

**MINUTES OF THE REGULAR MEETING
OF THE
BOARD OF EDUCATION**

Pascack Valley Regional High School District

October 14, 2019

Minutes of the Regular Meeting of the Board of Education held on Monday, October 14, 2019 at 7:30 p.m. in the Pascack Hills High School Auditorium.

I. CALL TO ORDER AND ROLL CALL

The meeting was called to order in the auditorium at 7:30 p.m. by Ms. Tammy Molinelli, President.

Present: Ms. Tammy Molinelli, President
Ms. Janet Bissinger, Vice President
Mr. Joseph Blundo
Mr. Michael Fronte
Mr. Brian Hallowell
Mr. Kenneth Ralph
Mr. Arnold Scher
Mr. James Stankus
Mr. David Steinberg

Also present: Dr. P. Erik Gundersen, Superintendent
Ms. Pamela Baxley, Business Administrator/Board Secretary
Student Representatives: Sean Sheikowitz – PHHS; Kaila Saladino – PVHS
Ms. Claudia Gibbs, Administrative Assistant to Superintendent

II. FLAG SALUTE AND PLEDGE OF ALLEGIANCE

Ms. Molinelli led all those present in a salute to the flag.

Meeting Regulations

During this regular meeting, two opportunities are provided for citizens to ask questions and to make comments. During the first opportunity, early on the agenda, comments are invited. The second opportunity will occur just prior to adjournment, when residents may address general comments to the Board with time limits being at the discretion of the President.

Persons wishing to speak must, upon being recognized, rise and state their name and address. The Board reserves the right to establish rules for the conduct of its meetings, including such matters as the time at which the public will be heard, if at all, who may speak, and for how long. All such rules shall be monitored by the President unless the majority of the Board present and voting, rule otherwise.

Comments and questions shall be limited to issues. If personal remarks or discourteous statements are made, the presiding officer shall require the speaker to sit down.

VII. POLICY

Consent Agenda for Items 1 – 5

1. Travel Pre-Authorizations

RESOLVED that the Pascack Valley Regional High School District Board of Education, at the recommendation of the superintendent, approve travel expense pre-authorizations for the following:

<u>Barry Bachenheimer</u>	<u>Mary Jo Callanan</u>	<u>Katherine Donahue</u>
<u>Heather Lutz</u>	<u>Amy Maniscalco</u>	<u>Valerie Mattessich</u>
<u>Matthew Morone</u>	<u>Kate Overgaard</u>	<u>Virena Rossi</u>
<u>Margaret White</u>		

2. BOE Bylaws, Policies and Regulations – First Reading

First reading of the following Pascack Valley Regional High School District Board of Education bylaws, policies and regulations:

Name of Policy or Regulation	Policy/ Reg Number
Board Member Participating in Committee Meetings by Teleconferencing or Video Conferencing Equipment	<u>P 0155.1</u>
Earned Sick Leave Law	<u>P 1642</u>
Extra Credit	<u>P 2330.1</u>
Teaching Staff Member/School District Reporting Responsibilities	<u>P 3159</u>
Use, Possession, or Distribution of Substances	<u>P 3218</u>
Use, Possession, or Distribution of Substances	<u>P 4218</u>
Reimbursement of Federal and Other Grant Expenditures	<u>P 6112</u>
School and Facility Names	<u>P 7250</u>
School District Security	<u>P 7440</u>
Student Transportation	<u>P 8600</u>
Bus Driver/Bus Aide Responsibility	<u>P 8630</u>
Transportation of Special Needs Students	<u>P 8670</u>
Parent Organizations	<u>P 9210</u>
Media Relations	<u>P 9400</u>
Earned Sick Leave Law	<u>R 1642</u>
Use, Possession, or Distribution of Substances	<u>R 3218</u>
Use, Possession, or Distribution of Substances	<u>R 4218</u>
Reimbursement of Federal and Other Grant Expenditures	<u>R 6112</u>
School District Security	<u>R 7440</u>
Student Transportation	<u>R 8600</u>
Emergency School Bus Procedures	<u>R 8630</u>

2. Bedside/Home/Supplemental Instruction

- a. **RESOLVED** that the Pascack Valley Regional High School District Board of Education, at the recommendation of the superintendent, approve supplemental instruction provided by board approved home instructors for student ID #807877, as per their IEP, effective September 23, 2019 for the 2019-2020 school year, for the following:

