



**School
District**

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Board of Trustees

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*Exploring Infinite Possibilities
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Cambrian School District

Request for Proposal

**Contract for
Food Service Consulting and Purchasing
RFP# 23-24-52424**

By

**Cambrian School District
Business Office**

**Address all proposals to:
Cambrian School District
4115 Jacksol Drive
San Jose, CA 95124**

Notice of Request for Proposals
Food Services Consulting and Purchasing
RFP# 23-24-52424

Notice is hereby given that the Governing Board of the Cambrian School District (hereinafter referred to as CSD) is requesting proposals for a food service consulting and purchasing company (hereinafter referred to as Respondent[s]) to assist with the CSD's food service program. Respondents should not construe from this legal notice that the CSD intends to enter into a fixed price contract with the Respondent unless, in the opinion of the CSD, it is in the best interest of the CSD to do so. The CSD reserves the right to negotiate final contractual terms with the successful Respondent.

<https://www.Cambriansd.com>

<https://www.cambriansd.org/departments/food-services/student-breakfast-lunch>

To request the RFP documents by e-mail, please contact
Cambrian School District
e-mail: pappalardoj@cambriansd.com

The CSD will record and provide answers to any questions or requests for clarifying information about the RFP during the question and answer period. Respondents must submit written proposals in a sealed package labeled

“Proposal - Food Service Consulting and Purchasing Company RFP# 23-24-52424”

Addressed to the CSD at:

Cambrian School District
4115 Jackson Drive
San Jose, CA 95124
Attn: John Pappalardo

The CSD will accept all proposals received on or before June 17, 2024 at 2:00 pm. The CSD will not accept proposals that are received after the deadline. The CSD will open proposals on June 17, 2024 at 2:01 pm.

The CSD reserves the right to reject any or all proposals, and to waive any errors or corrections in a proposal or in the proposal process. The CSD will award the contract based on a review and analysis of the proposals that determines which proposal best meets the needs of the CSD. Following the review and analysis of all responsive proposals, the CSD will make a recommendation to their Board of Education at its regularly scheduled meeting.

Schedule of Events for RFP# 23-24-52424

- Release of RFP May 24, 2024
- First Public Notice May 29, 2024
- Second Public Notice June 5, 2024
- Respondent Question Submission Deadline June 12, 2024
- Response to Question Submissions June 14, 2024
- Deadline for Submission June 17, 2024
- Board Meeting – Proposed Approval June 20, 2024

Cambrian School District (CSD) will make every effort to adhere to the schedule. However, CSD reserves the right to amend the schedule, as necessary, and will post a notice of said amendment on the CSD's Webpage at <https://www.cambriansd.org/departments/food-services/student-breakfast-lunch>

Introduction/Purpose

The purpose of this Request for Proposal (RFP) is to enter into a contract with a food service consulting and purchasing company (FSCPC) that will provide Cambrian School District (hereinafter referred to as the school food authority [SFA]) with food service assistance for their food service operation. The FSCPC will provide services to the CSD as described in the Scope of Work.

The CSD's food service goals are to provide nutritious, high-quality meals to students across the district as well as contracted community partners. The district has 5 cafeterias servicing six campuses with an approximate enrollment of 3,000 students. The district offers breakfast and lunch to all eligible students.

There are 4 elementary schools, 1 middle school, and 1 K-8 school.

Scope of Work

- Procure products with leveraged purchasing power and national contracts.
- Ordering of food, sanitation products, paper goods, and other supplies needed for the operation of all district cafeterias.
- Assistance with ad hoc purchasing for district trainings, recognitions, awards, other events throughout the school year.
- Creation of monthly menus to be posted on the CSD website. If needed, timely updates to posted menus to reflect changes to what is offered.
- Creation of production records related to the menus to ensure all necessary back-up documents correspond to what is served to students.
- Timely notification of supply-chain issues, i.e. menu item unavailability or delivery delay
- Assistance with federal and state reporting requirements.
- Processing Services: Single monthly invoice with backup documentation (net 30 terms)
- Vendor to provide marketing programs and promotional materials related to child nutrition.
- On-site consultants as needed for the following:
 - o Staff training and in-services
 - o Inventory management
 - o Assistance with student focused engagements such as taste testing, student chef, or the like.
- .5 FTE Food Services Consulting & Procurement
- Estimated Meal Count per Year:
 - Lunches = 245,000
 - Breakfast = 160,000
 - No a la carte
 - No equivalents
 - No Catering

