

**MINUTES OF THE REORGANIZATION & REGULAR MEETING
OF THE
BOARD OF EDUCATION**

Pascack Valley Regional High School District

**Thursday, January 4, 2024 at 7:30 p.m.
In the Pascack Hills High School Media Center**

Meeting Regulations

The Pascack Valley Regional High School District Board of Education members, district administration, and staff will treat parents/guardians and other members of the public with respect and expect the same consideration in return. The district is committed to maintaining orderly processes for keeping school and district events free from disruption. The Board reserves the right to establish rules for the conduct of its meetings, including such matters as the time at which the public will be heard, if at all, who may speak, and for how long. All such rules shall be monitored by the President unless the majority of the Board present and voting, rule otherwise.

During this regular meeting, two opportunities are provided for citizens to make comments. In order for a citizen to make a comment, they must be physically present at the meeting. During the first opportunity, early on the agenda, comments regarding agenda items are invited. The second opportunity will occur just prior to adjournment, when residents may address general comments to the Board.

Persons wishing to speak must, upon being recognized, rise and state their name and town of residence. Comments shall be limited to issues. If personal remarks or discourteous statements are made, the presiding officer shall require the speaker to sit down.

All regular meetings will be live streamed for viewing purposes only to the Pascack Valley Regional High School District [YouTube](#) channel.

To inspect or obtain a copy of any public record required to be made available under N.J.S.A. 47:1A-1, Examination and Copies of Public Records, please contact Mr. Yas Usami, 28 West Grand Avenue, Suite 2, Montvale, NJ 07645.

Notice: With advance notice, we can provide personal assistance for those with disabilities. Please contact 201-358-7005 x21005.

*Copies of all public meeting agendas are online on the district website:
<http://www.pascack.org>*

The Vision of the Pascack Valley Regional High School District:

To create a culture of innovation, inquiry, and individuality that promotes achievement and choice by cultivating the skills needed to complete and collaborate as ethical and responsible global citizens.

I. CALL TO ORDER

The meeting was called to order at 7:30 p.m. by Mr. Yas Usami, Business Administrator/Board Secretary

II. FLAG SALUTE AND PLEDGE OF ALLEGIANCE

Mr. Usami led all those present in a salute to the flag.

III. PUBLIC ANNOUNCEMENT BY PRESIDING OFFICER

Adequate notice of this meeting has been provided by mailing copies of said notice to The Record, filing copies of said notice with the municipal clerks of Hillsdale, Montvale, River Vale, and Woodcliff Lake, and publishing said notice in The Record on July 21, 2023.

ORGANIZATION OF BOARD

IV. OATH OF OFFICE AND APPOINTMENT OF OFFICERS AND SERVICES

1. Certification of Election Results for Annual School Board – November 7, 2023

Mr. Yas Usami, Business Administrator/Board Secretary

Board of Education (Three-Year Term)

Stephanie Huang - Woodcliff Lake - 988 votes

Kristin Martin - Hillsdale - 1,714 votes

Gini Varghese - Hillsdale - 1,603 votes

Michael Weaver - Montvale - 1,519 votes

2. Oath of Office: Administered to newly elected Board Members by Mr. Yas Usami, Board Secretary:

Stephanie Huang - Woodcliff Lake

Kristin Martin - Hillsdale

Gini Varghese - Hillsdale

Michael Weaver - Montvale

Mr. Weaver was absent and will have the oath administered at the next meeting.

3. ROLL CALL

Present: Ms. Elizabeth Calderone
Mrs. Stephanie Huang
Mrs. Kristin Martin
Mr. James Stankus
Ms. Debra Stephans
Mrs. Gini Varghese
Ms. Sarah Bilotti, Superintendent
Mr. Yas Usami, Business Administrator/Board Secretary
Student Representatives: Olivia Ge – PHHS

Absent: Mr. Joseph Blundo
Mr. Pat Luisi
Mr. Michael Weaver
Student Representatives: Madeline Gibbs – PVHS

Moved by: Choose an item ▾ Seconded by: Choose an item ▾

VOTE

Bd. Mbr.	Aye	Nay	Abs.	N/P	Bd. Mbr.	Aye	Nay	Abs.	N/P
Blundo	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Stankus	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Calderone	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Stephans	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Huang	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Varghese	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Luisi	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Weaver	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Martin	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>					

THE NEWLY ELECTED PRESIDENT WILL OCCUPY THE CHAIR

5. Nomination and Election of Vice President

The President will request nominations for the office of Vice President of the Pascack Valley Regional High School District Board of Education, according to board policy code number 0152.

a. A motion is made to nominate Joseph Blundo for Vice President of the Pascack Valley Regional High School District Board of Education.

Moved By: E Calderone

No other nominees.

b. A motion is made to nominate candidate(s) for Vice President of the Pascack Valley Regional High School District Board of Education.

Moved By: _____

If there are no further nominations, may I have a motion that nominations be closed.

Moved by: Stankus ▾ Seconded by: Stephans ▾

VOTE

Bd. Mbr.	Aye	Nay	Abs.	N/P	Bd. Mbr.	Aye	Nay	Abs.	N/P
Blundo	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	x	Stankus	x	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Calderone	x	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Stephans	x	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Huang	x	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Varghese	x	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Luisi	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	x	Weaver	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	x
Martin	x	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>					

Nominations have been closed. I will call for a vote.

