

# ADEPT for School Counselor

Contract Status	Evaluation Team	Preliminary Cycle	Final Cycle
<p>Induction 1 (Formative)</p>	<ul style="list-style-type: none"> <li>• Evaluation Chair</li> <li>• Mentor</li> </ul>	<p>Preliminary Approval Conference</p> <ul style="list-style-type: none"> <li>• Student Growth Goal (Preliminary Review)</li> <li>• School Counselor Plan</li> <li>• Annual Calendar</li> </ul> <p>1 Observation of Direct Services (Announced)</p> <ul style="list-style-type: none"> <li>• Pre-Conference Form</li> <li>• Post-Conference Form</li> <li>• Self-Reflection Form</li> <li>• Preliminary Worksheet Form</li> </ul> <p>Preliminary Evaluation Conference</p> <ul style="list-style-type: none"> <li>• Student Growth Goal (Mid-Year review)</li> <li>• School Counselor Plan</li> <li>• Preliminary Professionalism Review (by evaluation chair)</li> <li>• Preliminary Professionalism Self-Review (by educator)</li> <li>• Preliminary Evaluation Conference Scoring Form (by evaluation chair)</li> </ul>	<p>1 Observation of Direct Services (Announced)</p> <ul style="list-style-type: none"> <li>• Pre-Conference Form</li> <li>• Post-Conference Form</li> <li>• Self-Reflection Form</li> <li>• Final Worksheet Form</li> </ul> <p>Final Evaluation Conference</p> <ul style="list-style-type: none"> <li>• Student Growth Goal (Final review)</li> <li>• School Counselor Plan</li> <li>• Final Professionalism Review (by evaluation chair)</li> <li>• Final Professionalism Self-Review (by educator)</li> <li>• Final Evaluation Conference Scoring Form (by evaluation chair)</li> </ul>
<p>Annual (Summative)</p> <p>Continuing (Summative)</p> <p>Induction 2 (Formative)</p> <p>*all highly consequential evaluations will receive a 3<sup>rd</sup> evaluator (assigned by the district office), additional observations, and a mentor</p>	<ul style="list-style-type: none"> <li>• Evaluation Chair</li> <li>• Evaluator (certified school counselor)</li> </ul> <p>*If the counselor is <b>Induction 2</b>, please check with HR to determine if a certified school counselor and/or mentor is needed.</p>	<p>Preliminary Approval Conference</p> <ul style="list-style-type: none"> <li>• Student Growth Goal (Preliminary Review)</li> <li>• School Counselor Plan</li> <li>• Annual Calendar</li> </ul> <p>2 Observations of Direct Services (Announced)</p> <ul style="list-style-type: none"> <li>• Pre-Conference Form</li> <li>• Post-Conference Form</li> <li>• Self-Reflection Form</li> <li>• Preliminary Worksheet Form</li> </ul> <p>Consensus Meeting</p> <p>Preliminary Evaluation Conference</p> <ul style="list-style-type: none"> <li>• Student Growth Goal (Mid-Year review)</li> <li>• School Counselor Plan</li> <li>• Preliminary Professionalism Review (by evaluation chair)</li> <li>• Preliminary Professionalism Self-Review (by educator)</li> <li>• Preliminary Evaluation Conference Scoring Form (by evaluation chair)</li> </ul>	<p>2 Observations of Direct Services (Announced)</p> <ul style="list-style-type: none"> <li>• Pre-Conference Form</li> <li>• Post-Conference Form</li> <li>• Self-Reflection Form</li> <li>• Final Worksheet Form</li> </ul> <p>Consensus Meeting</p> <p>Final Evaluation Conference</p> <ul style="list-style-type: none"> <li>• Student Growth Goal (Final review)</li> <li>• School Counselor Plan</li> <li>• Final Professionalism Review (by evaluation chair)</li> <li>• Professionalism Self-Review (by educator)</li> <li>• Final Evaluation Conference Scoring Form (by evaluation chair)</li> </ul>
<p>Continuing (Formative)</p> <p>*Final observation can be waived if all scores from the preliminary cycle are scored proficient or above</p>	<ul style="list-style-type: none"> <li>• Evaluation Chair</li> </ul>	<p>Preliminary Approval Conference</p> <ul style="list-style-type: none"> <li>• Student Growth Goal (Preliminary Review)</li> <li>• School Counselor Plan</li> <li>• Annual Calendar</li> </ul> <p>1 Observation of Direct Services (Announced)</p> <ul style="list-style-type: none"> <li>• Pre-Conference Form</li> <li>• Post-Conference Form</li> <li>• Self-Reflection Form</li> <li>• Preliminary Worksheet Form</li> </ul> <p>Preliminary Evaluation Conference</p> <ul style="list-style-type: none"> <li>• Student Growth Goal (Mid-Year review)</li> <li>• School Counselor Plan</li> <li>• Preliminary Professionalism Review (by evaluation chair)</li> <li>• Preliminary Professionalism Self-Review (by educator)</li> <li>• Preliminary Evaluation Conference Scoring Form (by evaluation chair)</li> </ul>	<p>1 Observation of Direct Services (Announced)</p> <ul style="list-style-type: none"> <li>• Pre-Conference Form</li> <li>• Post-Conference Form</li> <li>• Self-Reflection Form</li> <li>• Final Worksheet Form</li> </ul> <p>Final Evaluation Conference</p> <ul style="list-style-type: none"> <li>• Student Growth Goal (Final review)</li> <li>• School Counselor Plan</li> <li>• Final Professionalism Review (by evaluation chair)</li> <li>• Professionalism Self-Review (by educator)</li> <li>• Final Evaluation Conference Scoring Form (by evaluation chair)</li> </ul>