

**MINUTES OF THE REGULAR MEETING
OF THE
BOARD OF EDUCATION**

Pascack Valley Regional High School District

September 9, 2019

Minutes of the Regular Meeting of the Board of Education held on Monday, September 9, 2019 at 7:30 p.m. in the Pascack Hills High School Auditorium.

I. CALL TO ORDER AND ROLL CALL

The meeting was called to order in the auditorium at 7:30 p.m. by Mr. Brian Hallowell.

Present: Mr. Joseph Blundo
Mr. Michael Fronte
Mr. Brian Hallowell
Mr. Kenneth Ralph
Mr. Arnold Scher
Mr. James Stankus

Absent: Ms. Janet Bissinger, Vice President
Ms. Tammy Molinelli, President
Mr. David Steinberg

Also present: Dr. P. Erik Gundersen, Superintendent
Ms. Pamela Baxley, Business Administrator/Board Secretary
Student Representatives: Sean Sheikowitz – PHHS; Kaila Saladino – PVHS
Ms. Claudia Gibbs, Administrative Assistant to Superintendent

II. FLAG SALUTE AND PLEDGE OF ALLEGIANCE

Mr. Hallowell led all those present in a salute to the flag.

Meeting Regulations

During this regular meeting, two opportunities are provided for citizens to ask questions and to make comments. During the first opportunity, early on the agenda, comments are invited. The second opportunity will occur just prior to adjournment, when residents may address general comments to the Board with time limits being at the discretion of the President.

Persons wishing to speak must, upon being recognized, rise and state their name and address. The Board reserves the right to establish rules for the conduct of its meetings, including such matters as the time at which the public will be heard, if at all, who may speak, and for how long. All such rules shall be monitored by the President unless the majority of the Board present and voting, rule otherwise.

Comments and questions shall be limited to issues. If personal remarks or discourteous statements are made, the presiding officer shall require the speaker to sit down.

3. Out-of-district Placements

- a. **RESOLVED** that the Pascack Valley Regional High School District Board of Education, at the recommendation of the superintendent, approve an out-of-district placement for student ID #810061 at Cornerstone Day School, Mountainside, NJ for the 2019-2020 school year, starting on September 3, 2019, as per the student’s IEP, for the tuition of \$86,358.80.
- b. **RESOLVED** that the Pascack Valley Regional High School District Board of Education, at the recommendation of the superintendent, approve a change of out-of-district placement for student ID #810069 from Paradigm School to Cornerstone Day School, Mountainside, NJ for the 2019-2020 school year, as per the student’s IEP, for the tuition of \$84,788.64.
- c. **RESOLVED** that the Pascack Valley Regional High School District Board of Education, at the recommendation of the superintendent, approve a shared-time out-of-district placement for student ID #810840 at Bergen County Technical School, Paramus, NJ for the 2019-2020 school year, as per the student’s IEP, for the tuition of \$9,396.
- d. **RESOLVED** that the Pascack Valley Regional High School District Board of Education, at the recommendation of the superintendent, approve an out-of-district placement for student ID #811384 at Bergen County Applied Technology High School, Paramus, NJ for the 2019-2020 school year, as per the student’s IEP, for the tuition of \$9,486.

4. Supplemental Instruction

RESOLVED that the Pascack Valley Regional High School District Board of Education, at the recommendation of the superintendent, approve supplemental instruction as per the students’ IEPs to be provided by a board approved home instructor, at the rate of \$55 per hour:

Student ID	Subject	Hours
808074	Mathematics	80 hours total for full year
809561	Chemistry	2 hours per week, full year
810645	English	1 hour per week, full year
810654	Chemistry	1 hour per week, full year
810668	History	1 hour per week, full year
810668	English	1 hour per week, full year
810668	Mathematics	1 hour per week, full year
810668	Executive Functioning	1 hour per week, full year
810668	Chemistry	45 minutes per week, full year
809561	Chemistry	2 hours per week, full year

5. Additional Hours for Bus Duty

RESOLVED that the Pascack Valley Regional High School District Board of Education, at the recommendation of the superintendent, approve additional hours as needed for available district instructional aides sharing the duty of 2.5 hours per week to ensure the safety of student ID #811230 in disembarking the bus at Pascack Hills High School for the 2019-2020 school year, at their usual hourly rate.

