



KINGSWAY REGIONAL SCHOOL DISTRICT

Regular Meeting of the Board of Education

Date: August 26, 2021
Time: 7:00 p.m.
Location: High School Cafeteria, East
201 Kings Highway
Woolwich Township, NJ 08085

A. Open Meeting

Roll Call

Lauren Boerlin, Michele A Blair, Lisa Mordecai-Daniel, Deborah Cunningham, Christie Comerford, Jennifer Cavallaro-Fromm, Marilyn O'Rourke-Young, Kelly Bonapfel

Meeting called to order at 7:00 PM

Pledge of Allegiance

B. Staff Recognition

C. Approval of Minutes

Action: 1. Minutes

Motion by Lauren Boerlin, second by Marilyn O'Rourke-Young.

Resolved, that the Kingsway Regional School District Board of Education approve the minutes of the following meeting(s):

July 29, 2021 Executive Session Minutes

July 29, 2021 Regular Meeting Minutes

Final Resolution: Motion Carries

Yes: Lauren Boerlin, Michele A Blair, Lisa Mordecai-Daniel, Deborah Cunningham, Christie Comerford, Jennifer Cavallaro-Fromm, Marilyn O'Rourke-Young, Kelly Bonapfel

D. Correspondence

Information: 1. Thank You Card

Information: 2. Thank You Card

E. Public Participation

Procedural: 1. Public Comment

No comments

F. Board Member Interviews

Discussion: 1. Interview for vacant board of education seat

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Action: 2. Appointment of Board of Education Member

Motion by Deborah Cunningham, second by Michele A Blair.

BE IT RESOLVED, that the Kingsway Regional School District Board of Education appoint Christopher B. Fay as a member of the Board of Education, filling a vacant seat that expires on January 5, 2022.

Final Resolution: Motion Carries

Yes: Lauren Boerlin, Michele A Blair, Lisa Mordecai-Daniel, Deborah Cunningham, Christie Comerford, Jennifer Cavallaro-Fromm, Marilyn O'Rourke-Young, Kelly Bonapfel

G. Approval of Action Items

Action (Consent): 1. Approval of Action Items

Motion by Lauren Boerlin, second by Lisa Mordecai-Daniel.

BE IT RESOLVED, that the Kingsway Regional School District Board of Education approve H1-H5, I1-I10, J1-J3 and K2-K7 as follows:

H. Personnel

Action (Consent): 1. Appointments and Reappointments

BE IT RESOLVED, that the Kingsway Regional School District Board of Education approve the appointment(s) of the following staff member(s), as recommended by the Superintendent of Schools, contingent upon criminal history review clearance and issuance of appropriate certification(s) where applicable:

All certified personnel are approved for Home Instruction as needed basis.

Name	Position	Location	Salary	Reason	Effective Date
Ryan Hoskinson	Custodian	District	\$32,315	Appointment, Pending Criminal History	09/01/21-06/30/22
Ann Kemner	Substitute Cafeteria Worker	High School	\$12.00/hr	Appointment, Pending Criminal History	09/01/21-06/30/22
Michelle Neigut	Long Term Substitute	Middle School	\$258/day(Paid through Kelly Services)	Appointment (Terpak leave of absence)	09/01/21-12/23/21
Steve Carver	Special Education Teacher	High School	MA/8, \$66,551	Appointment (Pending Criminal History)	09/01/21-06/30/22
Nancy Moore-Gregal	Transportation Secretary (10-Month)	District	\$39,218 (Prorated)	Appointment (Pending Criminal History)	10/25/21-06/30/22

Action (Consent): 2. Resignations, Retirements and Terminations

BE IT RESOLVED, that the Kingsway Regional School District Board of Education approve the resignation, retirements and terminations, as recommended by the Superintendent of Schools:

Name	Position	Location	Reason	Effective Date
Alexandra Duca	Italian Teacher	High School	Resignation	08/30/2021
Jessica Beal	Math Teacher	High School	Resignation	09/21/2021
Kathryn Fransko	Instructional Supervisor	District	Resignation	10/08/2021
Samantha Simpson	Special Education Teacher	High School	Resignation	10/12/2021
Victoria Battellini	Special Education Teacher	Middle School	Resignation	10/10/2021



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Name	Position	Location	Reason	Effective Date
Antwine Perez	Paraprofessional	High School	Resignation	08/24/2021
Susan Williams	Literacy Coach	District	Resignation	08/23/2021
Lauren Kerr	Special Education Teacher	Middle School	Resignation	10/22/2021

