



# KINGSWAY REGIONAL SCHOOL DISTRICT

## Regular Meeting of the Board of Education

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Date: December 16, 2021  
Time: 6:30 p.m.  
Location: High School Cafeteria, East  
201 Kings Highway  
Woolwich Township, NJ 08085

### A. Open Meeting

#### Administration of Oath of Office

#### Roll Call

Lauren Boerlin, Michele A Blair, Deborah Cunningham, Christie Comerford, Jennifer Cavallaro-Fromm, Marilyn O'Rourke-Young, Kelly Bonapfel, Kristen Lombardo, Christopher Fay

Meeting called to order at 6:30 PM

#### Pledge of Allegiance

### B. Student Recognition

Recognition: 1. Spotlight Students

#### Middle School Spotlight Students (November)

Team	Student
K	Samantha Lauwers
I	Madison McGoldrick
N	Avery Wyckoff
N	Serenity Archer
G	Beatrice Voll
S	Vianna Staino
W	Ally Black
A	Zuri Stevenson
Y	Chase Cocozza

#### High School Spotlight Students (November)

Grade 9	Jordan Gabriel
Grade 10	Grace Morris
Grade 11	Julia Boyle
Grade 12	Luis Sanchez-Gonzales

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Recognition: 2. Seniors of the Month  
Seniors of the month for November 2021

- Carly Oberg
- Fore Odufalu

Recognition: 3. Fall Sports  
Tri County Conference Champions

Field Hockey- Coach Dana Ott  
Victoria Griffiths  
Peyton Rieger  
Erin Gray

Boys Soccer- Coach John Green  
Jeff Heineman  
Pat Roche  
Tyler Cordery  
Sean Daly  
AJ Henry  
Kyle Kirwin

Girls Cross Country- Coach Caitlin Hess  
Aubrey Pierontoni - also receiving SJ Group IV Champion honor  
Allison Helkowski

Boys Cross Country- Coach Dan Murray  
Ryan Allen  
Kyle Rakitis- also receiving SJ Group IV Champion honor

Football- SJ Group V Champions - Coach Mark Hendricks  
Darrell Luther Brown  
Nate Maiers  
Carter Williams  
Elias Collins  
Ian Bucs

C. Staff Recognition

Recognition: 1. Spotlight Teacher  
Ashley Blubaugh, High School Teacher of Visual and Performing Arts

Recognition: 2. New Faculty & Staff Introductions  
District  
Samantha Costa - Bus Driver  
Dave Parks - Custodian  
Jennifer Vincent - General Cafeteria Worker\*



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High School  
 Anthony Curcio - Teacher of Special Education

Middle School  
 Kristen D'Alonzo - Teacher of Special Education

D. Presentations  
 Information: 1. Onboarding Data/Human Resources

E. Public Participation

Procedural: 1. Public Comment  
 Sharon Brudnicki - Question regarding district moving to virtual instruction  
 Tonya Avent - Question regarding current number of COVID cases.

F. Approval of Minutes  
 Action: 1. Minutes  
 Motion by Lauren Boerlin, second by Kelly Bonapfel.  
 Resolved, that the Kingsway Regional School District Board of Education approve the minutes of the following meeting(s):  
 November 18, 2021 Regular Meeting Minutes  
 November 18, 2021 Executive Session Minutes

Final Resolution: Motion Carries  
 Yes: Lauren Boerlin, Michele A Blair, Deborah Cunningham, Christie Comerford, Jennifer Cavallaro-Fromm, Marilyn O'Rourke-Young, Kelly Bonapfel, Kristen Lombardo, Christopher Fay

G. Correspondence  
 Information: 1. Brennan Family Foundation Donation  
 Information: 2. Class of 1979 - 50th Class Reunion  
 Information: 3. Congratulations to Kingsway Marching Band  
 Information: 4. December 2021 Issue of Swedesboro-Woolwich Neighbors

H. Approval of Action Items  
 Motion by Kristen Lombardo, second by Lauren Boerlin.  
 Action (Consent): 1. Approval of Action Items  
 BE IT RESOLVED, that the Kingsway Regional School District Board of Education approve I1-I6, J1-J10, K1-K2, and L2-L7 as follows:

