



KINGSWAY REGIONAL SCHOOL DISTRICT

Regular Meeting of the Board of Education

Date: January 28, 2021
Time: 7:00 p.m.
Location: Virtual

A. Open Meeting

Roll Call

James Mueller, Lauren Boerlin, Michele A Blair, Lisa Mordecai-Daniel, Deborah Cunningham, Christie Comerford, Jennifer Cavallaro-Fromm, Marilyn O'Rourke-Young, Kelly Bonapfel, Kristen Lombardo

Meeting called to order at 7:00 PM

Pledge of Allegiance

B. Student Recognition

Recognition: 1. Spotlight Students

Middle School Spotlight Students (December)

Team	Student
K	Kaden Mesmer
I	Luca Lentini
N	Sophia Mazarella
G	Emely Ortiz Vicente
S	Marco Nagy
W	Georgia Riso
A	Olivia Sciulli
Y	Sophia Mazzeo
A	Matthew Demore

High School Spotlight Students (December)

Grade 9	Dlyna Efrem
Grade 10	DeShon Cooper
Grade 11	Annie Barnish
Grade 12	Ian Castillo

Recognition: 2. Seniors of the Month

December 2020

Joseph Collins, III

Abby Zuccato

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C. Staff Recognition

Recognition: 1. Teachers of the Year
Connie Erikson (High School) Teacher of Math
Jaime Lloyd (Middle School) Teacher of English

Recognition: 2. Educational Services Professional of the Year
Fallon Corcoran – Student Assistance Coordinator

Recognition: 3. New Staff Recognition
Charae Whetstone - Middle School Assistant Principal

D. Presentations

E. Public Participation

Olivia Sciulli Thank you for award and Congratulations to Teachers of the Year
Qadriyyah Thompson, Questioned regarding attending school 4 days.
Dlyna Efrem Question regarding format of school.
Dawn Harker Questions regarding graduation
Qadriyyah Thompson Question on teachers being vaccinated and format afterward.

F. Approval of Minutes

Action: 1. Minutes

Motion by Michele A Blair, second by Lauren Boerlin.

Resolved, that the Kingsway Regional School District Board of Education approve the minutes of the following meeting(s):

December 10, 2020 Work Session
December 17, 2020 Regular Meeting
January 7, 2021 Reorganization Meeting

Final Resolution: Motion Carries

Yes: James Mueller, Lauren Boerlin, Michele A Blair, Lisa Mordecai-Daniel, Deborah Cunningham, Christie Comerford, Jennifer Cavallaro-Fromm, Marilyn O'Rourke-Young

Abstain: Kelly Bonapfel, Kristen Lombardo

G. Correspondence

H. Approval of Action Items

Approval of Action Items

Action (Consent): 1. Approval of Action Items

Motion by Deborah Cunningham, second by Michele A Blair.

BE IT RESOLVED, that the Kingsway Regional School District Board of Education approve I1-6, J1-11, K1-2, and L2-8 as follows:

I. Personnel

Action (Consent): 1. Resignations, Retirements and Terminations



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BE IT RESOLVED, that the Kingsway Regional School District Board of Education approve the resignation, retirements and terminations, as recommended by the Superintendent of Schools:

Name	Position	Location	Reason	Effective Date
Laura Terpak	Assistant Girls Volleyball Coach	High School	Resignation	1/11/2021
Ann Gillespie	Teacher of Handicapped RC	Middle School	Retirement	9/02/2021
John Bollar	Paraprofessional	High School	Retirement	11/10/2020
Christian Lynch	Head Winter Track Coach	High School	Resignation	1/14/2021

Action (Consent): 2. Appointments and Reappointments

BE IT RESOLVED, that the Kingsway Regional School District Board of Education approve the appointment(s) of the following staff member(s), as recommended by the Superintendent of Schools, contingent upon criminal history review clearance and issuance of appropriate certification(s) where applicable:

All certified personnel are approved for Home Instruction on as needed basis.