Action (Consent): 3. Employment - Schedule "B", Staff Workers, Unpaid Volunteers

BE IT RESOLVED, that the Kingsway Regional School District Board of Education approve the Schedule "B" appointments, event staff workers and unpaid volunteers, as recommended by the Superintendent of Schools:

Name	Position	Location	Reason	Compensation	Effective Date
Christiana Little	Musical Assistant	Middle School	Appointment	\$1,702	09/21/2021-06/30/2022
Benjamin Lloyd	Wrestling- Assistant	High School	Appointment	\$4,911	11/29/2021
Lauren Angarola	Co-Teaching Training	High School	Appointment	\$38.15/hr	8/27/2021
Christiana Little	Co-Teaching Training	High School	Appointment	\$38.15/hr	8/27/2021
Shanyn Fleming	Co-Teaching Training	High School	Appointment	\$38.15/hr	8/27/2021
Aaron Crispin	Co-Teaching Training	High School	Appointment	\$38.15/hr	8/27/2021
Asa-Magnus Sams	Co-Teaching Training	High School	Appointment	\$38.15/hr	8/27/2021
Jessica Heady	Co-Teaching Training	High School	Appointment	\$38.15/hr	8/27/2021
Alexa Croce	Co-Teaching Training	High School	Appointment	\$38.15/hr	8/27/2021
Joseph Bittmann	Co-Teaching Training	Middle School	Appointment	\$38.15/hr	8/27/2021
Dolly Guzman	CST -Summer Work (Translator)	District	Appointment	\$38.15/hr	8/26/2021-8/31/2021
Amanda Hannigan	Co-Teaching Training	Middle School	Appointment	\$38.15/hr	08/27/2021
Kristen Wojtkowiak	BLA Academy Co-Advisor	High School	Appointment	\$1,769	07/01/2021-06/30/2022

Action (Consent): 4. Leaves of Absence

Resolved that the Kingsway Regional School District Board of Education approve the leaves of absence(s), as recommended by the Superintendent of Schools:

Name	Position	Location	Reason	Effective Dates
Rebecca Popp	ELA Teacher	High School	Medical Leave; Utilizing 93 Sick Days	09/01/21-01/28/22
Sharon Young	Paraprofessional	Middle School	Intermittent Medical Leave; Utilizing Sick Days as needed	09/01/21-06/30/22
Employee 4269	Teacher	High School	Intermittent Medical Leave; Utilizing Sick Days as needed	09/01/21-06/30/22

Action (Consent): 5. Change of Status (Name change, rescind position, corrections, transfers, guide movement)

Resolved that the Kingsway Regional School District Board of Education approve the changes in status, as recommended by the Superintendent of Schools:



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Name	Position	Location	Reason	Effective Dates
Kimberly Schmirsky	Secretary to Guidance/Health Office	Middle School	Rescinded Offer Acceptance - Candidate was unable to start on scheduled date	04/19/2021
Sharon Foth	Paraprofessional	Middle School	Employee transferred location from High School to Middle School	09/01/2021-06/30/2022
Skyler Lindsey	Dive Coach	High School	Rescinded Appointment for 21-22 school year	8/24/2021
Patricia Villarreal	Spanish Teacher	High School	Step/Level Move: MA/11; \$74,511	09/01/2021
Shane Tubb	Swim Coach	High School	Rescinded Appointment for 21-22 SY	08/24/2021
Charae Whetstone	Instructional Supervisor (Special Education & Visual/Performing Arts)	District	Position Change, from Middle School Assistant Principal; Annual Salary of \$100,531.00	10/11/2021

I. Finance

Action (Consent): 1. Budget Line Item Transfers

Resolved that the Kingsway Regional School District Board of Education ratify the line item transfers listed below for the 2020-2021 fiscal year as recommended by the Superintendent of Schools:

To Account	From Account	Amount	Justification
11-000-218-320-20-043-050	11-000-218-800-10-099-060	\$900	Counseling Services/ACENDA
11-000-211-100-20-010	11-402-100-100-20-016	\$88	Salaries
11-000-252-100-xx-010	11-402-100-100-20-016	\$4376	
11-000-261-100-xx-010	11-402-100-100-20-016	\$2398	
11-000-263-100-10-010	11-402-100-100-20-016	\$305	
11-130-100-101-10-016	11-402-100-100-20-016	\$222	
11-000-262-100-xx-010	11-000-262-622-20-050	\$6857	
11-000-263-199-70-057	11-000-262-622-20-050	\$7074	
11-000-270-107-80-010	11-000-262-622-20-050	\$20	
11-000-270-160-80-010	11-000-262-622-20-050	\$612	
11-000-291-220-70-057	11-000-262-622-20-050	\$1443	
11-130-100-101-10-012	11-000-262-622-20-050	\$130	
11-213-100-101-10-012	11-000-262-622-20-050	\$4630	