I. Personnel  
 Action (Consent): 1. Resignations, Retirements and Terminations  
 BE IT RESOLVED, that the Kingsway Regional School District Board of Education approve the resignation, retirements and terminations, as recommended by the Superintendent of Schools:

Name	Position	Location	Reason	Effective Date
Scott Newkirk	School Security Aide	High School	Resignation	12/31/2021
Donald Spadel	School Bus Driver	District	Resignation	11/19/2021



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Name	Position	Location	Reason	Effective Date
Eileen Highland	Paraprofessional	Middle School	Resignation	12/17/2021
Barbara Neal	School Nurse	High School	Resignation	01/25/2022
Rose Fredericks	School Nurse	Middle School	Retirement	07/01/2022
Maria Luna-Almonte	School Bus Driver	District	Resignation	12/23/2021

**Action (Consent): 2. Appointments and Reappointments**

BE IT RESOLVED, that the Kingsway Regional School District Board of Education approve the appointment(s) of the following staff member(s), as recommended by the Superintendent of Schools, contingent upon criminal history review clearance and issuance of appropriate certification(s) where applicable:

All certified personnel are approved for Home Instruction as needed basis.

Name	Position	Location	Reason	Compensation	Effective Date
Aimee Rossett	General Worker-Cafe	District	Appointment (Pending Criminal Background Check)	\$18.12/hr	01/03/2022-06/30/2022
Samantha Costa	Bus Driver	District	Appointment; Ratify & Affirm	\$25/75/hr (Drive) \$19.32/hr (Sit)	12/06/2021-06/30/2022
Krista Diodati	LTS Teacher of Mathematics	High School	Appointment (Pending Certification & Criminal Background check)	\$258/day	01/03/2022-06/30/2022
Suzie Woodburn	LTS Secretary	District	Appointment (Pending Criminal Background Check)	\$120/day	12/20/2021-06/30/2022
Angel Vardaman	Building Permanent Substitute Teacher	High School	Appointment (Pending Criminal Background Check)	\$150/day	01/03/2021-06/30/2022

**Action (Consent): 3. Change of Status (Name change, rescind position, corrections, transfers, guide movement)**

Resolved that the Kingsway Regional School District Board of Education approve the changes in status, as recommended by the Superintendent of Schools:

Name	Position	Location	Reason	Effective Date
Steve Ottinger	Social Studies Teacher	Middle School	Step/Level Move; BA+30/6, \$60,649	02/01/2022-06/30/2022
Brian Whirlow	Long Term Substitute	Middle School	Rescind appointment as Teacher of STEM; transfer to per diem long term substitute at rate of \$258/day	12/16/2021-06/30/2022

**Action (Consent): 4. Employment - Schedule "B", Staff Workers, Unpaid Volunteers**

BE IT RESOLVED, that the Kingsway Regional School District Board of Education approve the Schedule "B" appointments, event staff workers and unpaid volunteers, as recommended by the Superintendent of Schools:



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Name	Position	Location	Reason	Compensation	Effective date
Danielle Kaiser	Dance Team Volunteer	High School	Appointment	\$0	12/01/2021
Katie Robb	B/G Bowling Volunteer - Tier I	High School	Appointment	\$0	11/08/2021
John Cholsom	Girls Wrestling Volunteer - Tier I	High School	Appointment	\$0	11/28/2021
Erin Bernat	Girls Wrestling Volunteer	High School	Appointment	\$0	11/28/2021
Daniel Murray	B/G Swimming Volunteer - Tier I	High School	Appointment	\$0	11/08/2021
Aaron Taylor	Boys Wrestling Volunteer - Tier I	High School	Appointment	\$0	11/28/2021
Aaron Solomom	Boys Wrestling Volunteer - Tier I	High School	Appointment	\$0	11/28/2021
Mark Waterman	Boys Wrestling Volunteer - Tier I	High School	Appointment	\$0	11/28/2021
Mark McGuarn	Boys Wrestling Volunteer - Tier I	High School	Appointment	\$0	11/28/2021
Michael Morris	Boys Wrestling Volunteer - Tier I	High School	Appointment	\$0	11/28/2021
Derik Dewoody	Boys Wrestling Volunteer - Tier I	High School	Appointment	\$0	11/28/2021
Colleen Fitzpatrick	Afterschool Homework Proctor	High School	Appointment	\$28.87/hr	12/16/2021
Joseph Bittmann	Interim Sp.Edu Dept. Chair	Middle School	Appointment	\$959 (prorated)	02/17/2022-06/30/2022
Alexis McCann	AAP Coordinator	Middle School	Appointment	\$38.15/hr	12/16/2021-06/30/2022
Mike Massaro	Sound/Light Technician	District	Appointment	\$38.15/hr	09/01/2021-06/30/2022
Anthony Sinigaglio	Sound/Light Technician	District	Appointment	\$38.15/hr	09/01/2021-06/30/2022
Joe Henderson	Sound/Light Technician	District	Appointment	\$38.15/hr	09/01/2021-06/30/2022
Vince Pagliaro	Sound/Light Technician	District	Appointment	\$38.15/hr	09/01/2021-06/30/2022
Skyler Lindsey	Dive Coach	High School	Appointment; Ratify & Affirm	TBD	12/7/2021
John Worthington	Interim Team Leader-7th Gr	Middle School	Appointment	\$799	01/03/2022-05/06/2022



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Name	Position	Location	Reason	Compensation	Effective date
Karen Murray	Event Worker	High School	Appointment	\$15.47/hr	12/16/2021-06/30/2022
Tammy Furber	Event Worker	High School	Appointment	\$15.47/hr	12/16/2021-06/30/2022
Elizabeth Spinner	Event Worker	High School	Appointment	\$15.47/hr	12/16/2021-06/30/2022
Michael McShane	Event Worker	High School	Appointment	\$15.47/hr	12/16/2021-06/30/2022
Sharon Young	Event Worker	High School	Appointment	\$15.47/hr	12/16/2021-06/30/2022
Sheyenne Pacenza	Girls Basketball-Volunteer	Middle School	Appointment	\$0	12/16/2021
Kim Aureli	Circle of Friends Advisor	Middle School	Appointment	\$1001	12/16/2021-6/30/2021

**Action (Consent): 5. Practicums, Student Teaching, Visitations, Internships**

BE IT RESOLVED, that the Kingsway Regional School District Board of Education approve the Practicum, Student Teachers, Visitation and Internships, as recommended by the Superintendent of Schools:

Student Name	Institution	Reason	Cooperating teacher	Dates of Placement	Grade	Subject
Iain Gunner	Rowan University	Student Teaching	Brent Dodulik	1/18/2022 - 3/11/2022 & 10/31/2022 - 12/21/2022	10-12	PE

**Action (Consent): 6. Leaves of Absence**

Resolved that the Kingsway Regional School District Board of Education approve the leaves of absence(s), as recommended by the Superintendent of Schools:

Name	Title	Location	Reason	Effective Dates
Patricia White	Transportation Coordinator	District	Intermittent FMLA (Utilizing sick days as needed)	11/17/2021-06/30/2022
Celeste Dolan	Paraprofessional	High School	FMLA (Amended Return Date)	10/25/2021-01/02/2022
Jamey Brown	Special Education Teacher	Middle School	FMLA; Utilizing 9 sick days	01/18/2022-01/31/2022

**J. Finance**

**Action (Consent): 1. Budget Line Item Transfers**

Resolved that the Kingsway Regional School District Board of Education ratify the line item transfers listed below for the 2020-2021 fiscal year as recommended by the Superintendent of Schools:

To Account	From Account	Amount	Justification
11-000-213-100-20-016	11-000-213-100-10-016	\$1700	Nurse Salaries, Student Transportation, Substitutes
11-000-218-104-10-016	11-000-218-104-20-012	\$500	