Submissions Requirements

- Cover letter
- Proposal of procurement/services procedure process
 - Include list of preferred vendors and secondary vendors
- Breakdown of costs (Monthly & Yearly)
- Sample Menus
 - Breakfast and lunch for elementary school students
 - Breakfast and lunch for middle school students
- Supply five (5) California School District references
- Certifications
- One-year contract with four One-year extension options
- Pricing must include a Point of Service (POS) system
- Cost reimbursable contract
- .5 FTE Food Services Consulting & Procurement
- Pricing on daily costs (180 days) based on estimated meal count.
- Pricing on yearly total
- **22- Day Cycle Menu:** The Respondent must quote purchase costs based on Appendix A sample 22- Day Cycle menus, breakfast and lunch, for all programs to be served (7 CFR, sections 210.16[b][1] and 220.7 [d] [2][i], if app) for the proposal package.

Evaluation of Proposals

15 Points: Service Capability: Experience with School Breakfast and National School Lunch Program. Corporate capability and experience as measured by performance records, years in the industry, relevant experience, number of SFA's served, client retention and satisfaction, and references.

20 Points: Cost

15 Points: Financial Conditions, Stability and Business Practices

15 Points: Proposal Questionnaire responses, Cover Letter, the Respondent demonstrates a complete understanding of the District's food service program, and requirements as described in the RFP Scope of Work can perform the services to the District's satisfaction.

15 Points: Meeting meal pattern requirements, menu options, and involvement Plan for Students and staff.

10 Points: Product quality Assurance

10 Points: POS System
100 Points Possible

The District will score and rank selected proposals by assigning a score between zero and the maximum score to each proposal criterion. The District will recommend awarding the contract to the most responsive and responsible Respondent with the highest total proposal score.

Appendix A

Sample Menus

MONDAY

TUESDAY

WEDNESDAY

THURSDAY

FRIDAY

1

- Cheesy Corn Casserole
- Cereal, ready-to-eat, Frosted Mini-Wheats, bite size, bowlpak 1 oz (CACFP)
- Cheerios
- Cinnamon Toast Crunch Cereal
- Variety of Fruits
- Variety of Milk

2

- Breakfast Bagel Sandwich
- Cranberry Peach Muffin
- Variety of Fruits
- Variety of Milk

3

- Breakfast Sandwich, Pork Sausage Patty, Cheese, English muffin
- Cinnamon Roll
- Variety of Fruits
- Variety of Milk

6

- Cheesy Breadstick Breakfast
- Maple Turkey Pancake Wrap
- Fresh Apples
- Variety of Milk

7

- Fruit Yo To Go Box
- Banana
- Variety of Milk

8

- California Mixed Fruit Cup
- Cereal, ready-to-eat, Frosted Mini-Wheats, bite size, bowlpak 1 oz (CACFP)
- Cinnamon Toast Crunch Cereal
- Cheerios
- Fresh Pears
- Variety of Milk

9

- French Toast Sticks
- Italian Sausage Pizza
- Red Grapes
- Variety of Milk

10

- Bagel with Cream Cheese
- Breakfast Burrito with Eggs Potatoes
- Fresh Oranges
- Variety of Milk

13

- Cinnamon Roll
- Grilled Ham Cheese
- Banana
- Variety of Milk

14

- French Toast Casserole
- Cereal, ready-to-eat, Frosted Mini-Wheats, bite size, bowlpak 1 oz (CACFP)
- Cheerios
- Cinnamon Toast Crunch Cereal
- Fresh Pears
- Variety of Milk

