

Application for Approval of External Research Proposal

Northwest ISD supports high-quality research that addresses well-formed, educationally important research questions. At the same time, the district has moral and legal obligations regarding the use of district resources, including data, facilities, employee time, and access to students. Additionally, while we are eager to participate in research that will enhance the development of our students and teachers, it is not feasible or desirable for Northwest ISD to participate in every proposed research project.

We require researchers to submit a Research Study Application for proposed projects. These projects must align with district guidelines and support the district's strategic framework goals.

Please note that priority for research projects is given to district staff. Research applications should be submitted at least 45 days in advance of the proposed beginning of research activities. Research requests are formally approved or denied by district-level staff. Requests will be reviewed promptly, and a written response will be provided to the requestor.

Please complete this form, attach any data collection instruments, consent forms, ethics training certificates, and a professor/institution endorsement or Institutional Review Board (IRB) approval. Submit to Melissa DeSimone, Ed.D., mdesimone@nisdtx.org.

Date of submission:

Are you a Northwest ISD employee? Yes

No

NISD employment location:

Person conducting the research:

Address:

Cell Phone:

Email address:

Title of Research Project:

Name of research advisor or supervisor:

Explain the proposed involvement of Northwest ISD personnel:

Research questions:

Executive Summary/Study Abstract of proposed research including research purpose, research participants, and length of time for data collection:

Describe the methods that will be employed to maintain confidentiality:

Describe potential benefits of our project to Northwest ISD:

Proposed start date:

Target date of copy of final study submitted to Northwest ISD Research, Assessment, and Accountability office:

By submitting this application for approval of external research proposal, I agree to abide by all guidelines and procedures for conducting external research in Northwest Independent School District.

Signature of Researcher

Date

This application has been Approved
 Returned to requestor for revision
 Denied

Melissa DeSimone, Ed.D.

Date

Executive Director of Research, Assessment, and Accountability