6. Additional Hours for Internship

RESOLVED that the Pascack Valley Regional High School District Board of Education, at the recommendation of the superintendent, approve an additional 4 (four) hours for a district job coach to accompany a Milestones student, ID #805937, to a hospital internship orientation on September 2, 2019.

7. Tuition Student – Pascack Hills High School

RESOLVED that the Pascack Valley Regional High School District Board of Education, at the recommendation of the superintendent, approve a tuition paying student ID #811394 to attend Pascack Hills High School for the 2019-2020 school year.

Moved by: Blundo

Seconded by: Scher

VOTE

Bd. Mbr.	Aye	Nay	Abs.	N/P	Bd. Mbr.	Aye	Nay	Abs.	N/P
Bissinger	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	Ralph	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Blundo	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Scher	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Fronte	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Stankus	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Hallowell	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Steinberg	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Molinelli	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>					

Mr. Blundo asked for clarification on item five. Dr. Gundersen responded. Mr. Fronte questioned the cost of the overnight trip. Dr. Gundersen explained that it is not an expense to the board. Dr. Gundersen commented that item seven was a last minute addition to the agenda.

VIII. HUMAN RESOURCES

Consent Agenda for Items 1 – 12

1. New Hire

RESOLVED that the Pascack Valley Regional High School District Board of Education, concur with the action of the superintendent, and approve Paul Hildum as an instructional aide for the LLD program at Pascack Hills High School, effective August 29, 2019 for the 2019-2020 school year, at the hourly rate of \$27.25, with health benefits.

2. Home Instructor

RESOLVED that the Pascack Valley Regional High School District Board of Education, at the recommendation of the superintendent, approve Heather Ocampo as a returning home instructor for the district for the 2019-2020 school year.

3. Substitute Teacher

RESOLVED that the Pascack Valley Regional High School District Board of Education, at the recommendation of the superintendent, approve Sabrina Csatay as a returning substitute teacher for the district for the 2019-2020 school year.

4. Staff Assignment Change

RESOLVED that the Pascack Valley Regional High School District Board of Education, at the recommendation of the superintendent, approve a change of assignment for Jonathan Rose from business teacher at Pascack Valley High School to business teacher for the district for the 2019-2020 school year.

5. Additional Days

RESOLVED that the Pascack Valley Regional High School District Board of Education, at the recommendation of the superintendent, approve the following additional days of work for the opening days of school, at the usual rate for the following media center assistants:

Dee Goldman – PHHS	Christine Steinmetz – PVHS
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6. Additional Hours

- a. **RESOLVED** that the Pascack Valley Regional High School District Board of Education, at the recommendation of the superintendent, approve additional hours for Dee Goldman, at her usual hourly rate, as needed, to supervise Pascack Hills High School students awaiting bus pick-up after normal hours for the 2019-2020 school year.
- b. **RESOLVED** that the Pascack Valley Regional High School District Board of Education, at the recommendation of the superintendent, approve additional hours for Danielle deQuintal, at the class coverage rate, as needed, to supervise Pascack Valley High School students awaiting bus pick-up after normal hours for the 2019-2020 school year.

7. Leave of Absence

RESOLVED that the Pascack Valley Regional High School District Board of Education, at the recommendation of the superintendent, approve the following Federal/NJ family leave requests:

Name	Position	Requests:
Daniel Phillips	PVHS English Teacher	<u>Total Leave Period:</u> October 2 – October 9, 2019 <u>FMLA/NJFLA</u> October 2 – October 9, 2019 <u>Leave of Absence</u>

IX. FINANCE

Consent Agenda for Items 1 - 13

1. Approval of Bills

RESOLVED that the Pascack Valley Regional High School District Board of Education, at the recommendation of the superintendent, approve bills as follows:

Budget Expenditures as of September 9, 2019	\$1,006,746.55
Payroll as of August 31, 2019	\$499,356.10
Total	\$1,506,102.65

2. Secretary's and Treasurer's Financial Reports

RESOLVED that the Pascack Valley Regional High School District Board of Education, at the recommendation of the superintendent, accept the Secretary's and Treasurer's unaudited 2019/20 financial reports, which are in agreement reflecting the district's financial activities for the period July 2019.

