

AMITY REGIONAL SCHOOL DISTRICT NO. 5

*Bethany Orange Woodbridge
25 Newton Road, Woodbridge, Connecticut 06525*

*Dr. Jennifer P. Byars
Superintendent of Schools*

AMITY REGIONAL BOARD OF EDUCATION REGULAR MEETING MINUTES

**Monday, May 13, 2024, 6:30 pm
25 Newton Road, Woodbridge, CT**

BOARD MEMBERS PRESENT

Paul Davis, Carla Eichler, Sean Hartshorn, Andrea Hubbard, Dr. Karunakaran, Christina Levere-D’Addio, Michael McDonough, Dr. Carol Oladele, Patrick Reed, Donna Schlank and Donna Schuster (arrived at 6:44 p.m.)

BOARD MEMBERS ABSENT

Cathy Bradley and Dana Lombardi

STUDENT BOARD MEMBERS PRESENT

Sophia Messina

STAFF MEMBERS PRESENT

Dr. Jennifer Byars, Theresa Lumas, Dr. Tracy, Kathy Burke, Andre Hauser and Stephen Martoni

1. CALL TO ORDER

Chairperson Davis called the meeting to order at 6:32 p.m.

2. PLEDGE OF ALLEGIANCE

3. APPROVAL OF MINUTES

- a. **Regular Board of Education Meeting – April 08, 2024**
- b. **Annual Meeting – May 6, 2024**

MOTION by Carla Eichler, SECOND by Michael McDonough to approve April 08, 2024 Regular Board of Education Meeting minutes as submitted.

VOTES IN FAVOR, 10 (UNANIMOUS)

MOTION CARRIES

MOTION by Sean Hartshorn, SECOND by Patrick Reed to approve May 06, 2024 Annual District Meeting minutes as submitted.

VOTES IN FAVOR, 8 (Davis, Eichler, Hartshorn, Hubbard, Levere-D’Addio, McDonough, Reed, Schlank)

ABSTAIN, 2 (Dr. Karunakaran, Dr. Oladele)

MOTION CARRIES

4. RECOGNITION OF STUDENTS

PLEASE POST

PLEASE POST

a. CABE Student Leadership Awards – 2024

Presented by Amity Region 5 Superintendent of Schools Dr. Jennifer Byars, AMSB Principal Dr. Tracy, AMSO Principal Kathy Burke, ARHS Andre Hauser

5. STUDENT REPORT

a. Monthly Report

Presented by Student Representative Sophia Messina

6. 3 A's (Academics, Arts, Athletics) AND POG (Portrait of the Graduate) FOCUS PRESENTATION

a. Spartan Prep Community Garden and Trout Breeding Program – Mr. Christopher Parillo
[Garden Presentation](#)

7. PUBLIC COMMENT

Per the Board of Education Chair, Public Comment will be limited to a total of 30 minutes on May 13, 2024.
NONE

8. SUPERINTENDENT'S REPORT

a. Personnel Report

b. Superintendent Report

1. Update on Designation of Ellis Clark Regional Agriscience Program (Nonnewaug High School) as Amity designated ASTE school of choice

Presented by Amity Region 5 Superintendent of Schools Dr. Jennifer Byars

9. CORRESPONDENCE

10. CHAIRMAN'S REPORT

a. Committee Reports

1. Facilities

a. Monthly Report

b. Amity Regional School District Building Committee

1. Presentation of ARHS Library Media Center Schematic Design – Amanda Cleveland, Silver Petrucelli

[PRESENTATION LINK](#)

2. Discussion and Possible Action on Approving Schematic Design and Estimated Cost of the Library Media Center Project

[Schematic Design Link](#)

MOTION by Michael McDonough, SECOND by Sean Hartshorn to approves the schematic design with modifications presented by Silver Petrucelli and Associates and authorizes appropriating funds for the ARHS library media center renovation project inclusive of adjoining classrooms, offices and storage spaces.

RESOLVED,

1. That Regional School District Number 5 of the State of Connecticut authorizes Three Million One Hundred Fifty-Two Thousand Five Hundred Ninety Six Dollars (\$3,152,596). for costs related to various library media center improvements at Amity Regional High School, contemplated to include: (a) furniture, (b) flooring, (c) HVAC and electrical upgrades and the adjoining classrooms, offices and storage spaces. The appropriation

PLEASE POST

may be spent for design, construction, acquisition and installation costs, equipment, materials, consultant fees, legal fees, net interest on borrowings, other financing costs, and other expenses related to the project. The District Board of Education is authorized to determine the scope and particulars of the project, and may reduce or modify the scope of the project as desirable, and the entire appropriation may be spent on the project as so reduced or modified.

PLEASE POST

2. The Board recognizes funding for the local portion, estimated at \$ 1,961,949 is secured and will be appropriated in the Capital and Nonrecurring Fund of the District.