15

- Fruit Samurai Smoothie
- Raisin Spice Muffin
- Red Seedless Grapes
- Variety of Milk

16

- Eggoji Waffles
- Hard Boiled Egg
- Honey Graham Crackers
- String Cheese
- Fresh Apples
- Variety of Milk

17

- Breakfast Sandwich Pork, Egg, Cheese
- Variety of Fruits
- Variety of Milk

20

- Cheesy Breadstick Breakfast
- Maple Turkey Pancake Wrap
- Fresh Apples
- Variety of Milk

21

- Fruit Yo To Go Box
- Banana
- Variety of Milk

22

- California Mixed Fruit Cup
- Cereal, ready-to-eat, Frosted Mini-Wheats, bite size, bowlpak 1 oz (CACFP)
- Cinnamon Toast Crunch Cereal
- Cheerios
- Fresh Pears
- Variety of Milk

23

- French Toast Sticks
- Italian Sausage Pizza
- Red Grapes
- Variety of Milk

24

- Bagel with Cream Cheese
- Breakfast Burrito with Eggs Potatoes
- Fresh Oranges
- Variety of Milk

27



Memorial Day

28

- French Toast Casserole
- Cereal, ready-to-eat, Frosted Mini-Wheats, bite size, bowlpak 1 oz (CACFP)
- Cheerios
- Cinnamon Toast Crunch Cereal
- Fresh Pears
- Variety of Milk

29

- Fruit Samurai Smoothie
- Raisin Spice Muffin
- Red Seedless Grapes
- Variety of Milk

30

- Eggoji Waffles
- Hard Boiled Egg
- Honey Graham Crackers
- String Cheese
- Fresh Apples
- Variety of Milk

31

- Breakfast Sandwich Pork, Egg, Cheese
- Variety of Fruits
- Variety of Milk



MONDAY

TUESDAY

WEDNESDAY

THURSDAY

FRIDAY

1

- Turkey Tacos
 - Cheesy Italian Dunkers
 - Southwest Chicken Salad
 - Variety of Milk
- Salad Station

2

- pork carnitas Bowl
 - Bean and Cheese Pupusa
 - Garden Salad
 - Variety of Milk
- Salad Station

3

- Bean Cheese Nachos
 - Original Hot Dog
 - Chicken Caesar Salad
 - Variety of Milk
- Salad Station

6

- Breaded Chicken Tender and
 - Dinner Roll
 - Pork Banh Mi Filling
 - Variety of Milk
- Salad Station

7

- General Tso Chicken served with
 - Steamed Rice
 - Grilled Cheese
 - Turkey Bacon Club Sandwich
 - Variety of Milk
- Salad Station

8

- Crunchy Turkey Tacos
 - Bean and Cheese Burrito
 - Chicken Caesar Salad
 - Variety of Milk
- Salad Station

9

- Chicken Enchilada
 - Cheese Quesadilla
 - Ham Sandwich
 - Variety of Milk
- Salad Station

10

- BBQ Chicken Sandwich
 - Baked Mac Cheese
 - Greek Salad
 - Variety of Milk
- Salad Station

13

- Chicken Tikka Masala served with
 - Steamed Rice
 - Sloppy Joe Sandwich
 - Couscous Salad w/ Dinner Roll
 - Variety of Milk
- Salad Station

14

- Original Hot Dog
 - Vegetable Spring Rolls Served with
 - Steamed Rice
 - Chicken Salad Sandwich
 - Variety of Milk
- Salad Station

15

- Piglet's Pork Sliders served with
 - Creamy Cole Slaw
 - Cheesy Italian Dunkers
 - Tuna Sandwich on Sliced Bread
 - Variety of Milk
- Salad Station

16

- Pepperoni Pizza
 - Cheese Pizza
 - Corn Dog
 - Chef Salad
 - Variety of Milk
- Salad Station

17

- Mexican Chicken Tinga Sub served with Tostadas
 - 3 Bean Chili served with cornbread
 - Turkey Sandwich
 - Variety of Milk
- Salad Station

