



KINGSWAY REGIONAL SCHOOL DISTRICT

Regular Meeting of the Board of Education

Date: April 30, 2020
Time: 7:00 p.m.
Location: Virtual

A. Open Meeting

Roll Call

James Mueller, Lauren Boerlin, Lisa Mordecai-Daniel, Frank Donnelly, Deborah Cunningham, Pamela Roney, Christie Comerford, Jennifer Cavallaro-Fromm, Marilyn O'Rourke-Young

Meeting called to order at 7:00 PM

Pledge of Allegiance

B. Student Recognition

C. Staff Recognition

D. Public Participation

Procedural: 1. Public Comment

Kiersten Miller : Question regarding options for a traditional ceremony and virtual.

Perfect DayPhotography : Comment about setting up a Senior Committee to establish plan for graduation.

kristielarocca : Suggested a survey to students regarding August graduation.

melissa tirpack : Thanking the BOE and Administrators for all they are doing.

Christie Comerford - BOE Member : Comment on utilizing the Delsea drive in.

Jeannine Campbell : Asked to be informed regarding a committee.

Dawn Leeds : Question regarding if there can be graduation and prom if students do not return to school.

Jeannine Campbell : Thanking the Board and Administrators.

Dawn Leeds : Comments regarding if the restrictions will allow it by July or August

Jeannine Campbell : Comments on ceremony that will maintain social distancing.

cookm : Asked how students can pick up items in school.

Kiersten Miller : Comment about how the students are feeling

Kelly DeFusco : Question regarding potential 4 year varsity letter athletes.

Rose : Question about the times of the 8th grade ceremony and graduation on June 19, 2020.

Lisa Mollo : Comment about several small group graduations

Dawn Leeds : Thank the BOE for all efforts

kristielarocca : Comment to stay healthy and safe.

E. Presentations

Information: 1. Mr. Schimpf, Annual School Budget

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Information: 2. Mrs. Calandro, Science Presentation

F. Executive Session

G. Approval of Minutes

Action: 1. Minutes

Motion by Jennifer Cavallaro-Fromm, second by Lisa Mordecai-Daniel..

Resolved, that the Kingsway Regional School District Board of Education approve the minutes of the following meeting(s):

March 19, 2020, Regular Meeting

Final Resolution: Motion Carries

Yes: James Mueller, Lauren Boerlin, Lisa Mordecai-Daniel, Frank Donnelly, Deborah Cunningham, Pamela Roney, Christie Comerford, Jennifer Cavallaro-Fromm, Marilyn O'Rourke-Young

H. Correspondence

I. Approval of Action Items

Action (Consent): 1. Approval of Action Items

Motion by Frank Donnelly, second by Marilyn O'Rourke-Young.

BE IT RESOLVED, that the Kingsway Regional School District Board of Education approve J1-J5, K1-K10, and M1-M5 as follows:

J. Personnel

Action (Consent): 1. Appointments and Reappointments

BE IT RESOLVED, that the Kingsway Regional School District Board of Education approve the appointment(s) of the following staff member(s), as recommended by the Superintendent of Schools, contingent upon criminal history review clearance and issuance of appropriate certification(s) where applicable: All certified personnel are approved for Home Instruction and Twilight on as needed basis.

Name	Position	Department (Location)	Compensation	Reason	Effective Date
Scott Altman	Long-Term Substitute Teacher of Italian	middle school	\$90/day for days 1-30, days 31+ \$105/day; paid through Insight	leave for Amanda Leto	04/17/2020, 04/20/2020, 05/04/2020-06/19/2020 Ratify & Affirm
Michelle Beech	Long-Term Substitute Counselor	high school	\$260/day (BA/1) no benefits	leave for Stephanie Atene	09/01/2020-06/30/2021
Michelle Neigut	Long-Term Substitute Teacher of Science	high school	\$258/day (BA/1) no benefits; paid through Insight	leave for Becky Cochran	04/27/2020-06/19/2020 Ratify & Affirm



