



GOVERNING COUNCIL

Regular Meeting of the Albuquerque Aviation Academy Governing Council on
Friday, April 19, 2024

via Zoom.us & In person at 6441 Ventana Road NW

BOARD MEMBERS PRESENT

Jody Meyer, Farrah Nickerson, Roland Dewing, Laura Kohr, Alex Carothers (late @ 2:09 pm), and
Larry Kennedy

BOARD MEMBERS ABSENT

Mike Deveraux, and Mike Romo

ALSO IN ATTENDANCE

Bridget Barrett, Amanda Catanzaro, Lauren Chavez, and Sean Fry

PUBLIC

none

These minutes were approved on 5-24-24

By a vote of 6 yes 0 no 2 absent 0 abstained

Larry Kennedy President

Roland Dewing Secretary

I. Call to Order

Larry Kennedy called to order the Regular Meeting of the Governing Council for the Albuquerque Aviation Academy for April 19, 2024 at 2:06 PM on Zoom.us and in person.

A. Roll Call

Larry Kennedy asked Amanda Catanzaro to call roll. Amanda Catanzaro called Jody Meyer, Farrah Nickerson, Roland Dewing, Laura Kohr, and Larry Kennedy.

B. Adoption of the Agenda*

Larry Kennedy asked for a motion to approve the agenda. Farrah Nickerson made a motion to approve the agenda. Laura Kohr seconded the motion. Larry Kennedy called for a voice vote, all members present approved. Next, Larry Kennedy called for any opposition and upon hearing none, the motion carried unanimously.

C. Review/Approval of Minutes from March 15, 2024 Regular Meeting*

Larry Kennedy asked for a motion to approve the minutes from the March 15, 2024 Regular Meeting. Farrah Nickerson made a motion to approve the minutes. Laura Kohr seconded the motion. Larry Kennedy called for a voice vote, all members present approved. Next, Larry Kennedy called for any opposition and upon hearing none, the motion carried unanimously.

D. Review/Approval of Minutes from March 28, 2024 Special Meeting*

Larry Kennedy asked for a motion to approve the minutes from the March 28, 2024 Special Meeting. Farrah Nickerson made a motion to approve the minutes. Laura Kohr seconded the motion. Larry Kennedy called for a voice vote, all members present approved. Next, Larry Kennedy called for any opposition and upon hearing none, the motion carried unanimously.

II. Public Comment

Larry Kennedy asked Bridget Barrett and Amanda Catanzaro if there was any public comment. There were no public comments.

III. Ongoing Business Matters

A. Aviation Program Update

Dr. Lauren Chavez presented they have flown approximately 80 hours since last board update. One more student has become a new private pilot and two additional students have their check-rides scheduled for May 2, 2024. Currently, we have nine

students enrolled that are private pilots. Hope to have four juniors complete this Summer.

The plan just got the 50 hour check.

Alex Carothers enters the meeting at 2:09 pm.

Two more students have earned the drone scholarship. The RC Balloon "Fiesta" is this Saturday and AAA will have a presence with the new RC balloon.

Internships- Two more students have completed the Eclipse Internship and they were so excited that they want to present to the class about how much they learned and how much they enjoyed it. Two students are scheduled for ATC Internships this Summer.

Drone Soccer and the grant from the Daniel's Fund for \$20,000 is looking promising.

Reviewed expenses. Insurance is up again to \$9,616 from \$8,895.

Farah Nickerson asked question regarding the oil change regulations and discussion took place.

B. Facility Update

Amanda Catanzaro presented the April 2024 Facilities report. EB continues to complete their left over warranty issues and shared list of outstanding warranty issues.

School signage has been ordered and will hopefully be installed before next meeting.

Phase II of cameras is mostly complete and just the buses remain.

Next projects include quotes for track, artificial turf and Sharp Boards for the rest of the classrooms.

Update provided on Kitchen Grant and CSP Grant.

