

YAMHILL-CARLTON SCHOOL DISTRICT

Safety Committee Meeting Minutes

Date: 012/05/2023

Members:

Administrator: B. Post
 YCHS Staff: Leanne Smith
 YCHS Staff: Alicia Rigamonti
 YCHS Staff: Barbie Wood
 Alliance Academy Vicki Bernstein

Present:

X YES NO
 YES X NO
 X YES NO
 X YES NO
 X YES NO

AGENDA

MINUTES

<p><input type="checkbox"/> AED Check-ins:</p> <p><input type="checkbox"/> Fire extinguishers</p>	<ul style="list-style-type: none"> ● All Green Lights ● Tiger Dome should have children pads. -Leanna will investigate pricing and talk to Maureen. ● Barbie checks on them frequently
<p><input type="checkbox"/> Building Issues</p>	<ul style="list-style-type: none"> ● Back school exit by ceramic room stairs condemned. ● Back door of Old Gym is accessible 24hrs a day as it won't lock. ● Team concerned of bottleneck during an evac. situation. ● Students speeding through Tiger Lane . Should not be going that way. ● Team would like more announcements and signage to prevent this.
<p><input type="checkbox"/> Workplace Safety Inspections/ Walkthroughs.</p>	<ul style="list-style-type: none"> ● The Team alongside Mr. Raever and Nathan from WHA did a safety walkthrough in all YCHS facilities.

<p>New Business:</p>	<ul style="list-style-type: none"> ● BP shared video, “Preparing Your district and safety Committee for OSHA” ● YCHS Safety Team will view and share takeaways and questions during the Jan/2024 meeting. ● Discuss some of the hazards observed during the safety walk through.
<p><input type="checkbox"/> Incident/Accident Reports, Reviews, and Recommendations:</p>	<ul style="list-style-type: none"> ● 0 ● Committee would like all staff to know that if an accident report is filled out, parents/guardians should always be notified. ● Leanne Smith would like us to use the updated accident forms that she created last year.
<p><input type="checkbox"/> Next Meeting:</p>	<p>The team agreed to meet again on the first Tuesday of each month. Next meeting in January</p>

Just a reminder...

- ACCIDENT/INCIDENT FORMS for students **MUST** BE filled out completely within 24 hrs.
- This is the link to the updated form to be used.
<https://mail.google.com/mail/u/0/?tab=rm&ogbl#inbox?projector=1>
 - ***description of injury***
 - ***type of first aid provided***
 - ***Were Parant(s) /Guardian(s) contacted***
- All completed student and staff accident/incident/action forms must be sent to Allie Rigamonti, Julie Warner at the District Office and copy Leanna Smith.