

PITTSFORD CENTRAL SCHOOL DISTRICT
PITTSFORD, NEW YORK
BOARD OF EDUCATION MEETING
TUESDAY, MAY 14, 2024
MCCLUSKI ROOM – BARKER ROAD MIDDLE SCHOOL
(LINK TO PUBLIC VIEWING ON WEBSITE)

AGENDA

6:00 P.M. – Executive Session

7:00 P.M. – Regular Meeting

- I. CALL TO ORDER
- II. PLEDGE OF ALLEGIANCE
- III. APPROVAL OF AGENDA (BOARD ACTION)
- IV. PITTSFORD PRIDE
- V. PRINCIPAL’S REPORT – Ms. Stephanie Barg – Jefferson Road Elementary School
- VI. PUBLIC BUDGET HEARING
- VII. APPROVAL OF MINUTES: April 16, 2024 (BOARD ACTION)
May 9, 2024 (Special Mtg) (BOARD ACTION)
- VIII. BOARD OF EDUCATION REPORT
 - A. Monroe County School Boards Association Meeting Reports
 - 1. Board Leadership
 - 2. Executive Committee
 - 3. Information Exchange Committee
 - 4. Labor Relations Committee
 - 5. Legislative Committee
 - 6. Steering Committee
 - B. Other Meeting Reports
 - C. Dates to Remember
 - 1. **5/21/24 – Annual Budget Vote & School Board Election (7 a.m. – 9 p.m.)**
 - 2. 5/27/24 – Schools Closed for Memorial Day
 - 3. 5/29/24 – MCSBA Annual Meeting – 5:30 p.m.
 - 4. 6/6/24 – Board Visit/Tour at Sutherland High School (visit 7:00 am/tour 7:30)
 - 5. 6/11/24 – Next Regularly Scheduled Meeting
 - D. Approval of Annual Vote and Poll Workers (BOARD ACTION)
- IX. FINANCIAL REPORT – Mr. Vespi
 - A. Action Items:
 - 1. Acceptance of Treasurer’s Report – March 31, 2024 (BOARD ACTION)
 - 2. Quarterly Extraclassroom Activities Report (BOARD ACTION)
 - 3. 2024-25 Food Service Budget and Prices (BOARD ACTION)
 - 4. Energy Services Co./Energy Performance Contract Resolution (BOARD ACTION)
 - 5. Declaration of Scrap Equipment - Athletics (BOARD ACTION)
 - 6. Bid Award (See Consent Agenda)
 - a. Art Supplies
 - b. Custodial Supplies
 - c. Dust Mop and Uniform Service
 - d. Field Maintenance Products
 - e. Health Supplies
 - f. Industrial Arts Supplies
 - g. PE Supplies and Equipment
 - h. Swimming Pool Supplies
 - B. Discussion:
 - C. Other:

- X. HUMAN RESOURCE REPORT - Mr. Clark
- A. Action Items:
 - 1. Professional Staff Report (BOARD ACTION)
 - 2. Support Staff Report (BOARD ACTION)
 - 3. Purchasing Assistant (BOARD ACTION)
 - 4. PDAA Contract (BOARD ACTION)
 - 5. Memorandum of Agreements (See Consent Agenda)
 - B. Discussion:
 - C. Other:
- XI. STUDENT SERVICES REPORT – Mrs. Cutaia
- A. Action Items:
 - 1. SEI Budget (BOARD ACTION)
 - B. Discussion:
 - C. Other:
- XII. CURRICULUM REPORT – Mrs. Ward
- A. Action Items:
 - 1. Textbook Approval – 2nd Reading (BOARD ACTION)
 - a. The Practice of Statistics
 - B. Discussion:
 - C. Other:
- XIII. SPECIAL EDUCATION REPORT – Ms. Woods
- A. Action Items: (**See Consent Agenda**)
 - 1. Committee on Special Education: Amendment, Amendment – Agreement No Meetings, Annual Reviews, Initial Eligibility Determination Meetings, Reevaluation/Annual Reviews, Requested Reviews.
 - 2. Sub-Committee on Special Education: Amendments, Amendment – Agreement No Meetings, Annual Reviews, Reevaluation/Annual Reviews, Requested Review.
 - 3. Committee on Preschool Special Education: Annual Reviews, Reevaluation/Annual Reviews, Amendment – Agreement No Meetings, Initial Eligibility Determination Meetings, Requested Review.
 - B. Discussion:
 - C. Other:
- XIV. SUPERINTENDENT’S REPORT – Mr. Pero
- A. Action Items:
 - 1. Call for Executive Session (BOARD ACTION)
 - B. Discussion:
 - 1. **Policy Recommendation – 1st Reading**
 - a. 6125-Workplace Violence Prevention Policy Statement
 - C. Other:
- XV. CONSENT AGENDA (BOARD ACTION)
- A. Bid Awards
 - B. MOA’s
 - C. Committee on Special Education
 - D. Sub-Committee on Special Education
 - E. Committee on Preschool Special Education
- XVI. OLD BUSINESS
- XVII. NEW BUSINESS
- XVIII. PUBLIC COMMENT: **Public Comment Submission Form can be found at:**
pittsfordschools.org/publiccomment
- XIX. ADJOURNMENT/RECESS (BOARD ACTION)

Next regularly scheduled meeting: **June 11, 2024**

***Mission:** The Pittsford Central School District community works collaboratively to inspire and prepare our students to be their best, do their best and make a difference in the lives of others.*

For school district information, visit our website at pittsfordschools.org

PITTSFORD CENTRAL SCHOOL DISTRICT

Board of Education Meeting

Tuesday, April 16, 2024

Barker Road Middle School

(Link to Public Viewing on Website)

The REGULAR MEETING of the Pittsford Central School District Board of Education began at 5:30 p.m. in the McCluski Room, Barker Road Middle School on Tuesday, April 16, 2024.

BOARD MEMBERS PRESENT: R. Scott, J. Casey, D. Berk, K. Huels, E. Kay, S. Pelusio, R. Sanchez-Kazacos.

LEADERSHIP TEAM PRESENT: M. Pero, J. Cimmerer, S. Clark, S. Cutaia, M. Vespi, M. Ward, N. Wayman, E. Woods.

OTHERS PRESENT: *The sign-in sheets in their entirety are duly made a part of these minutes and are kept in a supplemental file for this meeting.*

At 5:30 p.m., the Board immediately convened into an Executive Session.

1. Motion was made by Mrs. Scott, seconded by Mrs. Sanchez-Kazacos and carried regarding the following resolution: BE IT RESOLVED, that the Board of Education approves calling an Executive Session for the purpose of discussing the employment of a particular person, where no official business would be conducted. **APPROVED: EXECUTIVE SESSION**
Vote: Unanimously carried

2. Motion was made by Mr. Casey, seconded by Mrs. Sanchez-Kazacos and carried regarding the following resolution: BE IT RESOLVED, that the Board of Education approves the adjournment of its Executive Session at 6:14 p.m. **APPROVED: ADJOURNMENT**
Vote: Unanimously carried

3. A RECEPTION for tenure recipients was held at 6:30 p.m. where friends and family members gathered to celebrate. Mr. Pero shared that tenure is not a rite of passage but rather a milestone in a career to which a professional aspires and it is only granted after producing consistently at a high level over time. Mr. Dwayne Cerbone, president of PDTA, Mr. Scott Barker, president of PDAA, also honored the tenure class of 2024. Honorees were congratulated, noting their personal investment and dedication to our students. Each of tonight's recipients demonstrated PCSD's expectation of excellence and were awarded pins and certificates.

Mrs. Cutaia left the meeting – 6:54 pm.

4. After a short break, Mrs. Scott called the Regular Meeting to order at 7:00 p.m. and asked everyone to stand for the Pledge of Allegiance.

5. Motion was made by Mrs. Pelusio, seconded by Mr. Berk and carried regarding the following resolution: BE IT RESOLVED, that the Board of Education approves the agenda for this meeting. **APPROVED: AGENDA**
Vote: Unanimously carried

6. Motion was made by Mr. Berk, seconded by Mrs. Sanchez-Kazacos and carried regarding the following resolution: BE IT RESOLVED, that the Board of Education, upon the Superintendent's recommendation, approves the following Professional Staff Report: **APPROVED: PROFESSIONAL STAFF REPORT**
Vote: Unanimously carried

A. Change of Status – Probationary to Tenure

Name: Lisa Pratt
 Position: JRE Grade 3
 Tenure Area: Elementary
 Probationary Period: 09/01/2021 – 08/31/2024
 Certification: Permanent

Name: Allison Salamone
 Position: JRE Reading
 Tenure Area: Reading
 Probationary Period: 12/08/2021 – 12/07/2024
 Certification: Professional

Name: Erin Cregan
 Position: MCE Grade 5
 Tenure Area: Elementary
 Probationary Period: 08/31/2020 – 08/30/2024
 Certification: Professional

Name: Nellie Yandek
 Position: MCE Speech
 Tenure Area: Speech & Hearing Handicapped
 Probationary Period: 08/31/2020 – 08/30/2024
 Certification: Professional

Name: Xiaoshan (Sherry) Zhang
 Position: MCE English as a New Language
 Tenure Area: English to Speakers of Other Languages
 Probationary Period: 10/19/2020 – 10/18/2024
 Certification: Initial

Name: Julia Anselm
 Position: PRE .8/MHS .2 Reading
 Tenure Area: Reading
 Probationary Period: 09/01/2021 – 08/31/2024
 Certification: Permanent

Name: Jason Ford
 Position: PRE Grade 5
 Tenure Area: Elementary
 Probationary Period: 09/01/2021 – 08/31/2024
 Certification: Professional

Name: Jacqueline Madden
 Position: PRE Grade 4
 Tenure Area: Elementary
 Probationary Period: 08/31/2020 – 08/30/2024
 Certification: Professional

Name: Elizabeth Patton
 Position: PRE Grade 2

Tenure Area: Elementary
 Probationary Period: 08/31/2020 – 08/30/2024
 Certification: Initial

Name: Maddison Penrose
 Position: PRE Grade 3
 Tenure Area: Elementary
 Probationary Period: 08/31/2020 – 08/30/2024
 Certification: Initial

Name: Leigh Anne Shaffer
 Position: PRE Grade 3
 Tenure Area: Elementary
 Probationary Period: 09/01/2021 – 08/31/2024
 Certification: Professional

Name: Sarah Collins
 Position: TRE Kindergarten
 Tenure Area: Elementary
 Probationary Period: 08/31/2020 – 08/30/2024
 Certification: Permanent

Name: Jacqueline Ehnot
 Position: TRE Grade 5
 Tenure Area: Elementary
 Probationary Period: 08/31/2020 – 08/30/2024
 Certification: Professional

Name: Phyllis Peters
 Position: TRE .8/SHS .2 Reading
 Tenure Area: Reading
 Probationary Period: 11/08/2021 – 11/07/2024
 Certification: Professional

Name: Christopher Bateman
 Position: BRMS Special Education
 Tenure Area: Special Education
 Probationary Period: 09/01/2021 – 08/31/2024
 Certification: Professional

Name: Anne Fay
 Position: BRMS Special Education
 Tenure Area: Special Education
 Probationary Period: 08/31/2020 – 08/30/2024
 Certification: Permanent

Name: Julia Plato
 Position: BRMS Music
 Tenure Area: Music
 Probationary Period: 08/31/2020 – 08/30/2024
 Certification: Initial

81.

Name: Caitlyn Schmitt
Position: BRMS Mathematics
Tenure Area: Mathematics
Probationary Period: 09/01/2021 - 08/31/2024
Certification: Professional

Name: Aimee Vilcins
Position: BRMS Special Education
Tenure Area: Special Education
Probationary Period: 09/01/2021 - 08/31/2024
Certification: Professional

Name: Christopher Compson
Position: CRMS English
Tenure Area: English
Probationary Period: 09/01/2021 - 08/31/2024
Certification: Professional

Name: Kayleigh White
Position: CRMS Music
Tenure Area: Music
Probationary Period: 08/31/2020 - 08/30/2024
Certification: Professional

Name: Stephne Gleeson
Position: MHS Social Studies
Tenure Area: Social Studies
Probationary Period: 08/31/2020 - 08/30/2024
Certification: Professional

Name: Jason Foti
Position: SHS Social Studies
Tenure Area: Social Studies
Probationary Period: 08/31/2020 - 08/30/2024
Certification: Professional

B. Appointment – Teacher on Special Assignment

Name: Kristin Wetzel
Position: Website Migration
Type of Position: Per Diem
Salary: \$55.00/hr.
Effective Date: 01/30/2024 - 12/31/2024

C. Appointment – School Related Professional

Name: Sharon Call
Position: MHS Paraprofessional
Type of Position: Full Time
Salary: \$19,743.00
Effective Date: 03/18/2024

D. Appointment – Business Office Substitutes

Name: Deborah Willson
 Position: Substitute Payroll Supervisor
 Type of Position: Per Diem
 Salary: \$65.00/hr.
 Effective Date: 04/17/2024 – 08/31/2024

Name: Taylor Badger
 Position: Substitute Research Assistant
 Type of Position: Per Diem
 Salary: \$30.00/hr.
 Effective Date: 04/17/2024 – 06/30/2024

Name: Holly Evans
 Position: Substitute Business Official
 Type of Position: Per Diem
 Salary: \$62.00/hr.
 Effective Date: 04/17/2024 – 08/31/2024

E. Increase in Salary – Business Office

Name: Rachel Smith
 Position: Assistant Director of Finance
 Type of Position: Full-Time
 Salary: \$1,000/mo. in addition to salary
 Effective Date: 04/01/2024 – 06/30/2024

F. Resignation – Teacher – see letter attached
 Phyllis Peters

G. Resignation – School Related Professional – see letter attached
 Phoenix Lindell

H. Resignation for Retirement – School Related Professionals – Letters Attached

First Name	Last Name	Location	Position	Yrs. In District	Retirement Date
Patricia	Klenk	MCE	CSE Assigned	12.8	06/30/2024
Laura	Penkitis	PRE	Educational Assistant	11	06/30/2024
Jane	Frame	MCE	Educational Assistant	10.6	06/30/2024
Deborah	Farnsworth	MHS	Supervisory Para	10	07/10/2024
Janet	Realbuto	SHS	Educational Assistant	16.4	06/30/2024
Sara	Malgieri	SHS	CSE Assigned	18.4	06/30/2024

7. Motion was made by Mrs. Pelusio, seconded by Mrs. Sanchez-Kazacos and carried regarding the following resolution: BE IT RESOLVED, that the Board of Education, upon the Superintendent's recommendation, approves the following Support Staff Report:
 Vote: Unanimously carried

APPROVED:
SUPPORT
STAFF REPORT

CLERICAL RETIREMENTS	POSITION	BLDG	LENGTH OF SVC	DATE
Linda Ewart	OC III	BRMS	31.2 yrs.	08/29/2024

83.

Una Kennedy	OC III	MHS	22 yrs.	06/30/2024
Joan Reynolds	OC III	TMF	14.9 yrs.	07/31/2024

CLERICAL			LENGTH	
<u>TERMINATIONS</u>	<u>POSITION</u>	<u>BLDG</u>	<u>OF SVC</u>	<u>DATE</u>
Laura Ambrosio-Schulitz	OC III	MHS	10 mos.	03/12/2024

TRANSPORTATION					
<u>APPOINTMENTS</u>	<u>POSITION</u>	<u>BLDG</u>	<u>HOURS</u>	<u>DATE</u>	<u>SALARY</u>
Brett Lighthouse	On-Call Bus-Attendant	TMF	Per Diem	03/14/2024	\$18.14 hr.

TRANSPORTATION			LENGTH	
<u>RETIREMENTS</u>	<u>POSITION</u>	<u>BLDG</u>	<u>OF SVC</u>	<u>DATE</u>
Christopher Barcomb	Bus Driver	TMF	12.8 yrs.	04/25/2024

CUSTODIAL/MAINTENANCE					
<u>APPOINTMENTS</u>	<u>POSITION</u>	<u>BLDG</u>	<u>HOURS</u>	<u>DATE</u>	<u>SALARY</u>
Erin Chapman	Cleaner	MHS	40 wk.	03/18/2024	\$34,400.00
Gary Henry	Cleaner	MHS	8 wk.	04/06/2024	\$15.50 hr.
Mitzi Mann-Emery	Cleaner	MHS	40 wk.	04/01/2024	\$34,400.00
Tyler Gagner	Maintenance Grounds	TMF	40 wk.	04/09/2024	\$39,200.00

CUSTODIAL/MAINTENANCE			LENGTH	
<u>RESIGNATIONS</u>	<u>POSITION</u>	<u>BLDG</u>	<u>OF SVC</u>	<u>DATE</u>
Thomas Landry	Maintenance Grounds	TMF	3.9 yrs.	03/29/2024
Kurt Miner	PT Cleaner	MHS	1 yr.	03/02/2024 Revised Date
Erin Chapman	Cleaner	MHS	1 day	03/18/2024
Gary Henry	Cleaner	MHS	resigned before start date	04/05/2024

FOOD SERVICE			LENGTH	
<u>RETIREMENTS</u>	<u>POSITION</u>	<u>BLDG</u>	<u>OF SVC</u>	<u>DATE</u>
Barbara Loysen	Cook Manager	SHS	25.2 yrs.	06/30/2024

8. Principal's Report: Principal, Ms. Heather Clayton, reported on activities at Mendon Center Elementary School.

9. Motion was made by Mrs. Kay, seconded by Mrs. Sanchez-Kazacos and carried regarding the following resolution: BE IT RESOLVED, that the Board of Education approves the minutes of its March 12, 2024, Regular meeting.
Vote: Unanimously carried

APPROVED:
MINUTES
3/12/24

10. Mr. Pero and Mr. Vespi presented the 2024/2025 proposed budget. This proposal will be presented to the taxpayers on May 21st at the Board of Education Election and Budget Vote and a public budget hearing scheduled for May 14th. After the presentation, the Board was asked to adopt the Superintendent's proposed budget as their own.