20

- Breaded Chicken Tender and
 - Dinner Roll
 - Pork Banh Mi Filling
 - Variety of Milk
- Salad Station

21

- General Tso Chicken served with
 - Steamed Rice
 - Grilled Cheese
 - Turkey Bacon Club Sandwich
 - Variety of Milk
- Salad Station

22

- Crunchy Turkey Tacos
 - Bean and Cheese Burrito
 - Chicken Caesar Salad
 - Variety of Milk
- Salad Station

23

- Chicken Enchilada
 - Cheese Quesadilla
 - Ham Sandwich
 - Variety of Milk
- Salad Station

24

- BBQ Chicken Sandwich
 - Baked Mac Cheese
 - Greek Salad
 - Variety of Milk
- Salad Station

27



Memorial Day

28

- Original Hot Dog
- Vegetable Spring Rolls
Served with
- Steamed Rice
- Chicken Salad Sandwich
- Variety of Milk
Salad Station

29

- Piglet's Pork Sliders
served with
- Creamy Cole Slaw
- Cheesy Italian Dunkers
- Tuna Sandwich on Sliced Bread
- Variety of Milk
Salad Station

30

- Pepperoni Pizza
- Cheese Pizza
- Corn Dog
- Chef Salad
- Variety of Milk
Salad Station

31

- Mexican Chicken Tinga Sub
served with Tostadas
- 3 Bean Chili
served with
cornbread
- Turkey Sandwich
- Variety of Milk
Salad Station



MONDAY

TUESDAY

WEDNESDAY

THURSDAY

FRIDAY

1

- Cheesy Corn Casserole
- Cereal, ready-to-eat, Frosted Mini-Wheats, bite size, bowlpak 1 oz (CACFP)
- Cheerios
- Cinnamon Toast Crunch Cereal
- Variety of Fruits
- Variety of Milk

2

- Breakfast Bagel Sandwich
- Cranberry Peach Muffin
- Variety of Fruits
- Variety of Milk

3

- Breakfast Sandwich, Pork Sausage Patty, Cheese, English muffin
- Cinnamon Roll
- Variety of Fruits
- Variety of Milk

6

- Cheesy Breadstick Breakfast
- Maple Turkey Pancake Wrap
- Fresh Apples
- Variety of Milk

7

- Fruit Yo To Go Box
- Banana
- Variety of Milk

8

- California Mixed Fruit Cup
- Cereal, ready-to-eat, Frosted Mini-Wheats, bite size, bowlpak 1 oz (CACFP)
- Cinnamon Toast Crunch Cereal
- Cheerios
- Fresh Pears
- Variety of Milk

9

- French Toast Sticks
- Italian Sausage Pizza
- Red Grapes
- Variety of Milk

10

- Bagel with Cream Cheese
- Breakfast Burrito with Eggs Potatoes
- Fresh Oranges
- Variety of Milk

13

- Cinnamon Roll
- Grilled Ham Cheese
- Banana
- Variety of Milk

14

- French Toast Casserole
- Cereal, ready-to-eat, Frosted Mini-Wheats, bite size, bowlpak 1 oz (CACFP)
- Cheerios
- Cinnamon Toast Crunch Cereal
- Fresh Pears
- Variety of Milk

15

- Fruit Samurai Smoothie
- Raisin Spice Muffin
- Red Seedless Grapes
- Variety of Milk

16

- Eggoji Waffles
- Hard Boiled Egg
- Honey Graham Crackers
- String Cheese
- Fresh Apples
- Variety of Milk

17

- Breakfast Sandwich Pork, Egg, Cheese
- Variety of Fruits
- Variety of Milk

20

- Cheesy Breadstick Breakfast
- Maple Turkey Pancake Wrap
- Fresh Apples
- Variety of Milk

21

- Fruit Yo To Go Box
- Banana
- Variety of Milk

22

- California Mixed Fruit Cup
- Cereal, ready-to-eat, Frosted Mini-Wheats, bite size, bowlpak 1 oz (CACFP)
- Cinnamon Toast Crunch Cereal
- Cheerios
- Fresh Pears
- Variety of Milk

