

Instructional Council Meeting Minutes

Date 5-22-24

Time 8:15 - 9:05am

Location Library

Facilitator name Christin Johnson

Time Keeper name Cara Heck

Recorder name Mandy Allred

Members Present

Amanda Allred

Sheila Barbour

Lauren Condon

Teresa Fierro

Cara Heck

Christin Johnson

Linda MacMaster

Steve MacMaster

Nolan Mulroy

Jessie Olson

Olivia Oyinatumba

Glenn McNeely

Anna Rogge

Geoff Smith

Michelle Vela

Samantha Warren (on leave)

Chrissy Kuhlman

Agenda Topic – Announcements

8th Grade Dance canceled due to poor attendance.

All staff members will be helping during promotion, so please plan to be at school on the 24th.

Tuesday the 28th is going to be the JMMS Fun Day. Please check eligibility documents.

Teaching assignments have been passed out. Some teachers still need to come by to pick up their teaching assignments.

Last day of school will be a full day.

The normal end of year farewell staff meeting will be on the 24th.

Agenda Topic: DEAR Time

It has come up that there are suggestions to keep DEAR time during 2nd period and third period with announcements?

Below is the suggested bell schedule for next year.

 BELL SCHEDULES 2024-2025 .

Olivia suggested that the first bell rings at 8:00 and the class starts at 8:05. This way there would be more time in the morning to get to class.

ELA has been scheduled for 2nd period prep, so they can go in and help with DEAR time. Michelle's opinion is to have the DEAR time after the announcements rather than splitting it. She believes this will make the transition smoother.

There is an issue with the extra time for each 2nd period because it is a lot of time. There can be issues with the fact that some teachers may have tough classes during 2nd. So, it may be tough to have extra long classes during 2nd.

Some teachers have said that the roll-over from announcements into DEAR time is nice because then the kids will be more chill for DEAR time.

Voting: Schedule

3 want DEAR time during 2nd with news

6 want DEAR time during 2nd and 3rd has the news

Looks like next year we will have a split. DEAR time will be during 2nd and Raptor News will be during 3rd period.

Agenda Topic: Focus Teams vs. Goal Teams

The administration hasn't been told that we will need to have focus teams next year, so it is a plan to have goal teams instead. The idea would be to roll the work of the focus teams into goal teams.


Agenda Topic: Using Incentive Points

Too late in the year to figure this all out. Some teachers may choose to pilot this.

Agenda Topic: Back to School PD/Schedule

Christin has put together a draft of a schedule for the August PD Days. We will have some district support required. There is a memo put out by the district which will be required. We don't have details. Michelle expects that there may be CPI (the training we did in January).


 August 2024 PD Days Agenda

 PD memo 2024-2025 (2).pdf

Michelle suggests doing registration before jump start. Christin will update the schedule to reflect this change.

If you need individual PD on tech topics you can reach out to Ed Tech and they will come help you.

Agenda Topic: Supply Lists

 James Monroe General Supply List for 2024-2025 school year

Please review and email your grade level chair with any suggestions.

Agenda Topic: IC Retreat and Minute Taker

Mandy will continue to take minutes because the IC agreed to move to Thursday afternoons instead of Wednesdays.

July 25th is the proposed date for the IC retreat.

Next Meeting: