



The monthly meeting of the Board of Directors was held Tuesday, April 9, 2024 at LILA Upper School, 19850 Fenway Ave N, Forest Lake, MN 55025.

MEETING MINUTES

General Business:

Call to order 6:08 pm

Roll Call:

Board Members/Director Present or Absent

| Name | Present/Absent |
|--|----------------|
| Lindsay Schipper (Chair - Parent) | Present |
| Renee Feagan (Parent) | Present |
| Michael Rynders (Parent) | Present |
| Karl Schaumann (Teacher) | Present |
| Erin Ribar (Vice-Chair and Parent) | Absent |
| Diane Rohan (Community Member) | Present |
| Jean Woodberry (Secretary - Teacher) | Present |
| Corey Purkat (Treasurer and At Large) | Present |
| Shannon Peterson (Executive Director, <i>ex officio member</i>) | Present |
| Julie Lundgren (CFO, <i>ex officio member</i>) | Present |
| Erin Chapman (Teacher) | Present |

Community Input: None

| Name | Position/Role |
|------|---------------|
| | |

Review of Agenda:

- Strike 990
- Add FY 25 Teacher/Mentor and retention of effective teachers grant
- Strike School/Community Presentation
- Add Admittance or 2 siblings of lower school student

Conflict of Interest Disclosure: None

School/Community Presentations: None

| Name | Position/Role |
|--------------------------------|---------------|
| Unified Sports by Kayte Barton | Moved to May |

Celebrate LILA: Board members brought forward several affirmations:

- 3rd Grade Field Trip to Feed My Starving Children was great!
- Congratulations to the LILA Archery Team!
- International Field Trip to France and Spain with 28 students and 12 adults!
- LILA Foundation Gala made \$30,000 and was lots of fun!

School Update: Executive Director Report

Shannon Peterson, Executive Director: Reported on the 4 Strategic Planning Pillars

Strategic Plan Pillar 1: Dynamic Student Experience: preparing students for success in life after LILA

- Upper School Oven installation delayed until April 30
- Submitted proposal to MDE to solicit new food vender
- China Travel in the spring
- Casvi next year

Strategic Plan Pillar 2: Collaborative Community

- IB World School in China may visit for 10 days
- Air Quality study is underway in all buildings
- We are considering collaborating with North Lakes Academy to bus students

Strategic Plan Pillar 3: Professional Excellence

- Successful IB evaluation
- Hiring underway for 2024-2025 Most refusals are due to salary
- Staff resignations in Director's report

Strategic Plan Pillar 4: Advancing LILA's Future

- Tackling deferred maintenance needs at Lower School
- LILA Advocate's Progress

Action Item: Treasurer's Report and Enrollment (February 2024 financials)

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| Explanation | To review |
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| Motion | Motion to approve the Treasurer’s Report and Enrollment (February 2024 financials) |
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| Made by | Purkat | Seconded by | Rohan |
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| Discussion | Reports in folder. Brief explanation of reports and time for questions. |
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| Vote | | Yea | 7 | Nay | | Abstain | 1 |
| | | | Schaumann Rynders Feagan Purkat Rohan Woodberry Chapman | | | | Chair |

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| Decision | Motion carries |
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Action Item: Approve Grant from St Cloud State University for LILA’s Culture Fair for \$1000 to support China booth and performances

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| Motion | Approve Grant from St Cloud State University for LILA’s Culture Fair for \$1000 to support China booth and performances |
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|---------|--------|-------------|--------|
| Made by | Feagan | Seconded by | Purkat |
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| Discussion | We have been awarded this grant |
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| Vote | | Yea | 7 | Nay | | Abstain | 1 |
| | | | Schaumann Rynders Feagan Purkat Rohan Woodberry Chapman | | | | Chair |

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| Decision | Motion carries |
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Action Item: Approve Dollar General Youth Literacy Grant Project for Grades 1-5, \$4000 total for library and classroom books and technology (iPads) for literacy instruction

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| Motion | Motion to Approve Dollar General Youth Literacy Grant Project for Grades 1-5, \$4000 total for library and classroom books and technology (iPads) for literacy instruction |
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| Made by | Ryders | Seconded by | Schaumann |
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| Discussion | |
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| Vote | | Yea | 7 Schaumann Ryders Feagan Purkat Rohan Woodberry Chapman | Nay | | Abstain | 1 Chair |
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| Decision | Motion carries |
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Action Item: To approve 990 Tax Filing for LILA