Name	Position	Location	Compensation	Reason	Effective Date
Erin Cunningham	Teacher of French (McAnally)	Middle School	MA/14, \$83,605.00	Appointment (Replacing Sue McAnally, Pending Criminal Background Check)	03/23/2021-06/30/2021
Elizabeth Porcellini	Teacher of Family & Consumer Science	High School	BA/2, \$52, 500	Appointment (From Long Term Sub Position)	01/11/2021-06/30/2021

Action (Consent): 3. Employment - Schedule "B", New Clubs, Advisors Stipend, Staff Workers, and Unpaid Volunteers

BE IT RESOLVED, that the Kingsway Regional School District Board of Education approve new schedule "B" clubs, advisors and stipends, as recommended by the Superintendent of Schools:

Name	Position	Location	Compensation	Reason	Effective Date
Nicole Miller	Winter Head Cheer Coach	High School	\$3,141	Appointment	01/11/2021-06/30/2021
Meghan Mattson	Substitute Athletic Trainer	High School	\$37/hr	Appointment	01/05/2021-06/30/2021
Susan McGowan	After-School Supervision	High School	\$27/hr	IEP Mandated	01/13/2021-06/30/2021
Maria DiGiovanni	After-School Supervision	High School	\$27/hr	IEP Mandated	01/13/2021-06/30/2021
Tracy Fagan	After-School Supervision	High School	\$27/hr	IEP Mandated	01/13/2021-06/30/2021
Eric Peterson	After-School Supervision	High School	\$27/hr	IEP Mandated	01/13/2021-06/30/2021
Tiasia Tatem	Volunteer Girls Basketball Coach	High School	N/A	Reappointment	01/11/2021-06/30/2021
Ryan Bravermann	Volunteer Bowling Coach	High School	N/A	Appointment	01/11/2021-06/30/2021
Davon Dickson	Volunteer Bowling Coach	High School	N/A	Reappointment	01/11/2021-06/30/2021



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Name	Position	Location	Compensation	Reason	Effective Date
Martin Quick	ESD Monitor	High School	\$28/hr	Appointment	01/19/2021-07/16/2021
Evette Fearon	ESD Monitor	High School	\$28/hr	Appointment	01/19/2021-07/16/2021
Caitlin Hess	Head Winter Track Coach	High School	\$6,019	Appointment	02/01/2021-06/30/2021
Antwine Perez	Assistant Winter Track Coach	High School	\$3,899	Appointment	02/01/2021-06/30/2021
Erin Bernat	Assistant Winter Girls Wrestling	High School	\$4,763	Appointment	03/01/2021-06/30/2021
Patricia Dibartolo	ESD Monitor	High School	\$28/hr	Appointment	02/01/2021-07/16/2021
Richard Page Jr	Assistant Track Coach - Winter	High School	\$3,899	Reappointment	02/01/2021-06/30/2021
Matthew Healy	Assistant Girls Volleyball Coach	High School	\$3,899	Appointment	03/01/2021-06/30/2021
Amanda Barbagallo	AAP Tutor	Middle School	\$37/hr (Title 1)	Appointment	01/21/2021-06/30/2021
Patricia Knott	AAP Tutor	Middle School	\$37/hr (Title 1)	Appointment	01/21/2021-06/30/2021
Mary Fiordimondo	AAP Tutor	Middle School	\$37/hr (Title 1)	Appointment	01/21/2021-06/30/2021
Tiffany Zacharko	AAP Tutor	High School	\$37/hr (Title 1)	Appointment	01/21/2021-06/30/2021
Susan McGowan	AAP Tutor	High School	\$37/hr (Title 1)	Appointment	01/21/2021-06/30/2021
Olivia Kimber	AAP Tutor	High School	\$37/hr (Title 1)	Appointment	01/21/2021-06/30/2021
Chelsea Valdera	AAP Tutor	High School	\$37/hr (Title 1)	Appointment	01/21/2021-06/30/2021
Tabitha Williams	AAP Tutor	High School	\$37/hr (Title 1)	Appointment	01/21/2021-06/30/2021
Stephanie Owens	AAP Tutor	High School	\$37/hr (Title 1)	Appointment	01/21/2021-06/30/2021
Sarah Reynolds	AAP Tutor	High School	\$37/hr (Title 1)	Appointment	01/21/2021-06/30/2021
Lory Roberts	AAP Tutor	High School	\$37/hr (Title 1)	Appointment	01/21/2021-06/30/2021
Megan Bruder	AAP Tutor	High School	N/A	Appointment	01/21/2021-06/30/2021

