

## REGULAR MEETING

April 17, 2024

6:00 PM

The regular meeting of the Baker School Board was called to order by Chairperson Klint Flint at 6pm in the Boardroom of Baker High School. Trustees Dalon Dyke, Cody Strandbakke, and Jay Quenzer were in attendance; Trustee Karen Wang was absent. Also present were Superintendent Aaron Skogen, Principals Dom Vergara and Erin Nevers, Associate Principal/AD Bill Brist, District Clerk Jennifer Mettler, Head Custodian Mardi Brown; and Technology Director Scott Anderson. Guests were Makenzie Noseep, Amanda Tunby, Tonia Bailey, Hunter Bailey, Pam Beach, Maranda Hastig, Mollee Stenberg, Josi Hadley, Linda Rost, Kallie Benter, and Abbey Dunn.

### Consent Items:

The bills, investment report, activity account report, journal adjustments, and minutes were reviewed by the trustees; claim checks 59217 to 59280 were reviewed and approved. There being no objections, Chairperson Flint approves the consent items as presented.

### PUBLIC COMMENT

None

### EDUCATION REPORT – Hunter Bailey

Hunter Bailey presented to the board his presentation on Microbial Source Tracking of Fecal Contamination in the Baker Lake from Recycled Wastewater Used for the Lakeview Golf Course Irrigation; he won awards and qualified for National competition.

### ACTION ITEMS

#### NATIONAL CONFERENCE TRAVEL – MISS DUNN

Miss Dunn stated she received a scholarship to attend the National Conference in San Diego, CA May 28<sup>th</sup> – 31<sup>st</sup> and is asking for financial support to travel in accordance with board policy. There are some great learning opportunities in relation to agroponics, which she will be implementing next year. She provided the board an estimate of expenses and costs estimated would be about \$700. Jay Quenzer moved to authorize travel reimbursement in accordance with BP 7336 for Miss Dunn. Dalon Dyke seconded the motion; motion carried unanimously.

#### SUMMER CUSTODIAL HIRING CONSIDERATION

Mrs. Brown presents to the board her recommendation for hiring for the summer.

Custodial:

Edy Miller 40 hrs/wk

April Hemsley 8-16 hrs/week to keep her on as our morning locker rooms cleaner.

Hallie Flint Painter/Custodial/Grounds 32 hrs/wk 4 days/wk no Fridays

GroundsKeeping:

Tim Robinson 40 hrs/wk

Still looking for a part time summer helper for Tim as needed for weed eating.

Note: No overtime for seasonal (summer) workers.

Cody Strandbakke moved to hire the summer custodial help as presented. Dalon Dyke seconded the motion; motion carried unanimously.

#### LIFEGUARD HIRING CONSIDERATION(S)

Mr. Skogen presented to the board the hiring considerations for the Baker Rec Center. Applicants are hired upon completion of a lifeguard course; swim aide Bree Straub and Lifeguards Macy Varner and Neveah Burns. Dalon Dyke moved to hire lifeguards and swim aides as presented for the Baker Recreation Center, pending successful passage of the lifeguard course. Cody Strandbakke seconded the motion; motion carried unanimously.

**2024-25 CLASSIFIED CONTRACT CONSIDERATION(S)**

Mr. Skogen presented to the board classified contract recommendations for hire for the 2024-25 school year.

**2024-25 Classified Positions**

Employee	Position	Years	22-23 Wage
RABE, ADAM	Custodian	10	\$23.63
GILMORE, TJ	Custodian	7	\$21.28
CORNWELL, JASON	Custodian	1	\$17.35
THILMONY, SHEILA	Custodian	28	\$21.28
SWARTS, LEIDA	Custodian	5	\$20.50
EDWARDS, LLOYD	Custodian	3	\$18.93
DAVIS, SONYA	Head Cook	16	\$22.84
PIIL, RORIE	Cook	2	\$18.15
UECKER, LOVEDEN	Cook	5	\$21.28
HOFFMAN, MARVELLA	P/T Kitchen Aide	1	\$15.01
POWERS, LEEANN	Paraprofessional	5	\$22.06
O'DONNELL, KIM	Paraprofessional	17	\$22.06
STIEG, NIKKI	Paraprofessional	19	\$22.06
SCHULTZ, ALIVIA	Paraprofessional	1	\$18.15
LACROIX, REBECCA	P/T Paraprofessional	2	\$18.93
TOOKE, JOHANNA	Paraprofessional	1	\$22.06
LEIDHOLT, BREANN	Paraprofessional	1	\$18.15
FISHER, DANIELLE	Paraprofessional	1	\$19.70
COLLINS, BROOK	Building Secretary	27	\$22.84
LINGLE, AMY	Building Secretary	20	\$22.84
LINEBACK, ALYSON	Building Secretary	11	\$22.84
ROST, ASHLEY	After School Program	1	\$20.50

Jay Quenzer moved to approve the classified contracts as presented for the 2024-25 school year. Dalon Dyke seconded the motion; motion carried unanimously.

**2024-25 CERTIFIED CONTRACT CONSIDERATIONS**

Mr. Skogen presented to the board the certified contract recommendations for the 2024-25 school year. There is one teacher being recommended for tenure: Kara MacKay.

First Name	Last Name	Position	24-25 CONTRACT GIVEN	23-24 contract given
LISA	BURDICK	Counselor	30	29
CATHY	FRYE	Counselor	5	4
KALLIE	BENTER	Elem Teacher	10	9
JENNIFER	DUKART	Elem Teacher	9	8
JOSI	HADLEY	Elem Teacher	9	8
MARANDA	HASTIG	Elem Teacher	15	14
TRINITY	HERMAN	Elem Teacher	2	1
JODEE	HESS	Elem Teacher	10	9
VAL	JOHNSON	Elem Teacher	19	18
KIM	LESH	Elem Teacher	16	15
MAKENZIE	NOSEEP	Elem Teacher	3	2
BREEANN	SHELL	Elem Teacher	12	11
SHAWNA	SCHILLINGER	Elem Teacher	26	25
JILL	SHELHAMER	Elem Teacher	10	9
MOLLEE	STENBERG	Elem Teacher	5	4
KARI	STRANDBAKKE	Elem Teacher	7	6
AMANDA	TUNBY	Elem Teacher	9	8
ASHLEY	VARNER	Elem Teacher	8	7
TIM	ROBINSON	Elem Teacher	33	32
BO	LINGLE	HS Teacher	23	22
ALISHA	AFRANK	HS Teacher	2	1
MICHELLE	ANDERSON	HS Teacher	19	18
LYNN	BEACH	HS Teacher	13	12
PAMELA	BEACH	HS Teacher	45	44
JESSICA	BOGGS	HS Teacher	11	10
TOM	BREITBACH	HS Teacher	10	9
ABBEY	DUNN	HS Teacher	3	2
HILLARY	FRANK	HS Teacher	5	4
KOLLEEN	GUSTAD	HS Teacher	3	2
HAILEY	HAAN	HS Teacher	3	2
JAY	HOVERSLAND	HS Teacher	19	18
JOHN	NOWAK	HS Teacher	13	12
LINDA	ROST	HS Teacher	11	10
DERYK	VAN ZEE	HS Teacher	12	11
BRITTANY	HOVERSLAND	Special Education	12	11
KARA	MACKAY	Special Education	4	3**

Cody Strandbakke moved to offer contracts to all certified staff as listed in grades K-12 for the 2024-25 school year and offer a tenured contract to Mrs. Kara MacKay. Dalon Dyke seconded the motion; motion carried unanimously.

**2024-25 EXTRACURRICULAR CONTRACT CONSIDERATION(S)**

Mr. Brist presents to the board the recommendations for extracurricular positions for 2024-25 school year.