3. Ratification of Board Secretary's Monthly Certification – Budgetary Line Item Status

RESOLVED pursuant to N.J.A.C.6A:23-2.11(c)3, the Board Secretary certifies that as of July 2019 no line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of N.J.A.C. 6A:23-2.11(a).

BE IT RESOLVED pursuant to N.J.A.C.6A:23-2-11(c)4 that the Pascack Valley Regional High School District Board of Education certifies that as of July 2019 after review of the Board Secretary's and Treasurer's monthly financial report, in the minutes of the Board each month that no major account or fund has been over-expended in violation of N.J.A.C.6A:23-2.11(b).4.

4. Approval of the Following Reports

RESOLVED that the Pascack Valley Regional High School District Board of Education, at the recommendation of the superintendent, approve the following reports:

a. <u>Cafeteria</u> Account	July 2019
b. <u>e-Learning</u> Account	July 2019
c. <u>Capital</u> Project Account	July 2019
d. <u>Student Government Account</u> – PH	July 2019
e. <u>Student Government Account</u> – PV	July 2019
f. <u>Athletic</u> Account– PH	July 2019
g. <u>Athletic</u> Account – PV	July 2019

5. Transfers

RESOLVED that the Pascack Valley Regional High School District Board of Education, at the recommendation of the superintendent, approve transfers for the month of July.

6. PV-PFO Donation

RESOLVED that the Pascack Valley Regional High School District Board of Education, at the recommendation of the superintendent, gratefully accept the donation of goods and services from the PV-PFO listed in the amount of \$19,217.09 bestowed upon the Pascack Valley faculty for use in their 2019-20 teaching efforts.

Faculty	Project	Amount
Jeff Jasper	NY Times Subscriptions for school	\$2,500
Tracy Recine; English	Enhance classroom library to increase student reading enjoyment, stamina, and frequency.	\$300
Matthew Schullien; Business	Money would help offset the costs associated with DECA.	\$1,500
Jordan Kapp; Guidance	Welcome bag for incoming Freshmen containing PV info, swag, Wellness, etc.	\$750
Kristen Lindstrom; Science	Bee Keeping Program	\$2,000
Marisa Mathias; History	30 copies of #NotYourPrincess - used to educate about indigenous history of women	\$400
Connor Quinlan; History	Attend conference @ St. Peter's University and take students to the UN for third year in a row.	\$1,500
Kevin Kibala and George Scillia; misc	Enhance Pascack Period named Guitar 101 by purchasing additional guitars, strings, and a cart to push guitars around.	\$586
Leah Jerome; History	Bringing a Gilder Lehrman Traveling Exhibition to PVHS to enhance awareness on Civil Rights	\$750
Shawn Buchanan; Student Government	Rent voting booths from the Bergen County Superintendent of Elections for the 2020 Elections.	\$500
Joe Orlak and Laura McSpirit	Internship Team wants to show importance of program thru a vendor format at the Florentine Gardens	\$1,000
Bill Rawson; Journalism	The Smoke Signal would like 2 iPads to give timely and immediate coverage, connecting the devices to the school's wifi.	\$750
Bill Rawson; Journalism	I MAC	\$1,981.09
Al Cann; Science	Purchase various board games to enhance student learning/science curriculum in a way that promotes inquiry, critical thinking, and reasoning skills.	\$1,000
Cindy Reese; Science	Purchase various board games to enhance student learning/science curriculum to make the learning more realistic and hopes that the difficult topics will be absorbed and remembered.	\$400
Cindy Reese; Science	Trip to High Line in NYC to see firsthand a major AP Environmental Science Exam topic.	\$200

