

# YAMHILL-CARLTON SCHOOL DISTRICT

## Safety Committee Meeting Minutes

**Date: 5/2/2024**

**Members:**

Chairman: Matt Wiles  
 Facility Manager: Ian Barr  
 YCSD Staff: Jenifer Tuning  
 YCSD Staff: Tony Cicorica  
 School Nurse: Leanna Smith

**Present:**

YES    NO  
 YES    NO  
 YES    NO  
 YES    NO  
 YES    NO

**AGENDA**

**MINUTES**

<input type="checkbox"/> <b>AED Check ins:</b>	<ul style="list-style-type: none"> <li>Jenifer Tuning checked 5/2 green lights on, and pads in place.</li> </ul>
<input type="checkbox"/> <b>Recommendations completed since last meeting:</b>	<ul style="list-style-type: none"> <li>Restroom doors fixed</li> <li>Leanna Reviewed with staff at staff meeting</li> <li>Daily status report with reminder to check doors and windows</li> <li>Checked in with PE Teachers about injuries</li> <li>Review in fall hallway gate closure</li> </ul>
<input type="checkbox"/> <b>New Recommendations</b>	<ul style="list-style-type: none"> <li>Bee/Wasp sweep</li> <li>Designated areas for soccer / no soccer in courtyard</li> <li>Indoor soccer ball for PE</li> <li>Check in with PE teacher about appropriate indoor ball use</li> </ul>
<input type="checkbox"/> <b>Incident/Accident Reports, Reviews and Recommendations:</b>	<ul style="list-style-type: none"> <li>Team reviewed incident reports from 2/2-4/30</li> <li>See above</li> </ul>
<input type="checkbox"/> <b>WorkPlace Safety Inspection Review:</b>	<ul style="list-style-type: none"> <li>Playground rebars exposed taken care off,</li> <li>Bark Chips have been spread covering bare spots on playground</li> </ul>
<input type="checkbox"/> <b>Next Meeting:</b>	<b>5/29/2024 3pm Matt Wiles office</b>

**Just a reminder...**

- ACCIDENT/INCIDENT FORMS for students MUST BE filled out completely.
  - description of injury*
  - type of first aid provided*
  - Were Parant(s) /Guardian(s) contacted*
- All completed student and staff accident/incident/action forms must be sent to:

**Jenifer Tuning, Leanna Smith and Julie Warner**