All in favor of candidate A.

Moved by: Stankus

Seconded by: Stephans

VOTE

Bd. Mbr.	Aye	Nay	Abs.	N/P	Bd. Mbr.	Aye	Nay	Abs.	N/P
Blundo	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	x	Stankus	x	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Calderone	x	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Stephans	x	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Huang	x	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Varghese	x	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Luisi	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	x	Weaver	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	x
Martin	x	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>					

All in favor of candidate B.

Moved by: Choose an item

Seconded by: Choose an item

VOTE

Bd. Mbr.	Aye	Nay	Abs.	N/P	Bd. Mbr.	Aye	Nay	Abs.	N/P
Blundo	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Stankus	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Calderone	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Stephans	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Huang	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Varghese	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Luisi	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Weaver	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Martin	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>					

6. **N.J.S.A. 18A:12-24.1 Code of Ethics for School Board Members**

The President will read aloud the following code of ethics which applies to all School Board Members:

School Board Members shall abide by the following Code of Ethics for School Board Members:

I will uphold and enforce all laws, rules and regulations of the State Board of Education, and court orders pertaining to schools. Desired changes shall be brought about only through legal and ethical procedures.

I will make decisions in terms of the educational welfare of children and will seek to develop and maintain public schools that meet the individual needs of all children regardless of their ability, race, creed, sex, or social Standing.

I will confine my board action to policy making, planning, and appraisal, and I will help to frame policies and plans only after the board has consulted those who will be affected by them.

I will carry out my responsibility, not to administer the schools, but, together with my fellow board members, to see that they are well run.

I will recognize that authority rests with the board of education and will

make no personal promises nor take any private action that may compromise the board.

I will refuse to surrender my independent judgment to special interest or partisan political groups or to use the schools for personal gain or for the gain of friends.

I will hold confidential all matters pertaining to the schools which, if disclosed, would needlessly injure individuals or the schools. In all other matters, I will provide accurate information and, in concert with my fellow board members, interpret to the staff the aspirations of the community for its school.

I will vote to appoint the best qualified personnel available after consideration of the recommendation of the chief administrative officer.

I will support and protect school personnel in proper performance of their duties.

I will refer all complaints to the chief administrative officer and will act on the complaints at public meetings only after failure of an administrative Solution.

Consent Agenda for Items 7 – 22

7. Appointment of Professional Services

WHEREAS, the Pascack Valley Regional High School District Board of Education requires the professional services and

WHEREAS, the nature of the services to be performed meet the definition of “professional services” set forth in the Public School Contract Law, and

WHEREAS, funds are available to obtain such professional services, and

WHEREAS, the Public School Contract Law N.J.S.A. 18A: 18A-5 authorizes the awarding of contracts for professional services by resolution of the Board of Education without publicly advertised competitive bids.

ACCORDINGLY, the Pascack Valley Regional High School District Board of Education authorizes the award of the following professional services appointments and contracts:

a. That the firm of Fogarty & Hara, Counselors at Law, Fair Lawn, NJ, be appointed Board of Education attorneys to provide legal services until the next reorganization meeting, at fees negotiated for each individual project, and as per the following hourly rates: \$175 for a partner and \$155 for an associate. There is no increase in the hourly rates.

b. That the firm of Nisivoccia LLP, Mt. Arlington, NJ, be appointed Board of Education auditors and accountants to provide auditing and accounting services until the next reorganization meeting, The fee for the audit is \$51,000.

- c. That the firm of AHERA Consultants, Inc, Oceanville, NJ be appointed Board of Education asbestos consulting service until the next reorganization meeting, at fees negotiated for each individual project, at the following hourly rates: \$125.00 for asbestos inspector, \$100 for project designer and \$150 for Certified Indoor Environmental Consultant.
- d. That the firm of KSI Consulting Engineers, LLC, Farmingdale, NJ, be appointed Board of Education consulting engineers until the next reorganization meeting, at fees negotiated for each individual project, at the following hourly rates: \$220 for principal consultant and \$165 project manager/senior engineer.
- e. That the firm of KSI Professional Engineers, LLC, Farmingdale, NJ, be appointed Board of Education professional engineers until the next reorganization meeting, at fees negotiated for each individual project, at the following hourly rates: \$220 for principal consultant, \$175 for project executive, \$155 for senior project manager and \$125 for senior project engineer.
- f. That the firm of Wilentz, Goldman & Spitzer, P.A, Woodbridge, NJ, be appointed Board of Education bond counsel until the next reorganization meeting, at fees negotiated for each individual project, at the following hourly rate: \$200 for attorney time.
- g. That the firm of Edwards Engineering Group of Somerville, NJ, be appointed Board of Education Engineer of Record until the next reorganization meeting, at fees negotiated for each individual project, at the following hourly rates: \$180 for principal professional engineer, \$150 for project manager and \$140 for professional engineer.
- h. That the firm of FKA Architects of Oakland, NJ, be appointed Board of Education Architect of Record until the next reorganization meeting, at fees negotiated for each individual project, at the following hourly rates: \$175 for principal, \$145 for associate and \$110 for project manager.
- i. That Robert Donahue, Parsippany, NJ be appointed Board of Education Alternate Architect of Record until the next reorganization meeting, at the rate of \$1,000 per project.
- j. That Dr. Michelle Mayer, Woodcliff Lake, NJ be appointed Board of Education school physician until the next reorganization meeting, at the yearly fee of \$10,000.
- k. That Dr. Daniel Charen, Warren, NJ be appointed Board of Education school co-athletic physician at PVHS until the next reorganization meeting, at the yearly fee of \$1,500.
- l. That Dr. Robert Meyerson, Scarsdale, NY be appointed Board of Education school co-athletic physician at PVHS until the next reorganization meeting, at the yearly fee of \$1,500.
- m. That Dr. Oscar Vazquez, Hoboken, NJ be appointed Board of Education school athletic physician at PHHS until the next reorganization meeting, at the yearly fee of \$3,000.
- n. That the firm of Schenck Price Smith & King, LLP, Florham Park, NJ be appointed Board of Education special counsel for Park Academy to provide legal services until the next reorganization meeting, as per the following hourly rates: \$180 for partners and counsel; \$175 for senior associates; \$170 for senior associates; \$170 for junior associates; \$135 for paralegals and law clerks.