Faculty	Project	Amount
Cusumano; PE/Health	Hammer Strength Select Pectoral Fly/Rear Deltoid Exercise Machine	\$1,750
Back, Morone, Slockett	Neighborhood voices - speakers about community stories (Hillsdale and RV) via art, literature, visuals	\$500
Downes; Culinary	Community Garden	\$600
Morone	On-Demand Library	\$250
Total		\$19,217.09

7. Participation in the Sustainable Jersey for Schools Certification Program

Whereas—The Pascack Valley Regional High School District Board of Education seeks to participate in Sustainable Jersey for Schools to focus attention and efforts on matters of sustainability and pursue initiatives that will lead to Sustainable Jersey for Schools Certification.

Whereas—The Pascack Valley Regional High School District Board of Education and District Superintendent seek to support and work with school staff and administrators, students, and parents to ensure a safe and healthy environment for students by encouraging our school community to implement sustainable, energy-smart, eco-friendly, and cost-effective solutions.

Whereas—Extensive opportunities exist to teach students about ecological, economic and social sustainability, environmental health, and nutrition; to integrate sustainability education into classroom learning; and to support students in becoming leaders in making their schools healthier and more sustainable places.

Whereas—Many options and choices exist for schools to use resources more efficiently; to reduce, reuse, and recycle; to follow Green Building Standards for construction and major renovations; to form school partnerships; to eliminate toxic chemicals; to purchase (or produce) clean energy; and to purchase recycled paper, energy-efficient equipment and other green products to protect our global environment.

Whereas—Sustainability means using resources wisely, saving money, and reducing our impact on the environment, all of which will ensure the future health, safety, and prosperity of our children.

Whereas—The Pascack Valley Regional High School District Board of Education commits to the formation of at least one Sustainability Leadership Team (also referred to as “Green Team”), based on the guidance of Sustainable Jersey for Schools. This will be designated from the pre-existing Pascack Valley High School Environmental Club.

Whereas—Green Team members help schools adopt policies and practices addressing areas such as sustainability education and professional training, green purchasing, waste reduction, indoor air quality, energy-saving initiatives, and community partnerships.

Whereas—The Pascack Valley Regional High School District Board of Education will encourage Green Teams at all district schools by providing networking and educational opportunities.

Therefore, it is resolved that the Pascack Valley Regional High School District Board of Education agrees to participate in Sustainable Jersey for Schools, and it is the board’s intention to pursue certification for schools in the district.

We hereby appoint Kristen Lindstrom and Robert Donahue to be the district’s liaison to Sustainable Jersey for Schools.

We do hereby recognize our School(s) as the agent(s) to carry out our commitment to building a sustainable school district through the implementation of Sustainable Jersey for Schools actions.

We agree to complete district actions and to support the district’s schools in completing their actions.

8. Equipment Disposal

RESOLVED that the Pascack Valley Regional High School District Board of Education, at the recommendation of the superintendent, approve the disposal, donation, sale, or recycling of the following items:

Item	School	Condition
Technics SX-PR603 Digital Piano	Pascack Hills	Damaged
Amplifiers	Pascack Valley Auditorium	Obsolete
Delta Rockwell 10” Unisaw	Pascack Hills	Obsolete

9. Shared Services Agreement for 2019-2020 School Year – Region II

RESOLVED that the Pascack Valley Regional High School District Board of Education, at the recommendation of the superintendent, approve the Shared Services Agreement between Pascack Valley Regional School District and the school districts of Emerson, Hillsdale, Montvale, Park Ridge, River Vale, and Westwood Regional for the 2019-2020 school year.

10. Joint Transportation Agreement for 2019-2020 School Year – Region II

RESOLVED that the Pascack Valley Regional High School District Board of Education, at the recommendation of the superintendent, approve the Joint Purchasing Agreement for Transportation between Pascack Valley Regional High School District and the school districts of Emerson, Hillsdale, Montvale, Park Ridge, River Vale and Westwood Regional for the 2019-2020 school year.