Action (Consent): 4. Employment - Substitutes



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BE IT RESOLVED, that the Kingsway Regional School District Board of Education approve the substitute staff members, as recommended by the Superintendent of Schools, contingent upon criminal history review clearance and issuance of appropriate certification where applicable:

Name	Position	Location	Compensation	Reason	Effective Date
Michelle Neigut	Long Term Substitute (ELA)	Middle School	\$258/day (Paid Through Kelly Education)	Dana Ott Maternity Leave	01/25/2021-06/30/2021
Patricia Knott	Long Term Substitute (STEM)	Middle School	\$258/day (Paid Through Kelly Education)	Position Vacant due to resignation of Dave Dominik	02/01/2021-06/30/2021
Kathy Mercado	Substitute School Nurse	Middle School	\$200/day (Paid Through Kelly Education)	Extension of Assignment to Assist MS Nurse	01/01/2021-04/30/2021
John Gundaker	Long Term Substitute; Special Education	High School	\$120/day <60 days; \$260/day 61+ days	Extension of Assignment covering Katy Harmon-White Maternity Leave	02/01/2021-06/30/2021

Action (Consent): 5. Leaves of Absence

BE IT RESOLVED that the Kingsway Regional School District Board of Education approve the leaves of absence(s), as recommended by the Superintendent of Schools:

Name	Position	Location	Reason	Effective Date
Jason Finlaw	Special Education Teacher	High School	Ratify & Affirm; Family/Medical Leave (Utilizing 1 Personal Day;9 Unpaid Days)	2/01/2021–2/12/2021
Donna Carpenter	Teacher of English	High School	Ratify & Affirm; Leave of Absence (Utilizing 3 Personal Days; 1 Unpaid Day)	01/18/2021-01/22/2021
Patricia Shields	CST Secretary	High School	Intermittent Family/Medical Leave (To utilize vacation & personal days as needed running concurrent w/ FMLA)	12/21/2020-12/20/2021
Nicholas Magnotta	Teacher of Art	Middle School	Intermittent Family/Medical Leave (To utilize 2 personal days; 56 unpaid days running concurrent w/ NJFLA/FMLA)	04/05/2020-06/30/2021
Dana Gaetano	Special Education Teacher	High School	Leave of Absence (Utilizing 5 sick days running concurrent w/ FMLA; 20 teleworking days)	03/22/2021-04/23/2021
Mary Hawk	Custodian	High School	Intermittent Family/Medical Leave (Utilizing Sick Days as needed; running concurrent w/ FMLA)	01/28/2021-03/20/2021

Action (Consent): 6. Change of Status (Name change, rescind position, corrections, transfers, guide movement)

Resolved that the Kingsway Regional School District Board of Education approve the changes in status, as recommended by the Superintendent of Schools:



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Name	Position	Location	Reason	Compensation	Effective Date
Meghan Mattson	Teacher of Health Professions	High School	Step/Level Move based on Contractual Guidelines	BA+30/5, \$58,703.00	02/01/2021-06/30/2021
Charae Whetstone	Affirmative Action Officer	Middle School	Change of Status	N/A	01/19/2021-06/30/2021
Drew Laverty	History Teacher	High School	Step/ Level Move	MA/4, \$58,105	02/01/2021-06/30/2021
Kristina Bullock	Math Teacher	Middle School	Step/Level Move	Step3/BA+30, \$55,203	02/01/2021-06/30/2021