These professional services contracts are made and awarded without competitive bidding as the services will be rendered by persons experienced in the practice of a process requiring specialized knowledge and resources.

BE IT FURTHER RESOLVED that a brief notice of this action shall be printed once in *The Record* as required by law, within ten (10) days of its passage, stating its nature, duration, service, and amount and that the resolution and contract are on file in the office of the Board of Education in the following form:

This resolution and contracts are on file and available for public inspection at the Board of Education's office, located at 28 West Grand Avenue, Suite 2, Montvale, NJ.

8. **Appointments and Contracts**

RESOLVED, that the following be appointed to continue in the position listed until the next reorganization meeting of the Pascack Valley Regional High School District:

Insurance Agency	Burton Agency, Inc.
Student Accident Insurance	Robert McCloskey Insurance
Flexible Spending Account	Wex (Discovery Benefits)
Tax Shelter Plans	The Omni Group
Continuing Disclosure Agent & Municipal Advisors	Phoenix Advisors, LLC
Broker of Record	Brown & Brown Benefit Advisors
Supplemental Insurance	Aflac
Nursing Services to Non-Public Students	Catapult Learning
One to One Nursing Services	Bayada Home Health Care Inc.
One to One Nursing Services and School Nurse Staffing Agreement	Preferred Home Health Care & Nursing Services, Inc.
Business Administrator/Board Secretary	Yas Usami
Custodian of Records	Yas Usami
Public Agency Compliance Officer	Yas Usami
Assistant Business Administrator/ Assistant Board Secretary	Cynthia Kirk
Data Coordinator	Maria Valentino
District 504 Officer/ Title II ADA	Sean Struncis
Bridge Year Liaison	Sean Struncis

Anti-Bullying Coordinator	Sean Struncis
Title IX Civil Rights Coordinator	Sean Struncis
Title IX Student Athlete Issues	Steven Papa, PHHS Joseph Spafford, PVHS
Title IX Student Curricular	Sean Struncis
Title IX Employee Disability	Dyane Guardino
McKinney-Vento Homeless Education Coordinator	Eva Merk
Substance Awareness	Jennifer Zimmermann, PHHS Christie Rossig, PVHS Steven Papa, PHHS Joseph Spafford, PVHS
Anti-Bullying Specialists	Jennifer Zimmermann, PHHS
Anti-Bullying Specialists	Christie Rossig, PVHS
Anti-Bullying Specialists	Mary Petrovici, Park Academy
Attendance Officers	Lillian Murray, PHHS Janet Murray, PVHS
American Disabilities Act Coordinator	Eva Merk
Affirmative Action Officer	Barry Bachenheimer
School Safety Specialist	Barry Bachenheimer
Toxic Hazard Preparedness Officer	Robert Donahue
Health and Safety Officer Indoor Air Quality Integrated Pest Management Right to Know	Robert Donahue
Qualified Purchasing Agent	Yas Usami
Treasurer of School Moneys	Kathryn Brancato
Legal Newspapers	The Record & Community Life
Bidding Services	Educational Data Services

9. Legal Depositories – Bank for Deposits/Withdrawals/Safe Deposit Box

RESOLVED that the Pascack Valley Regional High School District Board of Education, at the recommendation of the superintendent, authorize the Business Administrator to invest school district funds within statutory limitations.

BE IT FURTHER RESOLVED that the Pascack Valley Regional High School District Board of Education designate Valley Bank as the bank for deposits and withdrawals for the following accounts: Payroll, Agency, Unemployment, General Fund, Cafeteria, e-Learning, Capital Projects, Student Activities, and Athletics until the next reorganization meeting.

BE IT FURTHER RESOLVED that the Pascack Valley Regional High School District Board of Education approve the following designated signatures on the above accounts; business administrator, board president, school treasurer, Pascack Valley High School principal and Pascack Hills High School principal.

10. District Organization Chart

RESOLVED that the Pascack Valley Regional High School District Board of Education, at the recommendation of the superintendent, adopt the district organization chart (attached) for the 2024-2025 school year.

11. Adoption of Existing Curriculum

RESOLVED that the Pascack Valley Regional High School District Board of Education, at the recommendation of the superintendent, adopt the existing curricula contained in the 2024-2025 Pascack Valley Regional Program of Studies for the 2024-2025 school year.