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To Account	From Account	Amount	Justification
11-000-218-105-10-012	11-000-218-104-20-012	\$2500	
11-000-219-320-20-044	11-000-217-320-20-044	\$5000	
11-000-230-530-70-050	11-000-230-585-30-047	\$110	
11-000-240-1xx-xx-xxx	11-000-291-299-70-057	\$6000	
11-000-270-161-80-016	11-000-270-511-80-056	\$6500	
11-000-270-512-80-056	11-000-270-162-80-019	\$40000	
11-000-270-514-80-056	11-000-270-515-80-056	\$8500	
11-402-100-100-20-xxx	11-000-291-260-70-057	\$8500	
11-000-100-566-50-044	11-000-217-320-20-044	\$63941	Private Out of District placements
11-000-100-565-50-044	11-000-100-561-70-050	\$11952	2019-2020 Tuition Adjustment
11-000-270-512-80-056	11-000-270-162-80-019	\$30000	Transportation Vendors

**Action (Consent): 2. Payment of Claims**

Resolved that the Kingsway Regional School District Board of Education certified the list of claims as set forth on the bill list dated 12/01/2021 for goods received and services rendered by approved for payment in the amount of \$9,153.00.

Resolved that the Kingsway Regional School District Board of Education certified the list of claims as set forth on the bill list dated 12/14/2021 for goods and services rendered by approved for payment in the amount of \$2,079,568.83.

**Action (Consent): 3. Board Secretary's Certification**

Pursuant to N.J.A.C. 6:23-22.12(c)3, the Board Secretary hereby certifies that as of November 30, 2021 the total of encumbrances and expenditures for each line item account do not exceed the line item appropriation established by the Board of Education.

**Action (Consent): 4. Receipt and Acceptance of Board Secretary's Monthly Report**

Resolved that the Kingsway Regional School District Board of Education accept as filed the Business Administrator/Board Secretary's financial report as of September 30, 2021, and;

Be it further resolved that pursuant to N.J.A.C 6A:23-2.11(c)4 no major account or fund has been over expended as of September 30, 2021 based upon the Board Secretary's certification and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

**Action (Consent): 5. Receipt and Acceptance of Student Activity and Athletic Account Financial Reports**

Resolved that the Kingsway Regional School District Board of Education accept as filed the Kingsway Regional Middle School Student Activities financial report for the period ending November 30, 2021.

Resolved that the Kingsway Regional School District Board of Education accept as filed the Kingsway Regional High School Student Activities financial report for the period ending November 30, 2021.

Resolved that the Kingsway Regional School District Board of Education accept as filed the Kingsway Regional School District Athletic Account financial report for the period ending November 30, 2021.



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**Action (Consent): 6. Transportation Jointure**

BE IT RESOLVED, that the Kingsway Regional School District Board of Education approve a transportation jointure contract with Gloucester County Special Services School District for Sports runs as needed for the 2021-2022 school year at an approximate total cost of \$10,000.00.

**Action (Consent): 7. School Security Grant Award Acceptance**

BE IT RESOLVED, that the Kingsway Regional School District Board of Education accept the NJDOE School Security Grant in the amount of \$112,489.

**Action (Consent): 8. Parental Transportation Contract**

BE IT RESOLVED, that the Kingsway Regional School District Board of Education approve the following Parental Transportation Contract for the 2021-2022 School Year

Name	Per Diem per Day
Dorothy Baiocco-Shulman	\$54.32

**Action (Consent): 9. CRESS Contract**

BE IT RESOLVED, that the Kingsway Regional School District Board of Education approve a contract with Gloucester County Special Services School District for services for ESY and the 2021-2022 school year.

**Action (Consent): 10. Transportation Bid 22-008 Award**

BE IT RESOLVED, that the Kingsway Regional School District Board of Education award To-From Transportation Routes to BR Williams as follows:

Route Number	Route Cost	Inc/Dec Adjustment Cost
KRSD054	\$256.00	\$1.50

**K. Curriculum & Instruction**

**Action (Consent): 1. Professional Development - Staff Attendance at Trainings, Seminars, Conventions, & Conferences**

Resolved that the Kingsway Regional School District Board of Education approve the staff attendance at trainings, seminars, conventions, and conferences be approved, as recommended by the Superintendent of Schools:

Title of Program	Location	Date(s)	Attendees	Educational Purpose	Cost to District
50 Best Strategies for Teaching English Language Arts	Cherry Hill, NJ	12/16/2021	Kimberly Hargraves	To learn about over fifty highly effective & practical strategies to strengthen motivation and achievement in the ELA classroom	\$279
What's New in Young Adult Literature	Cherry Hill, NJ	1/5/2022	Kimberly Hargraves	To learn about new books from diverse perspectives published for young adults, how to promote reading, implementing ready-to-use ideas & activities for teachers	\$279



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Title of Program	Location	Date(s)	Attendees	Educational Purpose	Cost to District
Indoor Air Quality Training	Pennsauken, NJ	1/14/2022	Michael Shuster	To fulfill the NJDOE requirement that 20 CEUs must be earned within a three-year period to maintain certification	\$0
New Jersey Association of School Administrators Techspo '22	Atlantic City, NJ	1/27/2022	Emily Virga	To participate in workshops related to blended learning and integrating technology in order to transform teaching and positively impact student learning outcomes	\$360.40

**Action (Consent): 2. Professional Learning Workshops**

Resolved that the Kingsway Regional School District Board of Education approve the Professional Learning Workshops be approved, as recommended by the Superintendent of Schools:

Title of Workshop	Location	Date(s)	Facilitator	Description	Cost to District
Collaborative Co-Teaching	HS Room 217	1/6/2022	Nicole Cammarota  Elizabeth Parambath	General Education & Special Education teachers will learn more about best practices in co-teaching, i.e. clear communication, setting norms and expectations, co-teaching models and roles, & co-planning.	\$0  \$0

**L. General Administration**

**Discussion: 1. Discussion Items**

- Collective Bargaining Update
- Student Recognition
- Covid Update
- Strategic Planning Update
- Superintendent Goal Update

**Action (Consent): 2. Enrollment Report**

BE IT RESOLVED, that the Kingsway Regional School District Board of Education accept the enrollment report as of November 30, 2021 as follows:

Grade Level	Current Totals	October 2021 Totals	June 2021
7	442	443	490
8	480	480	535



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Grade Level	Current Totals	October 2021 Totals	June 2021
Middle School	922	923	1025
9	505	505	472
10	473	476	41
11	463	463	434
12	446	447	427
High School	1887	1891	1784
District	2809	2814	2809

**Action (Consent): 3. Emergency Drills**

BE IT RESOLVED, that the Kingsway Regional School District Board of Education accept the emergency drills report as follows:

School / Date	Time	Drill
HS 11/11/2021	Start: 01:00 p.m. End: 01:04 p.m.	Fire Drill
HS 11/12/2021	Start: 12:36 p.m. End: 12:46 p.m.	Precautionary Lockdown
MS 11/18/2021	Start: 01:15 p.m. End: 01:20 p.m.	Fire Drill
MS 11/30/2021	Start: 11:40 a.m. End: 11:50 a.m.	Precautionary Lockdown Drill

**Action (Consent): 4. Student Discipline, Violence/Vandalism, HIB**

BE IT RESOLVED, that the Kingsway Regional School District Board of Education accept the Harassment, Intimidation and Bullying report for the month ending November 30, 2021, as submitted by the Superintendent of School.