11. Motion was made by Mr. Casey, seconded by Mrs. Huels and carried, regarding the following resolution:
Vote: Unanimously carried

APPROVED:
2024/2025
BUDGET

BE IT RESOLVED, that the Board of Education of the Pittsford Central School District does hereby adopt and support as a corporate body the Superintendent's 2024-2025 Proposed Budget in the total amount of \$161,797,787 as presented.

12. Board Reports: Mrs. Scott noted the MCSBA meeting dates as well as other dates to remember.
13. The PCSD Board of Education voted on each on the following for Monroe #1 BOCES Annual Election/Budget vote:

MONROE #1 BOCES ANNUAL ELECTION

SEAT #1

RESOLVED: to cast one vote for the election of Margaret Burns, resident of the West Irondequoit Central School District, as a member of the Monroe #1 BOCES Board for a term of office which will begin on July 1, 2024 and end on June 30, 2027.

VOTE

Yes: 7
No: 0
Abstain: 0

SEAT #2

RESOLVED: to cast one vote for the election of Mark Kokanovich, resident of the Brighton Central School District, as a member of the Monroe #1 BOCES Board for a term of office which will begin on July 1, 2024 and end on June 30, 2027.

Yes: 7
No: 0
Abstain: 0

SEAT #3

RESOLVED: to cast one vote for the election of Tom Nespeca, resident of the Webster Central School District, as a member of the Monroe #1 BOCES Board for a term of office which will begin on July 1, 2024 and end on June 30, 2027.

Yes: 7
No: 0
Abstain: 0

SEAT #4

RESOLVED: to cast one vote for the election of Maureen Nupp resident of the Fairport Central School District, as a member of the Monroe #1 BOCES Board for a term of office which will begin on July 1, 2024 and end on June 30, 2027.

Yes: 7
No: 0
Abstain: 0

SEAT #5

RESOLVED: to cast one vote for the election of Nancy Semal, resident of the E. Irondequoit Central School District, as a member of the Monroe #1 BOCES Board for a term of office which will begin on July 1, 2024 and end on June 30, 2027.

Yes: 7
No: 0
Abstain: 0

MONROE #1 BOCES ADMINISTRATIVE BUDGET

RESOLVED: that the Board of Education of the Pittsford Central School District votes to approve the proposed BOCES administrative budget in the amount of **\$5,820,485** for the 2024-2025 fiscal year.

VOTE

Yes: 7
No: 0
Abstain: 0

14. Motion was made by Mrs. Kay, seconded by Mr. Berk and carried regarding the following resolution: BE IT RESOLVED, that the Board of Education accepts the Treasurer's Report for the month of February 29, 2024.
Vote: Unanimously carried

**ACCEPTED:
TREASURER'S
REPORT**

85.

15. Motion was made by Mrs. Huels, seconded by Mrs. Pelusio and carried, regarding the following resolution:
Vote: Unanimously carried

**APPROVED:
PROPERTY TAX
REPORT CARD**

BE IT RESOLVED, that the Board of Education of the Pittsford Central School District approves the Property Tax Report Card and authorizes the Assistant Superintendent for Business to electronically submit to the New York State Commissioner of Education within 24 hours, as per law.

16. Mr. Vespi highlighted and spoke about each of the reserves in the property tax report card. He also shared that the Board reviewed the use of the reserves during the budget process.

17. Motion was made by Mr. Berk, seconded by Mrs. Kay and carried regarding the following resolution:
Vote: Unanimously carried

**APPROVED:
BUDGET TRANSFER
REQUEST - TECHNOLOGY**

A resolution to transfer a total of \$770,035 to code 530.2630.491.0630 Instructional Technology – BOCES. Of which, \$400,000 will come from 640.1620.418.0622 – OM Utilities – Electricity and \$420,035 will come from 670.5510.165.5510 – TRN Bus Driver Salaries is being requested for approval by the Board of Education.

18. Motion was made by Mrs. Huels, seconded by Mr. Berk and carried regarding the following resolution:
Vote: Unanimously carried

**APPROVED:
NEW YORK LIQUID
ASSET FUND (NYLAF)**

BE IT RESOLVED that NYLAF be authorized as a depository for the 2023-2024 school year for District funds and/or authorized as an institution that the District may invest funds with:

<u>Depository Name</u>	<u>Maximum Amount on Deposit</u>
NYLAF	\$50,000,000

Resolution of the Board of Education (“Governing Body”) of the Pittsford Central School District (“Participant”), authorizing the execution and delivery of an amended and restated Municipal Cooperation Agreement and related documents by and among the several municipal corporations, school district, fire districts and/or boards of cooperative educational services to provide for the cooperative temporary investment of public funds.

WHEREAS, the Participant, pursuant to the provisions of the General Municipal Law and its investment policy, after due investigation, evaluation and deliberation, has determined that it is in the best interest of the Participant to invest a portion of its public funds on a cooperative basis pursuant to the terms of a Municipal Cooperation Agreement dated as of April 29, 2016 (the “Agreement”) among the Red Hook Central School District, as Lead Agent, and various other municipal corporations, under the trade name “New York Liquid Asset Fund” (“NYLAF”);

NOW, THEREFORE, be it resolved by the Governing Body (the “Finance Board”) of the Participant, located in Monroe County, State of New York, as follows:

Section 1. The terms, conditions and provisions of the Agreement attached hereto are hereby approved. The President of the Board of Education (the “Chief Fiscal Officer”) of the Participant is hereby authorized to execute and deliver the Agreement, and the Chief Fiscal Officer is hereby authorized to affix the seal of the Participant thereto and attest such seal. The Chief Fiscal Officer is hereby authorized to from time to time effect and consent to such changes to the Agreement in the form attached hereto as may be necessary or convenient in order to further carry out the purposes of the Agreement or to clarify or correct the terms thereof. The Chief Fiscal Officer is hereby authorized to delegate the foregoing duties to his or her designees as authorized by the

Law (as that term is defined in the Agreement), which designee is an authorized employee officer of the Participant. Upon the execution in full and delivery of the Agreement, the Participant shall become a Participant, as that term is defined in the Agreement.

Section 2. Notwithstanding any term or provision of the Agreement to the contrary, the Participant may withdraw from the Agreement at any time upon thirty (30) days written notice to the Governing Board of NYLAF by the Chief Fiscal Officer and thereafter the Participant shall cease to have any rights or obligations under the Agreement.

Section 3. This resolution shall be effective immediately upon its due adoption by the Finance Board.

19. Curriculum Report: Mrs. Ward noted the first reading of textbook recommendation – The Practice of Statistics. Ms. Curtis reviewed the book in detail. Board members received copies to review.

20. Ms. Woods congratulated Ms. Nellie Yandek on her tenure recommendation this evening as well as other notable accomplishments within the district.

21. Special Education Report: Ms. Woods noted that the recommendations are under the Consent Agenda.

22. Motion was made by Mr. Casey, seconded by Mrs. Sanchez-Kazacos and carried regarding the following resolution: BE IT RESOLVED, that the Board of Education approves calling an Executive Session for the purpose of discussing the employment of a particular person, where no official business will be conducted. This session will take place immediately after the Regular Meeting.

**APPROVED:
EXECUTIVE
SESSION**

Vote: Unanimously carried

23. Motion was made by Mr. Berk, seconded by Mrs. Pelusio and carried regarding the following resolution: BE IT RESOLVED, that the Board of Education approves the Sutherland High School (DECA) field trip to Anaheim, CA from 4/27/24 to 5/1/24.

**APPROVED:
SHS DECA CLUB
FIELD TRIP**

Vote: Unanimously carried

24. Motion was made by Mrs. Sanchez-Kazacos, seconded by Mrs. Huels and carried regarding the following resolution: BE IT RESOLVED, that the Board of Education approves the Mendon robotics team field trip to Houston, TX from 4/16/24 to 4/22/24.

**APPROVED:
MHS ROBOTICS
FIELD TRIP
AMENDED**

Vote: Unanimously carried

25. Motion was made by Mrs. Kay, seconded by Mrs. Huels and carried regarding the following resolution: BE IT RESOLVED, that the Board of Education approves the BOCES 2024 Policy Audit Recommendation.

**APPROVED:
BOCES 2024
POLICY AUDIT**

Vote: Unanimously carried

26. Mr. Pero recognized CRMS music teachers, John and Robin Beel for their musical “Midnight at Midday”. He also shared that Dan Hosey, SHS science teacher, created an amazing video explaining eclipses. Mr. Pero continued with the eclipse theme by thanking numerous folks for their collaboration making the experience safe for all. He also congratulated the district for being one of the best communities for music education for the 19th straight year. He offered more congratulations to both high schools for being identified as unified champion schools. Mr. Pero provided updates on the capital project work including locks and vestibules, noting that the district is awaiting approval for the next phase at Barker Rd. Middle School. He also spoke on succession planning as several retirements approach as well as several positions with various timelines of service.

87.

27. Motion was made by Mrs. Sanchez-Kazacos, seconded by Mrs. Huels and carried regarding the following resolution: BE IT RESOLVED, that the Board of Education approves the following items per the Consent Agenda:

**APPROVED:
CONSENT
AGENDA**

Vote: Unanimously carried

Bid Award:

BOCES 2 Cooperative Fine Paper	Various Vendors	\$54,894.29
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MOA's

Committee on Special Education: Amendments, Amendment – Agreement No Meetings, Annual Reviews, Initial Eligibility Determination Meetings, Reevaluation/Annual Reviews, Requested Review.

Sub-Committee on Special Education: Amendments, Amendment – Agreement No Meeting, Annual Reviews, Reevaluation Review, Reevaluation/Annual Reviews, Requested Review.

Committee on Preschool Special Education: Initial Eligibility Determination Meetings, Reevaluation/Annual Reviews, Annual Reviews, Amendment – Agreement No Meetings, Requested Reviews.

28. Motion was made by Mrs. Pelusio, seconded by Mrs. Sanchez-Kazacos and carried regarding the following resolution: BE IT RESOLVED, that the Board of Education approves recessing its Regular Meeting in order to enter into Executive Session at 8:15 p.m.

**APPROVED:
RECESS**

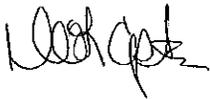
Vote: Unanimously carried

29. Motion was made by Mrs. Sanchez-Kazacos, seconded by Mrs. Scott and carried regarding the following resolution: BE IT RESOLVED, that the Board of Education approves the adjournment of its Executive Session and Regular Meetings at 9:07 p.m.

**APPROVED:
ADJOURNMENT**

Vote: Unanimously carried

Respectfully submitted,



Deborah L. Carpenter
School District Clerk

*For Board
Approval*

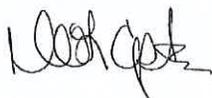
PITTSFORD CENTRAL SCHOOL DISTRICT
Board of Education Meeting
Thursday, May 9, 2024
Barker Road Middle School
(SPECIAL MEETING)

The SPECIAL MEETING of the Pittsford Central School District Board of Education began at 5:00 p.m. in the McCluski room, Barker Road Middle School on Thursday, May 9, 2024.

BOARD MEMBERS PRESENT: R. Scott, J. Casey, D. Berk, K. Huels, S. Pelusio, R. Sanchez-Kazacos
BOARD MEMBERS ABSENT: E. Kay
LEADERSHIP TEAM PRESENT: M. Pero, S. Clark

1. Mrs. Scott called the Special Meeting to order at 5:00 p.m. and everyone stood for the Pledge of Allegiance.
2. Motion was made by Mr. Berk, seconded by Mrs. Sanchez-Kazacos and carried regarding the following resolution: BE IT RESOLVED, that the Board of Education approves the appointment of a District Clerk Pro-Tem for this meeting.
Vote: Unanimously carried by those present
**APPROVED:
DISTRICT CLERK
PRO-TEM**
3. Motion was made by Mrs. Huels, seconded by Mrs. Pelusio and carried regarding the following resolution: BE IT RESOLVED, that the Board of Education approves the agenda for this meeting.
Vote: Unanimously carried by those present
**APPROVED:
AGENDA**
4. Motion was made by Mrs. Sanchez-Kazacos, seconded by Mr. Berk and carried regarding the following resolution: BE IT RESOLVED, that the Board of Education approves calling an Executive Session for the purpose of discussing personnel matters related to the employment history and employment of a particular person, where no official business will be conducted.
Vote: Unanimously carried by those present
**APPROVED:
EXECUTIVE
SESSION**
5. Motion was made by Mrs. Sanchez-Kazacos, seconded by Mrs. Pelusio and carried regarding the following resolution: BE IT RESOLVED, that the Board of Education approves the adjournment of its Executive Session at 5:20 p.m.
Vote: Unanimously carried by those present
**APPROVED:
ADJOURNMENT**
6. Motion was made by Mrs. Pelusio, seconded by Mrs. Huels and carried regarding the following resolution: BE IT RESOLVED, that the Board of Education approves the agreement for resignation for purposes of retirement of an administrative employee.
Vote: Unanimously carried by those present
**APPROVED:
AGREEMENT FOR
RESIGNATION**
7. Motion was made by Mrs. Sanchez-Kazacos, seconded by Mr. Berk and carried regarding the following resolution: BE IT RESOLVED, that the Board of Education approves the adjournment of its Special Meeting at 5:23 p.m.
Vote: Unanimously carried by those present
**APPROVED:
ADJOURNMENT**

Respectfully submitted,



Deborah L. Carpenter (on behalf of Clerk Pro-Tem M. Pero)
School District Clerk

**PITTSFORD CENTRAL SCHOOL DISTRICT
BOARD OF EDUCATION
RESOLUTION FOR ANNUAL MEETING AND POLL WORKERS
OF MAY 21, 2024**

At a meeting of the Board of Education of Pittsford Central School District, New York, held at Barker Road Middle School, in the Town of Pittsford, Monroe County, New York, on the 14th day of May 2024, the following were acted upon:

BE IT RESOLVED, that the Board of Education approves that the Annual Meeting of the Pittsford Central School District, Town of Pittsford, Monroe and Ontario Counties, New York, shall be held in the Barker Road Middle School, 75 Barker Road, Pittsford, New York, in said District, on the 21st day of May, 2024, with the polls to be open between the hours of 7:00 a.m. and 9:00 p.m. for the purpose of voting upon the budget resolution, proposition #1 - capital reserve fund - purchase of buses, proposition #2 - capital reserve fund - instructional technology reserve, proposition #3 - capital reserve fund instructional technology reserve and three Board of Education seats as noted below. (*The proposed budget and propositions have previously been approved by the Board*); and **FURTHER**, that said Board of Education approves the Chief Inspector of Election/Chairperson of Election, Inspectors of Election, Volunteer Election Clerks and/or Substitutes as listed below.

I.

BUDGET RESOLUTION

SHALL THE FOLLOWING RESOLUTION BE ADOPTED:

BE IT RESOLVED, that the Board of Education of the Pittsford Central School District be authorized to expend the amount of \$161,797,787 for the 2024-2025 school year, **AND FURTHER**, that said Board of Education be authorized and directed to levy and collect a tax upon all taxable property in said School District in an amount necessary therefore.

II.

Proposition No. 1

Capital Reserve Fund - Purchase of Buses

Shall the following resolution be adopted, to wit:

BE IT RESOLVED, that the Board of Education of the Pittsford Central School District is hereby authorized to withdraw from the "Capital Reserve Fund - Purchase of Buses" a sum of money not to exceed Two Million, Two Hundred Twenty-Nine Thousand Two Hundred Forty-One Dollars (2,229,241) to be used for the purchase of thirteen (13) replacement sixty-six passenger buses and communications equipment used in the operation of such buses. State Aid generated on these purchases will be returned to the Capital Reserve Fund - Purchase of Buses.

III.

Proposition No. 2

Capital Reserve Fund - Instructional Technology Reserve

Shall the following resolution be adopted, to wit:

BE IT RESOLVED, that the Board of Education of the Pittsford Central School District is hereby authorized to establish a reserve fund in accordance with New York State Education Law and Local Finance Law, to be known as the "Capital Instructional Technology Reserve Fund". The ultimate amount of such fund shall not exceed fifteen million dollars (\$15,000,000) plus accrued interest. The fund shall be used to finance, in whole or in part, the purchase of equipment, including computer equipment (i.e. hardware, software, related networking infrastructure and related peripherals). The maximum term of the Capital Instructional Technology Reserve Fund shall be 10 years and the source of money to be paid into such reserve fund shall include excess revenue, unencumbered appropriations, unreserved fund balance of the school district or budgetary appropriation.

IV.

Proposition No. 3

Capital Reserve Fund Instructional Technology Reserve

Shall the following resolution be adopted, to wit:

BE IT RESOLVED, that the Board of Education of the Pittsford Central School District, Monroe County, New York be authorized to withdraw from the "Capital Instructional Technology Reserve" (savings account) a sum of money not to exceed \$500,000 to be used for the purchase of laptops to support the 1:1 device program.

V.

THREE (3) BOARD OF EDUCATION MEMBERS

THREE - THREE-YEAR TERMS

VI.

POLL WORKERS

Cynthia Coleman is hereby appointed as **Chief Inspector of Election/Chairperson of Election** for this annual district election.

The following are hereby appointed to act as **Inspectors of Election/Volunteer Election Clerks**

Monroe County Trained Election Inspectors:

Karen Dumont, Stacey Freed, John Reina, Curtis Nelson, Krystal Lorenzo, Nancy Tirabassi, Gerald Tirabassi, Marie Wraight, John Tanza.