12. Adoption of Existing Textbooks

RESOLVED that the Pascack Valley Regional High School District Board of Education, at the recommendation of the superintendent, adopt the existing textbooks referenced in the 2024-2025 curricula for the 2024-2025 school year.

13. Annual Approval of Board Expenses for NJSBAC and BCSBA

WHEREAS, the NJ School Boards Association Conference (hereinafter referred to as “NJSBAC”) will be held in October and Bergen County School Boards Association (Hereinafter referred to as “BCSBA”); and

WHEREAS, the Pascack Valley Regional High School District Board of Education (hereinafter referred to as the “Board”) has determined that Board member participation in the NJSBAC and BCSBA is both educationally necessary and fiscally prudent; and

WHEREAS, the Board has determined that Board member participation in the NJSBAC and BCSBA promotes the delivery of instruction and furthers the efficient operation of the Pascack Valley Regional High School District; and

WHEREAS, the travel and related expenses particular to the NJSBAC and BCSBA is expected to exceed the state travel guidelines established by the Department of Treasury in the NJ Office of Management and Budget (NJOMB) circular letter 06-02.

NOW THEREFORE BE IT RESOLVED that the Board finds any travel and related expenses related to Board member attendance at the NJSBAC and BCSBA in October and for the 2024-2025 school year, as well as reimbursement for same; and

BE IT FURTHER RESOLVED that the Board finds any travel and related expenses particular to the NJSBAC and BCSBA which exceed the State travel guidelines established by the Department of Treasury in NJOMB circular letter 06-02 to be necessary and unavoidable; and

BE IT FURTHER RESOLVED that the Board finds any such necessary and unavoidable expenses related to attendance at the NJSBAC and BCSBA to be justified and therefore reimbursable.

NOW THEREFORE BE IT RESOLVED that the aforementioned district employees will be reimbursed for travel related expenses at the designated 2024-2025 payment periods, in compliance with state statutory and federal regulatory requirements.

14. **Approval of Purchases Utilizing State Contracts**

RESOLVED that the Pascack Valley Regional High School District Board of Education, at the recommendation of the superintendent, authorize the procurement of goods and services through state agency for the 2024-2025 school year.

WHEREAS, Title 18A:18A-10 provides that the Board of Education without advertising for bids, or after having rejected all bids obtained pursuant to advertising therefore, by resolution may purchase any goods or services pursuant to a contract or contracts for such goods or services entered into on behalf of the State by the Division of Purchase and Property, and

WHEREAS, the Pascack Valley Regional High School District Board of Education has the need, on a timely basis, to purchase goods and services utilizing the following state contracts:

Bergen County Purchasing Cooperative/New Jersey Cooperative Purchasing Alliance
Camden County Educational Services Commission
Educational Services Commission of New Jersey
Hunterdon County Educational Services Commission
New Jersey State Contracts/NJSTART
NJ EDGE

NJSBA Cooperative Pricing System

WHEREAS, the Pascack Valley Regional High School District Board of Education desires to authorize its purchasing agent until the next reorganization meeting as follows:

NOW THEREFORE BE IT RESOLVED by the Pascack Valley Regional High School District Board of Education does, hereby authorize the district purchasing agent to make purchases of goods and services entered into on behalf of the State of the Division of Purchase and Property utilizing various vendors.

15. Purchases Exceeding Bid Threshold of \$44,000

RESOLVED by the Pascack Valley Regional High School District Board of Education, at the recommendation of the superintendent, that pursuant to State Law N.J.S.A. 18A:18A-5 all purchases and contracts exceeding the bid threshold of \$44,000, shall be awarded by board resolution at a public meeting including all State Contract purchases that exceed \$44,000; therefore, the Board hereby authorized purchases in excess of \$44,000 via State Contract with the vendors.

16. Annual Review & Adoption of Bylaws, Policies and Regulations

RESOLVED that the Pascack Valley Regional High School District Board of Education, at the recommendation of the superintendent, approve the annual review and adoption of all electronic bylaws, policies, and regulations found on the district website for the 2024-2025 school year.

17. Approval of Maximum Travel and Related Expenditures

WHEREAS, pursuant to N.J.S.A. 18A:11-12, in each pre-budget year, the Pascack Valley Regional High School District Board of Education is required to establish a maximum travel expenditure amount for the budget year which may not be exceeded; and

WHEREAS, the Board of Education has determined that the maximum travel expenditure amount includes all travel that is supported by state and local funds; and

WHEREAS, the Board of Education had previously established a maximum amount for the pre-budget year 2023-2024 as \$180,000.

WHEREAS, the Board of Education has expended 38,571 of the maximum amount for the pre-budget year to date; and

RESOLVED, that the Pascack Valley Regional High School District Board of Education hereby establish the maximum travel expenditure amount for the 2024-2025 school year as \$180,000.