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Action (Consent): 2. Resignations, Retirements and Terminations

BE IT RESOLVED, that the Kingsway Regional School District Board of Education approve the resignations, retirements and terminations, as recommended by the Superintendent of Schools:

Name	Position	Department (Location)	Reason	Effective Date	Years of Service
Lori Brown	Teacher of Special Education	Middle School	resignation	07/01/2020	6 years of service
Lisa Domeracki	Custodian	District	resignation	04/05/2020 Ratify & Affirm	0 years of service
Heather Hampton	Bus Driver	District	resignation	05/02/2020	2 years of service
Nicholas Pulli	Teacher of Health & Physical Education	High School	resignation	07/01/2020	1 year of service
Joseph Scaffo	Network Technician	District	retirement	07/01/2020	15 years of service
Vicki Szatkowski	Transportation Dispatcher	District	resignation	06/01/2020	3 years of service

Action (Consent): 3. Leaves of Absence

Resolved that the Kingsway Regional School District Board of Education approve the leaves of absence(s), as recommended by the Superintendent of Schools:

Name	Position	Location	Reason	Effective Date
Stephanie Atene (Vitelli)	Counselor	High School	extension of leave	07/01/2020-06/30/2021, returning 07/01/2021 (originally returning 07/01/2020) (Utilizing no pay days)
Alisa Camp	Teacher of Italian	High School	change in medical leave	03/04/2020-03/16/2020, returning 03/17/2020 (originally returning 03/30/2020) (Utilizing 10 sick days running concurrent with 10 FMLA days) Ratify & Affirm
Robert Cressman	Teacher of Math	High School	medical leave	04/13/2020-09/14/2020, returning 09/15/2020 (Utilizing 9 sick days and 3 personal days running concurrent with 60 FMLA days) Ratify & Affirm
Apryl Palazzo	Counselor	High School	change in leave	02/01/2020-04/24/2020, returning 04/27/2020 (originally returning 06/01/2020) (Utilizing no pay days) Ratify & Affirm
Joseph Scordo	Bus Driver	District	extension of medical leave	04/28/2020-06/16/2020, returning 06/17/2020 (originally returning 05/07/2020) (Utilizing 30 sick days running concurrent with 30 FMLA days) Ratify & Affirm

Action (Consent): 4. Change of Status (Name change, rescind position, corrections, transfers, guide movement)

Resolved that the Kingsway Regional School District Board of Education approve the changes in status, as recommended by the Superintendent of Schools:



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Name	Position	Compensation	Reason	Effective Date
Derrick Brewer	Teacher of Science	\$54,905/year MA/2 (pro-rated)	CE issued, status changed to full-time employee	04/02/2020-06/30/2020 Ratify & Affirm
Kelly Sturdivant	Long-Term Substitute Guidance Counselor	\$120/day for days 1-60, days 61+ \$258 per diem per day (BA/1) no benefits	revised end date of leave for Apryl Palazzo	01/30/2020-04/24/2020 (originally 05/29/2020) Ratify & Affirm

Action (Consent): 5. Practicum, Student Teachers, Visitation, and Internships

BE IT RESOLVED, that the Kingsway Regional School District Board of Education approve the Practicum, Student Teachers, Visitation and Internships, as recommended by the Superintendent of Schools:

Student Name	Institution	Reason	Cooperating Teacher	Date of Placement	Grade	Subject
James Lord	Rowan University	student teaching	Takiyah Dumas	09/01/2020–12/09/2020 & 01/19/2021–05/07/2021	8th	English
Courtney Miller	Rowan University	athletic training internship, pending substitute certification	Robert Baerman	08/08/2020–12/20/2020	7th-12th	Athletic Training

K. Finance

Action (Consent): 1. Budget Line Item Transfers

Resolved that the Kingsway Regional School District Board of Education ratify the line item transfers listed below for the 2019-2020 fiscal year as recommended by the Superintendent of Schools:

To Account	From Account	Amount	Justification
11-000-262-300-10-053	11-000-291-290-70-057	\$3420	Vineland Environmental Laboratory
11-000-262-300-20-053	11-000-291-290-70-057	\$7980	
11-000-261-420-10-052	11-000-291-290-70-057	\$1700	Quote for Modern #SVQ038693, SVQ038694, SVQ038692
11-000-262-420-20-052	11-000-291-290-70-057	\$3800	
11-000-262-100-10-012	11-000-270-512-80-058	\$500	Grounds and Maintenance
11-000-263-100-20-011	11-000-270-512-80-058	\$2000	
11-150-100-101-10-015	11-000-270-512-80-058	\$1900	
11-190-100-440-20-050	11-000-270-512-80-058	\$600	
11-000-100-566-50-044	11-000-291-270-70-057	\$68000	Private schools for disabled tuition, Extraordinary Services, Business Office Supplies, Natural Gas
11-000-217-320-20-044	11-000-291-270-70-057	\$20000	
11-000-218-105-10-012	11-000-218-104-20-010	\$5000	
11-000-251-580-70-042	11-000-251-592-70-042	\$200	
11-000-251-600-70-050	11-000-251-592-70-042	\$1300	
11-000-251-340-70-042	11-000-252-100-10-010	\$700	
11-000-262-621-20-050	11-000-262-622-10-050	\$3000	
11-150-100-320-20-043-050	11-000-218-580-20-045-050	\$3276	
11-150-100-320-20-043-050	11-000-218-600-20-043-050	\$800	
11-150-100-320-20-043-050	11-000-218-104-20-010	\$10000	



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To Account	From Account	Amount	Justification
11-000-100-565-50-044	11-000-291-290-70-057	\$21200	Out of District Tuition, Extraordinary Special Ed Services, Sewage
11-000-217-320-20-044	11-000-291-290-70-057	\$22500	
11-000-251-592-70-XXX	11-000-270-160-80-010	\$1000	
11-000-262-490-20-053	11-000-270-160-80-010	\$6500	

Action (Consent): 2. Payment of Claims

Resolved that the Kingsway Regional School District Board of Education certified the list of claims as set forth on the bill list dated 2/29/2020 for goods received and services rendered by approved for payment in the amount of \$1,108,937.28.

Resolved that the Kingsway Regional School District Board of Education certified the list of claims as set forth on the bill list dated 4/23/2020 for goods received and services rendered by approved for payment in the amount of \$1,903,510.10.

Action (Consent): 3. Board Secretary's Certification

Pursuant to N.J.A.C. 6:23-22.12(c)3, the Board Secretary hereby certifies that as of March 31, 2020 the total of encumbrances and expenditures for each line item account do not exceed the line item appropriation established by the Board of Education.

Action (Consent): 4. Receipt and Acceptance of Monthly Board Secretary's Report

Resolved that the Kingsway Regional School District Board of Education accept as filed the Business Administrator/Board Secretary's financial report as of February 29, 2020, and;

Be it further resolved that pursuant to N.J.A.C 6A:23-2.11(c)4 no major account or fund has been over expended as of February 29, 2020 based upon the Board Secretary's certification and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

Action (Consent): 5. Receipt and Acceptance of Student Activity and Athletic Account Financial Reports

Resolved that the Kingsway Regional School District Board of Education accept as filed the Kingsway Regional High School Student Activities financial report for the period ending March 31, 2020.

Resolved that the Kingsway Regional School District Board of Education accept as filed the Kingsway Regional School District Athletic Account financial report for the period ending March 31, 2020.

Action (Consent): 6. 2020 Safety Grant Submission

Resolved that the Kingsway Regional School District Board of Education approve the submission of the grant application for the 2020 Safety Grant Program through the New Jersey Schools Insurance Group's ERIC SOUTH Subfund to provide partial funding for the District's School Safety Officer in the amount of \$16,955 for the period of July 1, 2020 through June 30, 2021.