- Ms. Michelle Bear—High School Head Speech & Drama Coach
- Mr. Darick Gorder—High School Co-Head Wrestling Coach
- Mr. Will Bagley—High School Co-Head Wrestling Coach
- Mr. Jason Coulter—High School Head Girls Basketball Coach
- Mrs. Samm Schermele-Varner —High School Assistant Girls Basketball Coach
- Mr. Aaron Skogen—High School Head Boys Basketball Coach
- Mr. TC Shelhamer—High School Assistant Boys Basketball Coach
- Mrs. Ashley Varner—High School Head Fall Cheerleading Coach
- Ms. Makenzie Noseep – High School Assistant Fall Cheerleading Coach
- Mrs. Ashley Varner—High School Head Winter Cheerleading Coach
- Ms. Makenzie Noseep – High School Assistant Winter Cheerleading Coach
- Mr. Dustin Erickson—Middle School Wrestling Coach
- Mrs. Sheila O’Connor – Middle School Girls Basketball Coach
- Ms. BreElla Wacker – Middle School Girls Basketball Coach
- Mrs. Shawna Batchelor – 4/5<sup>th</sup> Grade Girls Basketball Coach
- Mr. Tom Breitbart – Middle School Boys Basketball Coach
- Mr. Jay Hoversland – Middle School Boys Basketball Coach
- Mr. Tim Robinson – 4/5<sup>th</sup> Grade Boys Basketball Coach

Mr. Flint asked about the wrestling coach recommendations, don’t we have split sports boys/girls? Mr. Skogen stated Mr. Brist will present the changes after ratification of the CBA with those coaching positions since that is a proposed change to the extracurricular schedule in negotiations. Mr. Dyke stated he believes it is a little early to hire winter sports, but would like to look at the hiring process in the handbook since we are still hiring new teachers and would like to have some positions available and give those teachers a chance at those positions. Mrs. Benter adds when someone is coaching a sport, example basketball, and if they don’t get hired now, they are planning for the basketball summer plans and open gyms; then, if they are not hired, they are building the program for another coach. Mr. Dyke stated he understands but we are still hiring teachers over the summer and it would be enticing to those new hires to have some positions available. Mr. Skogen stated it has been discussed to hire head coaches now and leave the assistants until later so it can be discussed in the coming months to review the handbook and the timing of hiring of coaches. Jay Quenzer moved to hire the 2024-25 extracurricular positions as presented. Dalon Dyke seconded the motion; motion carried unanimously.

**STUDENT ATTENDANCE AGREEMENTS**

Mrs. Mettler presents to the board the student attendance agreement for a student to attend Plevna Schools.

Name	District of Residence	District of Choice
Heaton(1)	Baker	Plevna

Jay Quenzer moved to approve the 2023-24 attendance agreement for the student to attend Plevna Public Schools. Dalon Dyke seconded the motion; motion carried unanimously.

**FIELD TRIP REQUEST(S) – BP 2320**

Mrs. Nevers presented to the board the field trip requests for May 2024. The 6<sup>th</sup> grade class is requesting to go to Devils Tower and 5<sup>th</sup> grade will be going to Dickinson, ND. Jay Quenzer moved to authorize out-of-state travel in accordance with BP2320 as presented. Dalon Dyke seconded the motion; motion carried unanimously.

## BOARD POLICY REVISIONS

Mr. Skogen presented to the board the policy revisions recommended by MTSBA; there are more policies to be revised in the next few months. Changes are as follows:

### MTSBA Model Policies with Required Updates

**MTSBA Model Policy 1400—Board Meetings.** This policy was updated to accurately state the requirements by which a board of trustees may convene an emergency meeting.

**MTSBA Model Policy 1511 – Code of Ethics.** This policy was updated to remove the reference to the National School Boards Association.

**MTSBA Model Policy 1610 – Goals and Objectives.** This policy was updated to reflect changes in the accreditation standards at 10.55.601 ARM and 10.55.701 ARM. The policy now outlines how the board of trustees shall conduct and complete the integrated strategic action plan as required by rule.

**MTSBA Model Policy 2151F – Assumption of Risk Form.** This form was updated to reflect the changes in the law from HB 676 and SB 518. The form can now be used for extracurricular activities, athletics, clubs, and events.

**MTSBA Model Policy 2320 – Field Trips and Excursions.** This form was updated to reflect the changes in the law from HB 676 and SB 518. The policy now cross references Policy 8132 to detail how parents consent to school trips.

**MTSBA Model Policy 3305 – Seclusion and Restraint.** This form was updated to reflect the changes in the law from HB 676 and SB 518. The policy now includes methods for parental consent for health intervention or screening.

**MTSBA Model Policy 3410 – Student Health and Examinations.** This form was updated to reflect the changes in the law from HB 676 and SB 518. The policy now includes methods for parental consent for health intervention or screening.

