

YAMHILL-CARLTON SCHOOL DISTRICT
Safety Committee Meeting Minutes YCES

Location: YCES Conference Room or Dallas Office

Date: 5/1/24

MEMBERS	PRESENT	
YCES Principal: Amanda Dallas	Yes	No
YCES Custodial/Grounds Maintenance: Dylan Schiesl	Yes	No
YCES Office Staff: Kelli Fletcher	Yes	No
YCES Classified Staff: Sherri Nauman	Yes	No
YCES Certified Staff: Fallon Hepp	Yes	No

AGENDA	MINUTES
<input type="checkbox"/> Q1/Q2 Workspace Safety Inspection/Walkthroughs:	•
<input type="checkbox"/> AED Check ins:	•
<input type="checkbox"/> Fire Extinguishers:	• When are they scheduled?
<input type="checkbox"/> Campus Report:	• Locks, heat, and backpack storage downstairs.
<input type="checkbox"/> Incident/Accident Reports, Reviews and Recommendations:	• Adults: Nothing actionable • Students: All accidents, nothing actionable
<input type="checkbox"/> Next Meeting:	Continue to break reports up to communicate.

Just a reminder...

- ACCIDENT/INCIDENT FORMS for students **MUST** BE filled out completely.
 - **description of injury**
 - **type of first aid provided**
 - **Were Parent(s) /Guardian(s) contacted**
- All completed student accident/incident/action forms must be sent to Leanna and Amanda. All completed staff accident/incident/action forms must be sent to John and Amanda.