Action (Consent): 7. Acceptance of South Harrison Township Elementary School District's transfer of its authority, duties, and obligations associated with the National School Lunch Program

BE IT RESOLVED, that the Kingsway Regional School District Board of Education accept the transfer of South Harrison Township Elementary School District's authority, duties, and obligations associated with the National School Lunch Program for the period September 1, 2020 through June 30, 2021.



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Action (Consent): 8. NJSIAA Participation

BE IT RESOLVED, that the Kingsway Regional School District Board of Education authorize the participation of the Kingsway Regional High School athletic teams in the New Jersey State Interscholastic Athletic Association for the 2020-21 school year.

Action (Consent): 9. LEAP Implementation Grant Application

WHEREAS, the State of New Jersey has appropriated \$10 million for Shared Services and School District Consolidation Study and Implementation Grants to assist local units with the study, development and implementation of new shared and regional services; and

WHEREAS, the Department of Community Affairs, Division of Local Government Services (DLGS) is tasked with administering these grant funds through the Local Efficiency Achievement Program (LEAP); and

WHEREAS, \$2 million in LEAP Implementation Grant funds has been set allocated to support costs associated with school district consolidation studies; and

WHEREAS, the Township of Woolwich, Township of South Harrison, and Borough of Swedesboro have determined to evaluate whether the Kingsway Regional, East Greenwich Township Elementary, South Harrison Township Elementary, Swedesboro-Woolwich Elementary, and Logan Township School Districts may be able to attain improved educational quality and efficiencies through consolidation or regionalization; and

WHEREAS, a formal study must be undertaken to accomplish this objective; and

WHEREAS, the Kingsway Regional School District has agreed to be the lead entity in conducting this study and will submit the application for financial support for this study to DLGS on behalf of all participating units.

NOW, THEREFORE, BE IT RESOLVED by the Kingsway Regional School District Board of Education, that the Kingsway Regional School District will apply for a LEAP Implementation Grant to support the undertaking of a school district regionalization study on behalf of itself, and on behalf of the Townships of Woolwich and East Greenwich, Borough of Swedesboro, and School Districts of East Greenwich, Swedesboro-Woolwich, South Harrison, and Logan.

Action (Consent): 10. 2020-2021 Budget Adoption

BE IT RESOLVED, that the Kingsway Regional School District Board of Education adopt the 2020-2021 budget as follows :

General Fund (10)	\$42,898,609
Special Revenue Fund (20)	\$625,000
Debt Service Fund (40)	<u>\$3,448,597</u>
Total All Funds	<u>\$46,972,206</u>

With \$23,030,608 to be raised in taxes for the General Fund and \$2,171,632 to be raised in taxes for the Debt Service Fund for a total of 25,202,240 to be raised in taxes.



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WHEREAS, the Kingsway Regional School District Board of Education recognizes the need to utilize an enrollment adjustment in the amount of \$315,290 to increase the general fund tax levy above the two percent (2%) cap; and

WHEREAS, the Kingsway Regional School District Board of Education may establish, for regular school district business travel only, an annual threshold of \$1,500 per staff member where prior Board approval shall not be required unless this annual threshold is exceeded in the budget year (July 1 - June 30); and

WHEREAS, the Kingsway Regional School District Board of Education has elected to exclude travel expenditures supported by federal funds pursuant to N.J.A.C. 6A:23A-7.3(a)2; and

WHEREAS, the Kingsway Regional School District Board of Education authorizes travel and related expense reimbursements in accordance with N.J.A.C. 6A:23A-7.3(a)1, to a maximum of expenditure of \$100,000 for all staff and board of education members.

