



KINGSWAY REGIONAL SCHOOL DISTRICT

Reorganization Meeting of the Board of Education

Date: January 2, 2020
Time: 7:00 p.m.
Location: Mark R. Kehoe Admin Office
Conference Room
213 Kings Highway
Woolwich Twp., NJ 08085

A. Open Meeting

Motion by James Mueller, second by Michele A Blair

Action: 4. Appointment of Board Secretary as Chairperson Pro-Tem

Final Resolution: Motion Carries

Yes: James Mueller, Lauren Boerlin, Michele A Blair, Deborah Cunningham, Jennifer Cavallaro-Fromm, Marilyn O'Rourke-Young

Meeting called to order at 7:00 PM

Pledge of Allegiance

Election Results

Mr. Schimpf read the election results.

East Greenwich Township

Lauren Boerlin 1,745

Christie Callahan Comerford 1,660

South Harrison Township

Debbie Cunningham 459

Administration of Oath of Office

Pursuant to N.J.S.A. 18A:12-2.1, the Board Secretary will administer the Oath for School Board Members duly elected to the Kingsway Regional School District Board of Education.

Roll Call

James Mueller, Lauren Boerlin, Michele A Blair, Deborah Cunningham, Jennifer Cavallaro-Fromm, Marilyn O'Rourke-Young

Open Nominations for President

At this time the Secretary of the Board of Education shall accept nominations for President of the Board of Education. After nominations have been closed, the Secretary shall have the ballot cast.

Mrs. Boerlin nominated Mr. Mueller for President of the Kingsway Regional School District Board of Education.

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Close Nominations for President

President Election

Motion by Jennifer Cavallaro-Fromm, second by Michele A Blair.

BE IT RESOLVED, that the Kingsway Regional School District Board of Education elect James Mueller for President of Board of Education.

Final Resolution: Motion Carries

Yes: James Mueller, Lauren Boerlin, Michele A Blair, Deborah Cunningham, Jennifer Cavallaro-Fromm, Marilyn O'Rourke-Young

Open Nominations for Vice President

Mr. Mueller nominated Mrs. Cavallaro-Fromm for Vice President of the Kingsway Regional School District Board of Education.

Close Nominations for Vice President

Vice President Election

Motion by James Mueller, second by Deborah Cunningham.

BE IT RESOLVED, that the Kingsway Regional School District Board of Education elect Jennifer Cavallaro-Fromm for Vice President of Board of Education.

Final Resolution: Motion Carries

Yes: James Mueller, Lauren Boerlin, Michele A Blair, Deborah Cunningham, Jennifer Cavallaro-Fromm, Marilyn O'Rourke-Young

B. Correspondence

C. Approval of Action Items

Action (Consent): 1. Motion to Approve Consent Agenda Items

Motion by Jennifer Cavallaro-Fromm, second by Lauren Boerlin.

BE IT RESOLVED, that the Kingsway Regional School District Board of Education approve resolutions D1 - D7, E1, and F1 - F2 as follows:

D. Reorganization

Action (Consent): 1. 2020 Annual Ethics Training and Acknowledgement of Receipt

BE IT RESOLVED, that the Kingsway Regional School District Board of Education has adopted the New Jersey School Boards Association "Code of Ethics" and provided an annual training session as required pursuant to N.J.S.A. 18A:12-21 et seq.

Action (Consent): 2. Parliamentary Procedure



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BE IT RESOLVED, that the Kingsway Regional School District Board of Education adopt parliamentary procedure as described by Robert's Rules of Order to govern the order of business of the Board of Education through the organization meeting in January, 2021.

Action (Consent): 3. Establishment of Board of Education Annual Meeting Dates, Time and Place
 PLEASE TAKE NOTICE, that the Board of Education of the Kingsway Regional School District in the County of Gloucester, 213 Kings Highway, Township of Woolwich, State of New Jersey will meet to discuss or act upon public business at 7:00 p.m. on each date and location set forth below:

Work Session will be held in the Board Office Conference Room located in the High School:	Regular Board of Education Meetings will be held in High School Cafeteria, East:
January 16, 2020	January 23, 2020
February 13, 2020	February 20, 2020
March 19, 2020	March 26, 2020
April 23, 2020	April 30, 2020
May 14, 2020	May 21, 2020
June 18, 2020	June 25, 2020
	July 23, 2020
	August 20, 2020
September 17, 2020	September 24, 2020
	October 15, 2020
	November 19, 2020
December 10, 2020	December 17, 2020
January 7, 2021 Reorganization Meeting	

Action (Consent): 4. Adoption of Official Newspaper
 WHEREAS, Chapter 231 of P.L. 1975 known as, and hereinafter designated as, the "Open Public Meetings Act" requires notification of meetings of public bodies, as therein defined, in the manner therein set forth,

NOW THEREFORE BE IT RESOLVED, that for the purposes of compliance with the Open Public Meetings Act, the Kingsway Regional School District Board of Education hereby makes the following designations:

The South Jersey Times is hereby designated as the official newspaper to receive notification of meetings as required by any and all sections of the Open Public Meeting Act, it appearing that this newspaper is the most likely to inform the local public of such meeting.

The locations for posting of notice of meetings shall be the bulletin boards within the High School, Middle School, Township Clerks' offices, the Board Office located in the North end of the High School and the official District webpage.