J. Finance

Action (Consent): 1. Budget Line Item Transfers

Resolved that the Kingsway Regional School District Board of Education ratify the line item transfers listed below for the 2020-2021 fiscal year as recommended by the Superintendent of Schools:

To Account	From Account	Amount	Justification
11-150-100-320-10-043	11-130-100-101-10-010	\$26600	Educere for MS French
11-000-270-518-80-056	11-000-270-517-80-056	\$24000	Student Transportation, Tech purchased services
11-190-100-340-20-051	11-190-100-610-70-050	\$1000	
11-190-100-610-20-037	11-190-100-340-20-028	\$450	Unneeded Art funds to TV/Media Supplies
11-190-100-610-20-037	11-190-100-320-20-028	\$250	
11-190-100-610-20-029	11-190-100-320-20-029	\$1225	Music Supplies
11-190-100-610-20-029	11-000-223-580-20-029	\$510	

Action (Consent): 2. Payment of Claims

Resolved that the Kingsway Regional School District Board of Education certified the list of claims as set forth on the bill list dated 10/31/2020 for goods received and services rendered by approved for payment in the amount of \$176,105.90.

Resolved that the Kingsway Regional School District Board of Education certified the list of claims as set forth on the bill list dated 1/25/2021 for goods received and services rendered by approved for payment in the amount of \$899,384.64.

Action (Consent): 3. Board Secretary's Certification

Pursuant to N.J.A.C. 6:23-22.12(c)3, the Board Secretary hereby certifies that as of December 31, 2020 the total of encumbrances and expenditures for each line item account do not exceed the line item appropriation established by the Board of Education.

Action (Consent): 4. Receipt and Acceptance of Board Secretary's Monthly Report

Resolved that the Kingsway Regional School District Board of Education accept as filed the Business Administrator/Board Secretary's financial report as of November 30, 2020, and;

Be it further resolved that pursuant to N.J.A.C 6A:23-2.11(c)4 no major account or fund has been over expended as of November 30, 2020 based upon the Board Secretary's certification and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.



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Action (Consent): 5. Receipt and Acceptance of Student Activity and Athletic Account Financial Reports
 Resolved that the Kingsway Regional School District Board of Education accept as filed the Kingsway Regional Middle School Student Activities financial report for the period ending December 31, 2020.

Resolved that the Kingsway Regional School District Board of Education accept as filed the Kingsway Regional High School Student Activities financial report for the period ending December 31, 2020

Resolved that the Kingsway Regional School District Board of Education accept as filed the Kingsway Regional School District Athletic Account financial report for the period ending December 31, 2020.

Action (Consent): 6. Technology for Education and Communications Consulting Inc.
 BE IT RESOLVED, that the Kingsway Regional School District Board of Education approve an agreement for Speech Pathology Therapy and Consulting Services with Technology for Education and Communication Consulting, Inc. at an hourly rate of \$90.

Action (Consent): 7. Prior Year Check Voids
 BE IT RESOLVED, that the Kingsway Regional School District Board of Education approve the outstanding checks listed below be voided.

Check Number	Vendor	Amount	Check Date
40993	TCNJ	100.00	02/19/2020
41375	Scott Pfaff	28.95	02/25/2020
41577	The State University Rutgers	40.00	03/18/2020
41595	Council for Economic Development	1572.00	04/23/2020
41677	Rogue Fitness	7.43	04/23/2020
41714	Anna Marie Bittman	7.65	05/13/2020
41726	Kathy Scott	33.15	05/13/2020
41878	NJPSA/FEA	40.00	05/19/2020
41912	Zane Western Apparel	126.89	05/19/2020
41918	Angela Bell	17.90	06/10/2020
41920	Kim Bittman	12.60	06/10/2020
41936	Cohen-Vansteenburgh	58.15	06/10/2020
41954	Wallena Gould	18.50	06/10/2020
41979	Mary McCormick	36.50	06/10/2020
41983	Gretchen Mills	38.60	06/10/2020
41985	Hidei Monahon	18.30	06/10/2020
42009	Roberta Sharpiro	123.30	06/10/2020
42010	Beth Sherman	23.70	06/10/2020
42013	Gail Stone	34.20	06/10/2020
42017	Sharon Tate	29.00	06/10/2020
42655	Emily and Gregory Dicano	167.00	06/30/2020

