St. Helens School District #502
Board of Directors Work Session Minutes
May 8, 2024

The St. Helens School District Board of School District #502 convened in a Work Session at 6:30 p.m. in-person in the District Office board Room of the District, County and State, and via Zoom, on May 8, 2024. This public meeting was open to the public as well as observable at:

https://us02web.zoom.us/webinar/register/WN_GT7Tma1_RZ2XIHJmQJuJGg.

Members of the community interested in commenting on agenda items were invited to so during the portions of the meeting designated for comments by visitors, or, if they wished to address the Board via Zoom, by emailing the Board of Directors prior to 5:00 on Wednesday, May 8, 2024 at: sb502@sthelens.k12.or.us with their topic of discussion.

PRESENT

Those present were:

Melody Killens, Board Chair
Bill Amos, Vice Chair
Ryan Scholl, Board Member
Trinity Monahan, Board Member
Kellie Smith, Board Member
Scot Stockwell, Superintendent
Jessica Seay, Director of Fiscal Services
Tracie O'Day, Administrative Assistant

Not Present:

CALL TO ORDER

Chair Killens called the School Board Work Session to order at 6:40 p.m. followed by the flag salute.

AGENDA APPROVAL

Kellie Smith entered a motion to approve the agenda. Ryan Scholl seconded; the motion to so amend the agenda carried unanimously.

VISITORS TO ADDRESS THE BOARD

- No requests to address the board were received.

CONSENT AGENDA

Bill Amos entered a motion to approve the consent agenda as presented. Kellie Smith seconded. Trinity Monahan noted that he was listed in the April 24, 2024 Regular Board Meeting minutes as entering the motion to approve the agenda, when in fact it was Ryan Scholl. Bill Amos entered a new motion to accept the consent agenda including that amendment to the April 24, 2024 minutes. Trinity Monahan seconded; the motion carried unanimously.

NEW BUSINESS

- Jessica Seay, Director of Fiscal Services, reported that the Columbia City Council is requesting to amend the IGA with the District to reflect an increase of administrative fees they receive for processing the Construction Excise Tax for the District. This increase is allowed by HB 2014, up to 4% of the tax, which is the amount specified in this amendment. Trinity Monahan asked about why the numbers collected by Columbia City previously were so varied. Ms. Seay explained that the numbers were tied to construction projects.
- Jessica Seay reported that per SB 1036 a construction tax for new construction was allotted to school districts. A tax rate adjustment was recently provided by the Oregon Department of Revenue to adjust for inflation, as it is about this time each year, for that excise tax. RESOLUTION 2023-24 No.13 is being presented to the Board today, accordingly. The resolution and memo were presented to members in advance of the meeting, and there were no questions or comments.
- Jessica Seay referred to RESOLUTION 2023-24 No. 14, which allows the District to transfer appropriation authority within the general fund, per ORS 294.463. The changes, if approved, will transfer funds from contingency, direct instruction and support services to facilities acquisition and construction to purchase a property adjacent to the SHHS. There will not be a change to the budget total, just how it's allocated within. There were no questions or comments.
- Superintendent Stockwell showed pictures of a property that borders SHHS and has recently been placed on the market (2675 Gable Rd.). Members will have a chance to vote to approve the purchase, for the asking price, in the amount of $1.25 million, via RESOLUTION 2023-24 No. 15 later tonight. Superintendent Stockwell recommends that the District sell the property on Yankton and use the proceeds to fund this purchase. There are many possibilities for this property, including CTE program expansion, additional parking and possibly additional fields, but those are not currently budgeted for. Trinity Monahan said that he is not in favor of the purchase without a clear educational purpose in mind. The majority of members opined that it was prudent to get the property that was previously unavailable and will likely not be available again, while there is an opportunity to do so.

VISITORS TO ADDRESS THE BOARD

No requests to address the board were received.

ACTION ITEMS

- Kellie Smith entered a motion to approve the City of Columbia City Construction Excise Tax IGA, Amendment #1. Ryan Scholl seconded; the motion to approve carried unanimously.

Item#	Motion	Board Member	Yes	No	Notes
7.1		Bill Amos	X		
7.1		Melody Killens	X		
7.1	Seconded the motion	Ryan Scholl	X		
7.1		Trinity Monahan	X		
7.1	Entered a motion	Kellie Smith	X		

- Bill Amos entered a motion to approve RESOLUTION 2023-24 #13 – CONSTRUCTION EXCISE TAX. Kellie Smith seconded; the motion to approve carried unanimously.

Item#	Motion	Board Member	Yes	No	Notes
7.2	Entered a motion	Bill Amos	X		
7.2		Melody Killens	X		
7.2		Ryan Scholl	X		
7.2		Trinity Monahan	X		
7.2	Seconded the motion	Kellie Smith	X		

- Bill Amos entered a motion to approve RESOLUTION 2023-24 #14 – TRANSFERRING APPROPRIATION AUTHORITY AS IT RELATES TO THE GENERAL FUND FOR THE 2023-24 FISCAL YEAR. Kellie Smith seconded; the motion to approve carried unanimously.

Item#	Motion	Board Member	Yes	No	Notes
7.3	Entered a motion	Bill Amos	X		
7.3		Melody Killens	X		
7.3		Ryan Scholl	X		
7.3		Trinity Monahan	X		
7.3	Seconded the motion	Kellie Smith	X		

- Kellie Smith entered a motion to approve RESOLUTION 2023-24 #15 - AUTHORIZING THE PURCHASE OF REAL PROPERTY BY ST. HELENS SCHOOL DISTRICT #502. Trinity Monahan seconded. Trinity Monahan asked a clarifying question and it was answered. A vote was taken, and the motion to authorize carried with four "Yes" votes and one "No."

Item#	Motion	Board Member	Yes	No	Notes
7.4		Bill Amos	X		
7.4		Melody Killens	X		
7.4	Entered a motion	Ryan Scholl	X		
7.4		Trinity Monahan		X	
7.4	Seconded the motion	Kellie Smith	X		

UPCOMING MEETING INPUT

Board Work Session, June 12, 6:30 p.m.

- Parks and Recreation Program Updates

ADJOURMENT

Chair Killens adjourned the Board Work Session Meeting at 7:14 p.m.

Melody Killens, Board Chair

Scot Stockwell, Superintendent