

EPIC & RED

EPIC Internships

Explore, Partner, Inspire, Connect

Each of the following BSM EPIC Internships are year-long opportunities to gain professional knowledge and skills. These experiences will appear on your official BSM transcript and will be worth half of an academic credit per semester. Typically, the internships meet once per week during school with some work to accomplish in between meetings.

After signing up for an internship, there will be an application and interview process to determine who will be offered each internship. You may sign up for more than one and go through the application process but will only be offered a maximum of one internship per year.

Admissions (YR)

Open to sophomores, juniors and seniors

Professional Areas: Event Planning, Marketing, Recruiting, Sales

Description: In this internship, you will work firsthand with BSM's admissions team in sharing BSM's story with future Red Knight families. You will be the lead student ambassadors for visit events on campus, learn more about the "behind the scenes" work of the admissions team, provide student feedback regarding admissions endeavors, and be exposed to professional experiences and connections outside of the school building. Interns applying for this role should be comfortable conversing with just about anyone, possess a vibrant and proactive personality, and have a true passion for all things BSM.

Business and Marketing Hockey Program (YR)

Open to sophomores, juniors and seniors

Professional Areas: Marketing, Graphic Design, Business, Photography, Videography, Events

Description: In this internship, you will create the Hockey Media Guide for the Benilde-St. Margaret's boy's hockey team. All of the images, written text, and ads will be your responsibility. You will design the layout, interview the players, and contact businesses to sponsor the program. You will also be helping with related events and promotional activities of the program. If Sports Business and Marketing is interesting to you, this is a great opportunity.

College and Career Counseling (YR)

Open to sophomores, juniors and seniors

Professional Areas: Marketing, Social Media, Counseling, Communications

Description: In this internship, you will be working alongside the BSM counselors to help update our programming, engage students in counseling events, and work on a variety of college and career counseling-related tasks. You will be in charge of updating our BSM Counseling Instagram and relaying pertinent information to Marketing to display on the TVs around the school. You will be asked to help give the student perspective to younger grades during our Freshmen Forum and Sophomore Sessions. You may help greet college representatives and be involved in advertising these visits to the student body. You will help update scholarship listings, job openings, summer enrichment programs, etc. During the second semester, one final task will be to create the Instagram page of which colleges and universities students will be attending the following year.

Little Knights Early Childhood Program (YR)

Open to sophomores, juniors and seniors

Professional Areas: Psychology, Child Development, Education,

Description: "Nothing Without Joy!"- Loris Malaguzzi

In this internship, while you are with Little Knights (ages 1-5 years) you will be able to Learn, Explore, Observe, Collaborate and Play with the Children. You will spend time learning and experiencing Play based/ Child led/ Reggio inspired learning firsthand. You will have an opportunity to choose a child or age group to observe and document learning and development. You will help expand on observed interests you have witnessed in the children's work and finally compile traces of children's work in a documentation panel for parents, children and students making the learning of the children visible to others.

Marketing & Communications (YR)

Open to sophomores, juniors and seniors

Professional Areas: Marketing, Social Media, Photography, Videography, Journalism

Description: In this internship, you will work with members of BSM's marketing & communications team to write news stories for the BSM website, take photos at events, create original social media posts, reels, and stories, and design branded resources for the school. The internship also includes weekly conversations about marketing and communication topics, lessons in writing, photography, brand building and professional development. Interns also will have an opportunity to hear from guest speakers and participate in marketing/communication field trips.

Parent Association (YR)

Open to sophomores, juniors and seniors

Professional Areas: Event Planning, Marketing, Website Design

Description: In this internship, you will be working with the BSM Parent Association (PA) to engage with the broader BSM community. You will help promote and plan for PA events, from the Homecoming BBQ to the Knightbridge Boutique, to the Spring Plant Sale. You will learn skills in event planning, marketing, and website design as you help build the BSM community of students and families.

Technology (YR)

Open to sophomores, juniors and seniors

Professional Areas: Hardware Management, Software Management

Description: Get a firsthand view into what makes our technology program so successful. In this internship you will be the first line of defense for students and faculty/staff in the technology help desk. You will be responsible for helping with Google accounts, printers, device repairs, regular maintenance, and classroom audio visual setups. Training will be provided in all these areas. There will also be involvement in other technology projects to help keep our digital environment running smoothly. This is a great opportunity for those that would like to learn more about technology while also helping others.

Research | Entrepreneurship | Design

RED is a set of courses offering students an experience that parallels the modern workplace. RED challenges students to solve problems that impact their world. RED challenges students to develop skills that endure over time. RED students receive specific department credit for these classes.

RED Capstone Independent Study (YR)

Two semesters, two credits, open to seniors

Prerequisite: Teacher approval required. Students submit proposals in March of the previous semester.

In this ambitious and personalized class, students will use design thinking and the Agile management process to bring a project to life. Publish a book? Patent an invention? Develop a new app? Found a non-profit? You furnish the dream, and we'll help partner you with industry mentors and a BSM leadership coach. This year-long class embraces the mission and vision of the entire RED Department, focusing on offering authentic and collegiate experiences using real world, professional skills to bring your dream to life. Class is scheduled as an independent study with biweekly mentor and coach check-ins.