

May Board Brief



Committed to Excellence

Board Brief

The following information is intended to inform staff and community members of recent action taken by the Board. The information included in this brief is not intended to be complete and does not replace official Board minutes.

Highlights from the Kingsway Regional School District Board of Education meeting held on May 25th.

ENROLLMENT as of April 30, 2017	
High School	1772
Middle School	920
TOTAL	2,692

STAFF RECOGNITION

Spotlight Teacher

- Karyn Henry – Science Academic Physics/Algebra Based Teacher

New Staff Introductions

- Gina Dellapolla (Cafeteria Staff)

The April Board of Education meeting served as a Middle School Recognition Program. We recognized Middle School Spotlight Students. To view student pictures, [click here](#).

Student Recognition

Spotlight Students each received a \$25.00 gift certificate to Martell's. These awards are made courtesy of the Kingsway Education Foundation.

Middle School Spotlight Students	
D	Samantha O'Connor
R	Briana Worrell
A	Taylor Jackson Rachel Robichaud
G	Grace Reilly
O	Joseph Sullivan
N	Ryan Kane

SUPERINTENDENT'S REPORT

Dr. Lavender updated the Board on a variety of topics related to the District, which included the following discussion item(s)...

- School Funding
- End of the Year Celebrations
- Personnel Update/Hiring
- Superintendent's Evaluation
- SBA Contract

PRESENTATIONS

- None

ATTENDANCE SUMMARY

2016-2017 Monthly Average % of Students in Attendance for Apr

2016-2017 Monthly Average % of Students in Attendance			
Grade Level	April %	2016-2017 YTD Avg %	Past 6 Year Avg %
7	94.0	95.6	95.3
8	93.0	95.1	94.7
Total MS Average	93.5	95.4	95.0
9	95.0	95.4	94.4
10	94.6	95.2	93.5

11	93.7	94.5	92.6
12	92.0	93.6	91.4
Total HS Average	93.8	94.7	93.0
District Average	93.7	95.0	94.0

PERSONNEL

Annual Renewal

The Board of Education approved the annual renewals of employees. Correspondence will be sent on an individual basis.

District Employment

- Resignation:
 - Charles Beckman (Bus Driver)
 - Denise Niedoba (Payroll Administrator)
- Retirement:
 - Elizabeth Fanslau (General Worker)
- Non-Certified Staff:
 - Dorothy Banenas (General Worker)
 - Albert Porreca (Bus Driver)
 - Dana Stevens (Payroll Administrator)
- Certified Staff:
 - Melinda Clunn (ESL Teacher)
 - Fallon Milligan (Student Assistance Coordinator)
- Substitute:
 - Sarah DeAngelo (Per Diem Substitute Teacher)
- Leaves of Absence:
 - Jacqueline Sciscio (General Worker)
- Summer Workers:
 - Sarah Barszczewski (Bus Driver/Aide)
 - Patricia Bowe (Bus Driver/Aide)
 - Suzanne Clark (Bus Driver/Aide)

- Hugh Duffy (Bus Driver/Aide)
- Rita Fabritiis (Bus Driver/Aide)
- Kim Fulton (Bus Driver/Aide)
- Rudolph Inman (Bus Driver/Aide)
- Nellie Martinez (Bus Driver/Aide)
- Henry Olinsky (Bus Driver/Aide)
- Susan Patti (Bus Driver/Aide)
- Albert Porecca (Bus Driver/Aide)
- Paulette Slusarski (Bus Driver/Aide)
- Jamie Smith (Bus Driver/Aide)
- Michele Snyder (Bus Driver/Aide)
- Halie Andersen (Aide)
- Joann Barbera (Aide)
- Eric Elliott (Aide)
- Eric Peterson (Aide)
- Antoinette Henry (School Counselor)
- Theresa Kupsey (School Counselor)
- John Cappolina (School Counselor)
- Vivian Cassidy (School Counselor)
- Apryl Palazzo (School Counselor)
- Owen McBride (School Counselor)
- Mairin Schramm (School Counselor)
- Melissa Tunis (School Counselor)

High School Employment

- Retirement:
 - Phyllis Bergin (Secretary)
- Resignation:
 - Thomas Stelling (Chemistry Teacher)
 - Allyn Torres (Chemistry Teacher)
- Certified Staff:
 - Christopher Tirri (English Teacher)
- Schedule "B":
 - Various positions were approved.