Action (Consent): 5. Adoption of Board Policies and Regulations
 RESOLVED, that all current written policies, bylaws, and regulations in the official Policy Manual of the Kingsway Regional School District Board of Education be readopted.

Action (Consent): 6. Appointment of Board Officials



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RESOLVED, that the following Board Officials be appointed through the re-organization meeting in January 2021 or as soon thereafter as the board acts on appointments:

Board Secretary	Jason Schimpf
New Jersey SBA Delegate	Jennifer Cavallaro-Fromm
Gloucester County SBA Delegate	Lauren Boerlin

Action (Consent): 7. Depositories and Signatories

BE IT RESOLVED that the following Banking Institutions and signatories be approved as official depositories and signors of the Kingsway Regional School District Board of Education in accordance with the Governmental Unit Deposit Protection Act ("GUDPA")

Account	Financial Institution	Signatory	Individual
General Checking	Fulton Bank	Board President Business Administrator	James Mueller Jason Schimpf
General Money Market	Fulton Bank	Board President Business Administrator	James Mueller Jason Schimpf
Payroll	Fulton Bank	Board President Business Administrator	James Mueller Jason Schimpf
Payroll Agency	Fulton Bank	Board President Business Administrator	James Mueller Jason Schimpf
Unemployment Escrow	Fulton Bank	Board President Business Administrator	James Mueller Jason Schimpf
Cafeteria	Fulton Bank	Board President Business Administrator	James Mueller Jason Schimpf
Athletics	Fulton Bank	Athletic Director Business Administrator	June Cioffi Jason Schimpf
Superintendent/SBA Petty Cash	Fulton Bank	Superintendent Business Administrator	James Lavender Jason Schimpf
Middle School Student Activity Checking	Fulton Bank	Principal Business Administrator	Brian Tonelli Jason Schimpf
Middle School Student Activity Money Market	Fulton Bank	Principal Business Administrator	Brian Tonelli Jason Schimpf
High School Student Activity Checking	Fulton Bank	Principal Business Administrator	Melvin Allen Jason Schimpf
High School Student Activity Money Market	Fulton Bank	Principal Business Administrator	Melvin Allen Jason Schimpf
Wayne Winter Memorial	Fulton Bank	Board President Business Administrator	James Mueller Jason Schimpf
Joseph Bona Memorial	Fulton Bank	Board President Business Administrator	James Mueller Jason Schimpf
John Capozzi Memorial	Fulton Bank	Board President Business Administrator	James Mueller Jason Schimpf
Maureen Lavin Memorial	Fulton Bank	Board President Business Administrator	James Mueller Jason Schimpf
Lucinda Molitor Memorial	BB & T	Business Administrator	Jason Schimpf
NOW Checking	BB & T	Business Administrator	Jason Schimpf



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Account	Financial Institution	Signatory	Individual
MMDA	BB & T	Business Administrator	Jason Schimpf

E. Personnel

Action (Consent): 1. Appointments and Reappointments

BE IT RESOLVED, that the Kingsway Regional School District Board of Education approve the appointment(s) of the following staff member(s), as recommended by the Superintendent of Schools, contingent upon criminal history review clearance and issuance of appropriate certification(s) where applicable: All certified personnel are approved for Home Instruction on an as needed basis.

Name	Position	Department (Location)	Compensation	Reason	Effective Date
Michelle Gray	Secretary	Middle School	\$38,623/year Step 5	Replacing Marion Wigglesworth	01/21/2020-06/30/2020, pending criminal history review

F. Finance

Action (Consent): 1. 2018-2019 CAFR

BE IT RESOLVED, that the Kingsway Regional School District Board of Education accept the Comprehensive Annual Financial Report ("CAFR") for the fiscal year ended June 30, 2019 and related documents for submission to the Executive County Superintendent of Schools.

Action (Consent): 2. Synopsis, Audit Recommendations and Corrective Action Plan

WHEREAS, N.J.S.A. 18A-23.4 states that the Secretary of the Board of Education shall prepare a synopsis or summary of the annual audit and recommendations;

WHEREAS, the accounting firm of Homan Frenia Allison, P.C. audited the basic financial statements of the Kingsway Regional School District for the fiscal year ended June 30, 2019 in accordance with the Generally Accepted Audit Standards issued by the Comptroller General of the United States;

WHEREAS, the accounting firm of Holman Frenia Allison, P.C. had one finding (2019-001) for the fiscal year ended June 30, 2019;

NOW THEREFORE BE IT RESOLVED, that the Kingsway Regional School District Board of Education accept and approve the Audit Synopsis, summary of audit recommendations and corrective action plan for the fiscal year ended June 30, 2019.

Yes: James Mueller, Lauren Boerlin, Michele A Blair, Deborah Cunningham, Jennifer Cavallaro-Fromm, Marilyn O'Rourke-Young

G. Public Participation

Procedural: 1. Public Comment

H. Old Business

I. New Business

J. Adjournment



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Action: 1. Motion to Adjourn

Motion by Jennifer Cavallaro-Fromm, second by Lauren Boerlin.

BE IT RESOLVED, that the Kingsway Regional School District Board of Education adjourn the meeting at 8:00 pm.

Final Resolution: Motion Carries

Yes: James Mueller, Lauren Boerlin, Michele A Blair, Deborah Cunningham, Jennifer Cavallaro-Fromm, Marilyn O'Rourke-Young

Respectfully Submitted,

Jason Schimpf
School Business Administrator/Board Secretary



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