23

- French Toast Sticks
- Italian Sausage Pizza
- Red Grapes
- Variety of Milk

24

- Bagel with Cream Cheese
- Breakfast Burrito with Eggs Potatoes
- Fresh Oranges
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27



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- Eggoji Waffles
- Hard Boiled Egg
- Honey Graham Crackers
- String Cheese
- Fresh Apples
- Variety of Milk

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- Breakfast Sandwich Pork, Egg, Cheese
- Variety of Fruits
- Variety of Milk



MONDAY

TUESDAY

WEDNESDAY

THURSDAY

FRIDAY

1

- Turkey Tacos
 - Cheesy Italian Dunkers
 - Southwest Chicken Salad
 - Variety of Milk
- Salad Station

2

- Carnitas pork Bowl
 - Bean and Cheese Pupusa
 - Taco Salad with Turkey Taco Meat
 - Variety of Milk
- Salad Station

3

- Chicken Pozole
 - Original Hot Dog
 - Fiesta Box
 - Variety of Milk
- Salad Station

6

- Breaded Chicken Tender and
 - Dinner Roll
 - Pork Banh Mi Filling
 - Variety of Milk
- Salad Station

7

- General Tso Chicken served with
 - Steamed Rice
 - Grilled Cheese
 - Turkey Bacon Club Sandwich
 - Variety of Milk
- Salad Station

8

- Crunchy Turkey Tacos
 - Bean and Cheese Burrito
 - Chicken Caesar Salad
 - Variety of Milk
- Salad Station

9

- Chicken Enchilada
 - Cheese Quesadilla
 - Ham Sandwich
 - Variety of Milk
- Salad Station

10

- BBQ Chicken Sandwich
 - Baked Mac Cheese
 - Greek Salad
 - Variety of Milk
- Salad Station

13

- Chicken Tikka Masala served with
 - Steamed Rice
 - Sloppy Joe Sandwich
 - Couscous Salad w/ Dinner Roll
 - Variety of Milk
- Salad Station

14

- Original Hot Dog
 - Vegetable Spring Rolls Served with
 - Steamed Rice
 - Chicken Salad Sandwich
 - Variety of Milk
- Salad Station

15

- Piglet's Pork Sliders served with
 - Creamy Cole Slaw
 - Cheesy Italian Dunkers
 - Tuna Sandwich on Sliced Bread
 - Variety of Milk
- Salad Station

16

- Pepperoni Pizza
 - Cheese Pizza
 - Corn Dog
 - Chef Salad
 - Variety of Milk
- Salad Station

17

- Mexican Chicken Tinga Sub served with Tostadas
 - 3 Bean Chili served with cornbread
 - Turkey Sandwich
 - Variety of Milk
- Salad Station

20

- Breaded Chicken Tender and
 - Dinner Roll
 - Pork Banh Mi Filling
 - Variety of Milk
- Salad Station

21

- General Tso Chicken served with
 - Steamed Rice
 - Grilled Cheese
 - Turkey Bacon Club Sandwich
 - Variety of Milk
- Salad Station

22

- Crunchy Turkey Tacos
 - Bean and Cheese Burrito
 - Chicken Caesar Salad
 - Variety of Milk
- Salad Station

23

- Chicken Enchilada
 - Cheese Quesadilla
 - Ham Sandwich
 - Variety of Milk
- Salad Station

24

- BBQ Chicken Sandwich
 - Baked Mac Cheese
 - Greek Salad
 - Variety of Milk
- Salad Station

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Memorial Day

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- Original Hot Dog
- Vegetable Spring Rolls
Served with
- Steamed Rice
- Chicken Salad Sandwich
- Variety of Milk
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- Creamy Cole Slaw
- Cheesy Italian Dunkers
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- Cheese Pizza
- Corn Dog
- Chef Salad
- Variety of Milk
Salad Station

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served with Tostadas
- 3 Bean Chili
served with
cornbread
- Turkey Sandwich
- Variety of Milk
Salad Station