Volunteer Election Clerks/Substitutes:

The following are hereby appointed as Volunteer Election Clerks/Substitutes:

Tina Maffucci, Elizabeth Soffer, Paula Lobe, Linda Traynor, Becky Girouard, Sandy Stein, Rich Stein, Marilyn Meritt, Sue Dodsworth, Judy Weniger, George Isgrigg, Suzanne Isgrigg, Geri Drooz, John Strazzabosco, George Steele, Linda Morley, Laurie Konte, Lynne Drake, Rhonda Matthews, Roni Walker, Logan Hazen and/or any additional unnamed volunteers not listed that may be needed due to last minute shortage of helpers due to unforeseen circumstances and/or illness. *Each Election Clerk appointed for said vote, as herein provided, having volunteered, shall be entitled to no compensation for the work performed. The Clerk of said school district is hereby authorized and directed to give a written notice of appointment to the persons herein appointed.*

*For your information: The **Chief Inspector of Election/Chairperson of Election and Monroe County Trained Election Inspectors** are the only paid positions. All others are gracious volunteers.*

PITTSFORD CENTRAL SCHOOL DISTRICT

TREASURER'S REPORT

March 31, 2024

The following reports have been prepared by the Assistant Director of Finance, Rachel Smith, in accordance with the Uniform System of Accounts for School Districts as required by the New York State Department of Audit and Control. These reports represent the financial status of the District as of March 31, 2024.

GENERAL FUND

- The District received from NYS the following payments (see page 3):
 - General Aid (Spring Advance) \$2,018,051
 - General Aid (End of State Fiscal Year) \$9,006,400
 - Excess Cost Aid \$1,483,498
 - Lottery Grant \$151,784
 - Commercial Gaming Grant \$134,973
 - Textbook Aid \$256,183
 - Software Aid \$91,184
 - Hardware Aid \$95,602
 - Library Materials Aid \$38,043
 - Charter School Aid \$300

SCHOOL LUNCH FUND

- The school lunch program had net operations of \$46,186 for the month of March (see page 9).

MISCELLANEOUS REVENUES & CUSTODIAL FUNDS

- Activity was normal for the month of March (see page 17).

SPECIAL AID FUND

- Activity was normal for the month of March. The District is awaiting SED approvals for Title III Grant (see page 11).
- The District is awaiting SED approval on an amendment for IDEA 611, Title IIA, Title I and Title IV grants (see page 11).

CAPITAL, DEBT AND RESERVE FUNDS

- Capital and Debt Service Funds have an unencumbered balance of \$65,893,619 (see page 13).
- Reserve fund balances total \$34,107,700 (see page 13).

Respectfully submitted,

Michael Vespi

Michael Vespi
Assistant Superintendent for Business

PITTSFORD CENTRAL SCHOOLS

STATEMENT OF CASH RECEIPTS AND DISBURSEMENTS March 31, 2024

GENERAL FUND	2/29/2024 Balance	Receipts	Disbursements	3/31/2024 Balance
Cash in Banks - Checking	\$ 6,632,662.99	\$ 21,880,278.62	\$ 23,355,824.31	\$ 5,157,117.30
Money Market Account-Chase	2,560,312.34	5,870.98	-	2,566,183.32
Money Market Account- Key	28,119.36	985.43	-	29,104.79
Money Market Account- M & T	5,690,576.01	14,517.17	-	5,705,093.18
Money Market Account- CNB	49,263.69	5,000,001.95	5,000,000.00	49,265.64
Money Market Account- NYCLASS	34,279,727.17	10,155,390.23	1,000,000.00	43,435,117.40
Chase Purchasing Card	-	295,223.38	295,223.38	-
FSA/HRA Checking	753,709.21	18,294.94	53,460.45	718,543.70
Payroll Checking	4,598.97	7,023,930.93	7,025,460.27	3,069.63
Investments (See Schedule)	10,177,631.71	45,836.10	5,000,000.00	5,223,467.81
	\$ 60,176,601.45	\$ 44,440,329.73	\$ 41,729,968.41	\$ 62,886,962.77
RESERVES	2/29/2024 Balance	Receipts	Disbursements	3/31/2024 Balance
Teachers Retirement Contribution	4,661,789.21	20,705.46	-	4,682,494.67
Capital Reserve	5,552,412.04	29,283.96	-	5,581,696.00
Bus Purchase Reserve	7,341,352.53	16,778.70	-	7,358,131.23
Consolidated Reserves Account	12,556,985.51	28,794.05	-	12,585,779.56
Swimming Facilities Capital Reserve	1,516,829.22	3,478.20	-	1,520,307.42
Instructional Technology Capital Reserve	2,373,847.54	5,443.40	-	2,379,290.94
	\$ 34,003,216.05	\$ 104,483.77	\$ -	\$ 34,107,699.82
SCHOOL LUNCH FUND	2/29/2024 Balance	Receipts	Disbursements	3/31/2024 Balance
Cash in Banks - Checking	\$ 612,042.53	\$ 263,743.83	\$ 296,460.36	\$ 579,326.00
Money Market Account-NYCLASS	665,851.68	2,957.38	-	668,809.06
	\$ 1,277,894.21	\$ 266,701.21	\$ 296,460.36	\$ 1,248,135.06
CAPITAL FUND	2/29/2024 Balance	Receipts	Disbursements	3/31/2024 Balance
Cash in Banks - Checking	\$ 3,168,440.30	\$ 19.19	\$ 14,299.00	\$ 3,154,160.49
Capital Reserve	12,179,219.08	200,000.00	540,906.73	11,838,312.35
Bus Purchase Reserve -Capital	87,566.25	-	-	87,566.25
	\$ 15,435,225.63	\$ 200,019.19	\$ 555,205.73	\$ 15,080,039.09
SPECIAL AID FUND	2/29/2024 Balance	Receipts	Disbursements	3/31/2024 Balance
Cash in Banks - Checking	\$ 1,175,936.13	\$ 751,395.36	\$ 558,915.60	\$ 1,368,415.89
	\$ 1,175,936.13	\$ 751,395.36	\$ 558,915.60	\$ 1,368,415.89

PITTSFORD CENTRAL SCHOOLS
INVESTMENT SCHEDULES

As of March 31, 2024

GENERAL FUND

Date Purchased	Maturity Date	Bank of Deposit	Principal Amount	Interest Rate	Number of Days	Interest Income
3/25/2024	4/24/2024	CNB	5,223,467.81	5.22%	30	22,410.82
			5,223,467.81			22,410.82

Our current interest rates are as follows:

JP Morgan Chase Checking	0.00%-2.70%
JP Morgan Chase Money Market	2.70%
Key Checking	0.40%
Key Money Market	0.40%
NYCLASS Money Market	5.23%
Canandaigua National Bank Money Market	0.25%
M & T Money Market -General Fund	3.00%

PITTSFORD CENTRAL SCHOOLS

GENERAL FUND

Monthly Statement of Revenues
March 31, 2024

DESCRIPTION	BUDGETED REVENUES	REV. REC'D 3/31/2024	REV. REC'D TO DATE	ESTIMATED TO 6/30	OVER/(UNDER) BUDGET
Real Property Taxes	107,992,581.51	-	105,923,058.64	107,992,581.51	-
Other Payments in Lieu of Taxes	80,080.00	-	96,875.54	96,875.54	16,796
STAR Tax Relief Program	3,960,957.49	-	3,960,957.49	3,960,957.49	-
Interest & Penalties	100.00	-	500.35	500.35	400
County Sales Tax	6,600,088.00	-	3,969,420.18	6,600,088.00	-
Textbook Charges	600.00	-	-	600.00	-
Tuition - Individuals	-	-	-	-	-
Other Student Charges	5,000.00	-	82.00	5,000.00	-
Admissions	-	-	12,235.00	12,235.00	12,235
Other Charges - Services	-	-	15.87	15.87	15.87
Tuition - Other Districts	225,000.00	-	-	225,000.00	-
Health Services - Other Districts	225,000.00	-	-	225,000.00	-
Interest Earned on Investments	500,000.00	233,426.33	1,752,341.52	1,752,341.52	1,252,342
Rental of Real Property	40,000.00	6,240.00	33,967.38	40,000.00	-
Rental of Real Property, BOCES	-	-	-	-	-
Rental of Buses	2,000.00	-	7,327.55	7,327.55	5,328
Commissions	-	-	-	-	-
Forfeiture of Deposits	-	100.00	200.00	200.00	200
Sale of Scrap and Excess Materials	1,000.00	-	2,782.35	2,782.35	1,782
Sale of Instructional Materials - Textbooks	-	-	-	-	-
Sale of Equipment	65,000.00	26,160.00	262,520.00	262,520.00	197,520
Insurance Recoveries	30,000.00	850.06	283,050.97	283,050.97	253,051
Other Compensation for Loss	1,000.00	85.09	712.55	1,000.00	-
Refund for BOCES Aided Services	300,000.00	-	630,501.68	630,501.68	330,502
Refund of Prior Years Expense	200,000.00	-	343,091.38	343,091.38	143,091
Gifts and Donations	40,000.00	3,108.00	30,028.00	40,000.00	-
Unclassified Revenues	185,000.00	10,433.12	126,086.44	185,000.00	-
State Aid - General Operating/Foundation Aid	11,427,067.53	5,707,577.65	11,217,853.94	11,427,067.53	-
State Aid - Excess Cost	3,302,090.00	1,483,497.70	2,185,919.20	3,308,600.00	6,510
State Aid - Building Aid	4,038,304.00	4,175,055.00	4,175,055.00	4,175,055.00	138,751
State Aid - Lottery Aid	7,748,350.56	-	7,748,350.56	7,748,350.56	-
State Aid - Lottery Grant	1,011,891.52	151,783.77	1,011,891.52	1,011,891.52	-
State Aid - Commercial Gaming Grant	134,973.39	134,973.39	134,973.39	134,973.39	-
State Aid - BOCES	3,696,160.00	1,048,090.25	1,048,090.25	3,696,160.00	-
State Aid - Textbooks	344,665.00	256,183.00	345,073.00	345,073.00	408
State Aid - Software Aid	91,558.00	91,184.00	91,184.00	91,558.00	-
State Aid - Hardware Aid	95,994.00	95,602.00	95,602.00	95,994.00	-
State Aid - Library Mat. Aid	38,200.00	38,043.00	38,043.00	38,200.00	-
State Aid - Other Charter School CSBT	1,000.00	300.00	1,000.00	1,000.00	-
State Aid - Other Urban Suburban	1,016,799.00	1,155,072.00	1,155,072.00	1,155,072.00	138,273
State Aid - Other Nonresident Homeless Tuition	-	-	61,923.00	61,923.00	61,923
Medicaid Assistance	65,000.00	13,253.72	60,373.37	65,000.00	-
Subtotal	\$ 153,465,460.00	\$ 14,631,018.08	\$ 146,806,159.12	\$ 156,022,587.21	\$ 2,557,127.21
Appropriated Fund Balance	1,196,992.00	-	-	1,196,992.00	-
Appropriated Reserves:					
Workers Compensation Reserve	50,000.00	-	-	50,000.00	-
EBALR Reserve	500,000.00	-	-	500,000.00	-
ERS Reserve	300,000.00	-	-	300,000.00	-
Budgeted Revenues Total	\$ 155,512,452.00	\$ 14,631,018.08	\$ 146,806,159.12	\$ 158,069,579.21	\$ 2,557,127.21
Interfund Transfers	-	-	-	-	-
Interest Allocated to Reserves	-	104,483.77	867,638.78	867,638.78	867,639
Reserve for Encumbrances	2,913,513.41	-	-	2,913,513.41	-
Adjusted Budgeted Revenues Total	\$ 158,425,965.41	\$ 14,735,501.85	\$ 147,673,797.90	\$ 161,850,731.40	\$ 3,424,765.99

PITTSFORD CENTRAL SCHOOLS

GENERAL FUND Schedule of Appropriated Expenses March 31, 2024

	ORIGINAL APPROPRIATIONS	TRANSFERS AND ADJUSTMENTS	REVISED APPROPRIATIONS	EXPENDITURES TO DATE	OUTSTANDING ENCUMBRANCES	UNENCUMBERED BALANCES
School Operations						
Elementary Schools	21,858,052.00	592,236.02	22,450,288.02	13,411,530.87	7,157,700.65	1,881,056.50
Middle School	16,778,112.00	227,397.63	17,005,509.63	10,117,504.71	5,391,576.64	1,496,428.28
High School	23,558,142.00	27,257.65	23,585,399.65	14,014,277.41	6,713,486.02	2,857,636.22
Total School Operations	62,194,306.00	846,891.30	63,041,197.30	37,543,312.99	19,262,763.31	6,235,121.00
Central Student Programs & Services						
Special Education Office	670,284.00	55,973.06	726,257.06	276,101.27	112,993.10	337,162.69
Special Education Services	1,352,979.00	3,195.00	1,356,174.00	768,820.12	442,619.73	144,734.15
Out of District Spec. Ed Programs	6,938,384.00	395,205.77	7,333,589.77	4,909,462.01	2,224,129.48	199,998.28
Special Services	1,400,407.00	3,793.00	1,404,200.00	736,209.34	420,293.29	247,697.37
Summer Programs	25,000.00	5,080.62	30,080.62	14,332.29	10,000.00	5,748.33
Non Public Services	393,898.00	33,684.60	427,582.60	89,796.58	39,528.74	298,257.28
BOCES	500,000.00	(62,673.67)	437,326.33	309,701.84	95,048.36	32,576.13
Total Central Programs & Services	11,280,952.00	434,258.38	11,715,210.38	7,104,423.45	3,344,612.70	1,266,174.23
Instructional Services						
Curriculum & Instruction Services	868,724.00	49,031.92	917,755.92	598,544.73	183,935.53	135,275.66
Standards of Performance	627,500.00	57,865.17	685,365.17	393,181.95	201,817.23	90,365.99
Pupil Services Office	384,375.00	2,564.65	386,939.65	200,006.92	67,273.40	119,659.33
Instructional Technology Services	1,943,058.00	1,471,186.02	3,414,244.02	2,334,326.60	912,709.41	167,208.01
Professional Development Services	248,074.00	4,134.87	252,208.87	181,413.11	61,028.35	9,767.41
Data Team	505,448.00	(4,611.02)	500,836.98	384,464.61	114,482.68	1,889.69
Total Instructional Services	4,577,179.00	1,580,171.61	6,157,350.61	4,091,937.92	1,541,246.60	524,166.09
Support Services						
Finance Services	1,200,935.00	36,856.48	1,237,791.48	863,255.46	247,491.23	127,044.79
Personnel Services	529,100.00	66,062.54	595,162.54	422,506.21	119,838.14	52,818.19
Public Information Services	349,365.00	38,451.11	387,816.11	251,058.05	83,233.98	53,524.08
Operations and Maintenance	9,770,766.00	932,319.23	10,703,085.23	5,612,440.53	2,822,641.00	2,268,003.70
Printing and Mailing Services	271,460.00	(7,289.45)	264,170.55	104,489.08	54,036.48	105,644.99
Support Services Technology	1,556,229.00	200,708.25	1,756,937.25	1,501,897.24	249,658.33	5,381.68
Transportation Services	6,507,795.00	200,156.64	6,707,951.64	3,676,891.98	2,181,084.76	849,974.90
Total Support Services	20,185,650.00	1,467,264.80	21,652,914.80	12,432,538.55	5,757,983.92	3,462,392.33
Central Administration						
Board of Education	87,672.00	14,700.31	102,372.31	39,442.89	9,674.11	53,255.31
Superintendent's Office	440,448.00	32,892.06	473,330.06	330,250.06	104,214.08	38,865.92
Total Central Administration	528,120.00	47,592.37	575,702.37	369,692.95	113,888.19	92,121.23
Undistributed Expenses						
Debt Service & Interfund Transfers	8,697,550.00	7,234.58	8,704,784.58	4,298,174.75	4,166,750.25	239,859.58
Insurance & Fees	1,787,000.00	881,193.23	2,668,193.23	1,473,532.79	312,296.36	882,364.08
Employee Benefits	46,261,695.00	(1,528,830.52)	44,732,864.48	30,851,482.34	12,221,628.68	1,659,753.46
Total Undistributed Expenses	56,746,245.00	(640,402.71)	56,105,842.29	36,623,189.88	16,700,675.29	2,781,977.12
TOTAL	155,512,452.00	3,735,765.75	159,248,217.75	98,165,095.74	46,721,170.01	14,361,952.00

Transfers and Adjustments Detail:

Prior Year Encumbrances	2,913,513.41
Resolution for Tax Certiorari Settlement	822,252.34
Total Transfers and Adjustments	3,735,765.75

PITTSFORD CENTRAL SCHOOLS
BANK RECONCILIATION FOR THE MONTH OF MARCH 2024
General Fund Accounts (Checking and Money Market)

DATE	DESCRIPTION CHECK/RECEIPT #	RECEIPTS	DISBURSEMENT	BALANCE
1-Mar	BEGINNING BALANCE			\$ 49,998,969.74
	Receipts:			
	Taxes & Tax Items			
	Payroll Funding	7,023,930.93		
	Local Revenues	289,160.03		
	State Aid (VLT Lottery,CSBT,Excess Cost,Instructione	13,276,007.76		
	Monroe #1 BOCES	1,048,090.25		
	Sales Tax			
	Transfer- Tax Certiorari Reserve			
	Transfer from CD	5,000,000.00		
	FSA Deductions	18,294.94		
	Transfer from Special Aid Re: DT/DF	350,000.00		
	Transfer from School Lunch Re: DT/DF	76,846.33		
	Transfer from Mem/Sch. Re: DT/DF			
	Transfer- Capital Re: DT/DF	975.61		
	Federal Aid - Medicaid	26,507.47		
	Interest	187,571.04		
	Transfer from Reserves Re: Appropriations/Adjustments			
	Net Transfers	16,295,223.38		
	Total Receipts:			43,592,607.74
	Disbursements:			
	EFT/Wire Transfers		441,330.64	
	General Fund Checks #269778-270131		5,357,205.30	
	ACH #001654-001678		4,014.03	
	Transfer to CM Re: DT/DF		1,082.96	
	Transfer to Special Aid Re: DT/DF		238.88	
	Payroll Checks & Direct Deposits		7,025,460.27	
	Payroll Funding		6,803,427.06	
	Transfer- Capital Re: DT/DF			
	Transfer- CD Re: Investment			
	Void Checks		100.00	
	Transfer- Reserves (Year End Funding)			
	Transfer to Debt (8/1 Bond Payment)			
	Net Transfers		16,295,223.38	
	Total Disbursements:			(35,928,082.52)
31-Mar	ENDING BALANCE	\$ 43,592,607.74	\$ 35,928,082.52	57,663,494.96

BANK RECONCILIATION

BALANCE PER BANK:	58,246,237.18
ADD:	
Outstanding Deposits	
Correction Pending Payroll	
ACH/Checks returns	
Outstanding Transfers	38,889.09
SUBTRACT:	
Outstanding Checks	(578,967.37)
Outstanding FSA Withdrawals	(3,624.85)
Outstanding Payment	
Outstanding Transfers	(39,039.09)
ADJUSTED BANK BALANCE	57,663,494.96
BALANCE PER BOOKS	57,663,494.96

This is to certify that the cash balance is in agreement with the bank statement, as reconciled.