The foregoing resolution was approved by the following roll-call vote: which resulted in a vote.:

VOTES IN FAVOR, 11 (UNANIMOUS)

MOTION CARRIES

3. Discussion and Possible Action on Education Specifications for the Library Media Center Project-Revised

MOTION by Patrick Reed, SECOND by Dr. Karunakaran to approve these resolutions:

[Resolutions for Grant Funding for Library Media Center Renovation at ARHS](#)

VOTES IN FAVOR, 11 (UNANIMOUS)

MOTION CARRIES

- 2. **ACES**
- 3. **CABE**
- 4. **Communications**
- 5. **Curriculum**
- 6. **District Health and Safety**
- 7. **Diversity, Equity, and Inclusion Executive Committee**
- 8. **District Technology**
 - a. **Monthly Report**
- 9. **Finance**
 - a. **Discussion and Possible Action on Food Service Items**
 - 1. **Renewal of Food Service Management Contract**

MOTION by Donna Schlank, SECOND by Carla Eichler to award a one-year contract extension for food service operations for 2024-2025 to Compass Group, USA, Inc. (Chartwells) per the proposed Amendment and the Director of Finance and Administration is authorized to sign the Amendment.

VOTES IN FAVOR, 11 (UNANIMOUS)

MOTION CARRIES

2. Healthy Food Certification

MOTION by Patrick Reed, SECOND by Dr. Karunakaran to approve the following resolutions:

1. Pursuant to C.G.S. Section 10-215f, the Amity Regional School District No. 5 certifies that all food items offered for sale to students in the schools under its jurisdiction, and not exempted from the Connecticut Nutrition Standards published by the Connecticut State Department of Education, will comply with the Connecticut Nutrition Standards during the period of July 1, 2024, through June 30,

PLEASE POST

2025. This certification shall include all food offered for sale to students separately from reimbursable meals at all times and from all sources, including but not limited to school stores, vending machines, school cafeterias, culinary programs, and any fundraising activities on school premises sponsored by the school or non-school organizations and groups.

PLEASE POST

2. The Amity Regional School District No. 5 will allow the sale to students of food items that do not meet the Connecticut Nutrition Standards provided that the following conditions are met: 1) the sale is in connection with an event occurring after the end of the regular school day or on the weekend; 2) the sale is at the location of the event; and 3) the food items are not sold from a vending machine or school store. An “event” is an occurrence that involves more than just a regularly scheduled practice, meeting, or extracurricular activity. For example, soccer games, school plays, and interscholastic debates are events but soccer practices, play rehearsals, and debate team meetings are not. The “regular school day” is the period from midnight before to 30 minutes after the end of the official school day. “Location” means where the event is being held and must be the same place as the food sales.

3. The Amity Regional School District No. 5 will allow the sale to students of beverages not listed in Section 10-221q of the Connecticut General Statutes provided that the following conditions are met: 1) the sale is in connection with an event occurring after the end of the regular school day or on the weekend; 2) the sale is at the location of the event; and 3) the beverages are not sold from a vending machine or school store. An “event” is an occurrence that involves more than just a regularly scheduled practice, meeting, or extracurricular activity. The “school day” is the period from midnight before to 30 minutes after the end of the official school day. “Location” means where the event is being held and must be the same place as the beverage sales.

VOTES IN FAVOR, 11 (UNANIMOUS)

MOTION CARRIES

3. Unpaid Lunch Account Balance

Presented by Amity Region 5 Director of Finance Theresa Lumas

4. Price Increases for FY25

Presented by Amity Region 5 Director of Finance Theresa Lumas

b. Discussion and Possible Action on Contracts over \$35,000

1. Fire Pump Design- AMSB

2. Coping Stone – ARHS

3. Partial Roof Restoration – ARHS

MOTION by Michael McDonough, SECOND by Donna Schlank to waive the waive the bid process for engineering and approve the 3 facilities contracts as presented.

VOTES IN FAVOR, 11 (UNANIMOUS)

MOTION CARRIES

c. Discussion and Possible Action on Tuition Rate for 2024-2025

MOTION by Sean Hartshorn, SECOND by Andrea Hubbard to approve the non-resident tuition rate for 2024-2025 school year at \$21,636.00; and the non-resident Special Education base tuition rate for 2024-2025 school year at \$22,578.00 plus any additional services.

PLEASE POST

VOTES IN FAVOR, 11 (UNANIMOUS)

MOTION CARRIES

d. Discussion of Monthly Financial Statements

Presented by Amity Region 5 Director of Finance Theresa Lumas

e. Director of Finance and Administration Approved Transfers Under \$3,000

Presented by Amity Region 5 Director of Finance Theresa Lumas

f. Discussion and Possible Action on Transfers over \$3,000

MOTION by Patrick Reed, SECOND by Sean Hartshorn to approve the following four budget transfer for facilities:

To cover the costs of designing and developing plans to replace the existing fire pump at Amity Middle School Bethany

ACCOUNT NUMBER	ACCOUNT NAME	FROM	TO
05-14-2600-5715	Contingency-Facilities	\$38,000	
01-14-2600-5330	Professional & Tech Serv		\$38,000

To cover the cost of replacing the mortar joints and coping stones along the high school roof line.

ACCOUNT NUMBER	ACCOUNT NAME	FROM	TO
05-14-2600-5715	Contingency-Facilities	\$30,094	
05-15-0000-5850	Contingency	\$29,017	
03-14-2600-5715	Improvements to Building		\$59,111

To cover a portion of the cost for a partial roof restoration and gutter system at Amity Regional High School.

ACCOUNT NUMBER	ACCOUNT NAME	FROM	TO
05-15-0000-5850	Contingency	\$90,145	
03-14-2600-5715	Improvements to Building		\$90, 145

To cover the cost to excavate and repair the sink hole at Amity Regional High School.

ACCOUNT NUMBER	ACCOUNT NAME	FROM	TO
03-14-2600-5715	Improvements to Building	\$3,610	
03-14-2600-5720	Improvements to Sites		\$3,610

VOTES IN FAVOR, 10 (UNANIMOUS)

ABSENT FOR VOTE, 1 (Donna Schuster)

MOTION CARRIES

MOTION by Christina Levere-D'Addio SECOND by Dr. Oladele to approve this transfer for five ovens at Amity Regional High School

PLEASE POST

PLEASE POST

PLEASE POST

ACCOUNT NUMBER	ACCOUNT NAME	FROM	TO
05-15-0000-5850	Contingency	\$18,000	
05-14-2350-5695	Other Supplies	\$ 4,660	
03-13-2400-5330	Professional Tech Services	\$ 2,085	
03-11-1007-5731	Replacement Equipment		\$24,745

VOTES IN FAVOR, 11 (UNANIMOUS)

MOTION CARRIES

g. Discussion and Possible Action on Standard Year-End Transfers

MOTION by Donna Schlank SECOND by Donna Schuster to authorize the Director of Finance and Administration to make the necessary budget transfers to salary and benefit accounts and to pay other standard charges. These budget transfers may exceed \$3,000. The Director of Finance and Administration will report all budget transfers made to the Amity Finance Committee and Amity Board of Education.

VOTES IN FAVOR, 11 (UNANIMOUS)

MOTION CARRIES

h. Other information: FY2024-2025 Budget Update

Presented by Amity Region 5 Director of Finance Theresa Lumas

10. Policy

a. Second Read

- 1. Policy 4111.3 - Increasing Educator Diversity Plan**
- 2. Bylaw 9132 – Committees**

MOTION by Carla Eichler SECOND by Andrea Hubbard to approve Policy 4111.3 Increasing Educator Diversity Plan and Bylaw 9132 Committees.

VOTES IN FAVOR, 11 (UNANIMOUS)

MOTION CARRIES

- b. First Recommendation to remove Policy 6155 – Class Examinations and include mid term exams as part of Regulation 6146.1**

11. Personnel

MOTION by Michael McDonough, SECOND by Donna Schlank to enter executive session and to invite Dr. Byars and Mrs. Lumas.

VOTES IN FAVOR, 11 (UNANIMOUS)

MOTION CARRIES

The Board enters Executive Session at 8:54 p.m.

- a. Discussion of Non-Union Wage Increases (Anticipate Executive Session)**
- b. Discussion of the Standard Benefits Package (Anticipate Executive Session)**
- c. Discussion of Paraeducator Union Contract for 2024-2027 (Anticipate Executive Session)**

PLEASE POST

PLEASE POST

The Board exits Executive Session at 9:08 p.m.

**d. Possible Action on Non-Union Wage Increases, Standards Benefits Package,
and Paraeducator Union Contract for 2024-2027**

MOTION by Michael McDonough, SECOND by Dr. Karunakaran to approve Non-Union Wage Increases, Standards Benefits Package, and Paraeducator Union Contract for 2024-2027 as presented.

VOTES IN FAVOR, 11 (UNANIMOUS)

MOTION CARRIES

11. NEW BUSINESS

12. ITEMS FOR THE NEXT AGENDA – Due to Chairperson by May 31, 2024

13. ADJOURNMENT

MOTION by Sean Hartshorn, SECOND by Donna Schlank to adjourn meeting at 9:11 p.m.

Meeting was adjourned, without objection, at 9:11 p.m by Chairperson Davis.

Respectfully submitted,

Lisa Zaleski

Lisa Zaleski

BOE Recording Secretary