Action (Consent): 8. Federal Grant Amendments



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BE IT RESOLVED, that the Kingsway Regional School District Board of Education authorize the submission of grant application amendments for the FY21 ESEA and CARES allocations.

Action (Consent): 9. Submission of School Security Grant

BE IT RESOLVED, that the Kingsway Regional School District Board of Education authorize the submission of a School Security grant application to the NJ Department of Education in the amount of \$112,489.

Action (Consent): 10. Pool Lease with GCIT

BE IT RESOLVED, that the Kingsway Regional School District Board of Education approve the pool lease with Gloucester County Institute of Technology for the swim season as defined by the NJSIAA. The cost will be \$3,732.50.

Action (Consent): 11. IACE Grant Submission

BE IT RESOLVED, that the Kingsway Regional School District Board of Education approve the submission of the IACE Teachers' Salary Grant Application in the amount of \$8000.00 and the IACE Grant for Educational Material Application in the amount of \$4000.00.

K. Curriculum & Instruction

Action (Consent): 1. Approval of Textbooks

BE IT RESOLVED, THAT THE Kingsway Regional School District Board of Education approve the Kingsway Textbook Program List for the 2020-2021 school year.

Action (Consent): 2. Approval of Program Planning Guide

BE IT RESOLVED, THAT THE Kingsway Regional School District Board of Education approve the Program Planning Guide for the 2021-2022 school year.

L. General Administration

Discussion: 1. Discussion Items

- Hybrid 2.0 Learning Program and Restart
- Status of Shared Services
- Blended Learning Pilot for 2021-22 School Year
- 2021-22 Draft School Calendar

Action (Consent): 2. Enrollment Report

BE IT RESOLVED, that the Kingsway Regional School District Board of Education accept the enrollment report for the period ending December 31, 2020 as follows:

School/Grade	Cohort A	Cohort B	Cohort AB	Virtual	Total
Middle School					
7 th	168	188	8	125	489
8 th	203	175	14	142	534
Total MS	371	363	22	267	1023
% of Total	36.3%	35.5%	2.2%	26.1%	
High School					
9	165	195	8	110	478
10 th	167	158	3	125	453



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School/Grade	Cohort A	Cohort B	Cohort AB	Virtual	Total
11 th	155	162	1	121	439
12 th	144	145	5	135	429
Total HS	631	660	17	491	1799
% of Total	35.1%	36.7%	.9%	27.3%	

Action (Consent): 3. Emergency Drills

BE IT RESOLVED, that the Kingsway Regional School District Board of Education accept the emergency drills report as follows:

School / Date	Time	Drill
MS 12/09/2020	Start: 09:31 AM End: 09:45 AM	Shelter in Place Lockdown Drill
MS 12/21/2020	Start: 02:35 PM End: 02:42 PM	Fire Drill
HS 12/09/2020	Start: 02:17 PM End: 02:18 PM	Fire Drill – Phase 2
HS 12/23/2020	Start: 01:24 PM End: 01:25 PM	Shelter in Place Lockdown Drill

Action (Consent): 4. Student Discipline, Violence/Vandalism, HIB

BE IT RESOLVED, that the Kingsway Regional School District Board of Education accept the Harassment, Intimidation and Bullying report for the month ending December 31, 2020, as submitted by the Superintendent of School.

Infraction/Referrals/Reports	No. of Incidents this Month		2020-2021 Total To-Date		2019-2020 Total To-Date	
	(HS)	(MS)	(HS)	(MS)	(HS)	(MS)
Detentions-Lunch	0	0	0	9	174	56
Detentions-Before School	0	9	0	11	180	178
Detentions-Extended Day	N/A	N/A	0	0	61	50
Out of School Suspension (OSS)	0	0	0	1	99	17
Violence, Vandalism, Substance Abuse	0	0	0	0	47 violence; 8 substance 5 vandalism	93 violence; 38 substance 2 vandalism
Confirmed Harassment, Intimidation, or Bullying	0	0	0	0	3	7
Dating Violence	0	0	0	0	0	0

Action (Consent): 5. Winter Sports Schedules

Resolved that the Kingsway Regional School District Board of Education approve the Basketball and Bowling schedule, as recommended by the Superintendent of Schools:

Action (Consent): 6. 2021-2022 School Calendar



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Resolved that the Kingsway Regional School District Board of Education approve the 2021-2022 School Calendar, as recommended by the Superintendent of Schools:

Action (Consent): 7. Senior Privilege

Student #21523 is requesting senior privilege for the 2020-2021 school year. Student #21523 will be providing his/her own transportation to school.

Action (Consent): 8. Policy Second Reading

BE IT RESOLVED, that the Kingsway Regional School District Board of Education recommend the following policies and regulations for First reading for revision and/or adoption.

Policy/Regulation Number	Title
Policy 2464	Gifted and Talented Pupils

Final Resolution: Motion Carries

Yes: James Mueller, Lauren Boerlin, Michele A Blair, Lisa Mordecai-Daniel, Deborah Cunningham, Christie Comerford, Jennifer Cavallaro-Fromm, Marilyn O'Rourke-Young, Kelly Bonapfel, Kristen Lombardo

M. Executive Session

Action: 1. Executive Session In

Motion by Lisa Mordecai-Daniel, second by Lauren Boerlin.

BE IT RESOLVED that the Kingsway Regional School District Board of Education desires to hold a closed Executive Conference Session at 8:04 p.m. prevailing time, for approximately 30 minutes as follows:

Item Discussion Item(s)* (Agenda to extent known)

Superintendent Evaluation

Superintendent Contract

defined as excluded from requirements of Open Public Meetings Act of 1975, further it is anticipated that such discussions may be disclosed upon resolution.

*Pursuant to the list of exceptions set forth in the Open Public Meetings Act 10:4-12

Final Resolution: Motion Carries

Yes: James Mueller, Lauren Boerlin, Michele A Blair, Lisa Mordecai-Daniel, Deborah Cunningham, Christie Comerford, Jennifer Cavallaro-Fromm, Marilyn O'Rourke-Young, Kelly Bonapfel, Kristen Lombardo

Action: 2. Executive Session Out

Motion by Jennifer Cavallaro-Fromm, second by Lauren Boerlin.

BE IT RESOLVED, that the Kingsway Regional School District Board of Education adjourn executive session and reconvene the public meeting at 9:07 p.m.

Final Resolution: Motion Carries

Yes: James Mueller, Lauren Boerlin, Michele A Blair, Lisa Mordecai-Daniel, Deborah Cunningham, Christie Comerford, Jennifer Cavallaro-Fromm, Kelly Bonapfel, Kristen Lombardo

Not Present at Vote: Marilyn O'Rourke-Young

N. Old Business



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O. New Business

P. Adjournment

Action: 1. Motion to Adjourn

Motion by Marilyn O'Rourke-Young, second by Kristen Lombardo.

Resolved that the Kingsway Regional School District Board of Education adjourn the meeting at 9:10 pm.

Final Resolution: Motion Carries

Yes: James Mueller, Lauren Boerlin, Michele A Blair, Lisa Mordecai-Daniel, Deborah Cunningham, Christie Comerford, Jennifer Cavallaro-Fromm, Marilyn O'Rourke-Young, Kelly Bonapfel, Kristen Lombardo

Respectfully Submitted,

Jason Schimpf
School Business Administrator/Board Secretary



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