- Practicum / Student Teachers:
 - Angela DiCave (Vivian Cassidy – Guidance - 09/19/2017 to 06/18/2018)
 - Brooke Kramer (Jon Dalton – Music/Vocal– 10/30/2017 to 12/21/2017)
 - Melissa Robbins (Denise Desiderio – Art – 09/01/2017 to 12/20/2017)
 - Lori Rooney (Mike Schiff/Shanna Hoffman – Counseling – 06/27/2017 to 08/31/2017)
- Leaves of Absence:
 - Phyllis Bergin (Secretary)
 - Danielle Hack (Special Education Teacher)
 - Laura Newton (Special Education Teacher)

Middle School Employment

- Retirement:
 - Janice Seymour (Special Education Teacher)
- Resignation:
 - Alicia Fillari-Thorpe (Paraprofessional)

FUNDRAISERS

- **6/2/2017 Student Council.** The Student Council will be selling tickets and food at the concession stand for the Powderpuff game. The funds will support the Renaissance Program.

FIELD TRIPS

- **6/1/2017** – The 8th Grade Choir will be traveling to the Ocean County College to perform at the Teen Arts Festival.
- **6/16/2017** – The National Art Honor Society will be traveling to Wheaton Village to see and work with glass.
- **6/22/2017**– The Middle School Yearbook Club will be traveling to Citizen’s Bank Park

to work with the staff and to take pictures using techniques learned in the year.

- **3/26/2018 to 3/30/2018** – The Senior Class of 2018 will be traveling to Orlando, FL for the senior class trip.
- **6/16/2017** – The 8th grade French IB class will be traveling to Michel Cluizel Chocolatrium to enhance what they learned in class about French foods.

RESEARCH PROJECT(S)

- None

EMERGENCY DRILLS/CALLS

School/ Date	Time	Drill
HS 04/26/2017	Start: 11:05 AM End: 11:16 AM	Lockdown Drill during SMART
HS 04/28/2017	Start: 07:30 AM End: 07:34 AM	Fire Drill
MS 04/26/2017	Start: 09:15 AM End: 09:28 AM	Precautionary Lockdown Drill
MS 04/28/2017	Start: 01:06 PM End: 01:12 PM	Fire Drill
HS & MS 05/02/2017	Start: 07:00 AM	School Bus Emergency Evacuation Drill

POLICY

The Board recommended the following for FIRST reading for revisions and/or adoption. To access our policy database, [click here](#).

- None

The Board recommended the following for SECOND reading for revisions and/or adoption.

- Policy # 2436 – Athletic and Activity Registration Fee Program
- Policy #5536 – Random Drug Testing for Student Alcohol or Other Drug Use
- Regulation # 5536 – Random Drug Testing for Student Alcohol or Other Drug Use

SCHOLARSHIPS

The Board approved the following scholarship(s)

- None

PROGRAMS

The Board approved the following program(s):

- None

BUSINESS, FACILITIES & FINANCE

- **The Board approved the Board Secretary's Report and Bill List.**

- **Receipt and Acceptance of Student Activity and Athletic Account Financial Reports.**
The Board accepts as filed the Middle School, High School and Athletic financial reports for the period ending April 30, 2017.

- **Abolishment of Positions.** The Board concludes that it is necessary to reduce one Athletic Director, one Supervisor of Pupil Services, one Supervisor of Special Education Services, and one School Psychologist position for financial and programmatic reasons.

