

MINUTES



**Addison Central School District
Executive Committee
Committee Meeting
Monday, May 6, 2024, 4:15 pm - 5:30 pm
49 Charles Avenue
Middlebury VT
05753**

ACSD District Vision and Mission

OUR VISION

Our vision is for all ACSD students to reach their full learning potential, have a sense of belonging in our schools, and enrich our community and the communities where they live in the future.

OUR MISSION

Our mission is to provide high-quality, equitable, and varied learning environments that inspire a passion for learning and growth among our students.

In Attendance

Barbara Wilson; Mary Heather Noble; Suzanne Buck; Tim Williams

A. Call To Order Upon Reaching a Quorum

Meeting called to order at 4:04 p.m.

1. Introductions: Board Members, Administrators and Staff
2. Motion to adopt agenda

Motion to adopt the agenda.

Move: Suzanne Buck Second: Barbara Wilson Status: Passed

B. Public Comment- Agenda Items

No public comment.

C. Approve minutes of April 18, 2024

Motion to approve minutes of April 18, 2024.

Move: Suzanne Buck Second: Barbara Wilson Status: Passed

D. Committee Discussion:

1. Board Governance Self Evaluation Results

Barb Wilson shared the results of the Board member survey on new Board Governance Standards. The group reviewed surveyed responses for each of the rules to try and identify which standards the Board should tackle first.

Mary Heather Noble and Barb both shared their observations that Board members appear to

agree on the need to work on the following rules:

- 113.1.2, 113.2.1, and 113.2.2 (all having to do with goal-setting and reviewing progress on reaching stated goals);
- 113.2.3 (regarding the effectiveness of Communications & Engagement activities);
- 113.3.2 (regarding alignment of budgeting with stated goals).

Barb asked the group for their opinion on how to present the information to the Board, and how to tackle which rules to work on. Suzanne Buck cautioned against taking on too much. Tim Williams agreed, and suggested presenting the surveyed results in order of the rules that received the most negative feedback with respect to Board achievement of the standard. The group also discussed combining those rules that seem to address similar themes into "buckets" -- such as Goal-Setting and/or Communications & Engagement, or Policy Development. He advised the group to work on only 2 or 3 of these.

Barb proposed reorganizing the information a bit according to Tim's recommendation. The group agreed to provide Board members with the same results the Executive Committee reviewed, but also provide some additional information to illustrate the Committee's thinking re: which standards to tackle.

2. FY25 Work Plan Next Steps

Barb Wilson shared the revised draft work plan for the 2024-25 year. She tried to incorporate the new governance standards into the work plan so that it will be consistent with that effort. She asked for feedback in terms of who is responsible for certain tasks (w.g., Superintendent or Board) and the level of detail provided in the plan.

Mary Heather Noble and Suzanne both suggested removing some of the detail to make the work plan more general -- though Mary Heather advocated for adding Board Committees to some of the tasks so that Committee work plans can emerge from the full Board's work plan. Keeping some of the details might help Committees to stay on track and aligned with the broader Board work.

The group discussed when to present to the full Board. Suzanne mentioned the need to incorporate some of the output from the Board retreat on June 1st. Barb suggested finalizing it in time for the start of the school year in August. Mary Heather and Suzanne both cautioned against waiting that long -- some of the work needs to begin now, especially budget planning for FY26. All agreed that the budget work is a priority as the budget needs to be reduced and the Board needs to examine all possibilities, including consolidation.

Barb stated that she would like to share one more draft with the Executive Committee before sharing with the full Board. All agreed to aim for either May 28th Board meeting or more likely the June 24th Board meeting.

3. May 13th Board Agenda Creation

The Committee reviewed the proposed outline for the May 13 Board meeting agenda. The Committee requested that Tim Williams present additional information about the Free & Reduced Lunch data that was mentioned in his last weekly update email. He will also look into provided the data from the last standardized testing in the District.

The Committee also added an Executive Session to the agenda per Steve Orzech's request,

as well as an action item to allow for ratification of the teacher contract agreement.

E. Other

None.

F. Public Comment – Any Topic

No public comment.

G. Adjournment

Meeting adjourned at 5:25 p.m.

Motion to adjourn.

Move: Mary Heather Noble Second: Suzanne Buck Status: Passed

*Public Comment Guidelines:

Public comments are encouraged and welcome at each regular board meeting during the period designated for public comment. Comments are limited to three minutes per person. Citizens will be called to make their statement by the board chair. Public comments regarding personnel, students or legal matters will not be heard by the Board.