18. Annual Travel Pre-Authorization

RESOLVED that the Pascack Valley Regional High School District Board of Education, at the recommendation of the superintendent, approve pre-authorization of travel expenses for the following:

Teachers who travel between schools as required by their job description will be reimbursed for their mileage at the end of the term at the NJOMB Circular established rate;

Teachers who travel to free conferences and workshops sponsored by the New Jersey Department of Education, or educational associations, will be reimbursed for their mileage at the NJ OMB Circular established rate;

Supervisors who travel to meetings and other events as required by their job description will be reimbursed for their mileage at the NJOMB Circular established rate;

Administrators who travel to meetings and other events as required by their job description will be reimbursed for their mileage at the NJOMB Circular established rate;

Child Study Team members who travel to meetings and other events as required by their job description will be reimbursed for their mileage at the NJOMB Circular established rate;

Technology Department employees who travel to meetings and other events as required by their job description will be reimbursed for their mileage at the NJOMB Circular established rate;

Region II employees who travel to meetings and other events as required by their job description will be reimbursed for their mileage at the NJOMB Circular established rate;

NOW THEREFORE BE IT RESOLVED, that the aforementioned district employees will be reimbursed for travel related expenses at the designated 2024-2025 payment periods, in compliance with state statutory and federal regulatory requirements, not to exceed \$1,500 per employee for regular business travel.

19. Tax Shelters

RESOLVED that the Pascack Valley Regional High School District Board of Education, at the recommendation of the superintendent, approve the following companies to provide Tax Shelter Annuity salary reduction agreements for the 2024-2025 school year.

AXA Equitable	Legends	MetLife
Oldham	Valic	Vanguard
Security Benefit	Lincoln Investment Planning	National Life Group

20. Authorize Participation in the New Jersey State Health Benefits Program

A RESOLUTION to authorize participation in the State Health Benefits Program and/or School Employees' Health Benefits Program of the State of New Jersey.

BE IT RESOLVED:

1. The Pascack Valley Regional Board of Education hereby elects to participate in the Health Program provided by the New Jersey State Health Benefits Act of the State of New Jersey (N.J.S.A. 52:14-17.26 and N.J.S.A. 52:14-17.46.2) and to authorize coverage for all the employees and their dependents thereunder in accordance with the statute and regulations adopted by the State Health Benefits Commission and/or School Employees' Health Benefits Commission.

2. We elect to participate in the Employee Prescription Drug Plan defined by N.J.S.A. 52:14-17.25 et seq. and authorize coverage for all employees and their dependents in accordance with the statute and regulations adopted by the State Health Benefits Commission and/or School Employees' Health Benefits Commission.

3. We elect 30 hours per week (average) as the minimum requirement for full-time status in accordance with N.J.A.C. 17:9-4.6.

4. As a participating employer we will remit to the State Treasury all charges due on account of employee and dependent coverage and periodic charges in accordance with the requirements of the statute and the rules and regulations duly promulgated thereunder.

5. We hereby appoint Yas Usami, Business Administrator to act as Certifying Officer in the administration of this program.

6. This resolution shall take effect immediately and coverage shall be effective as soon thereafter as it may be effectuated pursuant to the statutes and regulations (can be no less than 75 or 90 days pursuant to the provisions of N.J.S.A. 17:9-1.4).

21. Approval of Maximum Public Relations and Professional Services Expenditures

WHEREAS, pursuant to N.J.A.C. 6A:23-5.2 (a), 1 the Board of Education shall establish in the annual school budget a maximum expenditure amount that may be allotted for public relations and each type of professional service for 2024-2025 school year.

RESOLVED, that the Pascack Valley Regional High School District Board of Education hereby establish the maximum expenditure amounts for the 2024-2025 school year as follows: Public relations at the sum of \$50,000, legal services at the sum of \$150,000, audit services at the sum of \$75,000, architectural/engineering services at the sum of \$600,000.

Ms. Stephans and Mrs. Varghese abstained to the December 18 Regular Meeting Minutes. The December 18 Regular Minutes did not pass. It will be on the February 5 agenda for approval.

VI. COMMENTS FROM THE PUBLIC

Citizens are invited to make comments regarding agenda items and are limited to three minutes, according to the Pascack Valley Regional High School District Board of Education policy number 0167. Persons wishing to speak must, upon being recognized, rise, sign in and state their name, town of residence, and which agenda item(s) they are referencing.
None

VII. POLICY

Consent Agenda for Item 1- 2

1. Harassment, Intimidation, and Bullying Executive Report

RESOLVED that the Pascack Valley Regional High School District Board of Education, at the recommendation of the superintendent, affirm the findings of the following harassment, intimidation and bullying incident: # 255340 (attached)

2. Sidebar Agreement

RESOLVED that the Pascack Valley Regional High School District Board of Education, at the recommendation of the superintendent, approve the sidebar agreement (attached) between the Pascack Valley Regional High School District Board of Education and the Pascack Valley Regional Support Staff Association.

Moved by:

Martin ▾

Seconded by:

Stankus ▾

VOTE

Bd. Mbr.	Aye	Nay	Abs.	N/P	Bd. Mbr.	Aye	Nay	Abs.	N/P
Blundo	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	x	Stankus	x	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Calderone	x	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Stephans	x	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Huang	x	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Varghese	x	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Luisi	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	x	Weaver	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	x
Martin	x	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>					

VIII. EDUCATION

Consent Agenda for Item 1

1. Homebound Instruction

RESOLVED that the Pascack Valley Regional High School District Board of Education, at the recommendation of the superintendent, approve homebound instruction for student ID# 813007, per student’s IEP, at New Hope L.B.H.C. The educational services will be billed at \$600 per weekly rate for an approximate length of stay of 2-6 months starting on December 12, 2023.

