

**UNAPPROVED MINUTES  
FENTON CHARTER PUBLIC SCHOOLS  
BOARD OF DIRECTORS MEETING**

**April 25, 2024**

A meeting of the Board of Directors of the Fenton Charter Public Schools was held on Thursday, April 25, 2024, at 4:30 p.m. in the FCPS Business Office Boardroom and via Zoom (<https://us02web.zoom.us/j/87479668758>).

**I. PRELIMINARY**

Vice Chair King-Berg took a moment to honor the life and work of former State Superintendent of Public Instruction, Delaine Eastin, who passed away on April 24, 2024 at the age of 76. Ms. Eastin was a trailblazer who was the first and only woman to hold the State Superintendent’s office and the fifth woman in California history to be elected to a statewide constitutional office. She visited Fenton Avenue many years ago and was a strong supporter of Fenton’s efforts.

**A. Call to Order – Vice Chairperson of the Board – Yvette King-Berg**

The Board of Directors meeting was called to order at 4:32 p.m. by the Board Vice Chair, Yvette King-Berg.

**B. Roll Call – Secretary of the Board – Irene Sumida**

**Board Members Present**

Yvette King-Berg, *Community Representative*  
Daniel Laughlin, *Parent Representative*  
Erin Studer, *Community Representative*  
Carrie Wagner, *Community Representative*  
Jed Wallace, *Community Representative*  
*Via Zoom: 3817 Halcon Place, Davis, CA 95618*  
Walter Wallace, *Community Representative*

**Board Members Not Present**

Joe Lucente, *Community Representative*

**C. Flag Salute**

Vice Chair King-Berg led the Board and public in the Pledge of Allegiance.

**D. Approval of the Agenda – Vice Chair King-Berg**

On **MOTION** of Walter Wallace, **SECONDED** by Carrie Wagner, and **CARRIED** by a vote of 6 (YES) and 0 (NO), the Agenda (Item I.D.) was approved as presented.

Aye: (6) Yvette King-Berg, Daniel Laughlin, Erin Studer, Carrie Wagner,  
Jed Wallace, Walter Wallace  
Nay: (0)

Abstentions: (0)

**E. Approval of Minutes of Previous Regular Meeting – Vice Chair King-Berg**

On **MOTION** of Daniel Laughlin, **SECONDED** by Jed Wallace, and **CARRIED** by a vote of 5 (YES), 1 (ABSTENTION), and 0 (NO), the minutes of the March 7, 2024 Regular Meeting (Item I.E.) were approved as presented.

Aye: (5) Yvette King-Berg, Daniel Laughlin, Carrie Wagner, Jed Wallace,  
Walter Wallace  
Nay: (0)  
Abstentions: (1) Erin Studer

**II. COMMUNICATIONS**

**A. Presentations from the Public – Vice Chair King-Berg**

There were no presentations from the public.

**B. Committee/Council Reports**

Minutes of all meetings held by any committee and/or council were sent to the Board Members prior to this meeting.

*There were no further reports by committees/councils.*

**C. Financial Business Manager’s Report**

Erik Okazaki, Financial Business Manager of the FCPS, presented the following information:

2023-2024 Forecast Update by Site as of February 2024

Ending fund balances remain strong as an organization:

- FACS - \$600,050
- FPC - \$43,031
- SMBCCS - \$368,072
- STEM - \$12,499
- FCLA - \$7,834

Current vs. Theoretical Forecast:

*(As noted below, there is a negative net difference for FPC and FCLA without one-time funds.)*

- FACS - no difference between current forecast for operating income and operating income without one-time funds
- FPC - (\$536,366)
- SMBCCS - no difference between current forecast for operating income and operating income without one-time funds
- STEM - no difference between current forecast for operating income and operating income without one-time funds

- FCLA - (\$109,331)

Previous vs. Current Forecast:

- FACS - Operating income increased by \$144K due to receipt of interest revenue, Sp Ed mental health revenue, increased enrollment and ADA, and less expense for textbooks and instructional materials; cash balance is expected to remain strong throughout the year and above the 4-month board policy/goal
- FPC - Operating income decreased by \$12K mainly due to shift in one-time funds and small decrease in enrollment and ADA; as all of payroll is funneled through FPC at LACOE with cash due from other schools by year-end, FPC's cash balance will reach the 4-month "cash on hand" policy/goal by the end of this school year
- SMBCCS - Operating income increased by \$81K due to Sp Ed mental health revenue and receipt of interest revenue; cash balance is expected to remain strong throughout the year and above the 4-month board policy/goal
- STEM - Operating income increased by \$10K mainly due to Sp Ed mental health revenue; cash balance remains below the 4-month board policy/goal
- FCLA - Operating income decreased by \$7K mainly due to increased cost for security expense; cash balance remains below the 4-month board policy/goal