Michael Vespi
Michael Vespi, Assistant Superintendent for Business

Received by the Board of Education and entered as part of the minutes of the board meeting held:

Deborah L. Carpenter, School District Clerk

**PITTSFORD CENTRAL SCHOOLS
BANK RECONCILIATION FOR THE MONTH OF MARCH 2024**

**Reserves: Liability, Tax Certiorari, Unemployment Insurance, Employee Retirement Contribution,
Employee Benefit & Accrued Liabilities Reserves, Workers' Compensation & Insurance Reserves**

DATE	DESCRIPTION	CHECK/RECEIPT #	RECEIPTS	DISBURSEMENT	BALANCE
1-Mar	BEGINNING BALANCE			\$	17,218,774.72
	Receipts:				
	Transfer from General Fund (Year End Res. Funding)				
	Interest - Reserve for Liability		2,841.27		
	Interest - Tax Certiorari		3,812.38		
	Interest- Unemployment Insurance		919.57		
	Interest- Employee Benefit & Accrued Liabilities		8,356.13		
	Interest- Employee Retirement Contribution		6,154.33		
	Interest- Teachers Retirement Contribution		20,705.46		
	Interest- Workers' Compensation		1,526.43		
	Interest- Insurance Reserve		5,183.94		
	Transfers				
	Total Receipts:				49,499.51
	Disbursements:				
	EFT Withdrawals				
	Transfer to General Fund: Appropriations				
	Transfers				
	Total Disbursements:				-
31-Mar	ENDING BALANCE		\$ 49,499.51	\$ -	17,268,274.23

BANK RECONCILIATION

BALANCE PER BANK:	17,268,274.23
ADD:	
SUBTRACT:	
Outstanding Checks	
 ADJUSTED BANK BALANCE	 17,268,274.23
BALANCE PER BOOKS	17,268,274.23

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Michael Vespi, Assistant Superintendent for Business

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PITTSFORD CENTRAL SCHOOLS
BANK RECONCILIATION FOR THE MONTH OF MARCH 2024
Capital Reserve, Capital Instructional Technology Reserve and Bus Purchase Reserve Accounts

DATE	DESCRIPTION	CHECK/RECEIPT #	RECEIPTS	DISBURSEMENT	BALANCE
1-Mar	BEGINNING BALANCE				\$ 16,784,441.33
	Receipts:				
	Transfer from General: Year End Reserve Funding				
	Interest - Bus Purchase Reserve		16,778.70		
	Interest - Capital Reserve		29,283.96		
	Interest - Capital Swimming Facilities Reserve		3,478.20		
	Interest - Capital IT Reserve		5,443.40		
	Transfer from Capital Fund Bus Reserve				
	Net Transfers				
	Total Receipts:				54,984.26
	Disbursements:				
	Transfer to Capital Fund: Capital Reserve				
	Transfer to Capital Fund Bus Reserve				
	Net Transfers				
	Total Disbursements:				-
31-Mar	ENDING BALANCE		\$ 54,984.26	\$ -	16,839,425.59

BANK RECONCILIATION

BALANCE PER BANK:	16,839,425.59
ADD:	
Transfer from General	
SUBTRACT:	
Outstanding Checks	
Due To Capital	
ADJUSTED BANK BALANCE	16,839,425.59
BALANCE PER BOOKS	16,839,425.59

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Michael Vespi

Michael Vespi, Assistant Superintendent for Business

Received by the Board of Education and entered as part of the minutes of the board meeting held:

Deborah L. Carpenter, School District Clerk

**PITTSFORD CENTRAL SCHOOLS
GENERAL FUND PAYROLL ACTIVITY
March 31, 2024**

	3/1/2024			3/31/2024
	BALANCE	RECEIPTS	DISBURSEMENTS	BALANCE
Consolidated Payroll	-	4,472,349.00	4,472,349.00	-
Net 1099R Distributions	-	-	-	-
United Way	-	1,668.50	1,668.50	-
NYS Employee Retirement	289.29	37,134.82	37,031.50	392.61
Income Protection (LTD)	-	8,489.89	8,489.89	-
Hospital Insurance	-	276,804.83	276,804.83	-
AFLAC	-	1,006.96	1,006.96	-
Life Insurance	-	5,076.00	5,076.00	-
NYS Income Tax	-	262,623.06	262,623.06	-
Federal Income Tax	-	512,053.29	512,053.29	-
Federal Income Tax-1099R	248.18	15.00	-	263.18
Earned Income Credit	-	-	-	-
Income Execution	-	6,792.06	6,792.06	-
Association Dues	-	85,038.47	85,038.47	-
Social Security	-	958,862.28	958,862.28	-
Teacher Loans	-	16,757.74	16,757.74	-
Tax Sheltered Annuities	4,200.00	332,061.97	332,061.97	4,200.00
Other Liabilities	-	-	-	-
Flex Benefits-Medical Exp.	(12,281.90)	39,008.32	60,214.55	(33,488.13)
Flex Benefits-Dependent Care	24,595.34	15,643.71	18,889.14	21,349.91
Flex Benefits-Management Fee	-	32.79	43.72	(10.93)
529 College Savings	-	-	-	-
HSA Accounts	-	12,319.84	12,319.84	-
Health Fund Reserve	737,633.32	-	10,661.67	726,971.65
TOTALS:	\$ 754,684.23	\$ 7,043,738.53	\$ 7,078,744.47	\$ 719,678.29

**PITTSFORD CENTRAL SCHOOLS
BANK RECONCILIATION FOR THE MONTH OF MARCH 2024**

School Lunch Fund

DATE	DESCRIPTION	CHECK/RECEIPT #	RECEIPTS	DISBURSEMENT	BALANCE
1-Mar	BEGINNING BALANCE				\$ 1,277,894.21
	Receipts:				
	Daily Deposits		27,513.24		
	Prepays- School Lunch Office		1,805.00		
	Prepaid- via NutriKids/Heartland		230,913.65		
	Other Sales-Vending		1,872.44		
	Catering		1,639.50		
	Miscellaneous				
	Transfer from General re: DT/DF				
	Interest		2,957.38		
	Net Transfers				
	Total Receipts:				266,701.21
	Disbursements:				
	EFT/Wire Transfers				
	Check # 203987-204016			142,036.72	
	Payroll Funding			77,577.31	
	Void Checks				
	Transfer to General re: DT/DF			76,846.33	
	Net Transfers				
	Total Disbursements:				(296,460.36)
31-Mar	ENDING BALANCE		\$ 266,701.21	\$ 296,460.36	1,248,135.06

BANK RECONCILIATION

BALANCE PER BANK:		1,284,003.83
ADD:	Outstanding Deposits	11,098.50
SUBTRACT:		
	Outstanding Checks	(46,967.27)
ADJUSTED BANK BALANCE		1,248,135.06
BALANCE PER BOOKS		1,248,135.06

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Michael Vespi, Assistant Superintendent for Business

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Deborah L. Carpenter, School District Clerk

PITTSFORD CENTRAL SCHOOLS
SPECIAL AID FUNDS
SCHEDULE OF APPROPRIATED EXPENSE
 March 31, 2024

DESCRIPTION	ORIGINAL BUDGET/REVENUES	PRIOR YR EXPENDITURES	CURRENT YR EXPENDITURES	O/S ENCUMBRANCES	UNENCUMBERED BALANCES	GRANT ADMINISTRATORS
SERVICES FOR FEES						Student Services
Driver Education (Cumulative Balance)	184,532.69	-	87,088.17	4,581.11	92,863.41	
Summer Enrichment (Cumulative Balance)	113,997.61	5,160.11	90,910.45	168.00	17,759.05	
Summer Enrichment (2024-25)	-	-	5,164.00	-	(5,164.00)	
IDEA 611 (07/01/23-06/30/24)	1,357,795.00	-	775,582.08	447,993.27	134,219.65	Special Education
Covers special education expenditures						
IDEA 619 (07/01/23-06/30/24)	36,762.00	-	11,796.78	5,898.40	19,066.82	Special Education
Covers pre-school educational expenses.						
TITLE I 22/23 (09/01/22-08/31/23)	221,608.00	144,068.55	11,726.38	-	65,813.07	Student Services
TITLE I 23/24 (09/01/23-08/31/24)	194,200.00	-	113,698.19	55,369.01	25,132.80	Student Services
Provides program additions at qualifying schools to support students at risk of not passing the required state assessments						
TITLE IIA GRANT 22/23 (09/01/22-08/31/23)	163,983.00	69,224.62	47,722.51	-	47,035.87	Student Services
TITLE IIA GRANT 23/24 (09/01/23-08/31/24)	82,582.00	-	60,991.01	37,555.46	(15,964.47)	Student Services
Enhances Teacher/Principal training and recruitment.						
TITLE III GRANT 22/23 (09/01/22-08/31/23)	25,158.00	3,300.64	20,465.25	-	1,392.11	Student Services
TITLE III GRANT 23/24 (09/01/23-08/31/24)	9,464.00	-	992.33	1,834.00	6,637.67	Student Services
Provides language instructional education programs to assist Limited English Proficient (LEP) students achieve standards						
TITLE IV SSAE GRANT (09/01/22-08/31/23)	26,349.00	290.00	312.29	-	25,746.71	Student Services
TITLE IV SSAE GRANT (09/01/23-08/31/24)	15,465.00	-	776.71	-	14,688.29	Student Services
Provides resources to increase the capacity of local agencies						
TEACHER CENTER GRANT 2023-24	65,867.00	-	49,401.86	1,640.85	14,824.29	Teacher Center
Provides staff development opportunities for teachers.						
SPECIAL ED SUMMER PROGRAMS 4408	392,000.00	-	379,964.97	-	12,035.03	Special Education
Payments for tuition to BOCES and outside providers of summer special education programs.						
SPECIAL ED SUMMER PROGRAM-In District	455,450.00	-	419,156.45	2,873.32	33,420.23	Special Education
Expenses for staff and materials for state approved in-district special education summer program.						
SPECIAL ED SUMMER PROGRAM-Related Services	18,000.00	-	4,307.98	-	13,692.02	Special Education
Payments to outside providers and staff for related services during July and August.						
AMERICAN RESCUE PLAN	1,287,512.00	545,101.71	480,411.12	223,643.61	38,355.56	Student Services
AMERICAN RESCUE PLAN 611 GRANT	265,089.00	249,849.03	15,239.97	-	-	Special Education
AMERICAN RESCUE PLAN 619 GRANT	29,267.00	20,758.92	8,508.08	-	-	Special Education
Provides resources to address the COVID-19 impact on schools						
CRRSA - ESSER II FUND	4,593,034.00	3,968,535.35	624,498.65	-	-	Student Services
for the purpose of providing emergency relief funds to address the impact that COVID-19 has had, and continues to have, on schools						
CRRSA - GEER II FUND	740,432.00	740,432.00	-	-	-	Student Services
provides grants to Governors for the purpose of providing educational agencies with emergency assistance to address the impact of Covid-19						
SCHOOL LIBRARY SYSTEM GRANT 2023-24	3,462.62	-	1,580.55	1,814.87	67.20	Various Schools
Mini grants through BOCES for School Library Media Specialists.						
NYS HEALTHCARE WORKER BONUSES	11,841.50	-	20,991.75	-	(9,150.25)	Business Office
for bonuses to recruit, retain, & reward front line health care workers						
TOTALS :	10,293,851.42	5,746,720.93	3,231,287.53	783,371.90	532,471.06	

**PITTSFORD CENTRAL SCHOOLS
BANK RECONCILIATION FOR THE MONTH OF MARCH 2024**

Special Aid Funds

DATE	DESCRIPTION	CHECK/RECEIPT #	RECEIPTS	DISBURSEMENT	BALANCE
1-Mar	BEGINNING BALANCE				\$ 1,175,936.13
	Receipts:				
	Local Revenues		18,458.88		
	State Aid/Federal Aid		732,936.48		
	Transfer from General (20% funding)				
	Transfer from General DT/DF				
	Transfer to Special Aid Fund: write offs				
	Net Transfers				
	Total Receipts:				751,395.36
	Disbursements:				
	EFT/Wire Transfers				
	Check # 206916-206943			67,716.56	
	Transfer to General Fund re: DT/DF			350,000.00	
	Void Checks/Stop Payments/NSF Checks				
	Payroll Funding			141,199.04	
	Net Transfers				
	Total Disbursements:				(558,915.60)
31-Mar	ENDING BALANCE		\$ 751,395.36	\$ 558,915.60	1,368,415.89

BANK RECONCILIATION	
BALANCE PER BANK:	1,371,050.71
ADD:	
Outstanding Transfer from General	
Deposit in Transit	2,590.00
NSF	
SUBTRACT:	
Outstanding Checks	(5,224.82)
Outstanding Transfer to General	
ADJUSTED BANK BALANCE	1,368,415.89
BALANCE PER BOOKS	1,368,415.89

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Michael Vespi

Michael Vespi, Assistant Superintendent for Business

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Deborah L. Carpenter, School District Clerk

PITTSFORD CENTRAL SCHOOLS

Capital & Debt Service SCHEDULE OF APPROPRIATED EXPENSE March 31, 2024

DESCRIPTION	PRIOR YEAR APPROPRIATIONS	PROJECT EXPENDITURES	EXPENDITURES	O/S ENCUMBRANCES	UNENCUMBERED BALANCES
Bus Purchases 2023-24	1,794,696.00	-	1,707,129.76	-	87,566.24
Capital 21-22 Funded by General Fund	250,000.00	220,949.26	29,050.74	-	-
Capital 22-23 Funded by General Fund	600,000.00	379,133.60	136,787.73	84,078.67	-
Capital 23-24 Funded by General Fund	600,000.00	-	77,375.36	73,920.02	448,704.62
Capital Funded by Reserve - May 2021	6,000,000.00	2,532,059.05	2,714,261.09	-	753,679.86
Capital Project - March 2023	69,822,169.00	-	2,926,160.71	5,782,025.69	61,113,982.60
Emergency Project - SHS Roof	575,000.00	4,836.65	347,382.16	2,601.19	220,180.00
SSBA Phase 2	662,250.00	-	-	601,244.00	61,006.00
Subtotal - Capital Fund	80,304,115.00	3,136,978.56	7,938,147.55	6,543,869.57	62,685,119.32
Debt Service	7,902,550.00	-	4,294,550.00	399,500.00	3,208,500.00
TOTALS :	88,206,665.00	3,136,978.56	12,232,697.55	6,943,369.57	65,893,619.32

RESERVE BALANCES March 31, 2024

DESCRIPTION	FUND BALANCE 7/1/2023	APPROPRIATED AMOUNT OR ACTUAL EXPENDITURE	INTEREST/ OTHER REVENUES	APPROVED TRANSFER (In/Out)	FUND BALANCE TO DATE
Vehicle Purchases Funded by Reserve	7,231,765.21		126,366.02		7,358,131.23
Capital Reserve	5,326,500.11		255,195.89		5,581,696.00
Instructional Technology Capital Reserve	2,335,169.41		44,121.53		2,379,290.94
Capital Swimming Facility	1,500,000.00		20,307.42		1,520,307.42
Insurance Reserve	2,220,536.76		45,344.57		2,265,881.33
Unemployment Insurance Reserve	393,899.17		8,043.65		401,942.82
Reserve for Liability	1,217,055.09		24,852.94		1,241,908.03
Reserve for Tax Certiorari	2,444,322.34	(822,252.34)	44,306.89		1,666,376.89
Employee Benefit & Accrued Liability Reserve	3,583,968.64		68,467.87		3,652,436.51
Reserve for Retirement Contributions	2,639,508.46		50,529.70		2,690,038.16
Reserve for Teacher Retirement Contributions	4,515,083.28		167,411.39		4,682,494.67
Workers' Compensation Reserve	654,504.57		12,691.25		667,195.82
TOTALS :	40,584,074.80	(822,252.34)	867,639.12	-	34,107,699.82

Note: Fund Balance includes the use of appropriated or actual amounts, as well as, approved transfers yet to be completed and may not equal cash on page 1.