Moved by: Calderone

Seconded by: Stankus

VOTE

Bd. Mbr.	Aye	Nay	Abs.	N/P	Bd. Mbr.	Aye	Nay	Abs.	N/P
Blundo	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	x	Stankus	x	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Calderone	x	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Stephans	x	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Huang	x	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Varghese	x	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Luisi	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	x	Weaver	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	x
Martin	x	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>					

IX. HUMAN RESOURCES

WHEREAS, the superintendent, after considering the recommendation of her administrative staff which included consideration of experience, credentials, and references for the following candidates for employment in the school district, has determined that the appointment of these individuals is appropriate and in the best interest of the school district,

BE IT HEREBY RESOLVED that the Pascack Valley Regional High School District Board of Education, at the recommendation of the superintendent, appoint the following individuals to the positions indicated, as provided by the budget, in accord with terms of the employment specified:

Note: Appointment of new personnel to the district is provisional subject to:

1. Authorization from the State Department regarding a criminal background check and/or authorization from the Bergen County Superintendent’s Office for emergent hiring; and
2. A medical examination including satisfactory results of the Mantoux tuberculin skin test; and
3. Valid certification appropriate for his/her employment or assignment in New Jersey; and
4. Disclosure and review of applicants’ employment history within the statutory time period.

Consent Agenda for Items 1 - 8

1. Resignations

- a. **RESOLVED** that the Pascack Valley Regional High School District Board of Education, at the recommendation of the superintendent, accepts with regret the resignation (attached) of Jane Conboy, Pascack Hills High School World Language Teacher, for the purposes of retirement, effective June 30, 2024.
- b. **RESOLVED** that the Pascack Valley Regional High School District Board of Education, at the recommendation of the superintendent, accepts with regret the resignation (attached) of Christine Gorman, Pascack Hills High School World Language Teacher, for the purposes of retirement, effective June 30, 2024.
- c. **RESOLVED** that the Pascack Valley Regional High School District Board of Education, at the recommendation of the superintendent, accepts with regret the resignation (attached) of Barbara Borghi, Pascack Valley High School World Language Teacher, for the purposes of retirement, effective June 30, 2024.

- d. **RESOLVED** that the Pascack Valley Regional High School District Board of Education, at the recommendation of the superintendent, accepts with regret the resignation (attached) of Marnee Rosen, Pascack Hills High School Paraprofessional, for the purposes of retirement, effective June 30, 2024.

2. **Additional Periods**

RESOLVED that the Pascack Valley Regional High School District Board of Education, at the recommendation of the superintendent, approve the following additional assignments while employee ID# 1564 is on leave.

Name	Subject	Timeframe	Total Pay
Ana Adams	Study Skills	January 2- April 5, 2024 (14 weeks)	\$3,850
Lauren Bucco	Spanish I	January 2- April 5, 2024 (14 weeks)	\$3,850
Dave Frangiosa	Biological Science	January 2- April 5, 2024 (14 weeks)	\$3,850
Paul Henry	Spanish I	January 2- April 5, 2024 (14 weeks)	\$3,850
Alexandra Pflieger	Study Skills	January 2- April 5, 2024 (14 weeks)	\$3,850

3. **Supplemental Instruction**

RESOLVED that the Pascack Valley Regional High School District Board of Education, at the recommendation of the superintendent, approve supplemental instruction as a Tier III intervention from a certified teacher for the following students starting 1/5/2024 until 2/1/2024:

Student ID#	Instructor	Subject	Frequency
813630	Cassandra Leibfried	Geometry	3 hours per week
812410	Cassandra Leibfried	Algebra 2 w/ Trig.	1 hour per week

4. **Co-Curricular Appointment**

RESOLVED that the Pascack Valley Regional High School District Board of Education, at the recommendation of the superintendent, approve the following co-curricular appointment for the 2023-2024 school year:

Activity	Name	Position	Stipend
PH Medical Club	Carson Weis	Advisor	\$1,530

5. **Athletic Appointment**

RESOLVED that the Pascack Valley Regional High School District Board of Education, at the recommendation of the superintendent, approve the following athletic appointment for the 2023-2024 school year:

Name	Team	Position	Stipend/Step
Jonathan Capizzi	PHHS Boys Tennis	Assistant Coach	\$5,940/Step 3

6. **ABA Behavior Consultants - Region II**

RESOLVED that the Pascack Valley Regional High School District Board of Education, at the recommendation of the superintendent, approve the following ABA Consultants for 2023-2024 school year:

Name	Position	Hourly Rate
Sarah Regna	Behavior Consultant	\$55
Catherine Ax	Lead Instructional Assistant	\$36
Kelly Bianchi	Instructional Assistant	\$36
Cheryl Fuqua	Instructional Assistant	\$36
Elda Medina Alvarez	Instructional Assistant	\$36

7. **New Hire**

RESOLVED that the Pascack Valley Regional High School District Board of Education, at the recommendation of the superintendent, approve the following individual to the position indicated (attached).

Name	Position	Account Number	Salary	Effective Date
Olga Tsoy	PVHS Special Education Teacher	11-204-100-101-06-000 11-213-100-101-06-000	\$85,775 (prorated), MA Step 10, with benefits, tenure track, per PVREA contract	On or about March 4, 2024

8. **Home Instruction**

RESOLVED that the Pascack Valley Regional High School District Board of Education, at the recommendation of the superintendent, approve home instruction for student ID# 812562 for the 2023-2024 school year.

