

AISD is committed to the protection of all children and young people from harm. We recognize that child protection and welfare considerations permeate all aspects of school life and must be reflected in all of the school's policies, practices, and activities. We require all staff and faculty applicants to undergo stringent selection and screening processes before being allowed to work with children.

AISD [Child Protection Policy](#)

## VACANCY

### **AISD Theatre Manager - Renovation and Beyond!**

#### **We've Got the Spotlight on You!**

As we embark on the exciting renovation of Dhaka's premier small-to-medium performance venue, we're seeking a passionate and experienced Technical Theatre Manager to guide us through this project and ensure its success for years to come.

#### **More Than Just Tech Savvy!**

We need someone who thrives on both the technical aspects of theatre and the magic of seeing young actors shine. You'll be a whiz with sound engineering, lighting design, and technical theatre management, but also a team player who brings a positive and inspiring energy to the stage.

AISD community members hold each other accountable to these values:

- We are a compassionate, caring, and diverse community.
- We act with integrity and respect.
- We embrace creativity and balance.
- We are proud of diversity and willingness to collaborate.

**Supervised by:** Director of Facilities & Operations

**Monthly Salary:** Commensurate with experience and qualifications

#### **The Role**

- Oversee the technical aspects of all our productions and events, including the upcoming renovation.
- Be deeply involved in designing and overseeing the installation of a new soundboard and lighting rig.
- Design lighting plots, create soundscapes, and manage all technical aspects of shows - from concerts to musicals.
- Lead a team of lighting and sound technicians, providing training and supervision.
- Collaborate with directors, producers, and designers to bring their creative visions to life.
- Ensure all equipment functions smoothly, conducting regular checks and maintaining a detailed inventory.
- Budget for and procure necessary equipment, while adhering to safety regulations.
- Troubleshoot technical issues and find solutions quickly and efficiently. Ability to work under pressure and meet tight deadlines.

“Preparing students to become stewards of a just and sustainable world.”

## The Ideal Candidate

- Fluency in Bangla and English is a must.
- A Bachelor's degree in Sound, Lighting, Technical Theatre, or a related field (or equivalent experience) is essential.
- Proven experience in lighting design and sound engineering for live events is crucial.
- Proficiency in AutoCAD or similar drafting software is a plus.
- Strong communication, interpersonal skills, and the ability to thrive under pressure are key.
- Leadership and team management skills are a must to guide your crew.
- A keen eye for detail and a knack for problem-solving will ensure smooth productions.
- Flexibility for evenings, weekends, and holidays is required for the theatre life.

## Bonus Points

- Certification in sound engineering or lighting design sets you apart.
- Proficiency in AutoCAD or similar drafting software.
- Previous experience in a theatre or entertainment venue is a big plus.
- Familiarity with rigging and stagecraft is a welcome addition.
- Experience with multimedia production software like QLab or Pro Tools will make you a tech superstar!

## Ready to take Center Stage?

If you're inspired and eager to make a lasting impact on our students, send us your one-page application and CV in a single PDF document to [applyjob@aisdhaka.org](mailto:applyjob@aisdhaka.org) by May 30, 2024. We can't wait to meet you!

**Mission:** AISD creates an academic and social environment based on American educational principles. We challenge students from an international community to achieve their potential, become life-long learners and contribute to a changing global society.

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