El Camino Real Charter High School
English Learner Advisory Committee (ELAC)
Minutes
March 19, 2024

I. Welcome/Call to Order
   A. Wendy Bencivengo (Interim Coordinator) welcomed the committee.
   B. The meeting was called to order at 6:30 PM by Wendy Bencivengo.

II. Flag Salute
   A. The Pledge of Allegiance was led by Wendy Bencivengo.

III. Public Comment
   A. An opportunity was given for members of the public to present to the committee.
   B. The public was allowed a limit of two minutes per speaker to address the committee.
   C. No persons made public comments or addressed the committee.

IV. Roll Call
   A. Roll call was conducted by Wendy Bencivengo
   B. The quorum was not established.

V. Minutes
   A. The minutes were read aloud by Wendy Bencivengo, member.
   B. The members were given time to read the minutes in silence.
   C. No changes were made to the minutes.
   D. Motion to accept the minutes was made by Wendy Bencivengo, member.
   E. Motion was seconded by Paula Santibanez, member.
   F. Results were four members in favor.
   G. The motion carried.

VI. Principal's Update
   A. Updated information presented by Wendy Bencivengo, principal designee, related to ELPAC testing.

VII. Unfinished Business
   A. There was no unfinished business.

VIII. New Business
   A. Wendy Bencivengo introduced new items of business to the committee.
      1. Discussion of ELPAC assessment for March-May.
      2. Wendy Bencivengo explained the ELPAC assessment (domains, testing window, importance of consistent attendance)
         a) Members had the opportunity to review sample test questions and to discuss those questions.
         b) Members provided a Website for sample test questions.

IX. Agenda Recommendations
   A. At this time, there were no recommendations to the SSC regarding programs and services.
      1. All members voted in favor.

X. Announcements
   A. There were no new announcements.

XI. Adjournment

A. A motion to adjourn the meeting was made by Wendy Bencivengo
B. The motion was seconded by Paula Santibanez, member.
C. All were in favor.
D. The meeting was adjourned.

These minutes were submitted by Wendy Bencivengo, have been posted on the school website and were distributed to every member.
✔ Minutes are signed and dated by Wendy Bencivengo

March 26, 2024
Wendy Treuhaft Bencivengo, EL Coordinator