Subject	Hours per week
Modified Math 3	2
English III	2
Reading Instruction	2

- b. **RESOLVED** that the Pascack Valley Regional High School District Board of Education, at the recommendation of the superintendent, approve bedside tutoring for student ID #809091 admitted to Princeton Medical Center, Plainsboro, NJ on September 23, 2019. Services will be provided at \$65 per hour by Princeton Health through a date to be determined.
- c. **RESOLVED** that the Pascack Valley Regional High School District Board of Education, at the recommendation of the superintendent, approve bedside tutoring for student ID # 810402 admitted to NY Presbyterian Hospital - North from September 9-19, 2019. Services were provided by LearnWell for the total cost of \$997.50.
- d. **RESOLVED** that the Pascack Valley Regional High School District Board of Education, at the recommendation of the superintendent, approve bedside tutoring for student ID #810402 admitted to High Focus Center, Glassboro, NJ on September 23, 2019. Services are being provided by Professional Education Services Inc. for 10 hours per week at \$55 per hour for approximately six to eight weeks.
- e. **RESOLVED** that the Pascack Valley Regional High School District Board of Education, at the recommendation of the superintendent, approve bedside tutoring for student ID #810660 admitted to Center for Discovery, Southport, CT on September 18, 2019. Services will be provided by LearnWell, billed at \$50 per hour of instruction and a preparation fee of 33%, for 10 hours per week for approximately four to six weeks.

3. Additional Hours

RESOLVED that the Pascack Valley Regional High School District Board of Education, at the recommendation of the superintendent, approve additional hours for five (5) district staff members, at the teacher assistant hourly rate of \$27.25, to accompany twelve (12) students, as per their IEPs, to participate on the Pascack Hills High School bowling team, for approximately 35 hours each for the 2019-2020 winter season.

4. Tuition Student at Park Academy – Region II

RESOLVED that the Pascack Valley Regional High School District Board of Education, at the recommendation of the superintendent, approve student ID #TBD, from Norwood Public School to attend the Park Academy middle school program for the 2019-2020 school year.

Moved by: Bissinger

Seconded by: Scher

VOTE

Bd. Mbr.	Aye	Nay	Abs.	N/P	Bd. Mbr.	Aye	Nay	Abs.	N/P
Bissinger	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Ralph	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Blundo	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Scher	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Fronte	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Stankus	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Hallowell	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Steinberg	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Molinelli	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>					

IX. HUMAN RESOURCES

Consent Agenda for Items 1 – 10

1. Resignation

RESOLVED that the Pascack Valley Regional High School District Board of Education, at the recommendation of the superintendent, accept, with regret, the resignation of Jennifer Gonzales, job coach for Pascack Hills High School, effective November 6, 2019.

2. New Hire

RESOLVED that the Pascack Valley Regional High School District Board of Education, at the recommendation of the superintendent, approve Betsy DePuy, leave replacement special education teacher at Pascack Valley High School for Moriyah Squitieri from January 2 – March 27, 2020, at the rate of \$400 per day, without health benefits.

3. Mentor

RESOLVED that the Pascack Valley Regional High School District Board of Education, at the recommendation of the superintendent, approve Wendy McDonald, teacher at the Park Academy to mentor Michael Mattis, part-time physical/health education teacher at the Park Academy, for the 2019-2020 school year.

4. Leave of Absence

RESOLVED that the Pascack Valley Regional High School District Board of Education, at the recommendation of the superintendent, approve the following Federal/NJ family leave requests:

Name	Position	Requests:
Brittany Punim	PHHS School Psychologist	<u>Total Leave Period:</u> March 2 – May 29, 2020 Paid using 10 sick days <u>FMLA/NJFLA</u>

Name	Position	Requests:
		March 2 – May 29, 2020 <u>Leave of Absence</u> None

5. Substitute Teachers, Home Instructor, and Substitute Secretary

RESOLVED that the Pascack Valley Regional High School District Board of Education, at the recommendation of the superintendent, approve the following substitute teachers, home instructor, and substitute secretary for the district:

Name	Type of Substitute
<u>Diane Bono</u>	Renew – Substitute Teacher
<u>Maria Dimopoulos</u>	New – Substitute Teacher Renew – Substitute Secretary
<u>Richard Orso</u>	New – Substitute Teacher
<u>Kathleen Scordato</u>	Renew – Home Instructor

6. Substitute Custodians

RESOLVED that the Pascack Valley Regional High School District Board of Education, at the recommendation of the superintendent, approve the attached list of substitute custodians for the 2019-2020 school year.

7. Athletics Resignations

- a. **RESOLVED** that the Pascack Valley Regional High School District Board of Education, at the recommendation of the superintendent, accept the resignation of Michael Holl as assistant coach for the Pascack Valley High School boys lacrosse team for the 2019-2020 spring season.
- b. **RESOLVED** that the Pascack Valley Regional High School District Board of Education, at the recommendation of the superintendent, accept the resignation of Evan Lampert as assistant coach for boys basketball at **Pascack Hills** High School for the 2019-2020 school year.