L. Curriculum & Instruction

M. General Administration

Discussion: 1. Discussion Items

- Virtual Learning Update
- Class Trips
- Signature Events
- Grading Policy

Action (Consent): 2. Enrollment Report

BE IT RESOLVED, that the Kingsway Regional School District Board of Education accept the enrollment report as of March 31, 2020 as follows:

Grade Level	Current Totals	February 2020
7	526	525
8	507	507
Middle School	1033	1032
9	468	467
10	444	444
11	425	425
12	436	436
High School	1773	1772
District	2806	2804

Action (Consent): 3. Attendance Summary

BE IT RESOLVED, that the Kingsway Regional School District Board of Education accept the student attendance report for the period of March 31, 2020 as follows:



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2019-2020 Monthly Average % of Students in Attendance												
Grade Level	Sept %	Oct %	Nov %	Dec %	Jan %	Feb %	Mar %	Apr %	May %	Jun %	2019-2020 Current YTD Average %	Past 6-Year Average %
7	97.8	96.9	95.8	95.0	98.1	93.9	97.5				96.4	95.5
8	97.6	96.3	95.0	94.7	97.8	93.9	97.2				96.1	94.9
Total MS Average	97.7	96.6	95.4	94.9	98.0	93.9	97.4				96.3	95.2
9	97.1	96.0	94.8	94.4	94.3	93.3	97.5				95.3	94.8
10	96.5	94.7	93.2	93.5	93.9	92.9	97.4				94.6	94.4
11	96.5	95.4	94.1	94.0	94.1	93.8	96.8				95.0	93.4
12	95.6	92.9	92.1	93.2	92.2	92.8	97.0				93.7	92.2
9-12 HS Average	96.4	94.8	93.6	93.8	93.7	93.2	97.2				94.6	93.8
District Average	97.1	95.7	94.5	94.3	95.8	93.6	97.3				95.4	94.5

Action (Consent): 4. Emergency Drills

BE IT RESOLVED, that the Kingsway Regional School District Board of Education accept the emergency drills report as follows:

School / Date	Time	Drill
MS 03/12/2020	Start: 01:45 PM End: 01:51 PM	Fire Drill
HS 03/02/2020	Start: 09:55 AM End: 10:04 AM	False Fire Alarm Fire Department visited location

Action (Consent): 5. Student Discipline, Violence/Vandalism, HIB

BE IT RESOLVED, that the Kingsway Regional School District Board of Education accept the Harassment, Intimidation and Bullying report for the month ending March 31, 2020, as submitted by the Superintendent of School.

Infraction/Referrals/Reports	No. of Incidents this Month		2019-2020 Total-To-Date		2018-2019 Totals	
	(HS)	(MS)	(HS)	(MS)	(HS)	(MS)
Detentions-Lunch	12	5	186	61	621	51
Detentions-After School	24	15	204	193	323	259
Detentions-Extended Day	4	9	65	59	116	38
Out of School Suspension (OSS)	3	4	102	21	237	40
Violence, Vandalism, Substance Abuse	2 violence	0	49 violence; 8 substance 5 vandalism	0	93 violence; 38 substance 2 vandalism	0
Confirmed Harassment, Intimidation, or Bullying	0	0	4	7	9	5
Dating Violence	0	0	0	0	1	0



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Final Resolution: Motion Carries

Yes: James Mueller, Lauren Boerlin, Lisa Mordecai-Daniel, Frank Donnelly, Deborah Cunningham, Pamela Roney, Christie Comerford, Jennifer Cavallaro-Fromm, Marilyn O'Rourke-Young

N. Old Business

O. New Business

P. Adjournment

Action: 1. Motion to Adjourn

Motion by Lauren Boerlin, second by Deborah Cunningham.

Resolved that the Kingsway Regional School District Board of Education adjourn the meeting at 8:50 pm.

Final Resolution: Motion Carries

Yes: James Mueller, Lauren Boerlin, Lisa Mordecai-Daniel, Frank Donnelly, Deborah Cunningham, Pamela Roney, Christie Comerford, Jennifer Cavallaro-Fromm, Marilyn O'Rourke-Young

Respectfully Submitted,

Jason Schimpf
School Business Administrator/Board Secretary



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