High School District has determined that it would be in the best interests of the district to amend the Plan;

NOW THEREFORE, be it:

RESOLVED, that the Plan shall be amended to add Security Benefit as an approved vendor effective as soon as administratively possible after the signature date.

AND BE IT FURTHER,

RESOLVED, that the officers of the District hereby are authorized to execute such documents and to take other additional actions as they shall deem necessary or appropriate to effect the foregoing resolutions.

10. Establishment of Petty Cash

RESOLVED, that the Pascack Valley Regional High School District Board of Education at the recommendation of the Superintendent, approve the establishment of petty cash for Special Programs (Park at PVR, RISE, LLD, ESY) in the amount of \$300 for the 2019 – 2020 school year.

11. Approve Interlocal and Shared Services Agreement with Hillsdale Board of Education for Sharing Fiber Optic Network

RESOLVED, that the Pascack Valley Regional High School District Board of Education, at the recommendation of the superintendent, approve the Interlocal Agreement between Pascack Valley Regional High School District (PVRHSD) and the Hillsdale Board of Education (Hillsdale BOE) to use PVRHSD's fiber optic network for the purpose of operating its internet service. PVRHSD will guarantee an Internet bandwidth of 200 MB and the Hillsdale BOE shall pay a service charge of \$360.00 per month (reduced from \$1,120.00 per month) to PVRHSD for the fourth year of the five (5) year agreement. Technical Services for the 2019 – 2020 school year shall not exceed \$10,000.

For technical services requested by the Hillsdale BOE that are not included in this Agreement, PVRHSD shall provide such services at the rates noted in the below table:

Assistance	Normal Hours (8am- 5pm)	After Hours (after 5pm)
Per Hour of Assistance	\$100	\$125
4 Hours of Assistance	\$350	\$475
Full Day of Assistance 4-8 hrs	\$675	\$850
Summer Student Help	\$12	N/A

12. Approve Courier Service

RESOLVED, that the Pascack Valley Regional High School District Board of Education, at the recommendation of the superintendent, approve Aerostar Express for Courier Services for the 2019-2020 and 2020-2021 school years at the annual rate of \$26,400.

Moved by:	Scher	•			Seconded by:	Hallo	well		
				VC	TE				
Bd. Mbr.	Aye	Nay	Abs.	N/P	Bd. Mbr.	Aye	Nay	Abs.	N/P
Bissinger					Ralph	\square			
Blundo				abla	Scher	\square			
Fronte				\square	Stankus				
Hallowell					Steinberg	\square			
Molinelli	Ø								

X. OLD BUSINESS

XI. NEW BUSINESS

XII. COMMENTS FROM THE PUBLIC

Citizens are invited to make comments and are limited to five minutes, according to the Pascack Valley Regional High School District Board of Education policy number 0167. Persons wishing to speak must, upon being recognized, rise and state their name and address.

XIII. ADJOURNMENT

A motion was made by Mr. Scher to adjourn at 8:13 a.m. Mr. Stankus seconded the motion, which was unanimously carried.

Respectfully,

Pamela Baxley

Business Administrator/ Board Secretary