Days/Months Cash on Hand (Board Policy/Goal is 4 Months):

- FACS - 263 days; 8.8 months
- FPC - 78 days; 2.6 months
- SMBCCS - 162 days; 5.4 months
- STEM - 109 days; 3.6 months
- FCLA - 57 days; 1.9 months

Bond Covenants:

- Liquidity - 145 days (45 days required)
- Debt Service - 2.18 (1.10 required)

Multi-Year Budget Draft

- FACS
  - Enrollment
    - § 708 currently
    - § 746 for next three years
  - ADA
    - § 98.5% goal this year
    - § 98% goal for next three years
  - Operating income
    - § \$600,050 this year
    - § \$750,146 in '24-25
    - § \$1,095,611 in '25-26
    - § \$1,152,784 in '26-27
- FPC
  - Enrollment
    - § 501 currently
    - § 532 for next three years
  - ADA
    - § 98.5% goal this year
    - § 98% goal for next three years

- Operating income
  - § \$43,031 this year
  - § \$102,034 in '24-25
  - § (\$201,252) in '25-26
  - § (\$579,998) in '26-27
- SMBCCS
  - Enrollment
    - § 765 currently
    - § 752 for next three years
  - ADA
    - § 98.5% goal this year
    - § 98% goal for next three years
  - Operating income
    - § \$368,072 this year
    - § \$151,138 in '24-25
    - § (\$67,172) in '25-26
    - § (\$187,434) in '26-27
- STEM
  - Enrollment
    - § 332 currently
    - § 342 for next three years
  - ADA
    - § 98.5% goal this year
    - § 98% goal for next three years
  - Operating income
    - § \$12,499 this year
    - § \$78,077 in '24-25
    - § \$78,887 in '25-26
    - § \$15,288 in '26-27
- FCLA
  - Enrollment
    - § 323 currently
    - § 338 for next three years
  - ADA
    - § 98.5% goal this year
    - § 98% goal for next three years
  - Operating income
    - § \$7,834 this year
    - § \$75,774 in '24-25
    - § \$78,408 in '25-26
    - § \$77,707 in '26-27

**D. Directors' Reports**

*Directors' reports were received by the Board as published on Monday, April 22, 2024. Vice Chair King-Berg asked for any questions, comments or requests for clarification from Board Members and there were none.*

Fenton Avenue Charter School (FACS) – Ms. Monica Castañeda, Director, reported.

Santa Monica Boulevard Community Charter School (SMBCCS) – Mr. Cary Rabinowitz, Director, reported.

Fenton Primary Center (FPC) – Mrs. Sirui Thomassian, Director, reported.

Fenton STEM Academy (STEM) – Mrs. Jennifer Miller, Director, reported.

Fenton Charter Leadership Academy (FCLA) – Mrs. Jennifer Miller, Director, reported.

**E. Director of Special Education’s Report**

Fenton Charter Public Schools (FCPS) – Mrs. Kristine Khachian’s report was published in the full agenda. Vice Chair King-Berg asked for any questions or comments, and there were none.

**F. Director of Community Schools**

Fenton Charter Public Schools (FCPS) – Mr. Richard Parra’s report was published in the full agenda. Vice Chair King-Berg asked for any questions or comments, and there were none.

**G. Chief Operating Officer’s Report**

Fenton Charter Public Schools (FCPS) – Mr. Jason Gonzalez, Chief Operating Officer, reported.

**H. Chief Executive Officer’s Report**

Fenton Charter Public Schools (FCPS) – Dr. David Riddick, Chief Executive Officer, reported.

**III. CONSENT AGENDA ITEMS**

*There were no items scheduled on the Consent Agenda this month.*

**IV. ITEMS SCHEDULED FOR ACTION**

**A. Recommendation to approve Kaiser Permanente and Health Net for medical benefits**

On **MOTION** of Erin Studer, **SECONDED** by Carrie Wagner, and **CARRIED** by a vote of 6 (YES) and 0 (NO), the recommendation to approve Kaiser Permanente and Health Net (Item IV.A.) was approved as presented.