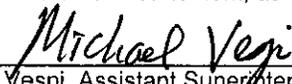
**PITTSFORD CENTRAL SCHOOLS
BANK RECONCILIATION FOR THE MONTH OF MARCH 2024**

Capital

DATE	DESCRIPTION CHECK/RECEIPT #	RECEIPTS	DISBURSEMENT	BALANCE
1-Mar	BEGINNING BALANCE			\$15,435,225.63
	Receipts:			
	Transfer from General Fund re: Due to/from			
	Transfer from General Fund re: Bus Purch. Reserve			
	BAN Proceeds			
	Interest	19.19		
	Net Transfers	200,000.00		
	Total Receipts:			200,019.19
	Disbursements:			
	EFT/Wire Transfers		975.61	
	Transfer to Capital Reserve re: Closing of Project			
	Capital Checks-060205-060206		13,323.39	
	Capital Reserve Checks #001008-001014		340,906.73	
	Bus Purchase Reserve Checks #200040-200040			
	Net Transfers		200,000.00	
	Total Disbursements:			(555,205.73)
31-Mar	ENDING BALANCE	<u>\$ 200,019.19</u>	<u>\$ 555,205.73</u>	<u>15,080,039.09</u>

BANK RECONCILIATION

BALANCE PER BANK:	15,155,628.09
ADD:	
Capital Reserve MM Transfer	
SUBTRACT:	
Outstanding Checks	(75,589.00)
ADJUSTED BANK BALANCE	<u>15,080,039.09</u>
BALANCE PER BOOKS	<u>15,080,039.09</u>

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**PITTSFORD CENTRAL SCHOOLS
BANK RECONCILIATION FOR THE MONTH OF MARCH 2024**

Miscellaneous Revenue Accounts

DATE	DESCRIPTION	CHECK/RECEIPT #	RECEIPTS	DISBURSEMENT	BALANCE
1-Mar	BEGINNING BALANCE				\$ 167,846.47
	Receipts:				
	Miscellaneous -Dividend & Local Money		7,573.96		
	Total Receipts:				7,573.96
	Disbursements:				
	Checks 200895-200899			6,520.49	
	Due To/From				
	Void Checks				
	Total Disbursements:				(6,520.49)
31-Mar	ENDING BALANCE		<u>\$ 7,573.96</u>	<u>\$ 6,520.49</u>	<u>168,899.94</u>

BANK RECONCILIATION

BALANCE PER BANK:		176,318.19
ADD:		
	Outstanding Transfer from General NSF Check	
SUBTRACT:		
	Outstanding Checks	(7,418.25)
ADJUSTED BANK BALANCE		<u>168,899.94</u>
BALANCE PER BOOKS		<u>168,899.94</u>

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**PITTSFORD CENTRAL SCHOOLS
BANK RECONCILIATION FOR THE MONTH OF MARCH 2024**

Custodial Accounts

DATE	DESCRIPTION CHECK/RECEIPT #	RECEIPTS	DISBURSEMENT	BALANCE
1-Mar	BEGINNING BALANCE			\$ -
	Receipts:			
	Miscellaneous	1,126.02		
	Interest			
	Net Transfers			
	Total Receipts:			1,126.02
	Disbursements:			
	EFT/Wire Transfers-Taxes		1,126.02	
	Net Transfers			
	Total Disbursements:			(1,126.02)
31-Mar	ENDING BALANCE	\$ 1,126.02	\$ 1,126.02	-

BANK RECONCILIATION

BALANCE PER BANK	-
ADD:	
SUBTRACT:	
ADJUSTED BANK BALANCE	-
BALANCE PER BOOKS	-

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PITTSFORD CENTRAL SCHOOLS

MISCELLANEOUS REVENUE & CUSTODIAL ACTIVITY SUMMARY March 31, 2024

Miscellaneous Revenue Accounts	BEGINNING BALANCE 7/1/2023	RECEIPTS	DISBURSEMENTS	ENDING BALANCE 3/31/2024
Special Revenue Funds (Scholarships/Grants)	149,974.48	51,649.59	32,724.13	168,899.94

Custodial Accounts	BEGINNING BALANCE 7/1/2023	RECEIPTS	DISBURSEMENTS	ENDING BALANCE 3/31/2024
Sales Tax	-	3,330.02	3,330.02	-

Extraclassroom Accounts	BEGINNING BALANCE 7/1/2023	RECEIPTS	DISBURSEMENTS	ENDING BALANCE 3/31/2024
Allen Creek Elementary	1,212.47	238.80	-	1,451.27
Jefferson Road Elementary	1,998.34	-	-	1,998.34
Mendon Center Elementary	17,686.42	8,334.49	6,347.56	19,673.35
Park Road Elementary	3,603.75	5,578.00	5,697.30	3,484.45
Thornell Road Elementary	4,058.80	6,042.00	5,498.05	4,602.75
Barker Road Middle School	47,527.95	87,443.04	78,746.45	56,224.54
Calkins Road Middle School	44,535.68	81,482.00	64,348.91	61,668.77
Sutherland High School	62,691.32	110,904.91	90,858.00	82,738.23
Mendon High School	96,738.62	102,155.74	82,280.50	116,613.86
TOTALS :	280,053.35	402,178.98	333,776.77	348,455.56

**PITTSFORD CENTRAL SCHOOLS
BANK RECONCILIATION FOR THE MONTH OF MARCH 2024**

Debt Service Fund

DATE	DESCRIPTION CHECK/RECEIPT #	RECEIPTS	DISBURSEMENT	BALANCE
1-Mar	BEGINNING BALANCE			\$ 2,882,038.92
	Receipts:			
	Transfer from General Fund (per appropriations)			
	Premium on BAN Issuance			
	Interest	6,085.77		
	Net Transfers			
	<u>Total Receipts:</u>			<u>6,085.77</u>
	Disbursements:			
	Depository Trust Company (Wires)			
	Net Transfers			
	<u>Total Disbursements:</u>			<u>-</u>
31-Mar	ENDING BALANCE	<u>\$ 6,085.77</u>	<u>\$ -</u>	<u>2,888,124.69</u>

BANK RECONCILIATION

BALANCE PER BANK:	2,888,124.69
ADD:	
Outstanding Transfer	
SUBTRACT:	
ADJUSTED BANK BALANCE	<u>2,888,124.69</u>
BALANCE PER BOOKS	<u>2,888,124.69</u>

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Michael Vespi, Assistant Superintendent for Business

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Deborah L. Carpenter, School District Clerk

PITTSFORD CENTRAL SCHOOL DISTRICT

Budgetary Transfer Report

Fiscal Year: 2024

Current Appropriation - Effective From: 03/01/2024 To: 03/31/2024

Effective Date	Trans ID	Transaction Description	Budget Account	Description	Amount Transferred From	Amount Transferred To
Fund: A - GENERAL FUND						
03/01/2024	024012	Add additional funds to Speech Therapy Supply budget for reference materials and tools.	A410-2250-500-2251 R	SpEd Office Supplies	-650.00	
			A420-2250-500-2255 R	SpEd Sv Speech Supplies		650.00
03/01/2024	024015	To provide funds Cultural Arts performance	A112-2110-403-0110 R	AC Tch RegSch Field Trips	-1,725.00	
			A112-2110-493-0110 R	AC Tch RegSch Yng Aud-Cul		1,725.00
03/06/2024	024021	To provide funds for Gimkit, yearly renewal	A530-2630-491-0630 R	ITS-Comp Equip BOCES	-625.51	
			A530-2630-400-0630 R	ITS Computer Inst ContrSv		625.51
03/06/2024	024102	Additional funds needed to cover MCSMA Entry Fees for MCE.	A114-2110-468-0110 R	MC Tch RegSch Membership	-17.00	
			A114-2110-468-0164 R	MC Music Instr Membership		17.00
03/07/2024	024116	TO PROVIDE FUNDS FOR SCIENCE OLYMPIAD TOURNAMENT REGISTRATION	A232-2110-500-0100 R	CR SchISuppt Supplies	-100.00	
			A232-2110-500-0176 R	CR Science Supplies	-100.00	
			A232-2110-400-0100 R	CR SchISuppt Contr Svc		200.00
03/06/2024	024135	To supplement the entry fees for Math League States Competition	A341-2110-505-0100 R	MHS Schl Suppt Prnt Cart	-237.03	
			A341-2110-406-0158 R	MHS Math Entry Fees		237.03
03/07/2024	024218	TO PROVIDE FUNDS FOR HOME & CAREERS & FRENCH CREPE FEST	A232-2110-421-0134 R	CR World Lang Meeting Exp	-100.00	
			A232-2110-500-0143 R	CR HomeCar Supplies		100.00
03/13/2024	024237	To provide funds for mileage	A640-1621-400-0621 R	OM Contracted Services	-800.00	
			A640-1620-466-0620 R	OM Mileage		800.00
03/07/2024	024262	TO PROVIDE FUNDS FOR SS COPY PAPER ORDER	A232-2110-500-0182 R	CR SocStudies Supplies	-35.98	
			A232-2110-506-0100 R	CR SchISuppt Copy Paper		35.98
03/08/2024	024293	TO COVER COST OF PAPER ORDERED ON PO#PND-03501				

			A340-2020-465-0020 R	SHS Supr RegSch Trav Conf	-643.61	
			A340-2020-500-0020 R	SHS Supr RegSch Supplies	-200.00	
			A340-2110-506-0100 R	SHS Schl Suppt Copy Paper		843.61
03/12/2024	024316	TO PROVIDE FUNDS FOR PE RACQUET CART				
			A232-2110-500-0100 R	CR SchlSuppt Supplies	-30.21	
			A232-2110-500-0167 R	CR PhysEd Supplies		30.21
03/08/2024	024394	to cover cost of all-county participation				
			A112-2110-500-0110 R	AC Tch RegSch Supplies	-49.00	
			A112-2110-468-0164 R	AC Music Instr Membership		24.00
			A112-2110-468-0165 R	AC Music Vocal Membership		25.00
03/08/2024	024404	For Evaluation of Nonallowable Pupil Decimal and reporting to NYSED				
			A670-5510-591-0510 R	TRN Gasoline & Diesel	-11,000.00	
			A670-5510-400-0510 R	TRN Contracted Services		11,000.00
03/08/2024	024441	to cover copier charges				
			A610-1310-492-0310 R	FIN BusAdmn Print Servs.	-1,000.00	
			A620-1430-492-0430 R	PER Print Services		1,000.00
03/12/2024	024444	1:1 DEVICE PURCHASE TRANSFER APPROVED BOE 2/6/2024				
			A830-9060-800-0809 R	BEN Hospital Medical	-500,000.00	
			A530-2630-491-0630 R	ITS-Comp Equip BOCES		500,000.00
03/12/2024	025003	To cover funds for year-end supplies.				
			A511-2010-465-0034 R	STD WorldLangTravel Conf	-9.87	
			A511-2010-500-0034 R	STD WorldLang Supplies		9.87
03/20/2024	025066	To provide funds for final book order.				
			A341-2610-400-0610 R	MHS Library Contr Svc	-1.63	
			A341-2610-500-0610 R	MHS Library Supplies		1.63
03/14/2024	025129	To cover instrumental supplies				
			A341-2110-455-0164 R	MHS Music Instr Equip Rpr	-150.00	
			A341-2110-500-0164 R	MHS Music Instr Supplies		150.00
03/14/2024	025131	To supplement the cost of piano tuning for MHS.				
			A341-2110-500-0165 R	MHS Music Vocal Supplies	-100.00	
			A341-2110-419-0165 R	MHS Music Vocal Piano Tun		100.00
03/12/2024	025148	TO COVER THE COST OF CONFERENCE FOR ADMINISTRATOR, SARAH JACOB				
			A231-2110-500-0100 R	BR SchlSuppt Supplies	-325.00	
			A231-2020-490-0020 R	BR Supr RegSch BOCES		325.00
03/22/2024	025152	To provide funds for MHS Track & Field Spring 2024 timing and results at meets.				
			A300-2855-404-0855 R	HS Athletics St Chmpnshps	-850.00	
			A300-2855-400-0855 R	HS Athletics Contr Svc		850.00
03/12/2024	025157	TO COVER THECOST OF PAPER ON PO # PND-03594				
			A340-2110-500-0158 R	SHS Math Supplies	-148.25	
			A340-2110-506-0100 R	SHS Schl Suppt Copy Paper		148.25
03/01/2024	025166	To cover District Clerk Stipend				
			A830-9060-800-0809 R	BEN Hospital Medical	-10,000.00	
			A710-1040-161-0004 R	BOE DC Clerical Salary		10,000.00
03/13/2024	025218	TO PROVIDE FUNDS FOR INTERPRETER ZOOM MEETING				

			A232-2110-500-0100 R	CR SchISuppt Supplies	-92.00	
			A232-2110-400-0100 R	CR SchISuppt Contr Svc		92.00
03/13/2024	025255	TO COVER THE COST OF AN INSTRUMENTAL INVOICE				
			A231-2110-500-0165 R	BR Music Vocal Supplies	-37.67	
			A231-2110-500-0164 R	BR Music Instr Supplies		37.67
03/14/2024	025281	TO COVER COST OF TRANSPORTATION FOR ROBOTICS COMETITION - PND-03689				
			A340-2110-465-0100 R	SHS SchISuppt Trav Conf	-700.00	
			A340-2110-403-0110 R	SHS Tch RegSch Field Trip		700.00
03/14/2024	025289	To cover the cost of evaluation and repair of kiln in MHS art dept.				
			A341-2110-500-0113 R	MHS Art Supplies	-200.00	
			A341-2110-400-0113 R	MHS Art Contr Svc		200.00
03/18/2024	025370	TO PROVIDE FUNDS FOR COPY PAPER ORDER				
			A232-2110-500-0100 R	CR SchISuppt Supplies	-1,595.00	
			A232-2110-506-0100 R	CR SchISuppt Copy Paper		1,595.00
03/15/2024	025379	Cover the cost for JRE Gym PA system Upgrade				
			A640-1620-418-0622 R	OM Utilities Electricity	-325,000.00	
			A640-1620-490-0620 R	OM BOCES		325,000.00
03/18/2024	025390	to cover costs of Cable service April-June				
			A112-2110-500-0110 R	AC Tch RegSch Supplies	-343.99	
			A112-2110-400-0110 R	AC Tch RegSch Contr Svc		343.99
03/18/2024	025469	To cover cost of cleaning, paper and supply orders for spring.				
			A640-1620-418-0622 R	OM Utilities Electricity	-72,000.00	
			A640-1621-500-0621 R	OM Maint/Cust Supplies		72,000.00
03/18/2024	025480	For: Auditorium lighting and sound upgrades in secondary schools.				
			A640-1620-418-0622 R	OM Utilities Electricity	-39,444.00	
			A640-1620-400-0623 R	OM AV Contracted Services		39,444.00
03/18/2024	025482	For Flooring replacement districtwide.				
			A640-1620-420-0622 R	OM Utilities Natural Gas	-200,000.00	
			A640-1620-400-0620 R	OM Contracted Services		200,000.00
03/19/2024	025517	TO PROVIDE FUNDS FOR A TECHNOLOGY ORDER				
			A232-2110-500-0100 R	CR SchISuppt Supplies	-10.53	
			A232-2110-500-0149 R	CR Technology Supplies		10.53
03/20/2024	025523	To cover the cost of instrumental supplies for MHS.				
			A341-2110-406-0164 R	MHS Music Instr Entry Fee	-28.19	
			A341-2110-500-0164 R	MHS Music Instr Supplies		28.19
03/19/2024	025528	Reason: To cover Grainger supply order.				
			A640-1621-164-0621 R	OM Custodial Salary	-70,000.00	
			A640-1621-500-0621 R	OM Maint/Cust Supplies		70,000.00
03/20/2024	025571	TO PROVIDE FUNDS FOR MUSICAL INSTRUMENT ON PO: PND-03738				
			A340-2110-500-0164 R	SHS Music Instr Supplies	-2.94	
			A340-2110-500-0165 R	SHS Music Vocal Supplies		2.94
03/19/2024	025611	To provide funding for Daily Language (Grade 3) Math Workbooks (Grade 1)				
			A114-2110-500-0110 R	MC Tch RegSch Supplies	-205.22	
			A114-2110-480-0110 R	MC Tch RegSch Textbooks		205.22

03/20/2024	025665	To cover for audiometer calibration for MHS.	A341-2110-500-0100 R	MHS SchISuppt Supplies	-100.00	
			A341-2815-455-0815 R	MHS HealthSv Equip Rpr		100.00
03/20/2024	025666	To supplement the cost of evaluation and repair of kiln- MHS.	A341-2110-500-0113 R	MHS Art Supplies	-100.00	
			A341-2110-400-0113 R	MHS Art Contr Svc		100.00
03/20/2024	025667	To supplement the cost of instrumental supplies for MHS.	A341-2110-455-0164 R	MHS Music Instr Equip Rpr	-3.75	
			A341-2110-500-0164 R	MHS Music Instr Supplies		3.75
03/20/2024	025682	To install wall pads in TRE gym	A640-1620-420-0622 R	OM Utilities Natural Gas	-28,095.00	
			A640-1620-400-0620 R	OM Contracted Services		5,390.00
			A640-1620-500-0620 R	OM Supplies		22,705.00
03/22/2024	025719	TO COVER THE COST OF TRAVEL & CONFERENCE EXPENSES FOR PRINCIPAL SARAH JACOB	A231-2020-468-0020 R	BR Supr RegSch Membership	-6.44	
			A231-2020-465-0020 R	BR Supr RegSch Trav Conf		6.44
03/25/2024	025720	TO COVER THE COST OF BOCES CONFERENCE REGISTRATION FOR MATH DEPARTMENT LEADER, BECKY BERARDINO				
			A231-2110-465-0100 R	BR SchISuppt Trav Conf	-300.00	
			A231-2110-490-0100 R	BR SchISuppt BOCES		300.00
03/22/2024	025739	TO PROVIDE FUNDS FOR H&C SUPPLIES	A232-2110-500-0100 R	CR SchISuppt Supplies	-18.98	
			A232-2110-500-0143 R	CR HomeCar Supplies		18.98
03/22/2024	025744	TO PROVIDE FUNDS FOR HEALTH SUPPLIES ORDER	A232-2020-500-0020 R	CR Supr RegSch Supplies	-56.34	
			A232-2110-500-0140 R	CR HealthEd Supplies		56.34
03/22/2024	025771	To provide funds for pending order.	A340-2110-500-0140 R	SHS HealthEd Supplies	-1.26	
			A340-2110-500-0167 R	SHS PhysEd Supplies		1.26
03/22/2024	025778	To purchase books and end of year supplies	A540-2070-400-0173 R	ProfDev Contracted Svc	-539.06	
			A540-2070-500-0173 R	ProfDev Supplies & Matls		539.06
03/22/2024	025779	TO COVER THE COST OF MEDICAL SUPPLIES FOR THE MOBILIE MACHINE ON PO: PND-03808	A340-2110-500-0100 R	SHS SchISuppt Supplies	-95.96	
			A340-2815-500-0815 R	SHS HealthSv Supplies		95.96
03/25/2024	025788	For PO# 2924-02464 for the service portion	A530-2630-491-0630 R	ITS-Comp Equip BOCES	-990.00	
			A530-2630-400-0630 R	ITS Computer Inst ContrSv		990.00
03/22/2024	025789	to cover cost of musical instruments	A112-2110-500-0110 R	AC Tch RegSch Supplies	-67.43	
			A112-2110-500-0165 R	AC Music Vocal Supplies		67.43
03/25/2024	025824	To cover professional development workshop: Responsible AI for Jami Kogler (April 3, 2024)	A550-2060-466-0060 R	DAT Mileage	-75.00	
			A550-2060-465-0060 R	DAT Travel and Conference		75.00