Home Instructor	Subject	Dates	Hours per week
Deena Mahmoud	English III	12/4/23-1/15/24	1
Ken Sarajian	US History II	12/4/23-1/15/24	1
Kevin Kabala	Conceptual Physics	12/4/23-1/15/24	1
Caitlin Murphy	Algebra II w Trig.	12/4/23-1/15/24	1

Moved by:

Martin

Seconded by:

Stephans

VOTE

Bd. Mbr.	Aye	Nay	Abs.	N/P	Bd. Mbr.	Aye	Nay	Abs.	N/P
Blundo	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	x	Stankus	x	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Calderone	x	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Stephans	x	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Huang	x	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Varghese	x	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Luisi	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	x	Weaver	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	x
Martin	x	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>					

X. FINANCE

Consent Agenda for Items 1 – 12

1. Approval of Bills

RESOLVED that the Pascack Valley Regional High School District Board of Education, at the recommendation of the superintendent, approve bills as follows:

Budget Expenditures as of January 4, 2024	\$3,000.00
Payroll as of December 22, 2023	\$1,768,631.71
Total	\$1,771,631.71

2. Secretary’s and Treasurer’s Financial Reports

RESOLVED that the Pascack Valley Regional High School District Board of Education, at the recommendation of the superintendent, accept the Secretary’s and Treasurer’s unaudited 2023-24 financial reports, which are in agreement reflecting the district’s financial activities for the period November 2023.

3. Ratification of Board Secretary’s Monthly Certification – Budgetary Line Item Status

RESOLVED pursuant to N.J.A.C.6A:23-2.11(c)3, the Board Secretary certifies that as of November 2023 no line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of N.J.A.C. 6A:23-2.11(a).

BE IT RESOLVED pursuant to N.J.A.C.6A:23-2-11(c)4 that the Pascack Valley Regional High School District Board of Education certifies that as of November 2023 after review of the Board Secretary’s and Treasurer’s monthly financial report, in the minutes of the Board each month that no major account or fund has been over-expended in violation of N.J.A.C.6A:23-2.11(b).4.

4. Approval of the Following Reports

RESOLVED that the Pascack Valley Regional High School District Board of Education, at the recommendation of the superintendent, approve the following reports:

a. Cafeteria Account	November 2023
b. e-Learning Account	November 2023

c. Capital Project Account	November 2023
d. Student Government Account – PH	November 2023
e. Student Government Account – PV	November 2023
f. Athletic Account – PH	November 2023
g. Athletic Account – PV	November 2023

5. **Transfers**

RESOLVED that the Pascack Valley Regional High School District Board of Education, at the recommendation of the superintendent, approve transfers for the month of November 2023.

6. **Authorize Business Administrator to pay Region II Bills for OT/PT**

RESOLVED that the Pascack Valley Regional High School District Board of Education, at the recommendation of the superintendent, authorize the Business Administrator to pay Region II bills for Occupational and Physical Therapists services and evaluations from November 15, 2023 to December 14, 2023, Independent evaluations for speech, LDT-C, school psychologists, and social workers for the month of December 2023, and Transportation for the month of December, 2023 upon presentation of properly approved vouchers.

7. **Approve Capital Reserve Withdrawal - 201 West Grand Avenue, Montvale, NJ**

RESOLVED that the Pascack Valley Regional High School District Board of Education at the recommendation of the superintendent approve a Capital Reserve withdrawal in the amount of \$900,000.00 to purchase the property at 201 West Grand Avenue, Montvale, New Jersey.

8. **Bid Awarding Haig’s Service Corporation for a Robotic Vacuum Lease**

WHEREAS, the Pascack Valley Regional High School District Board of Education (“Board”) advertised for bids for a robotic vacuum lease for a one year term with two one year renewal options;

WHEREAS, the Board received two bids for the lease;

WHEREAS, Puresan Holdings, LLC (Puresan) submitted a bid for a lease term of three years;

WHEREAS, Haig’s Service Corporation (“Haig”) submitted a bid for a one year lease with two one year options; and

WHEREAS, Haig’s bid is responsive to the specifications and does not contain any material defects;

BE IT RESOLVED that the Board rejects the bid submitted by Puresan as not being responsive to the specifications.

BE IT FURTHER RESOLVED that the Board determines that Haig is the lowest responsible bidder and awards the lease to Haig based on the specifications and the following terms:

- January 1, 2024 through December 31, 2024 - \$3,000.00 a month;
- Option 1 – January 1, 2025 through December 31, 2025 - \$3,150.00 a month;
- Option 2 – January 1, 2026 through December 31, 2026 - \$3,300.00 a month.

9. **Amendment to the American Rescue Plan – ESSER Application**

RESOLVED that the Pascack Valley Regional High School District Board of Education, at the recommendation of the superintendent, authorize the submission of the Amendment to the American Rescue Plan -ESSER application to reflect a revised plan for use of grant funds.