8. Co-curricular Appointments

RESOLVED that the Pascack Valley Regional High School District Board of Education, at the recommendation of the superintendent, approve the following stipends for advisors for the First Robotics team for the 2019-2020 school year:

Name	Stipend
Kevin Killian	\$5,660 – Full stipend
Jack Teadore	\$5,660 – Full stipend
James Whitfield	\$5,660 – Full stipend
Lori Birdsall	\$2,830 – Half stipend
Lisa Ruggieri	\$2,830 – Half stipend

X. FINANCE

Consent Agenda for Items 1 - 13

1. Approval of Bills

RESOLVED that the Pascack Valley Regional High School District Board of Education, at the recommendation of the superintendent, approve bills as follows:

Budget Expenditures as of October 14, 2019	\$1,890,928.32
Payroll as of September 30, 2019	\$1,546,961.03
Total	\$3,437,889.35

2. Secretary's and Treasurer's Financial Reports

RESOLVED that the Pascack Valley Regional High School District Board of Education, at the recommendation of the superintendent, accept the Secretary's and Treasurer's unaudited 2019/20 financial reports, which are in agreement reflecting the district's financial activities for the period August 2019.

3. Ratification of Board Secretary's Monthly Certification – Budgetary Line Item Status

RESOLVED pursuant to N.J.A.C.6A:23-2.11(c)3, the Board Secretary certifies that as of August 2019 no line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of N.J.A.C. 6A:23-2.11(a).

BE IT RESOLVED pursuant to N.J.A.C.6A:23-2-11(c)4 that the Pascack Valley Regional High School District Board of Education certifies that as of August 2019 after review of the Board Secretary's and Treasurer's monthly financial report, in the minutes of the Board each month that no major account or fund has been over-expended in violation of N.J.A.C.6A:23-2.11(b).4.

4. Approval of the Following Reports

RESOLVED that the Pascack Valley Regional High School District Board of Education, at the recommendation of the superintendent, approve the following reports:

a. <u>Cafeteria</u> Account	August 2019
b. <u>e-Learning</u> Account	August 2019
c. <u>Capital Project</u> Account	August 2019
d. <u>Student Government</u> Account – PH	August 2019
e. <u>Student Government</u> Account – PV	August 2019
f. <u>Athletic</u> Account – PH	August 2019
g. <u>Athletic</u> Account – PV	August 2019

5. Transfers

RESOLVED that the Pascack Valley Regional High School District Board of Education, at the recommendation of the superintendent, approve transfers for the month of August.

6. E-Rate Elite Services, Inc. - Funding Year 2020

RESOLVED that the Pascack Valley Regional High School District Board of Education, at the recommendation of the Superintendent, accept the agreement between E-Rate Elite Services, Inc. and Pascack Valley Regional High School District Board of Education for the Funding Year 2020.

7. Cooperative Purchasing of Electric Services Through The Educational Services Commission of New Jersey (Rockland Electric Only)

RESOLVED that the Pascack Valley Regional Board of Education approve the participation agreement for cooperative purchasing of electric services through The Educational Services Commission of New Jersey beginning December 2019 for a period not to exceed five years, and

BE IT FURTHER RESOLVED that The Educational Services Commission of New Jersey seek bids on a cooperative basis for the purchase of electricity supplied by Rockland Electric only.

8. Cooperative Purchasing of Natural Gas Services Through The Educational Services Commission of New Jersey

RESOLVED that the Pascack Valley Regional Board of Education approve the participation agreement for cooperative purchasing of natural gas services through The Educational Services Commission of New Jersey beginning December 2019 for a period not to exceed five years.

9. Approval of Change Order 001 Mercury Abatement- Phase I Wall Demolition & Reconstruction at Pascack Valley HS – Accurate Construction Inc.

RESOLVED that the Pascack Valley Regional High School District Board of Education, at the recommendation of the superintendent, approve change order 001 submitted by Accurate Construction, Inc. of Wayne, New Jersey. This change order is an increase in the amount of \$7,423.25 for work at Pascack Valley High School. Furthermore, this change order has been reviewed and approved by Environetics Group Architects, P.C.