Aye: (6) Yvette King-Berg, Daniel Laughlin, Erin Studer, Carrie Wagner, Jed Wallace, Walter Wallace

Nay: (0)  
Abstentions: (0)

**B. Recommendation to approve expenditures for items above the spending authority of the Chief Executive Officer**

On **MOTION** of Daniel Laughlin, **SECONDED** by Walter Wallace, and **CARRIED** by a vote of 6 (YES) and 0 (NO), the recommendation to approve expenditures for items above the spending authority of the Chief Executive Officer (Item IV.B.) was approved as presented.

Aye: (6) Yvette King-Berg, Daniel Laughlin, Erin Studer, Carrie Wagner, Jed Wallace, Walter Wallace  
Nay: (0)  
Abstentions: (0)

Specific expenditures approved:

**Lead Teacher Retreat (\$94,000)**

FACS and SMBCCS will host a Lead Teacher Retreat for FCPS Lead Teachers and Directors on August 1-2, 2024. The price includes guest speakers Paula Maeker and Jacqueline Heller (\$26,000), lodging in Ventura (\$23,000), and a pay rate of \$75 an hour for six hours over two days. The prices listed are an estimate assuming all Lead Teachers attend. ESSER III funds will be used to cover the majority of this expense.

**Just Right Painting (\$154,974)**

Santa Monica Boulevard Community Charter School will complete a paint refresh of all exterior buildings using ESSER III funds.

**USA Premier Roofing (\$121,500)**

Fenton Primary Center will repair the roof of their building. This contract includes the cost of prep work and silicone roof coating.

**Solution Tree - Behavior Solutions Customized Workshop (FCPS) (\$58,800)**

The Fenton Charter Public Schools will contract with Jessica Djabrayan Hannigan and John Hannigan to provide onsite professional development for six days during the 2024-2025 school year to develop the organization's internal capacity for implementing and sustaining behavioral interventions, as well as begin a focus on best practices in Behavior Solutions. ESSER III funds will be used to cover the majority of this expense.

**C. Recommendation to approve new Master Service Agreement with EdTec, Inc.**

On **MOTION** of Erin Studer, **SECONDED** by Carrie Wagner, and **CARRIED** by a vote of 6 (YES) and 0 (NO), the recommendation to approve the new Master Service Agreement with EdTec, Inc. (Item IV.C.) was approved as presented.

Aye: (6) Yvette King-Berg, Daniel Laughlin, Erin Studer, Carrie Wagner, Jed Wallace, Walter Wallace

Nay: (0)

Abstentions: (0)

**D. Recommendation to revise language pertaining to vacation accrual for year-round staff**

On **MOTION** of Daniel Laughlin, **SECONDED** by Walter Wallace, and **CARRIED** by a vote of 6 (YES) and 0 (NO), the recommendation to revise language pertaining to vacation accrual for year-round staff (Item IV.D.) was approved as presented.

Aye: (6) Yvette King-Berg, Daniel Laughlin, Erin Studer, Carrie Wagner, Jed Wallace, Walter Wallace

Nay: (0)

Abstentions: (0)

**E. Recommendation to approve the FCPS Technology Budget for the 2024-2025 school year**

On **MOTION** of Carrie Wagner, **SECONDED** by Jed Wallace, and **CARRIED** by a vote of 6 (YES) and 0 (NO), the recommendation to approve the FCPS Technology Budget for the 2024-2025 school year (Item IV.E.) was approved as presented.

Aye: (6) Yvette King-Berg, Daniel Laughlin, Erin Studer, Carrie Wagner, Jed Wallace, Walter Wallace

Nay: (0)

Abstentions: (0)

**V. ITEMS SCHEDULED FOR INFORMATION**

**A. LCAP Update and Instructional Report**

**B. ELO-P Program Update**

**C. FCPS OPEB Trust and Investment Account**

*These were information items only and no action was taken.*

**VI. ANNOUNCEMENTS**

The next regular meeting of the Board of Directors of the Fenton Charter Public Schools will be held on Thursday, May 23, 2024 at 4:30 p.m. in the FCPS Business Office Boardroom and via Zoom.

**VII. FUTURE MEETINGS**

May 23, 2024

June 13, 2024

**VIII. ADJOURNMENT**

The meeting was adjourned at \_6:04 p.m.

Respectfully submitted:

Irene Sumida  
Secretary of the Board