Resolved that the Kingsway Regional School District Board of Education ratify the line item transfers listed below for the 2021-2022 fiscal year as recommended by the Superintendent of Schools:

To Account	From Account	Amount	Justification
11-000-213-600-10-041-060	11-000-213-300-10-041-060	\$160	Medicine Cabinet for Middle School
11-190-100-610-20-026-050	11-402-100-600-20-083-050	\$2730	PE Equipment
11-190-100-610-20-026-050	11-402-100-600-20-082-050	\$2000	
11-190-100-340-10-024	11-190-100-610-10-021	\$1595	STEM Scopes



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To Account	From Account	Amount	Justification
11-000-221-580-20-045-050	11-000-221-320-20-045-050	\$1085	Professional Development for
11-000-221-580-20-045-050	11-000-221-320-10-045-060	\$1085	Instructional coach team
11-190-100-610-10-021	11-000-291-299-70-057	\$5417	Furniture for new Coach Position
11-190-100-610-20-021	11-000-291-299-70-057	\$5418	
11-000-221-580-10-060	11-000-221-320-10-060	\$1200	Professional Development for
11-000-221-580-20-050	11-000-221-320-20-050	\$1200	Instructional coaches

Action (Consent): 2. Payment of Claims

Resolved that the Kingsway Regional School District Board of Education certified the list of claims as set forth on the bill list date 8/9/2021 for goods received and services rendered by approved for payment in the amount of \$398,483.60.

Resolved that the Kingsway Regional School District Board of Education certified list of claims as set forth on the bill list dated 6/30/2021 for goods received and services rendered by approved for payment in the amount of \$80,951.60.

Resolved that the Kingsway Regional School District Board of Education certified list of claims as set forth on the bill list dated 8/25/202 for goods received and services rendered by approved for payment in the amount of \$1,434,516.23.

Resolved that the Kingsway Regional School District Board of Education certified list of claims as set forth on the bill lists as follows for goods and services rendered for approved payment.(Payroll)

7/15/2020	\$315,155.37
7/30/2020	\$270,944.96
8/14/2020	\$261,165.30
8/28/2020	\$255,042.64
9/15/2020	\$1,106,222.67
9/30/2020	\$1,076,171.13
10/15/2020	\$1,073,218.65
10/30/2020	\$1,085,591.60
11/13/2020	\$1,066,641.15
11/30/2020	\$1,069,726.95
12/15/2020	\$1,221,590.88
12/23/2020	\$1,082,833.66
1/15/2021	\$1,066,279.74
1/29/2021	\$1,086,442.57
2/12/2021	\$1,073,059.88
2/26/2021	\$1,074,107.68
3/15/2021	\$1,140,665.51
3/26/2021	\$1,116,365.89
4/15/2021	\$1,084,238.19
4/30/2021	\$1,086,649.28
5/14/2021	\$1,128,801.92
5/28/2021	\$1,102,077.77



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6/15/2021	\$1,445,955.41
6/21/2021	\$1,346,649.59
6/29/2021	\$42,128.05

Resolved that the Kingsway Regional School District Board of Education certified list of claims as set forth on the bill list dated 7/15/2021 for goods received and services rendered by approved for payment in the amount of \$315,471.66.(Payroll)

Resolved that the Kingsway Regional School District Board of Education certified list of claims as set forth on the bill list dated 7/30/2021 for goods received and services rendered by approved for payment in the amount of \$337,700.54.(Payroll)

Action (Consent): 3. Board Secretary's Certification

Pursuant to N.J.A.C. 6:23-22.12(c)3, the Board Secretary hereby certifies that as of July 31, 2021 the total of encumbrances and expenditures for each line item account do not exceed the line item appropriation established by the Board of Education.

Action (Consent): 4. Receipt and Acceptance of Board Secretary's Monthly Report

Resolved that the Kingsway Regional School District Board of Education accept as filed the Business Administrator/Board Secretary's financial report as of June 30, 2021 , and;

Be it further resolved that pursuant to N.J.A.C 6A:23-2.11(c)4 no major account or fund has been over expended as of based upon the 6/30/2021 Board Secretary's certification and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

Action (Consent): 5. Receipt and Acceptance of Student Activity and Athletic Account Financial Reports

Resolved that the Kingsway Regional School District Board of Education accept as filed the Kingsway Regional Middle School Student Activities financial report for the period ending July 31, 2021.