**Student Discipline, Violence/Vandalism, HIB**

Infraction/Referrals/Reports	No. of Incidents this Month		2021-2022 Total To-Date		2020-2021 Totals	
	(HS)	(MS)	(HS)	(MS)	(HS)	(MS)
Detentions-Lunch	19	9	46	37	1	74
Detentions-After School	4	22	21	83	2	43
Detentions-Extended Day	0	9	6	17	2	0
Out of School Suspension (OSS)	15	7	33	13	4	6
Violence, Vandalism, Substance Abuse	2	1	5	2	0	0
Confirmed Harassment, Intimidation, or Bullying	1	0	3	1	0	0
Dating Violence	0	0	0	0	0	0



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**Action (Consent): 5. HIB - Completed Investigation Reports**

Resolved that Kingsway Regional School District Board of Education accept the Harassment, Intimidation & Bullying report as submitted by the Superintendent of Schools ending December 16, 2021:

Case Number	Date of Initial Report	Date of Report to Superintendent	Result of Investigation
MS-3	11/19/2021	12/15/2021	(1) Does Not Meet Definition
MS-4	12/7/2021	12/15/2021	(3) Violation of Policy
HS-5	11/23/2021	12/15/2021	(3) Violation of Policy
HS-6	11/24/2021	12/13/2021	(3) Violation of Policy
HS-7	11/24/2021	12/13/2021	(1) Does Not Meet Definition

**Action (Consent): 6. Education Field Trips and Assemblies**

Resolved that the Kingsway Regional School District Board of Education approve the educational field trips and assemblies, as recommended by the Superintendent of Schools:

School	Group	Event/ Destination	Date(s)	# of Students	# of Teachers/ Chaperones	Cost to the BOE	Cost per Student
HS	Business Leadership Academy	Sports Business Tour Sustainability Focus Lincoln Financial Field	1/19/2022	30	3	\$201.17 Bus Cost \$320.00 Registration	\$0.00
HS	DECA	DECA Competition Crowne Plaza Cherry Hill, NJ	1/12/2022	97	7	\$215.00 Bus Cost \$2304.00 Registration	\$0.00
MS	Dragon Spark	Gloucester County Library, Mullica Hill, NJ	12/17/2021	15±	2	\$103.35 Bus Cost	\$0.00
HS	STEM Academy	The Boeing Company STEM Academy Enrichment	1/12/2022	50	2	\$211.43 Bus Cost	\$0.00
HS	Unified	Special Olympics Polar Plunge, Wildwood Convention Center	1/15/2022	20±	4	\$680.58	\$0.00
HS	Boy's Wrestling	Wrestling Tournament University of Delaware	12/18/2021 - 12/19/2021	7±	3	\$450.00 Admission	\$0.00
HS	Science Olympiad	NJ Science Olympiad Tournament at Connestoga	1/8/2022	20±	2±	\$100.00 Admission \$600.00 Bus Cost	\$0.00



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Action (Consent): 7. Fundraiser(s)

Resolved that the Kingsway Regional School District Board of Education approve the fundraiser(s), as recommended by the Superintendent of Schools:

School	Program/Group	Purpose	Product/Service	Dates
HS	Student Council	Raise funds to support Student Council events	Sale of tickets to Kingsway Live	2/25/2022
HS	World Wild Life Fund	Donate pet supplies to Woodford Cedar Run Wildlife Refuge	Collection of pet supplies	1/18/2022 to 2/1/2022
HS	National Art Honor Society	Donation of funds to Food Bank of South Jersey	Sale of Valentine's Day Candy Grams	1/31/2022 to 2/7/2022

Final Resolution: Motion Carries

Yes: Lauren Boerlin, Michele A Blair, Deborah Cunningham, Christie Comerford, Jennifer Cavallaro-Fromm, Marilyn O'Rourke-Young, Kelly Bonapfel, Kristen Lombardo, Christopher Fay

M. Executive Session

Action: 1. Executive Session In

Action: 2. Executive Session Out

N. Old Business

O. New Business

P. Adjournment

Action: 1. Motion to Adjourn

Motion by Lauren Boerlin, second by Kelly Bonapfel.

Resolved that the Kingsway Regional School District Board of Education adjourn the meeting at 8:10 pm.

Final Resolution: Motion Carries

Yes: Lauren Boerlin, Michele A Blair, Deborah Cunningham, Christie Comerford, Jennifer Cavallaro-Fromm, Marilyn O'Rourke-Young, Kelly Bonapfel, Kristen Lombardo, Christopher Fay

Respectfully Submitted,

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Jason Schimpf  
 School Business Administrator/Board Secretary



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