



HAMILTON-WENHAM

REGIONAL SCHOOL DISTRICT

5 SCHOOL STREET, WENHAM, MA 01984 · TEL. 978-468-5310

School Committee Meeting ([agenda](#))
Buker Elementary School Multipurpose Room
In-Person Meeting, [Zoom Link](#) is for Public Comment Only
Meeting ID: 81101467448
Thursday, June 22, 2023
7:00 p.m. - 9:10 p.m.

Present:

Dana Allara
Julia Campbell
Francesca Connors
David Frenkel
Amy Kunberger

Also Present:

Eric Tracy, HWRSD Superintendent

1. Call to Order

With a quorum present, Dana Allara called the meeting to order at 7:02 PM.

2. Pledge of Allegiance

All those in attendance rose for the Pledge of Allegiance.

Dana Allara stated that the meeting is being recorded and live streamed via HWCAM.

3. Citizens' Comments [Exhibit](#)

Any citizen wishing to speak before the Committee shall identify themselves by name and address. Speakers will be allowed three (3) minutes to present their material.

There was no citizen comment. The zoom link was closed at 7:04 p.m.

5. Consent Agenda

a. Warrants Exhibit [Exhibit](#)

- Voucher No.30
- Voucher No. 1049
- Voucher No. 1050
- Voucher No. 3263
- Voucher No. 3265

- Voucher No. 3266
 - Voucher No. 3267
- b. Minutes
- June 8, 2023 [Exhibit](#)
- c. Donations
- EdFund Mini-Grant; Science from Scientists - Engineering for Miles River Middle School; \$5,000 [Exhibit](#)
 - EdFund Grant: Supporting Today's Preschool Learners; \$21,276 [Exhibit](#)

I move that the Hamilton-Wenham Regional School Committee approve the consent agenda as written.

Motion by: Francesca Connors

Seconded by: Julia Campbell

MOTION PASSED 5-0 (Members Allara, Campbell, Carr, Frenkel and Kunberger)

The Committee acknowledged the EdFund for the generous donations.

6. New Business

- a. Taiwan Field Trip 2024 [Exhibit](#), [Exhibit](#)

Jing Che gave a presentation on the proposed trip to Taiwan for 2024. The Committee asked the administration to ensure any students in need are aware of available financial aid.

I move that the Hamilton-Wenham Regional School Committee authorize the 2024 trip to Taiwan as presented by Jing Che.

Motion by: Francesca Connors

Seconded by: Julia Campbell

MOTION PASSED 5-0 (Members Allara, Campbell, Connors, Frenkel and Kunberger).

- b. HS Student Activity Fund Transfers Request [Exhibit](#)

High School Principal Bryan Menegoni reviewed the proposed student activity fund transfers. In response to a question, he stated that he has been working with Assistant Superintendent Leone to review and consolidate student accounts to ensure the high school is following best practices.

I move that the Hamilton-Wenham Regional School Committee authorize the high school student activity transfers requested by Mr. Menegoni.

Motion by: Francesca Connors

Seconded by: Julia Campbell

MOTION PASSED 5-0 (Members Allara, Campbell, Connors, Frenkel and Kunberger).

c. Vote Student Handbook Changes [Exhibit](#)

High School Principal Bryan Menegoni reviewed the proposed changes to the 23-24 student handbook. The Committee discussed the artificial intelligence (AI) language and noted that this would need to be reviewed annually due to rapid changes in technology. The Committee asked that Mr. Menegoni provide feedback to the Committee at the end of next year school on the implementation and impact of class dues.

I move that the Hamilton-Wenham Regional School Committee approve the proposed changes to student handbook as presented by Mr. Menegoni

Motion by: Francesca Connors

Seconded by: Amy Kunberger

MOTION PASSED 5-0 (Members Allara, Campbell, Connors, Frenkel and Kunberger).

d. Nasal Naloxone Training Recommendation [Exhibit](#)

Superintendent Tracy discussed the request from Lead Nurse, Lea Tablenkin to include training in the administration of nasal naloxone (NARCAN) in the annual training provided to all staff.

I move that the Hamilton-Wenham Regional School Committee approve the proposed training recommendations to non-medical staff as it pertains to nasal naloxone as presented by Mr. Tracy.

Motion by: Francesca Connors

Seconded by: Julia Campbell

MOTION PASSED 5-0 (Members Allara, Campbell, Connors, Frenkel and Kunberger).

e. District Goals 23-24 Discussion [Exhibit](#)

Superintendent Tracy discussed the proposed 23-24 district goals. He stated that he was looking for feedback from the Committee. He stated that once the Committee provides feedback, he will go back to the leadership team to finalize the goals and draft action steps and measurables for the Committee to review.

The Committee reviewed the goals and provided comments including whether or not an air quality study would fall under the capital plan goal, whether the technology plan should be a district goal or just presented to the Committee for review once finalized, and whether goal 6 could be woven into the communication goal and how goal 3 and 6 could be measured. The Committee noted that the district goals would inform the superintendent goals.

f. Set 23-24 School Committee Dates [Exhibit](#)

The Committee reviewed the proposed meeting dates. It was noted that the first night of Hanukkah is December 7, the Committee agreed to move the December 7 meeting to December 6.

I move that the Hamilton-Wenham Regional School Committee approve the proposed School Committee calendar with the exception of the meeting on December 7 to be moved to December 6.

Motion by: Francesca Connors

Seconded by: Julia Campbell

MOTION PASSED 5-0 (Members Allara, Campbell, Connors, Frenkel and Kunberger).

g. Update on Building/Construction Projects

Superintendent Tracy provided an update on the athletic facility improvement project. He stated that the contract with Gale has been approved, he believes the project will start on time and the bond will not need to be pulled until January 2024. The design RFP (request for proposal) for the Cutler project has been sent out and designers will be submitting proposals for review. The subcommittee will select the designer and the Massachusetts School Building Authority (MSBA) will need to approve the designer selection.

7. Finance and Operations

8. Subcommittee Reports

- a. Capital Finance - The next meeting is scheduled for June 29.
- b. Policy Subcommittee - The next meeting is scheduled for July 31. The subcommittee is working on the Wellness Policy and will provide a draft to the Committee when completed. Superintendent Tracy is looking into whether other districts have a policy on Class Dues. The Committee is gathering information regarding ADHD and will provide information to the Committee at a future meeting to get feedback on whether the Committee would like the subcommittee to draft a policy.
- c. Negotiations Subcommittee - The next meeting is scheduled for June 24.
- d. Update - Wenham Master Plan - David Frenkel stated that the update is delayed to a future meeting.
- e. Update - Hamilton Master Plan - Dana Allara provided an update on the Hamilton Master Plan.

9. Superintendent's Report

Superintendent Tracy thanked the Committee, faculty, staff and students for their work this year. He thanked families for trusting the district with their children's education and the communities for their support.

10. Chair's Report

Dana Allara discussed the upcoming board training being offered on July 12. Dana Allara stated a School Committee member needs to attend (virtually) the MSBA meeting regarding

designer selection scheduled for July 25. She stated that she has jury duty the day before the meeting and would need a member to be available to attend if she is selected for jury duty. After discussion, Francesca Connors agreed to be available to attend the MSBA virtual meeting if Dana Allara is unable to attend.

Superintendent Tracy stated that the August 5 meeting will be held at the high school

11. Topics for Future Meetings

12. Adjourn

I move to adjourn at 9:10 p.m.

Motion by: Amy Kunberger

Seconded by: David Frenkel

MOTION PASSED 5-0 (Members Allara, Campbell, Connors, Frenkel and Kunberger).