Original Contract Amount	\$174,900.00
Net Change By Previously Authorized Change Order(s)	0.00
Subtotal	174,900.00
Contract Increased by Change Order	7,423.25
Revised Contract Amount	\$182,323.25

Description of Changes	
Infill holes in concrete floor slab cut by Abatement Contractor	\$2,020.00
Seal Floor joint at concrete slab perimeter over air duct	2,530.00
Install & finish gypsum board at closet	810.00
Patch gypsum board wall	785.00
Provide new doors at closet	2,121.00
Install 3 additional electrical outlets for new monitors	1,050.00
Provide additional blocking for new monitors	534.00
Patch existing floor outside Dance Room & install new saddle	215.00

Description of Changes	
Additional painting of existing wall	2,500.00
Additional coordination & supervision	760.00
Credit for deleted wall braces	-1,870.00
Credit for contingency allowance	-5,000.00
Bonds, Insurance	968.25
Total	\$7,423.25

10. Interlocal and Shared Services Agreement with Hillsdale Board of Education for Sharing Fiber Optic Network

RESOLVED, that the Pascack Valley Regional High School District Board of Education, at the recommendation of the superintendent, approve the Interlocal Agreement between Pascack Valley Regional High School District (PVRHSD) and the Hillsdale Board of Education (Hillsdale BOE) to use PVRHSD’s fiber optic network for the purpose of operating its internet service. PVRHSD will guarantee an Internet bandwidth of 200 MB and the Hillsdale BOE shall pay a service charge of \$360.00 per month for a five-year term commencing November 1, 2019 and ending on October 31, 2024 with a renewal option for up to five (5) additional years. Technical Services for the 2019 – 2020 school year shall not exceed \$10,000.

For technical services requested by the Hillsdale BOE that are not included in this Agreement, PVRHSD shall provide such services at the rates noted in the below table:

Assistance	Normal Hours (8am-5pm)	After Hours (after 5pm)
Per Hour of Assistance	\$100	\$125
4 Hours of Assistance	\$350	\$475
Full Day of Assistance 4-8 hrs.	\$675	\$850
Summer Student Help	\$12	N/A

11. Interlocal and Shared Services Agreement with Hillsdale Board of Education for Sharing Fiber Optic Network for the Purpose of Operating Virtual Machine Environment

RESOLVED, that the Pascack Valley Regional High School District Board of Education, at the recommendation of the superintendent, approve the Interlocal Agreement between Pascack Valley Regional High School District (PVRHSD) and the Hillsdale Board of Education (Hillsdale BOE) to use PVRHSD’s fiber optic network for the purpose of operating virtual machine environment for the Hillsdale BOE Administrative Building, George G. White Middle School, Ann Blanche Smith School, and Meadowbrook School for a five year term commencing November 1, 2019 and ending on October 31, 2024 with a renewal option for up to five (5) additional years. The Hillsdale BOE shall pay a service charge of \$250.00 per virtual machine per month to PVRHSD for the duration of the five (5) year agreement.

12. Donation

RESOLVED that the Pascack Valley Regional High School District Board of Education, at the recommendation of the superintendent accept the following donation:

Date	Donor	Donation	Club or Group
9/27/19	Wegmans	\$200 Gift Card	Oct 14, 2019 World Language Dept. full day workshop

13. Donation

RESOLVED that the Pascack Valley Regional High School District Board of Education, at the recommendation of the superintendent, donate \$500 each to the Parent Faculty Association (PFA) of Pascack Hills High School and the Parent Faculty Organization (PFO) of Pascack Valley High School.

Moved by: Bissinger

Seconded by: Fronte

VOTE

Bd. Mbr.	Aye	Nay	Abs.	N/P	Bd. Mbr.	Aye	Nay	Abs.	N/P
Bissinger	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Ralph	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Blundo	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Scher	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Fronte	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Stankus	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Hallowell	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Steinberg	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Molinelli	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>					

XI. OLD BUSINESS

Board Committee Reports: Policy Committee

Mr. Blundo summarized the meeting. The committee reviewed all of the mandated changes from the state. The new NJ law requiring earned sick time involves challenges for implementation.

The committee introduced the naming of facilities and reviewed the vaping policy. As a result of issues which came to light in Ridgewood regarding paying for extra credit, we clarified our policy to monitor extra credit. Booster clubs will have policies to govern their use of funds.

The committee also discussed the use of virtual attendance at board meetings and was not comfortable to allow its use at this time.

Mr. Steinberg wanted to know how much the servers cost that are supplied to Hillsdale. Ms. Baxley will get him that information.

Mr. Scher sked why the board does not meet in the cafeteria at Pascack Valley instead of meeting at Pascack Hills during construction. Mr. Gundersen told him that if the board wants to change the meeting place we can but we would need to re-advertise.

XII. NEW BUSINESS

XIII. COMMENTS FROM THE PUBLIC

Citizens are invited to make comments and are limited to five minutes, according to the Pascack Valley Regional High School District Board of Education policy number 0167. Persons wishing to speak must, upon being recognized, rise and state their name and address.

XIV. ADJOURNMENT

A motion was made by Ms. Bissinger to adjourn at 8:30 p.m. Mr. Hallowell seconded the motion, which was unanimously carried

Respectfully,

A handwritten signature in cursive script, reading "Pamela Baxley", written over a horizontal line.

Pamela Baxley

Business Administrator/ Board Secretary