10. **Approve the Agreement of Sale for the Purchase of Property - 63 Patterson Street, Hillsdale, NJ**

WHEREAS, the Pascack Valley Regional High School District Board of Education is desirous of purchasing property for the purpose of operating its Milestones 18-21 Years Old Life Skills Program; and

WHEREAS, an agreement of sale has been negotiated with JH2 Enterprises for the purchase of property located at 63 Patterson Street, Hillsdale, New Jersey;

BE IT RESOLVED that the Board approves the agreement of sale for the purchase of property with JH2 Enterprises in the amount of \$550,000.00, subject to contingencies contained in the agreement of sale;

BE IT FURTHER RESOLVED that a deposit in the amount of \$55,000.00 shall be paid to Novins, York, Jacobus & Dooley Trust Account in accordance with the terms of the agreement for sale;

BE IT FURTHER RESOLVED that the school business administrator and director of facilities and capital improvements are authorized to obtain the inspections required by the agreement of sale;

BE IT FURTHER RESOLVED that the board attorney is authorized to obtain a title search and title insurance from a title company for the property;

BE IT FURTHER RESOLVED that the Board authorizes the filing of applications, payment of applicable fees and submission of documents that are required by the NJDOE, Borough of Hillsdale and any other government entity to review and/or obtain the requisite approval to purchase the property and use the property for the Milestone 18-21 Years Old Life Skills Program;

BE IT FURTHER RESOLVED that the Board, at the recommendation of the superintendent, authorizes the submission of an application to the NJDOE for approval of the land acquisition at 63 Patterson Street, Hillsdale, New Jersey, Block 1101, Lot 8 and authorizes the submission of a Project Application to NJDOE;

BE IT FURTHER RESOLVED that FKA Architects is authorized to draft the plans and documents that are required to obtain the requisite governmental approvals; and

BE IT FURTHER RESOLVED that the Board President, Superintendent of Schools and Business Administrator are authorized to sign the applications and issue letters on behalf of the Board.

11. Approve Capital Reserve Withdrawal – 63 Patterson Street, Hillsdale, NJ

RESOLVED that the Pascack Valley Regional High School District Board of Education at the recommendation of the superintendent approve a Capital Reserve withdrawal in the amount of \$550,000.00 to purchase the property at 63 Patterson Street, Hillsdale, New Jersey.

12. Travel Pre-Authorization

RESOLVED that the Pascack Valley Regional High School District Board of Education, at the recommendation of the superintendent, approve the pre-authorization travel expenses for professional development or school trips (attached):

Name	Professional Development or School Trip
Cynthia Kirk	New Jersey Association for School Business Officials (NJASBO) Professional Development

Moved by: Martin

Seconded by: Stephans

VOTE

Bd. Mbr.	Aye	Nay	Abs.	N/P	Bd. Mbr.	Aye	Nay	Abs.	N/P
Blundo	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	x	Stankus	x	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Calderone	x	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Stephans	x	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Huang	x	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Varghese	x	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Luisi	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	x	Weaver	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	x
Martin	x	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>					

XI. OLD BUSINESS

Monthly Suspension Report (attached)

Ms. Calderone updated the Board about the teen dating workshop run by Bergen County that she mentioned at a previous meeting. She indicated that they come to middle and high schools and Ms. Zimmerman at Pascack Hills has scheduled workshops for freshmen (February 6 and 8) and seniors (February 26-28). She mentioned that Christie Rossig at Pascack Valley is trying to schedule January 25 for the freshmen students. Ms. Zimmerman is also working on a workshop for the parents.

Mrs. Martin asked if there is a workshop for the seniors and Ms. Calderone said that only freshmen at this time. Mrs. Martin believed it would be beneficial for the seniors to get a refresher since they'll be heading to college.

XII. NEW BUSINESS

Mrs. Martin commented that a police officer in Hillsdale has a concern over the lack of WiFi at Pascack Valley and may be coming to present those concerns at a future meeting.

Mrs. Varghese asked about the MLK Day of Service.

Ms. Bilotti said that it's a wonderful event that has grown district wide in its second year. She mentioned that this year it has expanded to the K-5 and K-8 families. They have taken the tenets of Beloved Community throughout the school year to develop connections within the school and the community. The culminating event is the January 15 event. Staff is in that day and will participate along with students. Although students are not required to attend school. She believed there are about 80 sites involved. She indicated it's a way to give back to the community and make connections with one another. She mentioned in October during their in-service day it was about making connections and they will do it again in the spring with the idea of performing service throughout the year.

Mrs. Varghese asked if it's too late for students to sign up.

Ms. Bilotti said that there was a deadline, but any interested student should contact a guidance counselor.

Olivia Ge said she did know about the deadline or who to see about signing up.

Ms. Bilotti indicated that Dr. Russo started the idea of this event.

Mr. Zeller indicated that sign up is available through the Sign up Genius link.

XIII. COMMENTS FROM THE PUBLIC

Citizens are invited to make comments and are limited to three minutes, according to the Pascack Valley Regional High School District Board of Education policy number 0167. Persons wishing to speak must, upon being recognized, rise, sign in and state their name and town of residence.

None

XIV. ADJOURNMENT

A motion was made by Ms. Stephans to adjourn the public meeting at 8:02 p.m. Mrs. Calderone seconded the motion, which was unanimously carried.

Moved by:

Stephans ▾

Seconded by:

Calderone ▾

VOTE

Bd. Mbr.	Aye	Nay	Abs.	N/P	Bd. Mbr.	Aye	Nay	Abs.	N/P
Blundo	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	x	Stankus	x	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Calderone	x	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Stephans	x	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Huang	x	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Varghese	x	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Luisi	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	x	Weaver	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	x
Martin	x	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>					

Respectfully,



Yas Usami

Business Administrator/Board Secretary