11. Joint Purchasing Agreement for OT/PT for 2019-2020 School Year –Region II

RESOLVED that the Pascack Valley Regional High School District Board of Education, at the recommendation of the superintendent, approve the Joint Purchasing Agreement for Occupational Therapy and Physical Therapy services between Pascack Valley Regional High School District and the school districts of Emerson, Hillsdale, Montvale, Park Ridge, River Vale and Westwood Regional for the 2019-2020 school year.

12. Joint Purchasing Agreement for ABA for 2019-2020 School Year –Region II

RESOLVED that the Pascack Valley Regional High School District Board of Education, at the recommendation of the superintendent, approve the Joint Purchasing Agreement for Applied Behavioral Analysis services between Pascack Valley Regional High School District and the school districts of Emerson, Hillsdale, Montvale, Park Ridge and River Vale for the 2019-2020 school year.

13. Special Education Transportation - Region II – Quotes

RESOLVED, that the Pascack Valley Regional Board of Education as LEA for Pascack Valley Region II, Special Education award special education transportation Quote contract Q19202 to ABC Bus Co. during the 2019-2020 school year.

Route #	Route	Base	Aide	Per Diem	Annual Cost
Q19202	SCHI, Lakewood	88.88	20	108.88*	19,598.40*

*includes aide cost

RESOLVED, that the Pascack Valley Regional Board of Education as LEA for Pascack Valley Region II, Special Education award special education transportation Quote contract Q19203 to Sunny Transportation LLC during the 2019-2020 school year.

Route #	Route	Base	Aide	Per Diem	Annual Cost
Q19203	PHHS – PM One Way	55	18	55.00	9,900.00

RESOLVED, that the Pascack Valley Regional Board of Education as LEA for Pascack Valley Region II, Special Education award special education transportation Quote contract Q19204 to Shaddai Transportation during the 2019-2020 school year.

Route #	Route	Base	Aide	Per Diem	Annual Cost
Q19204	Cornerstone Day School	235	55	235.00*	19,505.00*

*includes aide cost

RESOLVED, that the Pascack Valley Regional Board of Education as LEA for Pascack Valley Region II, Special Education award special education transportation Quote contract Q19205 to Sunny Transportation LLC during the 2019-2020 school year.

Route #	Route	Base	Aide	Per Diem	Annual Cost
Q19205	Forum	159	38	197.00*	17,730.00*

Ms. Traub of Woodcliff Lake commented that the security hardware improvement was welcomed. She asked when Alyssa's law is mandated for implementation. Dr. Gundersen replied that he was uncertain of the exact date that the implementation was mandated but assured her that we would be finished with implementation prior to that date as we have been working toward that goal. The company has not yet been selected to complete the project.

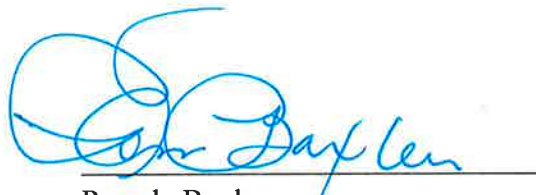
Dr. Gundersen told Ms. Traub he would be happy to provide her with more information regarding the requirements of the new law. She asked if the board had decided on whether to allow an anonymous TIPS line to be instituted. She commented that the front door at Pascaek Hills is not always locked. Dr. Gundersen explained that the armed security officer has the ability to keep it locked or open. He would look into the issue further.

Ms. Gloeggler of Montvale asked for an update on transportation. Dr. Gundersen replied that the issues that the district had last week had been resolved for our district.

XIII. ADJOURNMENT

A motion was made by Mr. Scher to adjourn at 8:52 p.m. Mr. Blundo seconded the motion, which was unanimously carried

Respectfully,



Pamela Baxley
Business Administrator/ Board Secretary