**MTSBA Model Policy 3410F – Medical Consent Form.** This form was updated to reflect the changes in the law from HB 676 and SB 518. The policy now includes methods for parental consent for health intervention or screening.

Jay Quenzer moved to approve the policy revisions as presented. Cody Strandbakke seconded the motion; motion carried unanimously.

## REPORTS:

### 1. **COMPLEX, Kelsey Miller(absent submitted report)**

**Certifications:** I will be traveling to Bismarck, ND this weekend from the 19th-21st to receive my Lifeguard Instructor Certification. With this I will be able to recertify current employees, as well as, future employees with the Rec. Center.

**Equipment:** In order to safely conduct everyday activities and ensure we have the right equipment to run future Lifeguard courses, new rescue tubes will need to be ordered. A minimum of six are needed to ensure the safety of our lifeguards and patrons.

**Career Fair:** The Rec. Center will be running a table at the Career Fair this year on Thursday, April 25th. We are hoping that this may help in the recruitment of more staff both for Swimming Lessons in the summer and throughout the year.

**Training:** Staff has continued to attend monthly training on rescue techniques and emergency care. They have all greatly improved since training first started, and I am very proud of the progress they have made.

**Pool Inspection:** Rich Menger of the Fallon County Health Department conducted our annual pool inspection on the 28th of March. In which, we only received one infraction for not having the chlorine tank chained to the wall. Other than that small infraction, our facility received a superb review.

### 2. **MAINTENANCE, Mardi Brown**

Wind screens are up on the North and West side of Courts and stayed ok with the high winds that we had.

Update on the AHU unit repairs: NorPac will be on site to replace the motor for the Library/ITV under warranty and will look at the other 2 units that are having the same issues. Kirk replaced the greenhouse gutters and valves needed to use the water for the fish tank and plants. Prom set up went well with the students having Friday off to decorate. Sunday clean up was ok but needs to be scheduled to be done earlier on Sunday preferably at 2pm. SGH Concepts was here on March 26th to inspect the Gym skylights and sent us a quote for the necessary repairs for those. They have been in need of repairs for some time and fits perfectly with all the new gym upgrades we are doing. The Fire Marshal was on Wednesday April 3 and did a thorough check on all buildings. BHS has emergency lights that are not working again. With the age of these lights Direct will be installing new LED's. Lincoln was found to have a few issues that we will address this summer when we have the time. Longfellow had no issues at this time. TUTT did the repairs to the NE basketball hoop that was in need of repair. They checked the bleachers for the repairs that need to be done before we redo the gym floor. That work is scheduled to be done April 29-May 1. Shingles came off the South end of the new garage and Fischer Construction out of Marmarth will get us a quote for replacement. I contacted MDU and Midrivers on the 4 telephone poles on the North side of BHS. They belong to

Midrivers and they will work with Direct Electric and have them removed. Baker Jam went well and the Rec Dept did a good job at setting up and cleaning up. I had no complaints from staff at either school. I have Jason Cornwell in training with the Pool water to send him to CPO classes April 25-27th in Bismarck. We applied 200lbs of Calcium Chloride to the pool to get the water quality back to normal. This usually needs to be done twice a year to bring the hardness up in our soft water.

### 3. **TECHNOLOGY, Scott Anderson**

Updated Obsolete Equipment List -

[https://docs.google.com/spreadsheets/d/1PDhwtJXoKWB286nEsJ\\_3uy8i\\_3d8-fr\\_Pm46dHTbi4/edit?usp=sharing](https://docs.google.com/spreadsheets/d/1PDhwtJXoKWB286nEsJ_3uy8i_3d8-fr_Pm46dHTbi4/edit?usp=sharing)

Intercom & Alarm changes/project has been progressing. Please complete your KnowBe4 training.

The Stadium Scoreboard Display is currently down due to internal memory problems. Daktronics has been notified and parts have been ordered to fix ASAP. We may not have it for the meet on Friday, but it will be repaired prior to District Track in May. Spring Tech Equipment reviewed by the tech committee and approved by Mr. Skogen have been ordered: 125 Chromebooks, 30 Windows All in One Computers, 10 Surface Tablets. Still working on options for our Server replacement

E-Sports - Early upset in the bracket, but both the Rocket League Team and Overwatch were successful.

Rocket League took 3rd and Overwatch finished 4<sup>th</sup>.

