

Kaukauna Area School District Chromebook Loan Agreement

Your child is being assigned a District-owned Chromebook computer for his/her educational use. Each student is responsible for the care and proper use of the device assigned to him/her. The same device will be assigned to the student for multiple years. This equipment is, and at all times remains, the property of Kaukauna Area School District, and is lent to the student for educational purposes only. All use of District-owned equipment and accounts can be monitored by the District.

The Chromebook must not be defaced or destroyed in any way. The device must be used in accordance with the District's Acceptable Use Policy as well as, local, state, and federal statutes. Inappropriate use of the machine may result in the student losing his/her right to use this Chromebook.

The equipment must be returned to the school if the student completes or withdraws from Kaukauna Area School District Summer School program or when requested by Kaukauna Area School District. The District will obtain reimbursement from, or on behalf of, student(s) for any damage to, loss of, or failure to return school property.

Identification and inventory tags have been placed on the Chromebook. These tags must not be removed or modified. If they become damaged or missing, contact tech support for replacements. Additional stickers, labels, tags, or markings must not be added to the Chromebook. The Chromebook must remain in its case at all times. Costs of damage caused to the Chromebook while not kept in its case will be the responsibility of the parent or guardian.

Defects in the Chromebook will be covered by the device warranty. Accidental damage will be covered by an insurance policy for the first incident. The second incident will incur a fine of \$59. The third incident will incur a fine for the entire cost of the Chromebook. You are responsible for 100% of any damage or loss to each loaned computer equipment that is not covered by warranty or insurance. The replacement cost will not exceed the original purchase price of the lost or damaged equipment, which is approximately \$250.00 per Chromebook, \$30.00 per charging cable, and \$25.00 per case.

Some students may be permitted to keep the District-owned equipment at home during the summer. If you do not wish for your child to do so, you must return it to the school at the end of the school year. Some students may be permitted to take their device home in the evening during the school year. In the event of a school or classroom closure, students may need to take their Chromebook home to participate in remote learning. Parents have the right to require that their child leave the District-owned Chromebook at school in the evenings and on weekends. If that is the case, your child must return it to the school Library Media Center at the end of each school day and pick it up each morning.

If a parent wishes to opt out of this agreement, the parent must follow Board Policy 365. If approved, the parent must provide a personal Chromebook or another computing device capable of running a current version of Google Chrome for the child's use at school, and absolves the District from any responsibility for the loss, damage, or theft of that personal device. Furthermore, the parent understands that this personal device will be monitored at all times while at school. Activity that takes place while using a District account will be monitored at all times, even at home on a personal device. Teachers or other District Employees may require students to use District-owned equipment instead of personal equipment for testing or in-class work at their discretion. That equipment will be provided in the classroom.

By signing below, I agree to the terms of this agreement and certify that my child may use a District Chromebook for educational purposes. I agree with the terms of participation including my responsibility for damage or loss not covered by insurance. Note that this document does not need to be physically signed if the parent/guardian completed the Online Registration process and signed electronically.

Student Name (print): _____ Student ID Number: _____

Graduating Class (ex. class of 2030): _____ Current School: _____

Parent Name (print): _____

Parent Signature: _____ Date: _____