Resolved that the Kingsway Regional School District Board of Education accept as filed the Kingsway Regional High School Student Activities financial report for the period ending July 31, 2021.

Resolved that the Kingsway Regional School District Board of Education accept as filed the Kingsway Regional School District Athletic Account financial report for the period ending July 31, 2021.

Action (Consent): 6. ARP IDEA BASIC Grant Acceptance and Submission

BE IT RESOLVED, that the Kingsway Regional School District Board of Education authorize the acceptance of and submission of a grant application for federal funds as follows:

ARP IDEA BASIC \$125,243

Action (Consent): 7. Swedesboro/Woolwich ESY Transportation Jointure

BE IT RESOLVED, that the Kingsway Regional School District Board of Education approve the 2021 ESY transportation jointure with Swedesboro-Woolwich Board of Education in the amount of \$10,205.72.

Action (Consent): 8. To/From Transportation Bid Award



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BE IT RESOLVED, that the Kingsway Regional School District Board of Education award To-From Transportation Routes to Holcomb as follows:

Route Number	Route Cost	Increase/Decrease Adjustment Cost
KRSD 026	\$269.80	\$1.00

Action (Consent): 9. Parental Transportation Contract 2021-2022

BE IT RESOLVED, that the Kingsway Regional School District Board of Education approve a parental transportation contract with Craig and Maria Blanda for the 2021-2022 school year at a cost of \$45.36 per day.

Action (Consent): 10. Donation

BE IT RESOLVED, that the Kingsway Board of Education accept a donation from Lowe's, located in Gloucester Township, of hand sanitizer, sanitizing wipes, all-purpose cleaner, and desk shields.

J. Curriculum & Instruction

Action (Consent): 1. Professional Development - Staff Attendance at Trainings, Seminars, Conventions, and Conferences

Resolved that the Kingsway Regional School District Board of Education approve the staff attendance at trainings, seminars, conventions, and conferences be approved, as recommended by the Superintendent of Schools:

Title of Program	Location	Date(s)	Attendees	Educational Purpose	Cost to District
Art of Coaching 101	Online	9/28/2021	Emily Virga	To acquire powerful methods to facilitate the learning of adults & explore the impact of Transformational Coaching	\$495
			Ashley Hungerford		\$495
			Mary Neyer		\$495
			Charae Whetstone		\$495
			Elizabeth Parambath		\$495
Nicole Cammarota	\$495				

Action (Consent): 2. Professional Learning Workshops

Resolved that the Kingsway Regional School District Board of Education approve the Professional Learning Workshops be approved, as recommended by the Superintendent of Schools:

Title of Workshop	Location	Date(s)	Facilitator	Description	Cost to District
MAP Work Session for Proctors	HS Seminar Room 217 & Live Stream	9/7/2021	Emily Virga & Emily Prill from MAP	Proctors will have the opportunity to set up testing sessions, review test day procedures, and ask questions.	\$0

Action (Consent): 3. Professional Development Plans and Teacher Mentoring Program

Be it Resolved, that the Kingsway Regional School District Board of Education approve the following Professional Development Plans and Teacher Mentor Program:

District Professional Development Plan
High School Professional Development Plan
Middle School Professional Development Plan
Teacher Mentor Program



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K. General Administration

Discussion: 1. Discussion Items

- Adoption of BOE 12-Month Calendar
- BOE Goals
- Personnel Update
- BOE Meeting Proposed Change to start time: 6:30 pm

Action (Consent): 2. Emergency Drills

BE IT RESOLVED, that the Kingsway Regional School District Board of Education accept the emergency drills report as follows:

School / Date	Time	Drill
MS 07/26/2021	Start: 10:36 AM End: 10:55 AM	Evacuation Drill
MS 07/28/2021	Start: 10:15 AM End: 10:18 AM	Fire Alarm Testing
HS 07/26/2021	Start: 10:35 AM End: 10:55 AM	Evacuation Drill
HS 07/28/2021	Start: 08:55 AM End: 09:07 AM	Fire Drill

Action (Consent): 3. Education Field Trips and Assemblies

Resolved that the Kingsway Regional School District Board of Education approve the educational field trips and assemblies, as recommended by the Superintendent of Schools:

School	Group	Event/ Destination	Date(s)	# of Students	# of Teachers/ Chaperones	Cost to the BOE	Cost per Student
HS	Class of 2022	Senior Day Class Day Trip: Six Flags Great Adventure Jackson NJ	6/16/2022	300±	TBD	\$0.00	\$80.00
HS	Boys Soccer	Soccer Scrimmage; Ocean City, NJ	8/31/2021	35	3	\$300.00 (Bus Cost)	\$0.00
HS	Girls Tennis	Tennis Scrimmage; Ocean City, NJ	8/19/2021	25	2	\$300.00 (Bus Cost)	\$0.00
HS	Boys Soccer	Soccer Game; Chester, PA	10/5/2021	25	5	\$300.00 (Bus Cost)	\$0.00
HS	Varsity Football	Football Game – Fan Busses; Rutgers University	9/3/2021	250±	7	\$572.00 (Bus Cost)	\$0.00
HS	STEP Program	Structured Learning Experience (SLE) Acme, Petals & Paints, Rosie's Farm Market, Cinder Bar	9/7/2021 – 1/28/2021	<5	<5	≤ \$350.00 (Per Bus Trip)	\$0.00



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Action (Consent): 4. Fundraiser(s)

Resolved that the Kingsway Regional School District Board of Education approve the fundraiser(s), as recommended by the Superintendent of Schools:

School	Program/Group	Purpose	Product/Service	Dates
MS	Renaissance Program	Raise funds for Renaissance Program activities	Dine & Donate at The Village Pub, Swedesboro, NJ	10/17/21 to 10/21/21
MS	Dragons Helping Dragons	Raise funds to help fellow dragons	Sale of pretzels and water at chorus concert	6/9/22
MS	Dragons Helping Dragons	Raise funds to help fellow dragons	Dress Down Day (Staff Only)	12/23/21
MS	Dragons Helping Dragons	Raise funds to help fellow dragons	Sale of pretzels and water at chorus concert	6/1/22
HS	Business Club	Raise funds for NJ DECA Registration fees	Sale of water and pretzels; Registration fee for Dodgeball Tournament	12/8/21 to 12/22/21
MS	Reading Incentive Program	Raise funds for field trip to Hershey Park	Scholastic Book Fair	10/12/21 to 10/15/21
HS	Field Hockey	Raise funds for Bownet Goals; Warmup Shirts; Banquet; Senior Gifts & Game	Sale of Gourmet Popcorn	9/1/21 to 9/15/21
MS	VP Advisory Committee	Collect toys for donation to Toys for Tots	Donation of Toys	12/6/2021 to 12/10/2021

Action (Consent): 5. Handbooks

BE IT RESOLVED, that the Kingsway Regional School District Board of Education approve the 2021-2022 KRHS Student Handbook, as recommended by the Superintendent of Schools

BE IT RESOLVED, that the Kingsway Regional School District Board of Education approve the 2021-2022 KRMS Student Handbook, as recommended by the Superintendent of Schools

BE IT RESOLVED, that the Kingsway Regional School District Board of Education approve the 2021-2022 KRHS Athletic Coaches Handbook, as recommended by the Superintendent of Schools

BE IT RESOLVED, that the Kingsway Regional School District Board of Education approve the 2021-2022 KRHS Parents Athletic Handbook, as recommended by the Superintendent of Schools

Action (Consent): 6. Programs

Resolved that the Kingsway Regional School District Board of Education approve the Programs/Other, as recommended by the Superintendent of Schools:

- Fall 2021 Athletic Schedule
- Fall 2021 Marching Band Schedule

Action (Consent): 7. Out-of-District Placement

Resolved that the following out of district/twilight placement(s) be approved and contracts executed by the school business administrator:



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Name	Location	Tuition	Dates
27521	Bankbridge South 1:1 Aide	\$45,270	7/1/2021 -6/30/2022

Final Resolution: Motion Carries

Yes: Lauren Boerlin, Michele A Blair, Lisa Mordecai-Daniel, Deborah Cunningham, Christie Comerford, Jennifer Cavallaro-Fromm, Marilyn O'Rourke-Young, Kelly Bonapfel

L. Executive Session

Action: 1. Executive Session In

Action: 2. Executive Session Out

M. Old Business

N. New Business

O. Adjournment

Action: 1. Motion to Adjourn

Motion by Lauren Boerlin, second by Marilyn O'Rourke-Young.

Resolved that the Kingsway Regional School District Board of Education adjourn the meeting at 7:30pm.

Final Resolution: Motion Carries

Yes: Lauren Boerlin, Michele A Blair, Lisa Mordecai-Daniel, Deborah Cunningham, Christie Comerford, Jennifer Cavallaro-Fromm, Marilyn O'Rourke-Young, Kelly Bonapfel

Respectfully Submitted,

Jason Schimpf
School Business Administrator/Board Secretary



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