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| Explanation | Not ready yet |
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| Motion | Motion to approve 990 Tax Filing for LILA |
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| Made by | | Seconded by | |
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| Discussion | |
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| Vote | | Yea | | Nay | | Abstain | 1 Chair |
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| Decision | Motion Striked |
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Action Item: Approve Policy 330 Use of Student Data

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| Explanation | |
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| Motion | Motion to approve Policy 330 Use of Student Data |
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| Made by | Purkat | Seconded by | Rynders |
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| Discussion | |
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| Vote | | Yea | 7 | Nay | | Abstain | 1 |
| | | | Schaumann Rynders Feagan Purkat Rohan Woodberry Chapman | | | | Chair |

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| Decision | Motion carries |
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Action Item: Approve Policy 506: Community Use of Facilities

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| Explanation | |
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| Motion | Motion to approve Policy 506: Community Use of Facilities |
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| Made by | Feagan | Seconded by | Rohan |
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| Discussion | |
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| Vote | | Yea | 7 | Nay | | Abstain | 1 |
| | | | Schaumann Rynders Feagan Purkat Rohan Woodberry Chapman | | | | Chair |

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| Decision | Motion carries |
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Action Item: Approve readmittance of a returning student

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| Explanation | Amended Below |
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| Motion | Motion to approve readmittance of a returning student |
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| Made by | Feagan | Seconded by | Purkat |
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| Discussion | |
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| Vote | | Yea | | Nay | | Abstain | 1 Chair |
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| Decision | Motion Amended Below |
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Action Item: Approve readmittance of returning student D.K.

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| Explanation | Amendment of above Action Item to add student initials. |
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| Motion | Motion to approve readmittance of returning student D.K. |
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| Made by | Feagan | Seconded by | Rohan |
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| Discussion | |
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| Vote | | Yea | 7 Schaumann Rynders Feagan Purkat Rohan Woodberry Chapman | Nay | | Abstain | 1 Chair |
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| Decision | Motion carries |
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Action Item: Approve applying for FY 25 Teacher/Mentor and retention of effective teachers grant

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| Explanation | |
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| Motion | Motion to approve applying for FY 25 Teacher/Mentor and retention of effective teachers grant |
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| Made by | Feagan | Seconded by | Schaumann |
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| Discussion | |
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| Vote | | Yea | 7 Schaumann Rynders Feagan Purkat Rohan Woodberry Chapman | Nay | | Abstain | 1 Chair |
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| Decision | Motion carries |
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Action Item: Approve admittance of 2 siblings of a lower school student

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| Explanation | |
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| Motion | Motion to approve admittance of 2 siblings of a lower school student |
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| Made by | Woodberry | Seconded by | Rynders |
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| Discussion | |
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| Vote | | Yea | 7 Schaumann Rynders Feagan Purkat Rohan Woodberry | Nay | | Abstain | 1 Chair |
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| | | | Chapman | | | | |
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| Decision | Motion carries |
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Dialog/Discussion Items:

- First read of FY24 Budget Revision 2 draft

Reports:

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| Subject | Policy Committee meeting Minutes 03/11/2024 (review and file) |
| Discussion | Reports are filed |

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| Subject | Finance Committee meeting Minutes 03/11/2024 (review and file) |
| Discussion | Reports are filed. |

Action Item: Approve Consent Agenda (board folder)

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| Motion | Motion to approve Consent Agenda (Secretary's Report in the board folder), Minutes from Special March 28, 2024 School Board Meeting, Recent New Hires/Terminations, Donations) |
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| Made by | Woodberry | Seconded by | Purkat |
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| Vote | | Yea | 7 Schaumann Rynders Feagan Purkat Rohan Woodberry Chapman | Nay | | Abstain | 1 Chair |
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| Decision | Motion carries |
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Announcements:

- Community Updates:
 - Art Extravaganza April 11, 2024 3:00-4:30. Community is invited.

- Culture Fair May 10 5:00-7:30 pm. Community is invited.
- Theater Production

Board Training

- Chapman: March: MN Charter Board Training Board's Roles and Responsibilities: Create a Board Development Plan, Conduct Open Meetings, Abide by the Bylaws, Evaluate Progress Towards Contract Goals, Negotiate the Charter Contract, Adopt a World's Best Workforce Strategic Plan, Approve a World's Best Workforce and Annual Report
- Lundgren: 3/21/24 MASBO Budgeting webinar

Other Business: None

Reflection on Board Performance:

Adjourn:

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| Motion | Motion to adjourn at 7:24 pm |
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