

YAMHILL-CARLTON SCHOOL DISTRICT

Safety Committee Meeting Minutes

Date: 11/29/2023

Members:

Chairman: Matt Wiles
 Facility Manager: Ian Barr
 YCSD Staff: Jenifer Tuning
 YCSD Staff: Tony Cicorica
 School Nurse: Leanna Smith

Present:

YES NO
 YES NO
 YES NO
 YES NO
 YES NO

AGENDA

MINUTES

<input type="checkbox"/> AED Check ins:	<ul style="list-style-type: none"> Leanna Smith checked 11/7. Green lights on, and pads in place.
<input type="checkbox"/> Recommendations completed since last meeting:	<ul style="list-style-type: none"> Addressed at a staff meeting on how to complete accident and incident report forms. Forms found in the main office.
<input type="checkbox"/> New Recommendations	<ul style="list-style-type: none"> Follow up with school wide safety review Review how to report safety hazards Hazardous Material disposal (bloody tissues) -review procedures.
<input type="checkbox"/> Incident/Accident Reports, Reviews and Recommendations:	<ul style="list-style-type: none"> Team reviewed incident reports from 10/27-11/29 Inspect bathroom handles
<input type="checkbox"/> WorkPlace Safety Inspection Review:	<ul style="list-style-type: none"> Wires in Mr. Cicoria's room - Matt to put in work order. Outer Gym doors closing too quickly - work order put 10/26. Morning PE doors propped open - remind morning IA's to keep closed Playground rebars exposed
<input type="checkbox"/> Next Meeting:	12/19/23 3pm Matt Wiles office

Just a reminder...

- ACCIDENT/INCIDENT FORMS for students **MUST** BE filled out completely.
 - description of injury*
 - type of first aid provided*
 - Were Parant(s) /Guardian(s) contacted*
- All completed student and staff accident/incident/action forms must be sent to:

Jenifer Tuning, Leanna Smith and Julie Warner