03/25/2024	025948	To supplement the cost of paper for MHS.	A341-2110-505-0100 R	MHS Schl Suppt Prnt Cart	-1,000.00	
			A341-2110-506-0100 R	MHS Schl Suppt Copy Paper		1,000.00
03/26/2024	025972	To cover funds for Health supplies purchase - flash drives from Michigan Model for Health	A511-2010-465-0040 R	STD Health Trav Conf	-192.60	
			A511-2010-500-0040 R	STD Health Supplies		192.60
03/26/2024	026024	To cover the cost of the use and repair of the groomer machine used on the Nordic Racetrack at Barker Rd. MS.	A300-2855-404-0855 R	HS Athletics St Chmpnshps	-1,000.00	
			A300-2855-400-0855 R	HS Athletics Contr Svc		1,000.00
03/26/2024	026028	To provide funds for pending order for shipping of PE Floor Markers from School Speciality	A114-2020-500-0020 R	MC Supr RegSch Supplies	-2.51	
			A114-2110-500-0167 R	MC PhysEd Supplies		2.51
03/27/2024	026038	TO COVER PAPER PURCHASED ON PO PND-03787 & PND-03790	A340-2110-500-0116 R	SHS Business Supplies	-95.86	
			A340-2110-500-0134 R	SHS World Lang Supplies	-143.77	
			A340-2110-506-0100 R	SHS Schl Suppt Copy Paper		239.63
03/27/2024	026060	To provide funds for 3 ASCA new member applications for A. Daniels, L. Weld and R. Paino through counseling standards leader membership budget code.	A510-2010-500-0010 R	CURINS Supplies	-214.00	
			A511-2010-465-0053 R	STD Counseling Trav & Con	-200.00	
			A511-2010-500-0053 R	STD Counseling Supplies	-150.00	
			A511-2010-468-0053 R	STD Counseling Membership		564.00
03/27/2024	026092	To supplement the cost of instrumental supplies for MHS.	A341-2110-500-0165 R	MHS Music Vocal Supplies	-288.48	
			A341-2110-500-0164 R	MHS Music Instr Supplies		288.48
03/28/2024	026093	To provide funds for kiln repair	A341-2110-500-0113 R	MHS Art Supplies	-36.00	
			A341-2110-400-0113 R	MHS Art Contr Svc		36.00
03/27/2024	026096	TO PROVIDE FUNDS FOR ENGLISH DEPT. AND MAIN OFFICE COPY PAPER ORDER	A232-2110-500-0100 R	CR SchlSuppt Supplies	-52.85	
			A232-2110-500-0152 R	CR English Supplies	-19.62	
			A232-2110-506-0100 R	CR SchlSuppt Copy Paper		72.47
03/27/2024	026097	To provide funds for two Portable Restrooms at each of Mendon and Sutherland High School for the Spring Season.	A300-2855-404-0855 R	HS Athletics St Chmpnshps	-695.00	
			A300-2855-400-0855 R	HS Athletics Contr Svc		695.00
03/28/2024	026098	TRANSFER FOR PTSA DONATION FOR JRE SQUARE 1 TILE ART	A830-9060-800-0809 R	BEN Hospital Medical	-1,500.00	
			A113-2110-500-0113 R	JR Art Supplies		1,500.00
03/28/2024	026099	TRANSFER FOR PTSA DONATION FOR MCE LIBRARY FOR BOOK PURCHASES	A830-9030-800-0802 R	BEN Social Security	-600.00	
			A114-2610-500-0610 R	MC Library Supplies		600.00
03/28/2024	026100	TRANSFER FOR PTSA DONATION FOR MCE ART SUPPLIES	A830-9020-800-0801 R	BEN Teachers Retirement	-1,008.00	

			A114-2110-500-0113 R	MC Art Supplies		1,008.00
03/27/2024	026101	to cover funds for purchase of Teacher Manuals for Susan Harrison through STD English Supplies budget code.				
			A510-2010-500-0010 R	CURINS Supplies	-75.00	
			A510-2010-500-0012 R	CURINS Std Office Supplie	-640.29	
			A511-2010-500-0052 R	STD English Supplies		715.29
03/28/2024	026104	TO ALLOW SURPLUS SUBSCRIPTION FUNDS TO BE USED TOWARD LIBRARY MATERIALS AND SUPPLIES BEFORE THE END OF 23-24 SCHOOL YEAR				
			A340-2610-400-0610 R	SHS Library Contr Svc	-210.00	
			A340-2610-500-0610 R	SHS Library Supplies		210.00
03/28/2024	026119	To provide funds for books and chair				
			A231-2610-400-0610 R	BR Library Contr Svc	-752.19	
			A231-2610-500-0610 R	BR Library Supplies		752.19
03/28/2024	026120	TO PROVIDE FUNDS FOR A WL SUPPLY ORDER				
			A232-2110-421-0134 R	CR World Lang Meeting Exp	-90.15	
			A232-2110-500-0134 R	CR World Lang Supplies		90.15
03/28/2024	026121	To purchase end of year school supplies				
			A115-2110-455-0164 R	PR Music Instr Equip Rpr	-650.00	
			A115-2110-500-0100 R	PR SchISuppt Supplies		650.00
03/28/2024	026128	To purchase needed supplies				
			A540-2070-506-0173 R	ProfDev Copy Paper	-28.64	
			A540-2070-500-0173 R	ProfDev Supplies & Matls		28.64
03/28/2024	026130	To cover the timesheets submitted by student lifeguards.				
			A300-2855-490-0855 R	HS Athletics BOCES Srvc	-438.86	
			A300-2855-401-0855 R	HS Athletics Chaperones		438.86
03/28/2024	026153	TO COVER COST OF PAPER ON PO PND-03856 WB MASON				
			A340-2110-500-0176 R	SHS Science Supplies	-76.04	
			A340-2110-506-0100 R	SHS Schl Suppt Copy Paper		76.04
03/28/2024	026183	to cover cost of year-end paper and textbook order				
			A112-2110-500-0110 R	AC Tch RegSch Supplies	-2,718.97	
			A112-2110-480-0110 R	AC Tch RegSch Textbooks		1,162.70
			A112-2110-506-0100 R	AC Schl Suppt Copy Paper		1,556.27
03/28/2024	026196	To cover NSTA membership renewal fee for Caitlin Salerno				
			A511-2010-465-0076 R	STD Science Trav Conf	-65.00	
			A511-2010-468-0076 R	STD Science Memberships		65.00
03/28/2024	026202	COVER PAYROLL NEGATIVE				
			A232-2110-131-0113 R	CR Art Teacher Salary	-2,814.55	
			A232-2110-131-0158 R	CR Math Tchr Salary		2,814.55
03/28/2024	026208	TO PROVIDE FUNDS FOR COPY PAPER NEEDS				
			A232-2110-500-0100 R	CR SchISuppt Supplies	-1,000.00	
			A232-2110-506-0100 R	CR SchISuppt Copy Paper		1,000.00
03/28/2024	026513	To provide funds for negative budget codes				
			A113-2020-150-0020 R	JR Supr RegSch Admn Sal	-3,247.29	
			A113-2110-112-0110 R	JR Tch RegSch Kdg Sal	-8,660.38	
			A115-2610-121-0610 R	PR Library Tch Salary	-126.00	

			A300-2855-139-0855 R	HS Athletics Other Employ	-746.17	
			A340-2815-171-0815 R	SHS HealthSv Reg Nurse Sa	-365.02	
			A620-1430-143-0430 R	PER Teacher Fellows	-2,048.00	
			A830-9010-800-0800 R	BEN Employee Retirement	-416.16	
			A830-9020-800-0801 R	BEN Teachers Retirement	-624.64	
			A830-9030-800-0802 R	BEN Social Security	-234.33	
			A100-2110-466-0100 R	ES SchISuppt Mileage		624.64
			A114-2020-141-0020 R	MC Supr RegSch Admn Sub		50.02
			A114-2020-150-0020 R	MC Supr RegSch Admn Sal		1,150.80
			A114-2020-161-0020 R	MC Supr RegSch Clerk Sal		2,046.47
			A114-2110-145-0100 R	MC SchISuppt Proctors		251.07
			A115-2110-169-0100 R	PR SchISuppt Para Subs		2,502.20
			A115-2610-162-0610 R	PR Library Para Salary		126.00
			A117-2110-145-0100 R	TR SchISuppt Proctors		481.90
			A117-2110-162-0100 R	TR SchISuppt Para Salary		698.59
			A117-2110-169-0100 R	TR SchISuppt Para Subs		2,142.25
			A200-2110-146-0100 R	MS SchISuppt InSv Paymts		56.00
			A200-2855-139-0855 R	MS Athletics-Other Employ		746.17
			A231-2110-173-0100 R	BR SchISuppt OT/Extra Hr		221.91
			A232-2110-162-0100 R	CR SchISuppt Para Salary		1,635.00
			A300-2110-146-0100 R	HS SchISuppt InSv Paymts		56.00
			A300-2110-173-0100 R	HS SchISuppt OT/Extra Hr		9.36
			A300-2110-466-0100 R	HS SchISuppt Mileage		234.33
			A340-2815-173-0815 R	SHS HealthSv OT/Extra Hr		365.02
			A341-2110-168-0100 R	MHS SchISuppt Clerk Subs		131.25
			A341-2110-169-0100 R	MHS SchISuppt Para Subs		474.85
			A550-2060-161-0060 R	DAT Clerical/Secretarial		416.16
			A620-1430-150-0430 R	PER Administrative Salry		2,000.00
			A620-1430-168-0430 R	PER Clerical/Secretary Su		48.00
03/31/2024	027490	TO COVER NEGATIVE BALANCE IN MILEAGE BUDGET CODE				
			A340-2110-500-0100 R	SHS SchISuppt Supplies	-7.77	
			A340-2110-466-0100 R	SHS SchISuppt Mileage		7.77
03/31/2024	027777	To provide funds for negative budget codes				
			A113-2020-150-0020 R	JR Supr RegSch Admn Sal	-12,041.87	
			A113-2110-112-0110 R	JR Tch RegSch Kdg Sal	-26,949.38	
			A300-2855-139-0855 R	HS Athletics Other Employ	-139.91	
			A340-2020-150-0020 R	SHS Supr RegSch Admn Sal	-2,863.96	
			A530-2630-180-0630 R	ITS Computer Inst Sup/Tec	-3,963.48	
			A620-1430-143-0430 R	PER Teacher Fellows	-3,494.56	
			A670-5530-166-0530 R	TRN Mechanic Salaries	-527.71	
			A830-9010-800-0800 R	BEN Employee Retirement	-897.35	
			A112-2020-150-0020 R	AC Supr RegSch Admn Sal		2,999.00
			A114-2020-141-0020 R	MC Supr RegSch Admn Sub		42.87
			A114-2020-150-0020 R	MC Supr RegSch Admn Sal		3,000.00

A114-2110-145-0100 R	MC SchISuppt Proctors	171.01
A115-2020-150-0020 R	PR Supr RegSch Admn Sal	3,000.00
A115-2110-169-0100 R	PR SchISuppt Para Subs	1,533.60
A117-2110-162-0100 R	TR SchISuppt Para Salary	1,098.45
A117-2110-169-0100 R	TR SchISuppt Para Subs	4,398.00
A200-2110-146-0100 R	MS SchISuppt InSv Paymts	14.00
A200-2855-139-0855 R	MS Athletics-Other Employ	139.91
A231-2020-150-0020 R	BR Supr RegSch Admn Sal	3,000.00
A231-2110-168-0100 R	BR SchISuppt Clerk Subs	71.25
A231-2110-173-0100 R	BR SchISuppt OT/Extra Hr	110.95
A232-2020-150-0020 R	CR Supr RegSch Admn Sal	2,863.96
A232-2110-131-0158 R	CR Math Tchr Salary	14,072.75
A232-2110-145-0100 R	CR SchISuppt Proctors	303.85
A232-2110-162-0100 R	CR SchISuppt Para Salary	1,301.70
A340-2110-169-0100 R	SHS SchISuppt Para Subs	283.20
A340-2110-173-0100 R	SHS SchISuppt OT/Extra Hr	189.57
A341-2110-168-0100 R	MHS SchISuppt Clerk Subs	60.00
A341-2110-169-0100 R	MHS SchISuppt Para Subs	3,341.05
A530-2630-150-0630 R	ITS Computer Inst AdmSal	2,885.00
A530-2630-173-0630 R	ITS Computer Inst	1,078.48
A550-2060-161-0060 R	DAT Clerical/Secretarial	897.35
A620-1430-150-0430 R	PER Administrative Salry	3,250.00
A620-1430-168-0430 R	PER Clerical/Secretary Su	244.56
A670-5530-173-0530 R	TRN Overtime/Extra Hr	527.71
Total for Fund A - GENERAL FUND		-1,353,119.21 1,353,119.21

Assistant Director of Finance

(money is available and allowable)

Assistant Superintendent for Business Approval

Date of Treasurer's Report for BOE review

Date Completed

Person Completing

Barbara S

M Vg

4/17/24

Cheyl Muscarella

**Pittsford Central School District
Quarterly Report on Extraclassroom Activity Funds**

Allen Creek Elementary School

<u>Club/Activity</u>	Beginning Balance July 1, 2023	Receipts	Disbursements	Ending Balance March 31, 2024
Student Council	\$ 1,212.47	\$ 238.80	\$ -	\$ 1,451.27
Sales Tax Payable	-	-	-	-
	<u>\$ 1,212.47</u>	<u>\$ 238.80</u>	<u>\$ -</u>	<u>\$ 1,451.27</u>

Reconciliation of Cash Balances:

Checking Account

Bank Statement Balance at End of Month	\$ 1,451.27
Less Outstanding Checks	-
Plus NSF Check	-
Total Cash Balance at End of Month	<u><u>\$ 1,451.27</u></u>

Jefferson Road Elementary School

<u>Club/Activity</u>	Beginning Balance July 1, 2023	Receipts	Disbursements	Ending Balance March 31, 2024
Student Council	\$ 1,998.34	\$ -	\$ -	\$ 1,998.34
Sales Tax	-	-	-	-
	<u>\$ 1,998.34</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 1,998.34</u>

Reconciliation of Cash Balances:

Checking Account

Bank Statement Balance at End of Month	\$ 1,998.34
Less Outstanding Checks	-
Plus Outstanding Receipts	-
Total Cash Balance at End of Month	<u><u>\$ 1,998.34</u></u>

Mendon Center Elementary School

<u>Club/Activity</u>	Beginning Balance July 1, 2023	Receipts	Disbursements	Ending Balance March 31, 2024
Student Council	\$ 3,919.27	\$ -	\$ -	\$ 3,919.27
Bookstore	13,596.75	2,078.13	1,285.32	14,389.56
Ski Club	89.17	6,120.00	4,857.50	1,351.67
Sales Tax	81.23	136.36	204.74	12.85
	<u>\$ 17,686.42</u>	<u>\$ 8,334.49</u>	<u>\$ 6,347.56</u>	<u>\$ 19,673.35</u>

Reconciliation of Cash Balances:

Checking Account

Bank Statement Balance at End of Month	\$ 19,713.35
Less Outstanding Checks	(40.00)
Plus Outstanding Receipts	-
Plus Outstanding Receipts - NSF checks	-
Total Cash Balance at End of Month	<u><u>\$ 19,673.35</u></u>

Park Road Elementary

<u>Club/Activity</u>	Beginning Balance July 1, 2023	Receipts	Disbursements	Ending Balance March 31, 2024
Student Council	\$ 2,975.32	\$ 345.00	\$ 513.00	\$ 2,807.32
Ski Club	628.43	5,233.00	5,184.30	677.13
Sales Tax	-	-	-	-
	<u>\$ 3,603.75</u>	<u>\$ 5,578.00</u>	<u>\$ 5,697.30</u>	<u>\$ 3,484.45</u>

Reconciliation of Cash Balances:

Checking Account

Bank Statement Balance at End of Month	\$ 3,484.45
Less Outstanding Checks	-
Plus Outstanding Receipts - Deposits in Transit	-
Total Cash Balance at End of Month	<u><u>\$ 3,484.45</u></u>

Thornell Road Elementary School

<u>Club/Activity</u>	Beginning Balance July 1, 2023	Receipts	Disbursements	Ending Balance March 31, 2024
Student Council	\$ 3,128.08	\$ -	\$ -	\$ 3,128.08
Ski Club	930.72	6,042.00	5,498.05	1,474.67
Sales Tax	-	-	-	-
	<u>\$ 4,058.80</u>	<u>\$ 6,042.00</u>	<u>\$ 5,498.05</u>	<u>\$ 4,602.75</u>

Reconciliation of Cash Balances:**Checking Account**

Bank Statement Balance at End of Month	\$ 4,602.75
Less Outstanding Checks	-
Plus Outstanding Receipts	-
Total Cash Balance at End of Month	<u>\$ 4,602.75</u>