### 4. **PRINCIPALS**

#### a. **ELEMENTARY PRINCIPAL, Erin Nevers**

Shout Out! Thank you to our elementary custodial staff - Leida, Lloyd, Sheila, and Mardi! Thank you for being the first to work and often the last to leave. Thank you for ensuring that our buildings are safe, clean, and healthy. You keep us up and running and we are SO grateful!

Lincoln Book Fair: Mrs. Lesh, thank you for the extra time and effort in hosting the Spring Lincoln book fair. The profits totalled - bringing in - for books that can be purchased for our school libraries.

Spartans of the Month for March: Lincoln - Nathen Thomas (K) and Kami Knipp (2nd), Longfellow - Erika Schell (6th) and Jacob Ferrell (5th).

Lunch with a Cop will wrap up in May with our 6th grade classes. This has been such a solid way to build strong connections for the students in our community. Thank you to our officers and deputies for making time for our students every week!

Bike Safety: On Monday, April 15th the Baker PD and Sheriff's Office put on a fantastic bike and pedestrian safety event. Mr. John Geving was in attendance and hopes to add more bus safety into this annual event in the future. It was a fantastic turn out and ended with some bike giveaways!

Doodle for Google: Mrs. Frye assisted students in the Doodle for Google art contest for the 3rd year. Students came up with fantastic ideas to fit the theme "My wish for the next 25 years..." The winners were Kazden Hoversland - 1st Place for 5th Grade and Overall Winner, Ophelia Miller - Planet Award, Marcella Medearis - 1st Place for 3rd Grade, Hazel Wells - Imagination Award, Gary Teter - Smile Award, Hunter Swyers - Tech Wiz Award, Liam Enos - 1st Place 4th Grade, and Kloe Ehret - 1st Place 6th Grade Ailey Bettenhausen - Good Neighbor Award

Longfellow Spartan Store: Super Spartan Certificates have been implemented at both Lincoln and Longfellow and have evolved over the last two years. These are given out to students who show positive qualities and are caught being safe, respectful, responsible and kind. It's a way to immediately recognize the behaviors we value in all our students. The Longfellow store evolved this spring thanks to Mrs. Alsyon Lineback. Students at Longfellow who receive a Super Spartan certificate can spend their Spartan cash at the store on Fridays.

Attendance: 2023-2024 - 2nd Semester Absences - Starting January 16th

Currently we have 172 (121), 69% (49%) of our students in K-6 have 3 or more absences for the 2nd semester. 12% (5%) or 29 (13) students are considered to have chronic absenteeism with 9 or more absences. 22% (38%), 54 (93) students, with 0 absences in March!

Living History Speaker in Schools - Monday, May 6th

Mary Jane Bradbury will be in Baker to present at the O'Fallon Museum on May 5th and then will present to our 4th-6th grade students on Monday.

Upcoming Events: Pops Concert (5-12) - Tuesday, May 7th, Longfellow Gym at 7:00 PM

Spring Elementary Music Concerts - Tuesday, May 14th, Longfellow Gym

Lincoln at 10:00 AM

Longfellow at 6:30 PM

Mrs. Tunby's to Superior Care - Thursday, May 16th

Class Field Trips - Week of May 20th

K-2 - TBD

3rd Grade - Swimming and Baker Metal (tentative) - Thursday, May 23rd

4th Grade - Trail's End Ranch - Tuesday, May 21st

5th Grade - Dickinson, ND - Monday, May 20th

6th Grade - Devil's Tower, WY - Monday, May 20th

**b. HIGH SCHOOL PRINCIPAL, Dom Vergara**

I would like to take a moment to thank Mrs. Haan and Mr. Lingle for all of the hard work putting on prom this year. Mr. Vaughn Zenko also deserves a big thank you for DJ'n the prom, DJ'n the Knights Ball and announcing grand march. It can be challenging and very expensive to find a DJ for prom. Please help me in thanking Mr. Zenko for all he does for our students and community. Mr. Zenko will also be our 2024 graduation speaker. And I can't forget Mr. Anderson and Mrs. Brown for all of the help with set up and clean up for prom. Mrs. LaCroix and Mrs. Lineback were our chaperones. Mr. & Mrs. Anderson deserve a big thank you for hosting a great Knights Ball/Father-Daughter/Mother-Son Dance (Barbie Theme) for the youth of our community. This was a great fundraiser for our National Honors Society. Thank you for all you do for our community and students.

We recently have addressed and/or focused on the various topics below:

- Vision Team Process -24-25 Goals
    - o Vision Team Shared Folder (Presentations)
    - o Each team will be setting 2-3 goals during the April 24th PIR time
  - Minot State University – Educator Job Fair (3.19.24)
  - Prom 2024 “Elegant Western”
    - o Prom 2025 – Save the date: March 22nd
  - 24-25 Drug Dog Contract has been signed and dates/times established
  - Creating a spark in our students...
    - o Sparks: How Youth Thrive Video (Highly Recommended)
  - Guest Speaker in Ms. Gustad's Class: Shannon Johnson – Fallon County Times
    - o Discussing a career in journalism
  - Will Bagley and Jason Coulter – MCA Coaches of the Year
  - Work Study – Planning Meeting (Mr. Anderson and Mrs. Burdick)
  - F List Review – Focused on finishing strong academically / Parent Meetings
  - MYCA Update (1st student just finishing up the program, 2nd student starting next session)
- March Spartans of the Month  
(Reserved Parking Spot, Spartan T-Shirt, Breakfast w/ Principal, Certificate, Facebook, Newspaper)
- Hunter Bailey (HS Boy)  
Hope Gonsioroski (HS Girl)  
Jackson Bartholomew (JH Boy)  
Kenadi Croy (JH Girl)
- Upcoming Events/Meetings
- Region V Director, MASSP – Delegate Assembly (June 12-14) - Helena
  - Summer Administrator Institute (July 21-24) - Helena

**c. ASSOCIATE PRINCIPAL/ACTIVITIES DIRECTOR, Bill Brist**

Baker returns from FFA State Convention with a Champion Individual & Championship Team Baker Chapter earns a Silver rating and places 5th overall in statewide chapter competition.

Baker Ag Issues Team - 1st place: Madison Butori, Jessica Stark, Kennedy Lyson, Halle Brown, Julia Schallenberger and Casey Koenigsfeld.

Kennedy Lyson – 1st place individual in the Prepared Speaking LDE

First place winners qualify for Competition at the National FFA Competition Baker Students earn top marks at State Science Fair in Missoula Hunter Bailey wins the overall Grand Award (Best of Show), takes the Stockholm Award and earns a Gold rating. The Grand Award earns him an all-expense paid trip to the International Science & Engineering Fair in Los Angeles.

Kaydree Anderson and Emily Enos earn Silver, while Nathania Hester and Jessica Kruger earn Bronze. The Baker team earned 2nd place in the Outstanding Small School category.

Spartan ESports Team wrap up Season at State Competition in Missoula

The Esports teams earned a 3rd and a 4th place finish against the best in the state – all classifications combined. 3rd place at State - Rocket League Team: Zander Rost, Jaron Kesinger, Jaren Lingle 4th place at State – Overwatch League Team: Conrad Hess, Karmen Headdress, Andee Albritton, Chloe Thurlow, and Cricket Wyrwas.

National Honor Society Induction set for April 18th

The NHS Induction Ceremony is set for 11:45 AM in the Baker High School Gymnasium.

**5. SUPERINTENDENT, Aaron Skogen**

Met with MCC for offering dual enrollment and high school math; they have online CNA classes and online CDL course as well that we will start to offer.

Current Openings: HS Math, HS Music, 7-12 Industrial Arts, and Elementary.

Received a letter of resignation from Miss Karen Johnson for 7-12 Music.

Gym Floor Re-design: it will be option #2, maroon & maroon lines with gold spartan head in the middle with Spartans in the ends.

Facilities Update: Boiler in the high school went out and will get replaced. Engineers will be on site tomorrow and will meet with facility committee and present to the board later.

Negotiations is tentatively set for April 29<sup>th</sup> and 30<sup>th</sup> for a time to be determined. Strategic Planning is still being planned for the 3<sup>rd</sup> and final session.

Next scheduled board meeting is May 13, 2024 at 6 pm.

There being no other business, meeting adjourned at 7:46 pm.

*s/ Jennifer Mettler*

Clerk

*s/ Clint Flint*

Chairman