

YAMHILL-CARLTON SCHOOL DISTRICT

Safety Committee Meeting Minutes

Date: 02/03/2022

Members:

Chairman: Todd Hendrickson
YCS D Staff: Joe Johnson
YCS D Staff: Tami Zigler
YCS D Staff: Cindy Roberts
YCS D Staff: Esther Jensen
YCS D Staff: Mindy Senn

Present:

X YES NO
YES X NO
X YES NO
X YES NO
X YES NO
YES X NO

Visitors:

Carl Halter
Stephani Kuncce

X YES NO

AGENDA

MINUTES

<p><input type="checkbox"/> AED Check-ins:</p>	<ul style="list-style-type: none">• All lights at all YCS D locations are reporting green lights.• All of the Pads are in need of replacement. The Facilities Dept will be purchasing new replacement pads for them today. They should arrive within two weeks at the latest. As soon as they arrive they will be deployed to replace the aged pads.
<p><input type="checkbox"/> Building Issues/ District issues</p>	<p>Esther Jensen reports the 4ft black fence at the playground has damaged fabric. Todd reports that the fence company that has given the bid is currently busy and has a scheduled date of Feb, 15 to repair the fence. Todd also reported that the fabric of the fence at the western end of the JV softball field has been crushed and needs repair. He caught the kids who said that they opened the fence because it was faster than walking around.</p> <p>No other safety issues were discussed or brought up.</p>

<input type="checkbox"/> Workplace Safety Inspections/ Walkthroughs.	The next walkthrough is scheduled for April 2022.
<p>New Business: Safety Reports need to be shared</p> <p>Fire extinguisher protocol and training.</p>	<ul style="list-style-type: none"> • Tami Zigler stated that the minutes from each meeting need to be shared. She indicated that they could be shared with the district secretary Julie Warner and she could post them for public consumption. Todd will share these minutes going forward. • Discussed the opportunity for Fire Dept. to come in for Fire Extinguisher training and protocol review. Chief Jensen has asked for a lead of one month prior to scheduling training for district personnel. Todd indicated that the training may take place later this year but normally takes place at the beginning of the school year.
<input type="checkbox"/> Incident/Accident Reports, Reviews, and Recommendations:	<ul style="list-style-type: none"> • The committee received 17 incident reports. • Committee would like all staff to know that if an incident report is filled out, parents/guardians should always be notified.
<input type="checkbox"/> Next Meeting:	<p>The team agreed to meet again on March 3, 2022; at 7AM, via zoom.</p>

Just a reminder...

- ACCIDENT/INCIDENT FORMS for students **MUST** BE filled out completely.
 - *description of injury*
 - *type of first aid provided*
 - *Were Parent(s) /Guardian(s) contacted*
- All completed student and staff accident/incident/action forms must be sent to Tina Vertner at the District Office and Todd Hendrickson Facilities Director.