



New Registrant Checklist

I. Completed Registration Packet

- ____ Student Registration Form
- ____ Notice of Registration
- ____ Request for Student's Records (transcript, report cards, PARCC or other scores)
- ____ Athletic Interest Form (if applicable)
- ____ Transportation Record Card (if applicable)

II. 4 Forms of Residency

- ____ Mortgage Statement, Deed or Lease (must be current)
(or legal contract showing purchase of home)
- ____ 2 Utility Bills with current address (dated within the last 60 days)
- ____ Photo ID of one parent (passport or driver's license)

III. Student Information

- ____ Student's Original Birth Certificate (with raised seal)
- ____ Transcript/ Report Cards/ PARCC or other Test Scores
- ____ Medical Records (physical with immunizations)
- ____ IEP/ 504/ ESL

IV. Placement Exams

- ____ Math Placement Exam (Date: _____)
- ____ English Placement Exam: (Date: _____)