- **Tuition – Receiving.** The Board approved receiving tuition contracts as follows:

Sending District: State Department of Children and Families
Regular Ed Tuition: \$9,875.00
Resource Room: \$7684.00
Transportation: \$407.25

Sending District: Penns Grove–Carneys Point
Regular Ed Tuition: \$9,875.00

Sending District: Penns Grove–Carneys Point
Regular Ed Tuition: \$9,875.00
Resource Room: \$4,610.00

Sending District: Penns Grove–Carneys Point
Regular Ed Tuition: \$9,875.00
Resource Room: \$4,610.00

- **Tuition – Sending.** The Board approved sending tuition contracts as follows:

Receiving District: Woodstown – Pilesgrove Regional School District

Dates: April 21 to June 16, 2017

Regular Ed Tuition: \$2,541.50

Resource Room: \$1,294.31

Receiving District: Gloucester City Public Schools

Dates: 2016 – 2017 school year

Regular Ed Tuition: \$12,674.00

Receiving District: Gloucester City Public Schools

Dates: 2016 – 2017 school year

Regular Ed Tuition: \$12,674.00

- **Interlocal Agreement Clearview Regional.** The Board approved the Interlocal Agreements with the Clearview Regional School District.
- **Interlocal Agreement East Greenwich Township IT.** The Board approved an amended Interlocal Agreement with East Greenwich Township for Technology Management Services effective July 1, 2017 for additional services at an additional cost of \$5,600.00 per year.
- **2017-2018 Transportation Renewals.** The Board approved the transportation route renewal contracts for the 2017-2018 school year.
- **Joint Purchasing Consortium.** The Board authorize a joint purchasing agreement with the Penns Grove–Carneys Point School District for the purpose of procuring milk, juice, dairy, ice cream products and baked goods for the 2017-2018 school year.
- **Void AP Checks.** The Board approved the outstanding checks to be voided.
- **Bayada Home Health Care Agreement.** The Board approved nursing services with Bayada Home Health Care for the 2017-2018 school year per agreement on file in the Business Office.

- **Tax Payment Schedule of 2017-2018.** The Board approved the payment schedule to receive current expense and debt service tax levy for the 2017-2018 school year.
- **Appointment of Representatives Requesting Federal and State Funds.** The Board designated the Superintendent and Business Administrator/Board Secretary as the Board's agents to request state and federal funds pursuant to state and federal law for the period of July 1, 2017 through June 30, 2018.
- **Appointment of Board Officials.** The Board appointed the board officials for the period of July 1, 2017 through June 30, 2018.
- **Appointment of Professionals.** The Board appointed the professionals for the period of July 1, 2017 through June 30, 2018.
- **Appointment of Health Care Professionals.** The Board appointed the health care professionals for the period July 1, 2017 through June 30, 2018.
- **Appointment of Health Insurance Broker of Record.** The Board appointed Conner, Strong & Buckelew as its health insurance broker of record for the period of July 1, 2017 through June 30, 2018.
- **Appointment of Insurance Broker of Record.** The Board appointed Conner, Strong & Buckelew as its insurance broker of record for the period of July 1, 2017 through June 30, 2018.
- **Designation of Superintendent: Transfer Authority.** The Board appointed the Superintendent or designee, be designated to approve such line item transfers as are necessary between the Board of Education meetings, and that such transfers shall be reported to the Board of Education, ratified and duly recorded in the minutes of the next regularly scheduled meeting of the Board.
- **Procurement of Goods and Services through State Contract.** The Board authorized the district purchasing agent to make purchases of goods and services entered into on behalf of the State by the Division of Purchase and Property utilizing various vendors as awarded by said agency.
- **Designation of Official Website.** The Board adopted www.krsd.org as the official website of the district from July 1, 2017 through June 30, 2018.
- **Authorization to Pay Claims between Meetings.** The Board approved authorization to be granted to the School Business Administrator to pay claims between monthly meetings of the Board and to be ratified at its next regularly scheduled meeting for the period of July 1, 2017 through June 30, 2018.
- **District Travel Limitation for Regular Business Travel.** The Board established a maximum annual limitation of \$1,500.00 for regular business travels for staff members and Board members in accordance with Board policy 6471 for the period of July 1, 2017 through June 30, 2018.
- **Establishment of Petty Cash Funds.** The Board authorized the establishment of petty cash accounts in accordance with Board policy 6620 for the period of July 1, 2017 through June 30, 2018.
- **Facility Usage Fees.** The Board adopted the facility usage fees in accordance with Board policy 7510 for the period of July 1, 2017 through June 30, 2018.
- **Adoption of Chart of Accounts.** The Board adopted the Uniform Minimum Chart of Accounts for New Jersey Public Schools for use from July 1, 2017 through June 30, 2018.
- **Adoption of Substitute Employment Rates.** The Board approved the substitute employment rates for the period of July 1, 2017 through June 30, 2018.
- **Tax Shelter Annuities and Disability Insurance Providers.** The Board approved