Barker Road Middle School

<u>Club/Activity</u>	Beginning Balance July 1, 2023	Receipts	Disbursements	Ending Balance March 31, 2024
Adventure Club	\$ 1,870.22	\$ 4,340.00	\$ 4,705.00	\$ 1,505.22
Art Club	31.58	-	31.58	-
Bookstore	5,443.80	73.76	218.37	5,299.19
Drama Club	7,631.99	17,992.06	12,310.67	13,313.38
Science Olympiad	975.76	2,825.00	1,341.00	2,459.76
Home & Careers	521.28	1,828.80	2,240.64	109.44
Latin Club	1.48	100.00	100.00	1.48
Music Activities	7,369.65	4,681.71	3,061.47	8,989.89
Ski Club	3,477.83	29,850.00	30,094.30	3,233.53
Student Council	19,219.55	25,626.75	24,165.72	20,680.58
Yearbook	624.10	-	56.77	567.33
Sales Tax	360.71	127.09	423.06	64.74
	<u>\$ 47,527.95</u>	<u>\$ 87,445.17</u>	<u>\$ 78,748.58</u>	<u>\$ 56,224.54</u>

Reconciliation of Cash Balances:**Checking Account**

Bank Statement Balance at End of Month	\$ 59,073.77
Less Outstanding Checks	(2,879.25)
Plus Outstanding Receipts	30.02
Plus NSF Check	-
Total Cash Balance at End of Month	<u>\$ 56,224.54</u>

Calkins Road Middle School

<u>Club/Activity</u>	Beginning Balance July 1, 2023	Receipts	Disbursements	Ending Balance March 31, 2024
Blue Team	\$ 2,050.13	\$ 8,002.00	\$ 6,586.34	\$ 3,465.79
Bookstore	1,418.39	568.49	565.34	1,421.54
Drama Club	12,937.79	30,689.51	16,966.80	26,660.50
Home & Careers	1,324.83	1,384.31	1,630.41	1,078.73
Latin Club	1,020.30	280.00	280.00	1,020.30
Library Club	-	2,432.03	2,432.03	-
Music Activities	6,455.70	9,782.79	6,811.90	9,426.59
Principal's Cabinet	37.23	-	37.23	-
Science Olympiad	80.84	1,772.31	1,504.98	348.17
Ski Club	1,702.23	23,942.50	22,779.40	2,865.33
Spanish Club	1,245.90	-	-	1,245.90
Student Council	6,080.47	2,245.54	4,221.92	4,104.09
WEB Leaders	10.00	-	-	10.00
Yearbook	10,080.02	-	105.14	9,974.88
Sales Tax Payable	91.85	382.52	427.42	46.95
	<u>\$ 44,535.68</u>	<u>\$ 81,482.00</u>	<u>\$ 64,348.91</u>	<u>\$ 61,668.77</u>

Reconciliation of Cash Balances:**Checking Account**

Bank Statement Balance at End of Month	\$ 68,600.85
Less Outstanding Checks	(7,146.23)
Plus Outstanding Receipts	214.15
Plus NSF Check - Stop Payment	-
Plus Bank Service Charges	-
Total Cash Balance at End of Month	<u>\$ 61,668.77</u>

Sutherland High School

<u>Club/Activity</u>	Beginning Balance July 1, 2023	Receipts	Disbursements	Ending Balance March 31, 2024
Class of 2023	\$ 5,796.25	\$ -	\$ 5,796.25	\$ -
Class of 2024	4,608.92	9,227.23	3,346.39	10,489.76
Class of 2025	3,626.32	3,950.00	4,006.00	3,570.32
Class of 2026	1,503.62	1,860.00	660.00	2,703.62
Class of 2027	-	2,200.00	640.10	1,559.90
Band	1,119.31	4,915.00	3,961.85	2,072.46
Best Buddies	624.08	225.00	174.82	674.26
Chemistry Club	-	500.00	-	500.00
DECA Club	241.35	10,400.00	10,097.00	544.35
Drama	7,255.25	10,748.06	4,339.80	13,663.51
Fine Arts	226.42	-	-	226.42
Gay Straight Alliance	339.58	-	-	339.58
Latin Club	684.57	160.00	180.00	664.57
Link Crew	1,083.10	105.00	512.79	675.31
Model UN	1,110.27	7,865.00	6,268.34	2,706.93
Musicals	15,285.62	31,559.70	25,189.04	21,656.28
Newspaper-Midnight	218.99	-	-	218.99
Pegasus	1,926.67	-	155.48	1,771.19
Project Earth	843.66	-	-	843.66
RESET	392.21	-	-	392.21
Roc2Change	-	200.00	200.00	-
Science Olympiad	49.72	6,435.68	6,273.55	211.85
Show Choir	585.68	718.50	972.75	331.43
Ski Club	2,018.14	12,638.00	11,776.41	2,879.73
Student Council	6,612.20	6,648.74	5,802.77	7,458.17
Tri-M	146.74	-	-	146.74
U-Save	118.00	-	118.00	-
Yearbook	6,041.94	539.44	144.39	6,436.99
Sales Tax Payable	232.71	9.56	242.27	0.00
	\$ 62,691.32	\$ 110,904.91	\$ 90,858.00	\$ 82,738.23

Reconciliation of Cash Balances:

Checking Account	
Bank Statement Balance at End of Month	\$ 86,709.25
Less Outstanding Checks	(3,971.02)
Plus Outstanding Receipts - Deposits in Transit	-
Total Cash Balance at End of Month	\$ 82,738.23

Mendon High School

<u>Club/Activity</u>	Beginning Balance July 1, 2023	Receipts	Disbursements	Ending Balance March 31, 2024
Class of 2024	\$ 6,678.15	\$ 859.75	\$ 200.00	\$ 7,337.90
Class of 2025	3,216.25	1,444.55	750.00	3,910.80
Class of 2026	1,683.08	217.96	750.00	1,151.04
Class of 2027	541.83	736.43	-	1,278.26
Art Club	496.91	84.26	-	581.17
Best Buddies	466.72	235.29	126.29	575.72
Bookstore	2,745.19	268.55	809.38	2,204.36
DECA Club	1,366.22	22,873.52	22,606.07	1,633.67
Drama Club	5,159.62	5,323.00	3,777.81	6,704.81
French Club	224.52	-	-	224.52
Latin Club	756.02	80.00	80.00	756.02
Link Crew	1,848.80	680.00	912.00	1,616.80
Masterminds	252.83	-	19.99	232.84
Model UN	103.60	13,360.00	10,912.54	2,551.06
Musical	12,517.36	25,227.92	12,952.70	24,792.58
Music Activities	7,057.28	2,786.00	2,930.68	6,912.60
National Honor Society	264.39	-	-	264.39
Pittsford Girl Up	85.83	-	-	85.83
Plant Club	278.01	391.66	295.56	374.11
Science Olympiad	199.52	4,596.00	3,585.70	1,209.82
Ski Club	-	9,600.00	8,494.29	1,105.71
Students against Cancer	20.00	152.78	152.78	20.00
Student Council	10,989.63	8,330.01	7,107.55	12,212.09
Technology Club	1,136.57	4,206.44	5,035.91	307.10
Virtual Enterprises	42.10	500.00	-	542.10
Yearbook	37,960.56	46.30	-	38,006.86
Sales Tax Payable	647.63	236.89	862.82	21.70
	\$ 96,738.62	\$ 102,237.31	\$ 82,362.07	\$ 116,613.86

Reconciliation of Cash Balances:

Checking Account	
Bank Statement Balance at End of Month	\$ 123,493.10
Less Outstanding Checks	(6,879.24)
Plus Outstanding NSF Checks	-
Total Cash Balance at End of Month	\$ 116,613.86

TOTAL OF ALL CLUBS 348,455.56

Pittsford Schools

Administrative Offices
75 Barker Road - East Wing
Pittsford, NY 14534
585.267.1053

Fax: 585.381.9368

Michael_Vespi@pittsford.monroe.edu

Michael Vespi
Assistant Superintendent for Business

Date: May 14, 2024
To: Michael Pero, Superintendent of Schools
From: Michael Vespi, Assistant Superintendent for Business *MV*
Re: 2024-2025 Food Service Budget and Prices

Over eleven (11) years ago, the Pittsford CSD decided to separate from the NYS and Federal subsidized Child Nutrition Program. The challenge has been to operate a Free/Reduced meal program that mirrored the Federal/State program and do so with a totally “self-supporting operation.” Upon conversion to a self-sustaining program, the Board objectives were and remain today:

- Offer all students a healthy meal option commensurate with the Federal program.
- Afford students options they would eat, rather than serve mandatory portions with lack of variety.
- Reduce waste since students only select the food that they want to eat.
- Provide meals free of charge, or at a reduced price, as if we were in the Federal and State programs.
- Accomplish the above objectives at a reasonable meal price (Federal program was requiring substantial increases) while operating a self-sustaining program.

For the last decade, the district has accomplished these objectives. During COVID, the program was in a substantial deficit due to lack of sales but rebounded in 2022-23 and is expected to be somewhat profitable in 2023-24 although at a significantly lower margin.

For the 2024-2025 School Year, the proposal is to increase lunch meal prices by \$.25 at the high school level only, moving it from \$4.25 currently to \$4.50. The price of elementary school and middle school lunches will remain the same at \$4.00 and \$4.25 respectively. The ala carte entrée pricing would remain the same at \$3.50.

Meal pricing has not been increased since the 2022-23 school year. Based on parent feedback, the food service department has made significant enhancements to school lunch offerings during the second half of the 2023-24 school year as follows:

- Increased the number of sides that come with a meal so that all students could take a fruit AND vegetable as part of their lunch at no extra charge.
- Increased offerings of fresh fruit and vegetables.

- Adjusted the calorie requirements and portion sizes to mimic the child nutrition program more closely, resulting in significant portion size increases, especially for the high schools.
- Began offering samples to encourage students to try new things, especially the healthier options.
- Reduced the price of a 2nd slice of pizza from \$3.50 to \$2.50 (Since beginning of school year).

Per the Child Nutrition Guidelines, children in grades 9-12, receive double the portion of fruit and ¼ cup more vegetables with their meals than grades K-8. Due to this differential in portions, it only makes sense that the high schools should be in a separate pricing tier. With the significant enhancement to lunches last year, costs also increased. The food service goal is to increase participation in 2024-25 to offset the increase in costs not covered by this price increase. As the program progress through the next year, leadership will have a better idea if this is sufficient to cover the costs of these enhancements. The decision to increase meal prices at the high school is also influenced by significantly higher food expenses, labor shortages, wage inflation and supply chain shortages in the school food service industry.

The challenge of the program continues to be finding the balance between being fiscally responsible to students/parents and not relying on the general fund/taxpayers for a subsidy. The enclosed budget is an attempt to mitigate that challenge. As the Board of Education considers the attached budget, please take a moment to reflect on a unique fact that Pittsford’s Food Service Program is the ONLY operation in the County that operates without some form of State, Federal or Property Tax (General Fund) support.

THEREFORE BE IT RESOLVED that the Board of Education of the Pittsford Central School District does hereby approve the 2024-2025 School Food Service budget and meal prices detailed below:

<i>Grade Level</i>	<i>2023-24</i>	<i>2024-2025</i>	<i>Change</i>
Elementary	\$4.00	\$4.00	\$0.00
Middle	\$4.25	\$4.25	\$0.00
High School	\$4.25	\$4.50	\$0.25
Adult Meal	\$6.00	\$6.00	\$0.00
Annual Budget	\$2,277,395	\$2,398,768	5.32%

MV:nn

Attachment

Pittsford Schools

Administrative Offices
75 Barker Road - East Wing
Pittsford, NY 14534
585.267.1053

Fax: 585.381.9368

Michael_Vespi@pittsford.monroe.edu

Michael Vespi
Assistant Superintendent for Business

Date: May 14, 2024
To: Michael Pero, Superintendent of Schools
From: Michael Vespi, Assistant Superintendent of Business *MVespi*
Re: Energy Services Company/Energy Performance Contract Resolution

A request for proposal (RFP) for an Energy Services Company (ESCO) was sent out to prospective firms on January 25, 2024. Responses were received from four (4) firms with varying work approaches and pricing on April 5, 2024. The objective of the RFP was to solicit proposals from an ESCO that could partner with the district to develop a prospective energy performance contract (EPC). If approved, an EPC could potentially save hundreds of thousands of dollars in energy savings without any impact on the general fund budget or tax levy as authorized by the New York State Education Department. This would also assist the district with a facilities goal to become more efficient through the implementation of additional energy conservation measures and the replacement of more energy efficient lighting and heating components. It is possible that the project would also include a solar energy array located somewhere in the district.

The district considered EPC proposals based on the scope of work, the financial proposal, and the potential guaranteed energy savings. After conducting comprehensive interviews with three (3) of the respondents, it is recommended that Johnson Controls be appointed as the Energy Services Company to advance and develop a formal project and cost proposal. The RFP and the proposal materials are available in the Business Office for review.

I therefore recommend the following resolution to be approved by the Board of Education:

BE IT RESOLVED that the Board of Education of the Pittsford Central School District at its regular meeting April 16, 2024, does hereby appoint Johnson Controls as the Energy Services Company (ESCO) for the development of an Energy Performance Contract (EPC).

MV:m

Pittsford Schools

Administrative Offices
75 Barker Road – East Wing
Pittsford, NY 14534
585.267.1077
fax: 585.381.9368

Michael Vespi
Assistant Superintendent for Business

Michael_Vespi@pittsford.monroe.edu

Date: May 14, 2024
To: Michael Pero, Superintendent of Schools
From: Michael Vespi, Assistant Superintendent for Business *M Vespi*
Re: Declaration of Scrap Equipment - Athletics

The Athletic Department has requested three (3) treadmills be declared scrap. The equipment is obsolete and not repairable.

It is my recommendation that the Board of Education declare these items scrap and sold as such and proceeds be deposited into the General Fund according to Policy Board Policy 5250 which states “The Superintendent or the Superintendent’s designee may dispose of property that is obsolete, surplus or unusable by the District in such a manner that brings the most financial benefit to the District...”

Therefore, in accordance with Policy 5250 and applicable laws, I recommend the following:

BE IT RESOLVED that the Board of Education of the Pittsford Central School District does hereby declare the above equipment scrap, and does hereby authorize the sale and receipt of proceeds from such.

MV:mn

PITTSFORD CENTRAL SCHOOL DISTRICT

PITTSFORD, NEW YORK

RECOMMENDATION FOR COMPETITIVE BID AWARD

TO: Board of Education
FROM: Michael Vespi, Assistant Superintendent for Business
(Prepared by Leslie Pawluckie, Purchasing Agent)
BOE Date: May 14, 2024
TOPIC: 24-25 Art Supplies Bid
Bid Advertised: February 28, 2024, *The Daily Record*
Bid Opening Date: March 27, 2024 @ 11:00AM
FUNDS: 2024-2025 Art Supplies Budget - Each Building

BE IT RESOLVED, That the Board of Education of the Pittsford Central School District award a contract to the following vendors as low responsive bidders meeting specifications:

ITEM BID	RECOMMENDED VENDOR	AMOUNT
Art Supplies	Blick Art Materials	\$ 1,209.07
	Cascade School Supply, Inc.	\$ 823.88
	Pyramid Paper	\$ 1,569.58
	Quill LLC	\$ 220.54
	Rochester Ceramics & Greenware Inc.	\$ 1,792.80
	S&S Worldwide	\$ 186.30
	WB Mason	2,155.60
TOTAL BIDS BY VENDOR		<u>\$ 7,957.77</u>

Comments: Art Supplies Bid runs from date awarded by BOE to 01/31/2025. The bid was reviewed by Maribeth Curran, District Standards Leader for Art, and Leslie Pawluckie, Purchasing Agent. The bid represents 220 items with 185 being awarded. It is recommended for award on a line item basis to the lowest responsive and responsible bidders meeting all required bid specifications. Vendors offered catalog discounts for items ordered during the 24-25 school year.



Michael Vespi, Assistant Superintendent for Business

PITTSFORD CENTRAL SCHOOL DISTRICT

PITTSFORD, NEW YORK

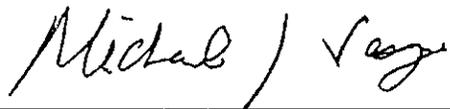
RECOMMENDATION FOR COMPETITIVE BID AWARD

TO: Board of Education
FROM: Michael Vespi, Assistant Superintendent for Business
(Prepared by Leslie Pawluckie, Purchasing Agent)
DATE: May 14, 2024
TOPIC: Custodial Supplies
Date of Advertisement: March 22, 2024, *The Daily Record*
Date of Bid Opening: April 11, 2024
Time of Bid Opening: 11:00 A.M.
SOURCE OF FUNDS: Custodial Supplies

BE IT RESOLVED, That the Board of Education of the Pittsford Central School District award a contract to the following vendors as low responsive bidders meeting specifications:

ITEM BID	RECOMMENDED VENDORS	AMOUNT
Custodial Supplies		
	Central Poly-Bag Corp	\$ 9,860.00
	Cooperfriedman Electric	\$ 1,264.90
	Corr Distributers	\$ 2,521.03
	Economy Products & Solutions Inc.	\$ 3,542.16
	Interboro Packaging Corp	\$ 7,953.40
	Hillyard, Inc	\$ 457.65
	Pyramid School Products	\$ 7,296.16
	TOTAL:	<u>\$ 32,895.30</u>

Comments: Custodial Supplies Bid runs from time of Board award through 6/30/25. Forty-Eight (48) items were awarded. Additional items may be ordered through 6/30/25. Bid was reviewed by Dan Fursman, Head of Maintenance/Grounds, and Leslie Pawluckie, Purchasing Agent. Bid awarded on a line by line basis to the lowest responsive and responsible bidders meeting District specifications.



