



Water Pollution Control Authority

REGULAR MEETING
MAY 15, 2024
MINUTES

Members Present: Dan Parisi (Chair), Shawn Koehler, Tom Walker

Members Absent: Paul Gilbert, Aaron Foster

Others Present: Tom Modzelewski (WPCA Admin), Marshall Gaston (Fuss & O'Neill), Kevin Flood (Fuss & O'Neil) David Stavens (Deputy First Selectman), Teri Firetto, 5 Esther Ave.

****ATTENDED VIA ZOOM***

1. Call to Order

Chairman Dan Parisi called the meeting to order at 6:32 p.m.

2. Citizen's Forum (non-agenda items)

1. 5 Esther Ave

Terri Firetto of 5 Esther Ave. presented that she has an accessory apartment located on her property that is experiencing health and safety concerns. Sewage from the apartment currently flows into a plastic drum within a brick lined pit that is located behind her attached garage then is pumped into the sewer line to her home. She has explained that the pump in the pit is inadequate, and the drum is not watertight causing raw sewage to overflow the drum into the pit ultimately backing up into her garage, especially in heavy rain events. There is a lateral in place for the accessory apartment to connect directly to the sanitary system and she has received a few quotes to do so. She has explained that this project will create a financial hardship for her and is asking if the Town will waive the \$1,875 per bedroom fee and \$1000 lateral fee for this project to ease the burden of the expense. Teri also presented that she believes this project will be of public benefit as completing the project will eliminate the raw sewage overflow preventing contamination. She also states that completion of this project will reduce the volume of material entering the sanitary sewer in turn saving the Town money.

Shawn Koehler (member) abstained from voting as he has provided the Resident a quote to complete the work, with 2 members absent there is no quorum.

3. Approval of the April 17, 2024, Regular Meeting Minutes

MOVED (KOEHLER) SECONDED (WALKER) AND PASSED UNANIMOUSLY TO APPROVE THE MINUTES OF THE APRIL 17, 2024, REGULAR MEETING AS WRITTEN.

4. Old Business

a. I&I Study

Marshall (F&O) stated that no further investigation had been done since the last meeting. He also updated that Phil (WPCA Crew Chief) and Fuss & O'Neill will be performing draw down tests on the pump stations on Thursday, 5/16/2024 to gather further information. Marshall also spoke on the draft for corrective actions and recommendations for the Hockanum sewer shed I&I manhole investigation and stated if the Board has no comments, he will finalize the report. This item will be moved to the administrative section of the agenda going forward.

b. Ellington Raquet, Lower Butcher Road

No updates.

5. New Business

None

6. Administrative

1. Fuss & O'Neill Project Updates

i. Vernon Pump Station

- **Pay Requisition # 6**– Kevin Flood (F&O) reviewed the items completed in this application for payment.

MOVED (KOEHLER) SECONDED (WALKER) AND PASSED UNANIMOUSLY TO APPROVE THE PAYMENT FOR THE VERNON PUMP STATION UPGRADE TO THE ASSOCIATED CONSTRUCTION COMPANY FOR APPLICATION #6, INVOICE 104445 FOR WORK COMPLETED THROUGH APRIL 30, 2024, IN THE AMOUNT OF \$34,177.31

- **Schedule** – Kevin (F&O) provided an update that The Associated Construction Company has begun work on site. They will be cleaning the brick exterior next week in preparation for the coating that is slated to take place beginning 5/20.
- **4/9/2024 Progress Meeting** – Kevin (F&O) reviewed the meeting minutes and discussed the outstanding RFI's.
- **Change order Proposal #2** –Additional work to remove an existing island and curbing, install full depth aggregate base and install full depth pavement to increase parking. This was the only area left out of both the Town of Vernon's project and the pump station project, leaving it the only area not getting paved. A drawing was presented of this area (highlighted in orange). This change also includes milling and paving of the area around the animal control building (highlighted in green). Tom M. (WPCA Admin) made the Board aware this change would be contingent on

reimbursement from Vernon Public Works. Tom also made mention that he is awaiting a decision from Vernon on whether the light post on the island will be relocated or not.

MOVED (KOEHLER) SECONDED (WALKER) AND PASSED UNANIMOUSLY TO APPROVE PCO-002 IN THE AMOUNT OF \$43,030.70 FOR THE REMOVAL OF THE ISLAND AND CURBING, AND ADDITIONAL PAVING IN THE DOG POUND AREA OF THE VERNON PUMP STATION CONTIGENT ON REIMBURSEMENT FROM VERNON PUBLIC WORKS.

- **Change Order Proposal #3** –The town of Vernon owned a small portion of paving at the entrance to the property and a larger piece located after a large strip of pavement owned as part of Ellington pump station project. This change adds the small entrance portion to Ellington’s scope of work for full width milling and paving and adds the top dressing to Vernon’s project, so not to affect the final product of Venon’s new pavement with construction equipment and trench cuts.

MOVED (KOEHLER)SECONDED (WALKER) AND PASSED UNANIMOUSLY TO APPROVE PCO-003 IN THE AMOUNT OF \$17,172.00 FOR THE ADDITIONAL FULL WIDTH MILLING AND PAVING AS OUTLINED IN YELLOW ON DRAWING CS-104 AND TOPCOAT PAVING IN THE BLUE SHADED AREAS INDICATED ON THE DRAWING.

ii. Task6 2C Ellington Ave. Sewer extension

An update was provided that neither Fuss & O’Neill nor the Town are in receipt of any required contract documents from Hinkley Construction. There was a 15-day deadline to have these items turned in and that time has been exceeded, Tom M. (WPCA Admin) stated he had spoken with Dan from Hinckley to see if he was able to have the documents submitted prior to tonight’s meeting, to which the response was no. Tom also presented some options to the Board to get this project moving forward.

MOVED (KOEHLER) SECONDED (WALKER) AND PASSED UNANIMOUSLY TO RETRACT THE AWARDING OF THE ELLINGTON AVE. SEWER EXTENSION PROJECT TO HINCKLEY CONSTRUCTION, INC.

MOVED(KOEHLER) SECONDED (WALKER) AND PASSED UNAIMOUSLY TO AWARD THE ELLINGTON AVE SWER EXTENSION PROJECT TO THE 3RD LOW BIDDER, BARBER UTILITIES IN THE AMOUNT OF \$263,503.00

iii. Task 4D Hockanum I&I Phase 4

This was discussed earlier in the meeting under old business. Going forward all I&I discussions will be in this section of the agenda.

1. Fuss & O’Neill Billing

Marshall reviewed the work performed in the month of April:

MOVED (KOEHLER) SECONDED (WALKER) AND PASSED UNANIMOUSLY TO APPROVE INVOICE FOR WORK FROM, MARCH 30, 2024, THROUGH APRIL 26, 2024, FOR TASK 2C FOR A TOTAL OF \$5,960.90

MOVED (WALKER) SECONDED (KOEHLER) AND PASSED UNANIMOUSLY TO APPROVE INVOICE FOR WORK FROM, MARCH 30, 2024, THROUGH APRIL 26, 2024, FOR TASK 3C FOR A TOTAL OF \$23,019.59

MOVED (KOEHLER) SECONDED (WALKER) AND PASSED UNANIMOUSLY TO APPROVE INVOICE FOR WORK FROM, MARCH 30, 2024, THROUGH APRIL 26, 2024, FOR TASK 4D FOR A TOTAL OF \$1,620.02

MOVED (KOEHLER) SECONDED (WALKER) AND PASSED UNANIMOUSLY TO APPROVE INVOICE FOR WORK FROM MARCH 30,2024, THROUGH APRIL 26, 2024, FOR TASK 11 FOR A TOTAL OF \$494.98

2. Other Administrative Topics

iv. Budget

- User Fee Hockanum
- User Fee Crystal Lake

A packet for the Public Hearing was prepared and distributed to the Board members for review. David Stavens (Deputy First Selectmen) asked if letters regarding the Public Hearing are being sent out to the residents in the sanitary sewer district in addition to the legal posting and town website posting. All agree it should be done. With these letters going out we expect a larger showing, Tom M. (WPCA Admin) to secure a larger facility to hold the Public Hearing followed by the regular meeting.

ii. Moser Clay Main Project Updates

Tom M. (WPCA Admin) provided an update that the project has been going well. The first and third “shots” have been successfully completed. The second shot was due to be completed, but Savy & Sons discovered a defect on the liner. They did not feel comfortable installing it and had to have the manufacturer ship out a new one. This project should resume at the end of May, Savy & Sons to update with pliantly of time to notify the impacted residents.

iii. Lateral Ownership Code Amendment

Tom M. (WPCA Admin) to send the approved new language to the Town Administrator to inquire about the next steps in this process.

iv. User Insurance

Tom M. (WPCA Admin) said that there are no current updates, he has still not heard back from anyone he has reached out to for more information on this topic.

v. Generator Quotes/Valve Pit Repairs

Tom M. (WPCA ADMIN) stated there are no updates on the generators. This is something he hopes to find grant funding for, if not it will be added to the budget. Tom also updated that he is awaiting a proposal from Savy & Sons for the valve pit repairs.

vi. Reassessment Commercial to Residential

There is a property that is looking to rezone from a commercial property to a residential, 2 bedrooms, 1 bath. Tom (WPCA Admin) is looking to the Board for guidance in the reassessment of the property as this is a first for this situation and the code isn't clear. When a home adds a bedroom, the home gets reassessed the difference as it is based on a per bedroom figure. The Board agrees if the property has already paid the commercial assessment that the property should only be responsible for paying the difference rather than being reassessed 100%. After the zone change is in place, a motion for the new allocation will be made.

3. Design, Construction & Maintenance Reports

i. Pump Station Updates

Tom M. (WPCA Admin) stated that there are no updates. All is working well.

ii. Overtime Report

Tom M. reported 3 hours of overtime for the Vernon Pump Station channel monster. Upon Phil Kidney's (WPCA Crew Chief) arrival nothing was discovered to be bound and all was in working order. There were also 3 hours for a grinder pump call on Aborn Rd. and 4.5 hours providing traffic detail for the Moser Clay Main project.

iii. Other

None

6. Misc. Communications

None

Adjournment

**MOVED (KOEHLER) SECONDED (WALKER) AND PASSED UNANIMOUSLY TO
ADJOURN THE MEETING AT 7:49 PM.**

Respectfully submitted:

A handwritten signature in blue ink, appearing to read "Carolyn Kidney".

Carolyn Kidney, Administrative Assistant II, DPW