C. Charter Contract Negotiations

Larry Kennedy shared that the Contract Approval was on the PEC Agenda for today so we should know soon about finalizing the Charter Contract.

IV. Administrative Update

A. Student Achievement Update

Bridget Barrett shared Academics by Enrollment data. She provided an updated list of specific students to teachers today so that they can provide targeted interventions during their PLC meetings. Teachers will be making accommodation plans as part of MLSS.

Prom was a success and thankful to Alex Carothers for providing the beautiful photos. End of Year testing panic is happening with students. Friday morning testing room is open for anyone who needs additional testing opportunities. Seniors must be done by 5/3/2024. Graduation is 5/10/2024 at Sid Cutter Pavilion. Volleyball is going strong and great turn-out to games. Teachers completed a Trauma Informed Training last Friday.

Bridget shared current and next year enrollment numbers.

Update on Equity Council including that three staff members will be presenting a lesson to the staff as a part of the Micro-Credential Coursework for licensure leveling up.

Shared email from parent for Mission Minute.

V. New Business Matters

No New Business

VI. Governing Council Development

Kelly Callahan was out of town.

VII. Finance Report

A. Business Office Operations Update

Sean Fry presented that the Finance Committee met prior to the Governing Council meeting and reviewed all the financial documents. March is the end of the third quarter and if year was ending now, we would end with approximately \$550,000 in Operations as cash carryover, which is a fantastic level. Discussion with the finance committee regarding moving some of the cash balance into other funds in case of operation cash sweeps. Administration is discussing a preliminary aviation budget that includes a cap on funding that can be used from operational budget. The budget is due June 3, 2024. Next year, there is a minimum 3% raise for staff. Growth funding of approximately \$250,000 will really help our budget next year, especially with the increases in liability insurance, medical insurance, dental insurance and vision insurance.

Bank Activity Reports include some discrepancies. One cash deposit was missing \$20, even though it was checked and verified by Paula. The bank said they checked

deposits made that day and they balanced. Four fraud charges in March that were refunded in April. Discussion around the use of Positive Pay with the bank.

Farrah Nickerson had a question about gas and electric. One of them was mislabeled on the report.

B. Voucher Approvals*

Sean Fry presented the March Vouchers. Larry Kennedy asked for a motion to approve March 2024 Vouchers. Farrah Nickerson made the motion. Laura Kohr seconded the motion. Larry Kennedy called for a voice vote, all members present approved. Next, Larry Kennedy called for any opposition and upon hearing none, the motion carried unanimously.

C. Bank Reconciliation*

Sean Fry presented the March Bank Reconciliation. Larry Kennedy asked for a motion to approve March 2024 Vouchers. Farrah Nickerson made the motion. Alex Carothers seconded the motion. Larry Kennedy called for a voice vote, all members present approved. Next, Larry Kennedy called for any opposition and upon hearing none, the motion carried unanimously.

D. Budget Adjustment Requests*

Sean Fry presented BAR 2324-11000-0018-T a transfer bar in operational to move \$50,000 from carryover to fix sub-functions and move funds to professional development and separation pay which is used for ARA payouts. Farrah Nickerson made the motion. Laura Kohr seconded the motion. Larry Kennedy called for a voice vote, all members present approved. Next, Larry Kennedy called for any opposition and upon hearing none, the motion carried unanimously.

VIII. Announcements

Next regular Governing Council meeting is scheduled for May 17, 2024. Budget will be presented at this meeting.

Public Input on Budget will be scheduled prior to the budget presentation.

IX. Adjournment*

Larry Kennedy called for a motion to adjourn. Alex Carothers made a motion to adjourn. Farrah Nickerson seconded the motion. Larry Kennedy called for a voice

vote, all members present approved. Next, Larry Kennedy called for any opposition and upon hearing none, the motion carried unanimously.

The Regular Meeting of the Governing Council for the Albuquerque Aviation Academy adjourned on April 19, 2024.