the following companies to be authorized Tax Shelter Annuity/After Tax Plans and Disability Insurance providers for the period of July 1, 2017 through June 30, 2018.

- Tax Shelter Annuity/After Tax Plan: Lincoln Investment Planning, Inc.
- Disability Insurance: AFLAC
- **Participation in NJSIAA.** The Board authorized the participation of the Kingsway Regional High School athletic teams in the New Jersey State Interscholastic Athletic Association for the 2017-2018 school year.
- **Claims Auditor Pre-Payment Authority.** The Board approved the Business Administrator/Board Secretary to be designated as the Board of Education's Claims Auditor with authority to direct repayment of claims for debt service, payroll, fixed charges and any other claims or demand which would be in the best interest of the Board to pay promptly.
- **Curriculum Adoption Schedule.** The Board approved the District Curriculum Adoption Schedule for the 2017-2018 school year.
- **Five Year Textbook Adoption Schedule.** The Board approved the Five Year Textbook Adoption Schedule.
- **Educational Data Services, Inc.** The Board authorized Educational Data Services as a New Jersey Cooperative Bidding Program for our school supplies.
- **Flexible Spending Account.** The Board approved the flexible spending account.
- **Medical Renewal Rates.** The Board approved the contract with AmeriHealth through SHIF to provide for a one-year renewal.
- **Prescription Renewal Rates.** The Board approved an amendment to the contract with Bollinger to provide for a one-year renewal.
- **Dental Renewal Rates.** The Board approved a contract through SHIF with Delta Dental to provide for a one-year renewal.
- **Property & Casualty Insurance Renewal Rates.** The Board adopted the property & casualty insurance rate for the 2017-2018 fiscal year.
- **2017-2018 Safety Grant.** The Board approved the submission of the grant application for the 2017 Safety Grant Program through the New Jersey Schools Insurance Group's ERIC South Sub Fund to provide partial funding for the District's School Safety Officer.
- **Consolidated Monitoring Report – IDEA Basic.** The Board reviewed and discussed the findings of the New Jersey Department of Education issued Consolidated Monitoring Report dated April 2017.
- **Cooper Health Systems Agreement.** The Board approved the professional contract with The Cooper Health System to provide services as indicated in agreement on file in the business office.
- **Exchange Student.** The Board approved the exchange student(s) for the 2017-2018 school year.
- **Senior Privilege.** The Board approved student(s) to be approved for senior privileges.
- **Kingsway Middle School 2016-2017 Handbook.** The Board approved the updated 2016-2017 KRSD Middle School Student Handbook.

MISCELLANEOUS

Numerous other requests for approval for workshop attendance, student activities, and education items were approved by the Board of Education. These approvals will be reflected in the formal minutes of the meeting, which are available in the office of the Board of Education

Secretary as well as posted online after Board approval.

The next work session meeting is scheduled for **Thursday, June 15, 2017**. The meeting will be held in the Board Conference Room and will begin at 7:00 pm.

The next regularly scheduled meeting of the Board of Education is scheduled for **Thursday, June 29, 2017** in the Café East and begins at 7:00 p.m.