

## EMERGENCY DRILL DOCUMENTATION LOG

Reporting School:	<b>Thomas M. Ryan Intermedidate</b>		
Reporting Period:		School Year:	<b>2023-2024</b>

FIRE DRILLS (5 REQUIRED) 3 before Dec. 1st						
DATE / TIME OF DAY			DRILL TIME (SEE BELOW)	# OF STUDENTS	EVAC. TIME	PERSON CONDUCTING DRILL
MONTH	DAY	TIME				
9	8	9:15	1	683	2:11	R Woodrow
9	28	10:25	1	683	2:08	R Woodrow and C Holmes
10	18	2:15	1	686	1:53	R Woodrow and C Holmes
4	4	10:30	1	689	2:03	A Michalak
5	23	9:15	1	692	2:14	C Holmes

TORNADO DRILLS (2 REQUIRED)						
DATE / TIME OF DAY			DRILL TIME (SEE BELOW)	# OF STUDENTS	SHELTER TIME	PERSON CONDUCTING DRILL
MONTH	DAY	TIME				
September	7	2:35	1	683	2:01	R Woodrow and C Holmes
March	20	9:15	1	689	3:15	R Woodrow and C Holmes

LOCKDOWN DRILLS (3 REQUIRED) 1 before Dec. 1st & 1 after Jan. 1st						
DATE / TIME OF DAY			DRILL TIME (SEE BELOW)	# OF STUDENTS	SHELTER TIME	PERSON CONDUCTING DRILL
MONTH	DAY	TIME				
9	14	9:15 AM	1	685	2:05	R Woodrow and C Holmes
11	2	10:25	1	685	1:43	R Woodrow and C Holmes
1	11	2:10	1	685	3:35	R Woodrow and C Holmes

DRILL TIME:	1- Standard	2-Recess	3-Lunch	4-Between Classes
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4\* 5th gr transition tier time

DRILL CONDUCTED IN COORDINATED WITH	EMERGENCY MANAGER	FIRE	POLICE
			Chief

**NOTE: Drills must be conducted in coordination with local Office of Emergency Management as well as local Police or Fire. Representative of those agencies**

Kalamazoo County Office of Emergency Management

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