Michael Vespi, Assistant Superintendent for Business

PITTSFORD CENTRAL SCHOOL DISTRICT

PITTSFORD, NEW YORK

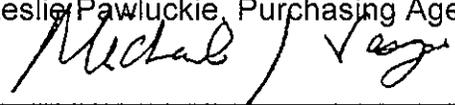
RECOMMENDATION FOR COMPETITIVE BID AWARD

TO: Board of Education
FROM: Michael Vespi, Assistant Superintendent for Business
(Prepared by Leslie Pawluckie, Purchasing Agent)
BOE DATE: May 14, 2024
TOPIC: Dust Mop and Uniform Service
Advertised Date: March 22, 2024, *The Daily Record*
Date of Bid Opening: April 11, 2024
Time of Bid Opening: 11:00 A.M.
SOURCE OF FUNDS: 2024-2025 O&M and Food Service Contractual Budgets

BE IT RESOLVED, That the Board of Education of the Pittsford Central School District award a contract to the following vendor as low responsive bidder meeting specifications:

ITEM BID	RECOMMENDED VENDOR	AMOUNT
24-25 Dust Mop & Uniform Service	Vestis Services, LLC (fka Aramark)	\$ 23,305.12
TOTAL:		<u>\$ 23,305.12</u> (Cost Estimated)

Comments: Dust Mop and Uniform Service Bid contract runs from 7/01/24 through 06/30/25. Vestis was the only vendor to submit bid. Bid response was reviewed by Jeffrey Beardsley, Director of Operations, and Leslie Pawluckie, Purchasing Agent.



Michael Vespi, Assistant Superintendent for Business

PITTSFORD CENTRAL SCHOOL DISTRICT

PITTSFORD, NEW YORK

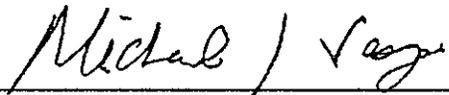
RECOMMENDATION FOR COMPETITIVE BID AWARD

To: Board of Education
From: Michael Vespi, Assistant Superintendent for Business
(Prepared by Leslie Pawluckie, Purchasing Agent)
BOE Date: May 14, 2024
Bid Title: Field Maintenance Products
Advertised Date: March 22, 2024, *The Daily Record*
Date of Bid Opening: April 11, 2024
Time of Bid Opening: 11:00 A.M.
FUNDS: 24-25 O&M Supply Budget A-640-1620-500-0620

BE IT RESOLVED, That the Board of Education of the Pittsford Central School District award a contract to the following vendor as low responsive bidder meeting specifications:

ITEM BID	RECOMMENDED VENDOR	AMOUNT
Field Maintenance Products	Lakeside Sod Supply Co, Inc	\$ 41,600.00
TOTAL:		<u>\$ 41,600.00</u>

Comments: Field Maintenance Products Bid was reviewed by Jeff Beardsley, Director of Operations and Leslie Pawluckie, Purchasing Agent. Award recommendation is based on lowest responsive and responsible bidder meeting District specifications.



Michael Vespi, Assistant Superintendent for Business

PITTSFORD CENTRAL SCHOOL DISTRICT

PITTSFORD, NEW YORK

RECOMMENDATION FOR COMPETITIVE BID AWARD

TO: Board of Education
FROM: Michael Vespi, Assistant Superintendent for Business
(Prepared by Leslie Pawluckie, Purchasing Agent)
BOE DATE: May 14, 2024
BID TITLE: 24-25 Health Supplies
DATE ADVERTISED: February 28, 2024, *The Daily Record*
DATE BID OPENING: March 27, 2024
FUNDS: 2024-2025 Budget, Athletic Department and Each Building

BE IT RESOLVED, That the Board of Education of the Pittsford Central School District award a contract to the following vendors as low responsive bidders meeting specifications.

ITEM BID	RECOMMENDED VENDOR	AMOUNT
Nurse & Trainer Supplies	Henry Schein	\$ 4,756.21
	Medco	\$ 2,226.15
	Mercedes Medical	\$ 34.10
	Pacific Star Corporation	\$ 1,150.89
	Quill	\$ 1,331.90
	School Health	\$ 1,286.50
	TOTAL:	\$ 10,785.75

Comments: Nurse & Medical Trainer Supplies Bid runs from Board award date through January 31, 2025. Bid represents 227 items, with 215 items awarded. Bid responses were reviewed by Teresa Lattuca, District Standards Leader for School Nurses, and Leslie Pawluckie, Purchasing Agent. Bid is recommended for award on a line item basis to the lowest responsive and responsible bidder meeting required specifications. Items purchased from this bid are identified on an ongoing basis by budget managers in the departments and schools.



Michael Vespi, Assistant Superintendent for Business

PITTSFORD CENTRAL SCHOOL DISTRICT

PITTSFORD, NEW YORK

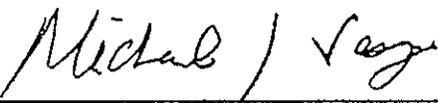
RECOMMENDATION FOR COMPETITIVE BID AWARD

TO: Board of Education
FROM: Michael Vespi, Assistant Superintendent for Business
(Prepared by Leslie Pawluckie, Purchasing Agent)
BOE DATE: May 14, 2024
TOPIC: 24-25 Industrial Arts Supplies
Advertised Date: February 28, 2024 *The Daily Record*
Bid Opening Date: March 27, 2024
FUNDS: 2024-2025 Budget, Each Building

BE IT RESOLVED, That the Board of Education of the Pittsford Central School District award a contract to the following vendors as low responsive bidders meeting specifications:

Item Bid	RECOMMENDED VENDOR	AMOUNT
Industrial Arts Supplies:		
	Metco Supply Inc.	339.50
	Midwest Shop Supplies Inc.	1,506.40
	OAM Supply	32.94
	Paxton Patterson	273.19
	Pitsco Education	509.76
		<u>\$ 2,661.79</u>

Comments: Industrial Art Supplies Bid runs from date awarded by BOE to May 31, 2025. The bid was reviewed by Peter Pratt, District Standards Leader for Industrial Art, and Leslie Pawluckie, Purchasing Agent. Bid represents 37 items, with 36 awarded. It is recommended for award on a line item basis to the lowest responsive and responsible bidder meeting all required bid specifications. Vendors offered catalog discounts for items ordered during the 24-25 school year.



Michael Vespi, Assistant Superintendent for Business

PITTSFORD CENTRAL SCHOOL DISTRICT

PITTSFORD, NEW YORK

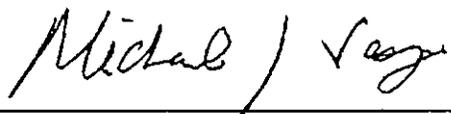
RECOMMENDATION FOR COMPETITIVE BID AWARD

TO: Board of Education
FROM: Michael Vespi, Assistant Superintendent for Business
(Prepared by Leslie Pawluckie, Purchasing Agent)
BOE DATE: May 14, 2024
BID TITLE: Physical Ed Supplies & Equipment
DATE ADVERTISED: February 28, 2024 *The Daily Record*
DATE BID OPENING: March 27, 2024
FUNDS: 2024-2025 Budget, Each Building

BE IT RESOLVED, That the Board of Education of the Pittsford Central School District award a contract to the following vendors as low responsive bidders meeting specifications.

ITEM BID	RECOMMENDED VENDOR		AMOUNT
<i>Physical Ed Supplies</i>			
	ADA Sports and Rackets	\$	1,252.00
	The Prophet Corp, dba Gopher Sport	\$	1,341.17
	Laux Sports LLC	\$	1,646.71
	Pyramid Paper Company	\$	1,255.90
	Varsity Brands (US Games)	\$	6,371.59
TOTAL:			<u>\$ 11,867.37</u>

Comments: Comments: PE Supplies Bid runs from Board award date through May 31, 2025. Bid represents 60 items, with 54 awarded. Bid responses were reviewed by D. Bret Burrows , District Leader for Physical Education, and Leslie Pawluckie, Purchasing Agent. Bid is recommended for award on a line item basis to the lowest responsive and responsible bidder meeting required specifications. Vendors offered catalog discounts for items ordered during the 24-25 school year.



Michael Vespi, Assistant Superintendent for Business

PITTSFORD CENTRAL SCHOOL DISTRICT

PITTSFORD, NEW YORK

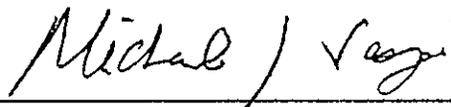
RECOMMENDATION FOR COMPETITIVE BID AWARD

To: Board of Education
From: Michael Vespi, Assistant Superintendent for Business
(Prepared by Leslie Pawluckie, Purchasing Agent)
BOE Date: May 14, 2024
Bid Title: Swimming Pool Supplies
Advertised Date: April 9, 2024, The Daily Record
Date of Bid Opening: April 30, 2023
Time of Bid Opening: 11:00 A.M.
FUNDS: 2024-2025 O&M Supply Budget A-640-1620-500-0620

BE IT RESOLVED, That the Board of Education of the Pittsford Central School District award a contract to the following vendors as low responsive bidders meeting specifications:

ITEM BID	RECOMMENDED VENDOR	AMOUNT
Swimming	DMJ Crystal waters LLC	Per Attached List
Pool Supplies	NYE Seasonal Services LLC	Per Attached List

Comments: Pool Supplies Bid contract runs July 1, 2024 through June 30, 2025. Bid responses were reviewed by Jeff Beardsley, Director of Operations, Dan Fursman, Head of Maintenance/Grounds and Leslie Pawluckie, Purchasing Agent. Bid awarded on a line by line basis to the lowest responsive and responsible bidders meeting District specifications.



Michael Vespi, Assistant Superintendent for Business

2024 - 2025 Pool Supplies Bid Awarded List

	Price	Unit	Awarded Vendor
Liquid Chlorine (Sodium Hypochlorite),Gal.	\$14.25	2.5 gal	NYE Seasonal Services
ACCU-TAB Blue 55 lb. PPG calcium	\$193.00	60 lb	DMJ Crystal Waters LLC
Hypochlorite	\$219.00	50 lb	NYE Seasonal Services
Muriatic Acid (Hydrochloric), 4 gal/cs	\$44.00	4 gal	NYE Seasonal Services
Sodium Bicarbonate – 50 lb bag	\$38.76	50 lb	NYE Seasonal Services
Calcium Chloride Flake – 50 lb bag	\$32.50	50 lb	NYE Seasonal Services
Super Clarifier (Clear Result)	\$12.04	quart	NYE Seasonal Services
Wipe Out – 25 lb pail	\$165.54	25 lbs	NYE Seasonal Services
R-0870-1 DPD Powder. 10 gm	\$23.78	10 gm	NYE Seasonal Services
8100 Filter Bag, Fine	\$72.99	each	NYE Seasonal Services
R0871-C FAS DPT Titrating, chlorine	\$20.56	2 oz	NYE Seasonal Services
R-1003J Phenol Red, 2 oz.	\$12.42	2 oz	NYE Seasonal Services
Midget Comparator, pH, 6.8.-8.2	\$86.38	each	NYE Seasonal Services
R-0007-C Thiosulfate N/10	\$9.98	2 oz	NYE Seasonal Services
R0008-C Total Alklnity Indicator	\$10.48	2 oz	NYE Seasonal Services
R-0009-C Sulfuric Acid.12N	\$9.60	2 oz	NYE Seasonal Services
R0010-C Calcium Buffer	\$12.52	2 oz	NYE Seasonal Services
R-0012-C Hardness Reagent	\$11.17	2 oz	NYE Seasonal Services
4024 Test Cell, 11.5 mL	\$10.26	each	NYE Seasonal Services
Sodium Thiosulfate 20 lb. pail	\$76.42	20 lb	NYE Seasonal Services
R-0003 DPD reagent #3	\$16.74	2 oz	NYE Seasonal Services
Poly Clear 60 (Algaecide) (case)	\$273.00	12 qt	NYE Seasonal Services
R-0011L-C Calcium Indicator Liquid	\$18.60	2 oz	NYE Seasonal Services
4030 – Pipet – 0.5-1.0 ml with cap	\$4.48	each	NYE Seasonal Services
CASE DEPOSIT (4 gal)	\$8.00	each	NYE Seasonal Services
CASE RETURN (4 gal)			
Discount on items not listed	20%		NYE Seasonal Services

For Board
Approval

**PITTSFORD CENTRAL DISTRICT
EVALUATION OF TEXTS UNDER CONSIDERATION**

(Duplicate this form as necessary for each textbook under consideration by the textbook selection committee.)

Textbook Name: The Practice of Statistics

Publisher: bfw Publishers

Edition: Seventh Edition

Author(s): Daren S. Starnes and Josh Tabor

Copyright Date: January 2024

For each criteria listed, please indicate whether the text meets the criteria or not. Include evidence for your decision. Refer to TEXTBOOK SELECTION AND ADOPTION Regulation 8340 for a description of each criteria.

CRITERIA	MEETS CRITERIA		EVIDENCE or JUSTIFICATION
	YES	NO	
Content	X		The current AP Statistics curriculum framework from the College Board has a complete correlation to this textbook.
Cultural and Linguistic Responsiveness	X		There is a wide variety of people represented in this text. The data uncovers some social justice issues that provide an opportunity for discussion.
Bias	X		Data likely has less room for bias than a novel or history book. However, data can also be misleading if the entire graph and/or scale is not presented.
Authors	X		Starnes is a College Board consultant and has taught statistics for 25 years. Tabor has also taught statistics for over twenty years and he was on the AP Statistics development committee.
Text Complexity	X		Because this is a college level course, the lexile is 1100. This text is geared for academically mature high school students.
Alternate Format Availability	X		The text is available in large print, braille, and e-book versions.
Peripheral Supports	X		There are assessment banks, scaffolding for abstract concepts, and web support links.
Timeliness	X		The 7 th edition will be available by June 30 th 2024.
Cost	X		The publisher has created a quote for us for 110 students all inclusive \$23,903.

**PITTSFORD CENTRAL DISTRICT
RECOMMENDATION FOR TEXTBOOK ADOPTION**

Course name or grade level: AP Statistics Grades 11 and 12

Recommended textbook: The Practice of Statistics

Publisher: bfw Publishers Edition: 7th edition

Author(s): Daren Starnes, Josh Tabor

Copyright Date: 2024

Cost per Text: \$ 168

Readability Level: Lexile 1100

Other texts considered:

Title	Publisher	Cost per Text
Stats Modeling the World	Pearson	\$190
Learning from Data	Cengage	Did not pursue

SELECTION PROCESS

Leader of Selection Committee: Kathleen Curtis

Members of the Selection Committee

Name	Title
Erica Bonin Andrea Lanctot Jeff Wing	AP Statistics Teachers

Rationale for seeking a new text: State the weakness of the current text and the strengths of the new text requested.

The current text with a copyright of 2007 is outdated. Updating the text will better align with the curricular changes to the AP Statistics Course crafted by the College Board in 2019-20.

Please describe the extent to which this text is better aligned to the most current standards and expectations for this course than the text currently in use.

The sequence of units aligns with the most recent College Board Framework for AP Statistics which was updated in 2019-2020. The course expectations focus on selecting statistical methods, data analysis, using probability and simulation, and statistical arguments are integrated in the student edition.

Please describe the extent to which this text is superior to other texts considered as part of the selection process.

The text and units of study, strongly support the learning priorities in AP Statistics. From the learning objective and essential knowledge statements in the AP Course Framework to the required skills for studying Statistics this text is highly regarded.

Please describe the extent to which this text reflects the District's commitment to inclusivity and culturally and linguistically responsive practices.

The publishers have continued to review and update their text. A specific example in the 6th edition had a cartoon and data around Columbus Day, the latest edition does not include data around this date nor the cartoon. Nationally, some states now refer to this date as Indigenous Peoples' Day.

Please describe the process used by the committee to review the text carefully in order to ensure it does not discriminate or stereotype with regard to age, national or ethnic origin, race, sex, religion, color, gender identity, or marital status.

The AP Stat Textbook committee reviewed the text together and independently using the Pittsford Protocol for Textbooks document. In the protocol document we have referenced various pages throughout the text.

Please provide or attach evidence that the availability of accessible formats has been requested of the publisher (<http://www.nimac.us/about-nimac/>).

Within the e-book font changes size and type, 3 voice reader options, and background options

<https://www.bfwpub.com/high-school/us/our-story/accessibility>

How long does the publisher ensure that this text and all associated materials will be available?

The text and associated materials are available for at least six years.

Recommendation from a minimum of two other districts for this text:

District	Person Contacted/Title	Evaluation
Brighton	Brian Slocum/AP Statistics Teacher	Positive feedback, has used for seven years alignment, readability, explanations
Jamesville Dewitt	Diane Hyuck/AP Statistics Teacher	Excellent text, Sequencing of Units, readability, real data, balanced format for exercises, Multiple Choice and Constructed Response

COSTS

Costs of new texts:

Building	Quantity Needed	Cost per Text	Total Cost
Mendon	50	\$167.96	\$8,398.00
Sutherland	70	\$167.96	\$11,757.20

Grand Total for Textbooks: \$20,155.20

List any auxiliary materials you plan to purchase along with the text. (Teacher’s manual, online resources, software, test banks, etc. For each item, indicate the expense involved and specify whether that expense is a one-time expense or an annual cost.

Item	Cost	(check one)
Achieve (6 years)	\$39 per student	<i>Once</i>
		Once Annual
		Once Annual
		Once Annual

Grand total of one time auxiliary materials: ~\$4,680
Total of annual costs for auxiliary materials: (no new costs until Fall 2030)

Please describe the online resources that accompany the text, if applicable.

Videos accompany the text, that work through exercise examples and provide additional help and support for students. Videos are accessed by clicking links in the student e-Book and the open access student site. There are also Applets, available free to users, supports simulation and hands-on learning which are referenced in text. For the educators, the teacher's edition is in print and on-line, and there is a Test bank.

Please describe the training, if any, that staff will need in order to fully utilize the text and/or it's supporting resources.

Purpose of the training: The purpose of professional development is two-fold: to learn about the digital resources as well as the text as a valuable resource.

Person/agency responsible for providing the training: One on one on-line in summer

Approximate dates the training will occur: July 2024

The number of teachers who will need to receive training: 4-7 staff members

The approximate costs of the trainer fees:
Training is free with the purchase of the text books.

Were you able to negotiate with the vendor for lower costs, free additional materials, free or discounted training for staff, or other? If so, please describe: All Teacher materials are free and the professional development is also free of charge.

TIMELINE

Date Curriculum Office is made aware of request for budget planning purposes:
December '23

Date texts will be implemented: September 2024

Date Board approval is requested: May 2024

Date Board approval is granted:

Date order is processed by Curriculum Office: