

# LANSINGBURGH CENTRAL SCHOOL DISTRICT

## K-12 Comprehensive School Counseling Plan

2023-2024

Designed and Implemented by Certified School Counseling staff at Lansingburgh Central School District:

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**Lansingburgh School Counseling Program:**

**MISSION:** To provide a comprehensive, developmentally age appropriate and sequential counseling program that is aligned with the National (ASCA) and NYS (NYSCA) school counseling standards. Our program will address the academic, personal/social, and college and career readiness needs for all students in our district schools.

**VISION:** Our students will be prepared to reach their fullest educational potential and successfully manage their lives as healthy, independent thinkers, responsible and productive citizens who respect themselves and others.

**GOALS:**

- 1. To integrate Social Emotional Learning Curriculum in to Grades K-6.**
- 2. To review and strengthen current transition/orientation programs at the different buildings to insure student transitioning success.**
- 3. To develop sequential, age appropriate career development classroom curriculum to include all grade levels.**
- 4. Continue to increase the number of students graduating with an Advanced Regents Diploma.**
- 5. To implement additional programs and services to improve the school retention and attendance rate.**



## **New York State Part 100 Regulations - School Counseling Programs**

The Lansingburgh Comprehensive Counseling Plan aligns with the amended Part 100 of the Commissioner's Regulations.

### **The Program**

1. The Lansingburgh School District's comprehensive developmental counseling programs includes all students K-12.
1. All Lansingburgh students K-12 have access to a certified school counselor.
1. The Lansingburgh K-12, counseling program is designed in coordination with the teaching staff to prepare students to effectively participate in their current and future educational programs; address multiple student competencies including career/college readiness standards, academic, and social/emotional development standards. For students in grades K-5, the program is designed by a certified school counselor in coordination with instructional staff.

### **The Services**

1. The Lansingburgh K-5 counseling program is designed:
  1. To prepare students to participate effectively in their current and future educational programs,
  2. To provide information related to college and careers,
  3. To assist students who may exhibit challenges to academic success, including but not limited to attendance or behavioral concerns, and
  4. Where appropriate, to make a referral to a properly licensed professional and/or certified pupil personnel service provider for more targeted supports.
1. Certified school counselors provide students at Lansingburgh Grades 6-12 with an annual individual progress review plan, which reflects each student's educational progress and career plans; for a student with a disability, the plan shall be consistent with the student's individual education program.



## K-12 Comprehensive School Counseling Plan

1. For students in all grades K-12 the program includes the following activities or services:
  1. School counseling core curriculum instruction for the purpose of addressing student competencies related to career/college readiness, academic skills, and social/emotional development by a certified school counselor.
  2. Direct student services to enable students to benefit from the curriculum
    1. Responsive services
    2. Crisis response
    3. Group counseling
    4. Individual counseling, appraisal, assessment and advisement
    5. Assisting students to develop and implement postsecondary education and career plans
    6. Assisting students who exhibit attendance, academic, behavioral or adjustment concerns
    7. Encouraging parental involvement
  1. Indirect student services that enable student to benefit from their education
    1. Referrals to appropriately licensed or certified individuals
    2. Consultation and/ or collaboration with others
    3. Leadership, advocacy, and teaming activities

### **The Plan**

1. The Lansingburgh CSD has developed a district-wide & building level comprehensive school counseling plan that complies with the regulation requirements and is in accordance with the following:
  1. Developed by or under the direction of certified school counselors
  2. The plan will be updated annually & a report will be presented to the board of education
  3. The plan is filed in the district office and is available for review by any individual
  4. The plan presents program objectives, which describe expectations of what students will learn
  5. Activities to accomplish the objectives; specifications of the staff members and other resources assigned to accomplish the objectives; provisions for the annual assessment of the program results



## K-12 Comprehensive School Counseling Plan

### Student Mindsets and Behaviors

As a result of a comprehensive counseling program, students should demonstrate the following mindsets and behaviors as outlined by ASCA:

- **Academic Development** – Standards guiding school counseling programs to implement strategies and activities to support and maximize each student’s ability to learn.
- **Career Development** – Standards guiding school counseling programs to help students 1) understand the connection between school and the world of work and 2) plan for and make a successful transition from school to postsecondary education and/or the world of work and from job to job across the lifespan.
- **Social/Emotional Development** – Standards guiding school counseling programs to help students manage emotions and learn and apply interpersonal skills.

School counselors use these standards to assess student growth and development, guide the development of strategies and activities and create a program that helps students achieve their highest potential. To operationalize the standards, school counselors select competencies that align with the specific standards and become the foundation for classroom lessons, small groups and activities addressing student developmental needs. The competencies directly reflect the vision, mission and goals of the comprehensive school counseling program and align with the school’s academic mission.



### ASCA MINDSETS & BEHAVIORS: PROGRAM PLANNING TOOL

This form is a tool you can use in planning your overall school counseling curriculum. Indicate the grade level in which you plan to address any standard in the cells below as well as how the standard is addressed (core curriculum-CC, small group-SG, closing-the-gap-CTG). It isn't necessary to address each standard each year.

| Mindsets  | Grade Level/Delivery  |        |                      |
|---|---|--------|----------------------|
|   | Academic  | Career | Social/<br>Emotional |
|   | <i>Indicate grade level and how addressed (core curriculum-CC, small group-SG, closing the gap-CTG)</i> |        |                      |
| M 1: Belief in development of whole self, including a healthy balance of mental, social/emotional and physical well-being |   |        |                      |
| M 2: Self-confidence in ability to succeed  |   |        |                      |
| M 3: Sense of belonging in the school environment   |   |        |                      |
| M 4: Understanding that postsecondary education and lifelong learning are necessary for long-term career success          |   |        |                      |
| M 5: Belief in using abilities to their fullest to achieve high-quality results and outcomes                              |   |        |                      |
| M 6: Positive attitude toward work and learning   |   |        |                      |
| <b>Behavior: Learning Strategies</b>  |   |        |                      |
| B-LS 1: Demonstrate critical-thinking skills to make informed decisions   |   |        |                      |
| B-LS 2: Demonstrate creativity  |   |        |                      |
| B-LS 3: Use time-management, organizational and study skills  |   |        |                      |
| B-LS 4: Apply self-motivation and self-direction to learning  |   |        |                      |
| B-LS 5: Apply media and technology skills   |   |        |                      |
| B-LS 6: Set high standards of quality   |   |        |                      |
| B-LS 7: Identify long- and short-term academic, career and social/emotional goals   |   |        |                      |
| B-LS 8: Actively engage in challenging coursework   |   |        |                      |
| B-LS 9: Gather evidence and consider multiple perspectives to make informed decisions                                     |   |        |                      |
| B-LS 10: Participate in enrichment and extracurricular activities   |   |        |                      |
| <b>Behavior: Self-Management Skills</b>   |   |        |                      |
| B-SMS 1: Demonstrate ability to assume responsibility   |   |        |                      |
| B-SMS 2: Demonstrate self-discipline and self-control   |   |        |                      |
| B-SMS 3: Demonstrate ability to work independently  |   |        |                      |
| B-SMS 4: Demonstrate ability to delay immediate gratification for long-term rewards                                       |   |        |                      |
| B-SMS 5: Demonstrate perseverance to achieve long- and short-term goals   |   |        |                      |
| B-SMS 6: Demonstrate ability to overcome barriers to learning   |   |        |                      |
| B-SMS 7: Demonstrate effective coping skills when faced with a problem  |   |        |                      |
| B-SMS 8: Demonstrate the ability to balance school, home and community activities   |   |        |                      |
| B-SMS 9: Demonstrate personal safety skills   |   |        |                      |
| B-SMS 10: Demonstrate ability to manage transitions and ability to adapt to changing situations and responsibilities      |   |        |                      |
| <b>Behavior: Social Skills</b>  |   |        |                      |
| B-SS 1: Use effective oral and written communication skills and listening skills  |   |        |                      |
| B-SS 2: Create positive and supportive relationships with other students  |   |        |                      |
| B-SS 3: Create relationships with adults that support success   |   |        |                      |
| B-SS 4: Demonstrate empathy   |   |        |                      |
| B-SS 5: Demonstrate ethical decision-making and social responsibility   |   |        |                      |
| B-SS 6: Use effective collaboration and cooperation skills  |   |        |                      |
| B-SS 7: Use leadership and teamwork skills to work effectively in diverse teams   |   |        |                      |
| B-SS 8: Demonstrate advocacy skills and ability to assert self, when necessary  |   |        |                      |
| B-SS 9: Demonstrate social maturity and behaviors appropriate to the situation and environment                            |   |        |                      |

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## **Curriculum Maps**

**Lansingburgh School Counselors have aligned their K-12 Curriculum to three sets of standards where applicable:**

- 1) (ACSA) American School Counselor Association Nation Standards**
- 2) (CDOS) New York State Learning Standards for Career Development and Occupational Studies**
- 3) (NYSED) Commissioner's Regulation 100.2(j) Guidance Programs and Comprehensive Developmental School Counseling Programs.**

**\*Please find at the conclusion of this document in the appendix section these 3 detailed documents.**

**Lansingburgh School Counselors will be implementing the Second Step Social-Emotional Learning Curriculum into K-6 classrooms beginning in the 2019-2020 school year to assist in complying with the district requirements to meet the New York State Social Emotional Learning Benchmarks:**

- 1) Develop self-awareness and self-management skills essential to success in school and in life.**
- 2) Use social awareness and interpersonal skills to establish and maintain positive relationships.**
- 3) Demonstrate ethical decision-making skills and responsible behaviors in personal, school, and community contexts.**

**Scope and sequence for available lessons and curriculum are included for reference. Counselors will work with classroom teachers on selecting and implementing appropriate lessons on a regular basis. Attached with the curriculum is sample lesson plans for these units aligned to learning standards and objectives.**

**Lansingburgh Central School District Comprehensive School Counseling Plan Program Map**

PROGRAM OBJECTIVE: Participation in Current Education Program, K-5

Turnpike Elementary School and Rensselaer Park Elementary School

| <b>DELIVERY</b>   |                  |   |   |              |                         |               |   |  |  | <b>FOUNDATION</b> |  |  |  | <b>MANAGEMENT</b> |  |  |  | <b>ACCOUNTABILITY</b> |  |
|---|------------------|---|---|--------------|-------------------------|---------------|---|--|--|-------------------|--|--|--|-------------------|--|--|--|-----------------------|--|
| Program Activity or Service   | NYSED Regulation | Standard Objective  | STUDENT STANDARD                            |              | Timeline                | Student Focus | Staff and Resources   | District/Program Goals   | Assessment                                       |                   |  |  |  |                   |  |  |  |                       |  |
|   |                  |   | ASCA STANDARD                               | NYSED CDOS   |                         |               |   |  |  |                   |  |  |  |                   |  |  |  |                       |  |
| Annual parent-teacher conferences to review short-term and long-term goals; areas of concern; interests and activities; academic strengths and weaknesses | NYSED 100.2(j)   | To begin assisting parents in becoming aware of their child's academic progress                       | A:A1.1&3-4, A:A2.2                          | 3a           | Mid-late November       | Grades 3-5    | Teachers, school counselor, administrators, school psychologist, school social worker | Increase parental awareness of student's academic progress                                   | N/A  |                   |  |  |  |                   |  |  |  |                       |  |
| Informal Conferences/Contacts   | NYSED 100.2(j)   | To get school personnel involved in supporting teachers with student behaviors and academic struggles | A:A1, A:A2, A:A3, A:B1, PS:A1, PS:A2, PS:B1 | 3a           | Ongoing, as appropriate | Grades 3-5    | Teachers, school counselor, administrators, school psychologist, school social worker | A way for school personnel to continue supporting students behaviorally and academically     | N/A  |                   |  |  |  |                   |  |  |  |                       |  |
| Completion of SED "Career Plan"   | NYSED 100.2(j)   | To begin tracking student career goals  | C:A1.3&6, C:B1.2, C:B2.4, C:C1.3,           | 1, 2, 3a, 3b | May/June                | Grades 3-5    | Classroom teacher and school counselor  | This activity helps students begin thinking about life after Primary and Secondary education | NYSED Career Plan- Review Annually with students |                   |  |  |  |                   |  |  |  |                       |  |

**Lansingburgh Central School District Comprehensive School Counseling Plan Program Map**

PROGRAM OBJECTIVE: Participation in Current Education Program, K-5

Turnpike Elementary School and Rensselaer Park Elementary School

| DELIVERY                   | FOUNDATION                  |  |  |                  | MANAGEMENT   |            |   | ACCOUNTABILITY   |  |            |
|----------------------------|-----------------------------|--|--|------------------|--|------------|---|--|--|------------|
|                            | Program Activity or Service | NYSED Regulation   | Standard Objective                                 | STUDENT STANDARD |  | Timeline   | Student Focus   | Staff and Resources  | District/Program Goals                 | Assessment |
|                            |                             |  |  | ASCA STANDARD    | NYSED CDOS   |            |   |  |  |            |
| Peaceful Bus               | NYSED 100.2(j)              | To enforce school rules and regulations in a school bus setting  | PS:A1.6&9  | 3a               | Twice a year: fall/spring  | Grades 3-5 | School Counselor, Assistant Principal, DO head of Transportation for Birnie Bus | A way to create a sense of community with students, the school, drivers, and bus aides | N/A                                    |            |
| Classroom Guidance Lessons | NYSED 100.2(j) 1) 2.i.a.c   | A way to teach social-emotional skills to students in a large group setting                              | A:A1-3, A:B1-2, A:C1, C:B1-2, PS:A1-2, PS:B1, PS:C | 2, 3a            | Ongoing  | Grades 3-5 | School Counselor  | To reinforce social-emotional skills in a classroom setting                            | N/A                                    |            |
| Group Counseling           | NYSED 100.2(j) 1) 2.i.a     | For students who need further help regulating themselves in a smaller setting vs a classroom environment | PS:A1-2, PS:B1, PS:C                               | 2, 3a            | As needed by referral. 6 weeks in the fall and 6 weeks in the spring- 2 groups running at a time | Grades 3-5 | School Counselor  | To assist students in emotionally regulating themselves in a smaller setting           | Teacher referrals and post-assessments |            |



**Lansingburgh Central School District Comprehensive School Counseling Plan Program Map**

PROGRAM OBJECTIVE: Participation in Future Education Program, K-5

Turnpike Elementary School and Rensselaer Park Elementary School

| <b>DELIVERY</b>                         |                         |   |   |            |                         |                      |  |  |                              | <b>FOUNDATION</b> |  |  |  | <b>MANAGEMENT</b> |  |  |  | <b>ACCOUNTABILITY</b> |  |
|---|-------------------------|---|---|------------|-------------------------|----------------------|--|--|------------------------------|-------------------|--|--|--|-------------------|--|--|--|-----------------------|--|
| Program Activity or Service             | NYSED Regulation        | Standard Objective  | STUDENT STANDARD                            |            | Timeline                | Student Focus        | Staff and Resources  | District/Program Goal  | Assessment                   |                   |  |  |  |                   |  |  |  |                       |  |
|   |                         |   | ASCA STANDARD                               | NYSED CDOS |                         |                      |  |  |                              |                   |  |  |  |                   |  |  |  |                       |  |
| Teacher/Counselor conferences           | NYSED 100.2(j) 1) 2.i.a | A way for teachers, pupil personnel services, and administrators to discuss a plan for student behaviors and academic success | A:A1, A:A2, A:A3, A:B1, PS:A1, PS:A2, PS:B1 | 3a         | Ongoing, as appropriate | Grades 3-5           | Teachers, school counselor, administrators, school psychologist, school social worker  | To discuss student academic and behavioral progress                                      | Documentation of conferences |                   |  |  |  |                   |  |  |  |                       |  |
| Middle School Orientation Program       | NYSED 100.2(j) 1) 2.i.a | To begin getting students used to transitioning from the Intermediate School to the Middle School                             | M3, B-SMS 10                                | 3a         | June                    | Incoming 6th Graders | 6th grade teachers, School Counselors, Administration, Psychologist, Social Worker   | To assist student transition from the Intermediate building to the Middle School         | N/A                          |                   |  |  |  |                   |  |  |  |                       |  |
| Find Your Way Day                       | NYSED 100.2(j) 1) 2.i.a | A way for students to begin navigating their new school environment and meet their new middle school teachers                 | M3, B-SMS 10                                | 3a         | August                  | Incoming 6th Graders | Administrators and Faculty   | To further assist student transition from the Intermediate building to the Middle School | N/A                          |                   |  |  |  |                   |  |  |  |                       |  |
| Incoming Third Grade Student visitation | NYSED 100.2(j) 1) 2.i.a | To begin getting students used to transitioning from Primary School to Intermediate School                                    | M3, B-SMS 10                                | 3a         | August                  | Incoming 3rd Graders | 3rd Grade Classroom Teachers, Administrators, Nurse, School Counselor, Social Worker, Psychologists, other Faculty members as needed | To assist student transition from the Primary building to the Intermediate building      | N/A                          |                   |  |  |  |                   |  |  |  |                       |  |

**Lansingburgh Central School District Comprehensive School Counseling Plan Program Map**

PROGRAM OBJECTIVE: Helping Students who Exhibit Attendance Problem

Turnpike Elementary School and Rensselaer Park Elementary School

| DELIVERY  | FOUNDATION                  |  |                    |                  | MANAGEMENT |            |  | ACCOUNTABILITY   |   |
|---|-----------------------------|--|--------------------|------------------|------------|------------|--|--|---|
|   | Program Activity or Service | NYSED Regulation   | Standard Objective | STUDENT STANDARD |            | Timeline   | Student Focus  | Staff and Resources  | District/Program Goal                                   |
| ASCA STANDARD   |                             |  |                    | NYSED CDOS       |            |            |  |  |   |
| Teacher reports daily attendance  | NYSED 100.2(j) 1) 2.i.a     | A way to begin tracking daily attendance for students                                    | N/A                | N/A              | Daily      | Grades K-5 | Classroom teacher  | To track daily student attendance                                      | SchoolTool documentation                                |
| Attendance clerk reviews absentee list and phone calls                            | NYSED 100.2(j) 1) 2.i.a     | A way to begin tracking daily attendance for students                                    | N/A                | N/A              | Daily      | Grades K-5 | Attendance committee   | To track daily student attendance                                      | Running record of attendance data on SchoolTool         |
| Attendance committee meets with principal regarding students with poor attendance | NYSED 100.2(j) 1) 2.i.a     | A way for the attendance committee to monitor chronic and severe attendance problems     | N/A                | N/A              | Bi-weekly  | Grades K-5 | School Counselor, Assistant Principal, Principal, TOSA, School Psychologist, Social Worker | To track students with chronic and severe attendance problems          | Attendance Document                                     |
| Phone calls and/or notices to home of poor attendance                             | NYSED 100.2(j) 1) 2.i.a     | A way to begin making parents aware of the importance of their child's school attendance | B-SMS 8            | 3a               | Bi-weekly  | Grades K-5 | School Counselor, Assistant Principal, Principal, TOSA, School Psychologist, Social Worker | To remind or make parents aware of the importance of school attendance | Documentation of letters sent home and phone calls made |
| Home contacts and referrals to community resources                                | NYSED 100.2(j) 1) 2.i.a     | A way to see if parents need support in bringing their children to school                | B-SMS 8            | 3a               | As needed  | Grades K-5 | Social Worker, School Counselor  | To assist families in need of transportation or other resources        | N/A   |

|                            |                         |   |         |    |           |            |  |   |  |
|----------------------------|-------------------------|---|---------|----|-----------|------------|--|---|--|
| Home visits to K-5 pupils  | NYSED 100.2(j) 1) 2.i.a | An attempt at reaching parents of students with severe or chronic attendance issues through other means of communication outside of letters and phone calls | B-SMS 8 | 3a | As needed | Grades K-5 | Assistant Principal, Principal, Social Worker  | To reach parents who have not responded to letters or phone calls made  | Documentation made of home visits                          |
| Parent Conferences         | NYSED 100.2(j) 1) 2.i.a | An attempt at reaching parents of students with severe or chronic attendance issues through an in person meeting with the attendance committee              | B-SMS 8 | 3a | As needed | Grades K-5 | School Counselor, Assistant Principal, Principal, TOSA, School Psychologist, Social Worker | To reach parents who have not responded to letters or phone calls made and further assist them in understanding of the importance of their child attending school | Documentation of Parent conferences                        |
| Diversion or PINS Petition | NYSED 100.2(j) 1) 2.i.a | An attempt at utilizing community resources when there is a lack of parental support  | N/A     | 3a | As needed | Grades K-5 | Principal/SRO  | School intervention when parent contact fails   | Documentation of PINS referral                             |
| CPS Call                   | NYSED 100.2(j) 1) 2.i.a | A final community outreach attempt for school personnel when there is a continued lack of parental support  | N/A     | 3a | As needed | Grades K-5 | School Counselor, Assistant Principal, Principal, TOSA, School Psychologist, Social Worker | School intervention when parent contact fails   | Documentation of CPS calls made due to educational neglect |

**Lansingburgh Central School District Comprehensive School Counseling Plan Program Map**

PROGRAM OBJECTIVE: Helping Students with Academic Problems

Turnpike Elementary School and Rensselaer Park Elementary School

| DELIVERY   | FOUNDATION              |  |                  |            | MANAGEMENT |               |   | ACCOUNTABILITY   |   |
|--|-------------------------|--|------------------|------------|------------|---------------|---|--|---|
|  | NYSED Regulation        | Standard Objective   | STUDENT STANDARD |            | Timeline   | Student Focus | Staff and Resources   | District/Program Goal  | Assessment  |
|  |                         |  | ASCA STANDARD    | NYSED CDOS |            |               |   |  |   |
| Review of current academic records                             | NYSED 100.2(j) 1) 2.i.a | A way to see if students are making academic growth  | A:A1-3, A:B1-2   | 2, 3a      | Quarterly  | Grades K-5    | Classroom teacher   | To begin tracking student growth or lack there of                            | The academic record                               |
| Teacher creates list of students in need                       | NYSED 100.2(j) 1) 2.i.a | A tracking continuation of student academic progress                                       | A:A1-3, A:B1-2   | 2, 3a      | Quarterly  | Grades K-5    | Classroom teacher   | To continue student tracking of academic area of concerns                    | The running record of individual student progress |
| Teacher reviews areas of concern                               | NYSED 100.2(j) 1) 2.i.a | To begin plans for students in need of Tier 1 or 2 interventions                           | A:A1-3, A:B1-2   | 2, 3a      | Quarterly  | Grades K-5    | Classroom teacher   | To create a plan for Tier 1 or 2 intervention                                | N/A   |
| Teacher establishes a remedial program for the student in need | NYSED 100.2(j) 1) 2.i.a | A way for teachers to assign Tier 1 or 2 interventions                                     | A:A1-3, A:B1-2   | 2, 3a      | Quarterly  | Grades K-5    | Classroom teacher   | To ensure student is receiving Tier 1 or 2 intervention                      | Running records                                   |
| Students are referred to remedial teachers or support staff    | NYSED 100.2(j) 1) 2.i.a | To begin assisting students in making academic gains                                       | A:A1-3, A:B1-2   | 2, 3a      | Ongoing    | Grades K-5    | Classroom teacher, AIS providers  | To further assist students make academic gains                               | IST referrals                                     |
| Instructional Support Team                                     | NYSED 100.2(j) 1) 2.i.a | A way for teachers to request further assistance with students needing Tier 2 or 3 support | A:A1-3, A:B1-2   | 2, 3a      | Weekly     | Grades K-5    | Assistant Principal, Principal, School Counselor, School Psychologist, Classroom Teacher, AIS providers, Speech, TOSA | To further track academic progress, make suggestions on Tier 2 or 3 supports | IST and RTI notes taken during meetings           |

|                                |                            |  |                |       |         |            |   |   |              |
|--------------------------------|----------------------------|--|----------------|-------|---------|------------|---|---|--------------|
| Committee on Special Education | NYSED 100.2(j)<br>1) 2.i.a | To observe student need for further intervention past Tier 3 | A:A1-3, A:B1-2 | 2, 3a | Ongoing | Grades K-5 | School Psychologist, CSE Chair, SPED teachers | For students who need more than Tier 3 services | IEP document |
|--------------------------------|----------------------------|--|----------------|-------|---------|------------|---|---|--------------|



|                              |                            |   |                                  |    |         |            |                         |  |   |
|------------------------------|----------------------------|---|----------------------------------|----|---------|------------|-------------------------|--|---|
| Development of Behavior Plan | NYSED 100.2(j)<br>1) 2.i.a | A way for teachers to reach out to the Behavioral Support Team to further assistance with student behaviors | B-SS 9, PS:A1.6&8, PS:B1.2,4 &12 | 3a | Ongoing | Grades K-5 | Behavioral Support Team | Creating a written document of student triggers, drives, and standards to have all adults on the same page | Monitoring the use of the behavior plan by teachers |
|------------------------------|----------------------------|---|----------------------------------|----|---------|------------|-------------------------|--|---|

**Lansingburgh Central School District Comprehensive School Counseling Plan Program Map**

PROGRAM OBJECTIVE: Encouragement of Parental Involvement

Turnpike Elementary School and Rensselaer Park Elementary School

| DELIVERY                   | FOUNDATION              |   |                    |     | MANAGEMENT |                    |   | ACCOUNTABILITY  |   |
|----------------------------|-------------------------|---|--------------------|-----|------------|--------------------|---|---|---|
|                            | NYSED Regulation        | Standard Objective  | STUDENT STANDARD   |     | Timeline   | Student Focus      | Staff and Resources   | District/Program Goal   | Assessment  |
| ASCA STANDARD              |                         |   | NYSED CDOS         |     |            |                    |   |   |   |
| Parent/Teacher Conferences | NYSED 100.2(j) 1) 2.i.a | A way for teachers to begin in-person communication with parents about their child's academic and behavioral progress | A:A1.1&3-4, A:A2.2 | 3a  | Ongoing    | Grades K-5 parents | Teachers, principals, counselors, social worker, psychologist | Increase parental awareness of student's academic progress and/or behavior concerns | Documentation of number of conferences had for certain students |
| Parent/volunteer speakers  | NYSED 100.2(j) 1) 2.i.a | For parents to feel involved in the school community  | N/A                | N/A | Ongoing    | Grades K-5 parents | Relevant staff  | To create a sense of community between parents, teachers, and students              | N/A   |
| PTA Programs               | NYSED 100.2(j) 1) 2.i.a | For parents to be involved in the school community and school decisions   | N/A                | N/A | Ongoing    | Grades K-5 parents | Relevant staff  | To unify parents and teachers regarding building goals and needs                    | N/A   |
| Report Cards               | NYSED 100.2(j) 1) 2.i.a | A way to track student academic progress throughout the school year   | A:C1.6             | 3a  | Ongoing    | Grades K-5 parents | Classroom teachers  | Increase parental awareness of student's academic progress                          | N/A   |



**Lansingburgh Central School District Comprehensive School Counseling Plan Program Map**

PROGRAM OBJECTIVE: To Educate Students Concerning Avoidance of Child Sexual Abuse

Turnpike Elementary School and Rensselaer Park Elementary School

| DELIVERY   | FOUNDATION                 |  |                  |    | MANAGEMENT |               |   | ACCOUNTABILITY  |            |
|--|----------------------------|--|------------------|----|------------|---------------|---|---|------------|
|  | NYSED Regulation           | Standard Objective   | STUDENT STANDARD |    | Timeline   | Student Focus | Staff and Resources   | District/Program Goals  | Assessment |
| ASCA STANDARD  |                            |  | NYSED CDOS       |    |            |               |   |   |            |
| K-5 students are given formal presentations on the avoidance of sexual abuse | NYSED 100.2(j)<br>1) 2.i.a | To begin conversations with students regarding child sexual abuse        | PS:C1.2-7        | 3a | October    | Grades K-5    | Classroom teachers, Rensselaer County Sexual Assault Care Center, S.A.P. E.P. Counselor, counselor, social worker | Increase student awareness of what child sexual abuse consists of   | N/A        |
| Small group discussions with students  | NYSED 100.2(j)<br>1) 2.i.a | A way to let students ask questions about abuse in a small-group setting | PS:C1.2-7        | 3a | As needed  | Grades K-5    | Nurse, social worker, counselor   | To further support student understanding or reports of sexual abuse | N/A        |

**Lansingburgh Central School District Comprehensive School Counseling Plan Program Map**

PROGRAM OBJECTIVE: Programming & Advisory Assistance Grades 6,7,8

Knickerbacker Middle School 6-8

| DELIVERY   | FOUNDATION              |  |                   |             | MANAGEMENT                |   |   | ACCOUNTABILITY  |  |
|--|-------------------------|--|-------------------|-------------|---------------------------|---|---|---|--|
|  | NYSED Regulation        | Standard Objective   | STUDENT STANDARD  |             | Timeline                  | Student Focus                                 | Staff and Resources   | District/Program Goal   | Assessment   |
|  |                         |  | ASCA STANDARD     | NYSED CDOS  |                           |   |   |   |  |
| Referral to Guidance office: walk-ins, teacher referrals, other school officials, outside agencies, parental referrals, counselor initiated) | NYSED 100.2(j) 1) 2.i.b | To provide assistance to students, staff and families in a timely manner | A:A2, A:A3, A: B1 | Standard 3a | As needed all school year | MS 6,7,8 - as identified by service providers | Staff: Counselor<br>Resources: District and community services as needed.   | Student will obtain factual or procedural information as needed.                  | Parent/Student feedback; Report Card                                   |
| Student Intake Meeting   | NYSED 100.2(j) 1) 2.i.b | Ensure a smooth academic and social adjustment to a new school program.  | A:B1, A:B2,       | Standard 3a | Ongoing                   | grades 6-8                                    | Staff: School Counselors<br>Resources: Information from previous schools, information from family   | Increase academic and social success of students new to the building and program. | Review of academic grades to assess if they are in the proper courses. |
| Support Team Meeting   | NYSED 100.2(j) 1) 2.i.b | To identify and discuss student concerns                                 | A:B1, A:B2,       | Standard 3a | Ongoing                   | grades 6-8                                    | Staff: School Counselors, Administration, Social Worker, School Psychologist<br>Resources: previous meeting notes, attendance records, behavior records | To have a common time to develop individual specific interventions for students   | Review of previous minutes   |

Other Considerations - After school and summer jobs, High School Equivalency and other alternate educational opportunities, Community mental health services, Occupational forecasts an projections as projected by the US Department of Labor, Occupational information regarding educational requirements, entry level requirements, salary nature of work, etc., Course description regarding available electives, School policy regarding promotion, grading etc., Summer School information, Volunteer opportunity (ie - Candy Stipers), information regarding colleges/applicaton process, Resume writing, Summer camps, Questar III, Tech, Camps, Summer College Classes either credit bearing or non-credit bearing.

**Lansingburgh Central School District Comprehensive School Counseling Plan Program Map**

PROGRAM OBJECTIVE: Individual/Group Counseling Assistance for Grades 6, 7, 8

Knickerbacker Middle School 6-8

| DELIVERY                     | FOUNDATION                 |   |                              |                   | MANAGEMENT                    |               |  | ACCOUNTABILITY   |  |
|------------------------------|----------------------------|---|------------------------------|-------------------|-------------------------------|---------------|--|--|--|
|                              | NYSED Regulation           | Standard Objective  | STUDENT STANDARD             |                   | Timeline                      | Student Focus | Staff and Resources  | District/Program Goal  | Assessment   |
|                              |                            |   | ASCA STANDARD                | NYSED CDOS        |                               |               |  |  |  |
| Individual Counseling        | NYSED 100.2(j)<br>1) 2.i.b | To provide assistance with issues that are interfering with school.                       | PS:A1M.1, B-SS 2, B-SS 3     | Standard 3a       | As needed throughout the year | grades 6-8    | Staff: Counselors, Social Worker<br>Resources: notes of previous sessions, school tool records                               | Student will develop strategies to cope with issues that are interfering with their success. | Review of student records to determine if strategies are successful.                         |
| Group Counseling             | NYSED 100.2(j)<br>1) 2.i.b | To provide assistance with students in a group setting.                                   | PS:A1M.1, B-SS 2, B-SS 3     | Standard 3a       | As needed throughout the year | grades 6-8    | Staff: Counselors<br>Resources: lesson plan, needed supplies   | Students will develop strategies to increase their interpersonal skills.                     | Review of records and individual feedback to determine if behavior modification has occurred |
| Parent - Student Conferences | NYSED 100.2(j)<br>1) 2.i.b | To provide the opportunity for communication, develop a plan to help the student succeed. | A:A2 A:A3 M.5 B-SS 5, B-SS 6 | Standard 2 and 3a | As needed throughout the year | grades 6-8    | Staff: Counselors, Teaching Teams, other staff as identified<br>Resources: attendance, disciplinary and academic information | Increase communication and awareness of students needs so that they can be successful.       | Parent/Student feedback;<br>Report Card  |
| Peer Mediation               | NYSED 100.2(j)<br>1) 2.i.b | To provide assistance with students in a group setting.                                   | PS:A2                        | Standard 3a       | As needed throughout the year | grades 6-8    | Staff: Counselors, Social Worker<br>Resources: information regarding reason for mediation                                    | Students will be able to work through an issue with school support                           | Review of individual feedback  |

**Lansingburgh Central School District Comprehensive School Counseling Plan Program Map**

PROGRAM OBJECTIVE: Advisory Assistance and Counseling Regarding Attendance

Knickerbacker Middle School 6-8

| DELIVERY                          | FOUNDATION                 |   |                            |             | MANAGEMENT |   |   | ACCOUNTABILITY                |  |
|-----------------------------------|----------------------------|---|----------------------------|-------------|------------|---|---|-------------------------------|--|
|                                   | NYSED Regulation           | Standard Objective  | STUDENT STANDARD           |             | Timeline   | Student Focus   | Staff and Resources   | District/Program Goal         | Assessment   |
|                                   |                            |   | ASCA STANDARD              | NYSED CDOS  |            |   |   |                               |  |
| Review of daily attendance record | NYSED 100.2(j)<br>1) 2.i.b | To review attendance for accuracy   | N/A                        | N/A         | Daily      | grades 6-8  | Staff: School Counselors<br>Attendance Clerk<br>Resources: emailed attendance record  | To improve student attendance | Review of attendance at support team meetings                            |
| Attendance Counseling             | NYSED 100.2(j)<br>1) 2.i.b | To provide individualized support to improve the student's attendance                                 | PS:B, PS:B1.2, PS:B1.3     | Standard 3a | As Needed  | students in grades 6-8 who exhibit irregular attendance | Staff: School Counselors<br>Attendance Officer, other staff as identified<br>Resources: school tools attendance record  | To improve student attendance | Quarterly review of attendance to determine if attendance has increased. |
| Consultations                     | NYSED 100.2(j)<br>1) 2.i.b | To consult with members of the school team and community agencies to help increase student attendance | PS:B1.2, PS: B1.3, PS:B1.5 | N/A         | As Needed  | students in grades 6-8 who exhibit irregular attendance | Staff: School Counselors, Attendance Officer, Administration, Social Worker, School Psychologist, Community Agencies (CPS, Probation)<br>Resources: School Tool attendance record | To improve student attendance | Review of attendance and community support involvement.                  |
| Home Visits                       | NYSED 100.2(j)<br>1) 2.i.b | To visit a students home to discuss attendance concerns   | PS:B1.1, PS: B1.2, PS:B1.3 | N/A         | As Needed  | students in grades 6-8 who exhibit irregular attendance | Staff: Attendance Officer, Social Worker, School Counselors<br>Resources: Attendance History  | To improve student attendance | Review of attendance prior to and after visit.                           |

**Lansingburgh Central School District Comprehensive School Counseling Plan Program Map**

PROGRAM OBJECTIVE: Annual Student Review

Knickerbacker Middle School 6-8

| DELIVERY                       | FOUNDATION                 |   |                  |                   | MANAGEMENT                            |                        |   | ACCOUNTABILITY   |                                |
|--------------------------------|----------------------------|---|------------------|-------------------|---------------------------------------|------------------------|---|--|--------------------------------|
|                                | NYSED Regulation           | Standard Objective  | STUDENT STANDARD |                   | Timeline                              | Student Focus          | Staff and Resources   | District/Program Goal  | Assessment                     |
|                                |                            |   | ASCA STANDARD    | NYSED CDOS        |                                       |                        |   |  |                                |
| Parent-Student Conferences     | NYSED 100.2(j)<br>1) 2.i.b | To have the opportunity to discuss a student's progress with the student and family.  | A:A3 A:B1 A:B2   | Standard 2 and 3a | at least once per year, and as needed | 6th-8th grade students | Staff: School Counselors and Teaching Team<br>Resources: student records (attendance, behavior, academic information) | Increased communication and awareness with occur so that the student can be successful | Review of records and feedback |
| Individual Student Conferences | NYSED 100.2(j)<br>1) 2.i.b | To meet with students individually to learn about them, discuss their academic progress and finalize course requests for the following school year. | A:A3             | Standard 2 and 3a | at least once per year, May           | 7th grade students     | Staff: School Counselors<br>Resources: 7th grade check in sheet   | Rapport building, student will be gain knowledge of next years academic plan.          | Review of records and feedback |

**Lansingburgh Central School District Comprehensive School Counseling Plan Program Map**

PROGRAM OBJECTIVE: Instruction at each Grade Level 6,7 & 8

Knickerbacker Middle School 6-8

| DELIVERY                     | FOUNDATION              |  |                               |            | MANAGEMENT                                  |               |  | ACCOUNTABILITY   |   |
|------------------------------|-------------------------|--|-------------------------------|------------|---|---------------|--|--|---|
| Program Activity or Service  | NYSED Regulation        | Standard Objective   | STUDENT STANDARD              |            | Timeline                                    | Student Focus | Staff and Resources  | District/Program Goal  | Assessment  |
|                              |                         |  | ASCA STANDARD                 | NYSED CDOS |   |               |  |  |   |
| Career Classroom Instruction | NYSED 100.2(j)          | Develop Career Awareness, Identify Career goals, Acquire Career Information and knowledge to achieve careere goals | C:A1, C:B1, C: B2, C:C1, C:C2 | Standard 1 | Ten week blocks throughout the school year. | MS - 6,7,8    | STAFF: School Counselors & FACS teacher<br>RESOURCES: Counseling Interns | Students will identify personal interests & aptitudes, understand relationship to career planning process, understand relationship of personal goals and values and HS course selection to career planning process.              | Review of student participation and work production |
| Annual Guidance Review       | NYSED 100.2(j) 1) 2.i.b | Aquire knowledge to Acheive Career Goals   | C:A1, C:B1, C: B2, C:C1, C:C2 | Standard 1 | October - May                               | MS - 6 & 7    | STAFF: School Counselors   | Understand fundamental distinctions between elementary and secondary school regarding course selection in relation to career planning. General understanding of the relationship between career goals and education preparation. | Review of student participation and work production |

**Lansingburgh Central School District Comprehensive School Counseling Plan Program Map**

PROGRAM OBJECTIVE: Instruction at each Grade Level 6,7 & 8

Knickerbacker Middle School 6-8

| DELIVERY  | FOUNDATION                 |  |                              |            | MANAGEMENT    |               |  | ACCOUNTABILITY  |   |
|---|----------------------------|--|------------------------------|------------|---------------|---------------|--|---|---|
| Program Activity or Service                                       | NYSED Regulation           | Standard Objective   | STUDENT STANDARD             |            | Timeline      | Student Focus | Staff and Resources                                      | District/Program Goal   | Assessment  |
|   |                            |  | ASCA STANDARD                | NYSED CDOS |               |               |  |   |   |
| Classroom guidance lesson for career awareness and school success | NYSED 100.2(j)<br>1) 2.i.b | To provide students with college and career information so they can begin to understand how their personal interests and aptitudes can play a role in their future career. | C:A1, C:B1, C:B2, C:C1, C:C2 | Standard 1 | October - May | MS - 6,7,8    | STAFF: School Counselors, FACS Teachers, Reg Ed Teachers | Students will identify personal interests & aptitudes, understand relationship to career planning process, understand relationship of personal goals and values and HS course selection to career planning process. | Review of student participation and work production |

**Lansingburgh Central School District Comprehensive School Counseling Plan Program Map**

PROGRAM OBJECTIVE: Help for Students Who Exhibit School Behavior or Adjustment Problems

Knickerbacker Middle School 6-8

| DELIVERY   | FOUNDATION                 |   |                              |                   | MANAGEMENT                    |   |  | ACCOUNTABILITY   |  |
|--|----------------------------|---|------------------------------|-------------------|-------------------------------|---|--|--|--|
|  | NYSED Regulation           | Standard Objective  | STUDENT STANDARD             |                   | Timeline                      | Student Focus   | Staff and Resources  | District/Program Goal  | Assessment   |
|  |                            |   | ASCA STANDARD                | NYSED CDOS        |                               |   |  |  |  |
| Maintenance of referral systems with appropriate professional staff within the school district | NYSED 100.2(j)<br>1) 2.i.b | To ensure management system is accurate and up to date                                    | N/A                          | N/A               | As needed throughout the year | all students grades 6-8   | STAFF: Pupil Service Professionals and appropriate staff as needed<br>RESOURCES:               | Referral management system's records are accurate and up to date.  | Regular oversight of management system.                          |
| Individual Counseling  | NYSED 100.2(j)<br>1) 2.i.b | To provide assistance with issues that are interfering with school.                       | PS:A1M.1, B-SS 2, B-SS 3     | Standard 3a       | As needed throughout the year | Students in grades 6-8 who are identified in need of assistance | STAFF: Counselors, Social Worker<br>RESOURCES: materials for counseling as needed              | Student will develop strategies to cope with issues that are interfering with their success.                     | Review of student discipline records before and after counseling |
| Group Counseling   | NYSED 100.2(j)<br>1) 2.i.b | To provide assistance with students in a group setting.                                   | PS:A1M.1, B-SS 2, B-SS 3     | Standard 3a       | As needed throughout the year | Students in grades 6-8 who are identified in need of assistance | STAFF: Counselors, Social Worker<br>RESOURCES: Materials for group sessions                    | Students will be able to work through their problems without behaviors escalating and loss of instructional time | Review of student records before and after group counseling      |
| Conferences  | NYSED 100.2(j)<br>1) 2.i.b | To provide the opportunity for communication, develop a plan to help the student succeed. | A:A2 A:A3 M.5 B-SS 5, B-SS 6 | Standard 2 and 3a | As needed throughout the year | Students in grades 6-8 who are identified in need of assistance | STAFF: Counselors, Teaching Teams, and other staff as identified<br>RESOURCES: Student Records | Increase communication and awareness of students needs so that they can be successful.                           | Review of student records before and after conferences           |



**Lansingburgh Central School District Comprehensive School Counseling Plan Program Map**

PROGRAM OBJECTIVE: Encouragement of Parental Involvement

Knickerbacker Middle School 6-8

| DELIVERY  | FOUNDATION              |   |                              | MANAGEMENT        |                               |                                   | ACCOUNTABILITY  |  |  |
|---|-------------------------|---|------------------------------|-------------------|-------------------------------|-----------------------------------|---|--|--|
| Program Activity or Service                         | NYSED Regulation        | Standard Objective  | STUDENT STANDARD             |                   | Timeline                      | Student Focus                     | Staff and Resources   | District/Program Goal  | Assessment   |
|   |                         |   | ASCA STANDARD                | NYSED CDOS        |                               |                                   |   |  |  |
| Parent - Conferences (upon request)                 | NYSED 100.2(j) 1) 2.i.b | To provide the opportunity for communication, develop a plan to help the student succeed. | A:A2 A:A3 M.5 B-SS 5, B-SS 6 | Standard 2 and 3a | September - June as needed    | grades 6-8                        | STAFF: Counselor and appropriate Pupil Service Professionals as identified<br>RESOURCES: Student Records and supportive information   | Increase communication and awareness of students needs so that they can be successful. | Review of student records before and after conferences |
| Orientation to middle school for 5th grade families | NYSED 100.2(j) 1) 2.i.b | To help ensure a smooth transition to middle school.                                      | A:B1, A:B2, A:C1             | Standard 3a       | May                           | Parents and students in 5th grade | STAFF: Counselors, Teachers, Administration and appropriate Pupil Service Professionals as needed<br>RESOURCES: Supportive information for families about the middle school | Families will have information and experience in the middle school.                    | Parent/Student/ Staff Feedback                         |
| Middle School Open House                            | NYSED 100.2(j) 1) 2.i.b | To provide the opportunity for communication, develop a plan to help the student succeed. | A:A2 A:A3 M.5 B-SS 5, B-SS 6 | Standard 2 and 3a | As needed throughout the year | grades 6-8                        | STAFF: Counselors, Teaching Teams<br>RESOURCES: Student Records   | Increase communication and awareness of students needs so that they can be successful. | Parent/Student/ Staff Feedback                         |

|  |                            |  |                                 |                   |           |                                   |   |   |                               |
|--|----------------------------|--|---------------------------------|-------------------|-----------|-----------------------------------|---|---|-------------------------------|
| Parent/Student Informational Meeting for High School Orientation | NYSED 100.2(j)<br>1) 2.i.b | To help ensure a smooth transition to high school. | A:A2 A:A3 M.5<br>B-SS 5, B-SS 6 | Standard 3a       | Spring    | Parents and students in 8th grade | STAFF: Counselors, Teachers, Administration and appropriate Pupil Service Professionals as needed<br>RESOURCES: Supportive information for families about the middle school | Families will have information and experience in the middle school.                 | Parent/Student/Staff Feedback |
| Newsletter to Parents  | NYSED 100.2(j)<br>1) 2.i.b | To provide information for families                | PS:A1, B-SS 3.                  | Standard 2 and 3a | Quarterly | grades 6-8                        | STAFF: School Counselors<br>RESOURCES: current information for newsletter   | Families will have information pertaining to education and social-emotional growth. | Parent/Staff Feedback         |

**Lansingburgh Central School District Comprehensive School Counseling Plan Program Map**

PROGRAM OBJECTIVE: Increase Parental Involvement

Lansingburgh High School 9-12

| DELIVERY   | FOUNDATION                  |   |                                    |                   | MANAGEMENT                                     |                   |   | ACCOUNTABILITY   |  |
|--|-----------------------------|---|------------------------------------|-------------------|--|-------------------|---|--|--|
| Program Activity or Service  | NYSED Regulation            | Standard Objective  | STUDENT STANDARD                   |                   | Timeline                                       | Student Focus     | Staff and Resources   | District/Program Goal  | Assessment   |
|  |                             |   | ASCA STANDARD                      | NYSED CDOS        |  |                   |   |  |  |
| Issues 4 report cards and 4 interim reports concerning student progress. | NYSED 100.2 (j)<br>1) 2.i.b | Understand how school success and academic achievement enhance future career and vocational opportunities | A:C1.6                             | 2, 3a             | Issue reports every 5 weeks during school year | All Students K-12 | Teachers, Counselors, Support Staff   | Increase parental awareness of student's academic progress                             | N/A  |
| Parent/Teacher Conferences (upon request)                                | NYSED 100.2 (j)<br>1) 2.i.b | To provide the opportunity for communication, develop a plan to help the student succeed.                 | A:A2 A:A3<br>M.5 B-SS 5,<br>B-SS 6 | Standard 2 and 3a | September - June as needed                     | grades 9-12       | STAFF: Teachers<br>RESOURCES: Student Records and supportive information  | Increase communication and awareness of students needs so that they can be successful. | Review of student records before and after conferences |
| Parent / Teacher / Counselor Conferences (upon request)                  | NYSED 100.2 (j)<br>1) 2.i.b | To provide the opportunity for communication, develop a plan to help the student succeed.                 | A:A2 A:A3<br>M.5 B-SS 5,<br>B-SS 6 | Standard 2 and 3a | September - June as needed                     | grades 9-12       | STAFF: Counselor, Teacher, and appropriate Pupil Service Professionals as identified<br>RESOURCES: Student Records and supportive information | Increase communication and awareness of students needs so that they can be successful. | Review of student records before and after conferences |

**Lansingburgh Central School District Comprehensive School Counseling Plan Program Map**

PROGRAM OBJECTIVE: Increase Parental Involvement

Lansingburgh High School 9-12

| DELIVERY                           | FOUNDATION               |  |                  |                   | MANAGEMENT   |   |   | ACCOUNTABILITY   |                         |
|------------------------------------|--------------------------|--|------------------|-------------------|--|---|---|--|-------------------------|
|                                    | NYSED Regulation         | Standard Objective   | STUDENT STANDARD |                   | Timeline   | Student Focus                             | Staff and Resources   | District/Program Goal  | Assessment              |
| ASCA STANDARD                      |                          |  | NYSED CDOS       |                   |  |   |   |  |                         |
| Parent Communication               | NYSED 100.2 (j) 1) 2.i.b | To provide information for families                                      | PS:A1, B-SS 3.   | Standard 2 and 3a | Ongoing - mailed with interim reports and report cards, website, social media. | families of grades 9-12                   | STAFF: School Counselors, Clerical Support  | Families will have information pertaining to education and social-emotional growth.                                    | Parent/Staff Feedback   |
| FAFSA Nights                       | NYSED 100.2 (j) 1) 2.i.b | To provide families with information pertaining to college financial aid | C:C1             | Standard 3b       | October/December   | students in 12th grade and their families | STAFF: School Counselors<br>RESOURCES: Local College Financial Aid Advisors, supporting documentation                         | Students and families will have the necessary information to successfully fill out the FAFSA Financial Aid Application | Parent Feedback         |
| Open House / Back to School Nights | NYSED 100.2 (j) 1) 2.i.b | To provide families with an opportunity to learn about LHS               | B-SS 3.          | N/A               | October  | parents of students in grades 9-12        | STAFF: School Counselors, Administration, Teachers, Custodial Staff<br>RESOURCES: Classroom materials, computer demonstration | Parents will have an increased knowledge of LHS  | Parent Feedback         |
| CTE Open House                     | NYSED 100.2 (j) 1) 2.i.b | To provide families with information about Questar VOTEC                 | B-SS 3.          | Standard 1 and 3b | January - February   | Students and families in grades 10 and 11 | STAFF: School Counselors<br>RESOURCES: Questar VOTEC information and teachers   | Students and families will have an increased knowledge of VOTEC qualifications and areas of study                      | Student/Parent feedback |

**Lansingburgh Central School District Comprehensive School Counseling Plan Program Map**

PROGRAM OBJECTIVE: Increase Parental Involvement

Lansingburgh High School 9-12

| DELIVERY                             | FOUNDATION               |  |                  |             | MANAGEMENT            |  |  | ACCOUNTABILITY  |  |
|--------------------------------------|--------------------------|--|------------------|-------------|-----------------------|--|--|---|--|
| Program Activity or Service          | NYSED Regulation         | Standard Objective   | STUDENT STANDARD |             | Timeline              | Student Focus                            | Staff and Resources  | District/Program Goal   | Assessment                                   |
|                                      |                          |  | ASCA STANDARD    | NYSED CDOS  |                       |  |  |   |  |
| Parent Info Workshops                | NYSED 100.2 (j) 1) 2.i.b | To provide families with information   | B-SS 3.          | N/A         | Ongoing -             | Parents of students in grades 9-12       | STAFF: School Counselors, Principal<br>RESOURCES: Invited Speakers   | Parents will have an increased knowledge of content provided by the invited speakers                                  | parent/staff feedback                        |
| Regional College Fair                | NYSED 100.2 (j) 1) 2.i.b | To provide families with information with information about colleges   | C:C1 B-SS 3.     | Standard 3b | September             | Parents and students in grades 9-12      | STAFF: School Counselors<br>RESOURCES: CDCA Representatives from 12-18 regional colleges                           | Families will have information pertaining to colleges.  | parent/staff/college representative feedback |
| Financial Aid Night -                | NYSED 100.2 (j) 1) 2.i.b | To provide families with information regarding financial aid and the college application process.                                  | C:C1 B-SS 3.     | Standard 1  | October/November      | Parents and students in grades 11 and 12 | STAFF: School Counselors<br>RESOURCES: Information from Director of Guidance, NYSHED and HVCC Financial Aid Office | Families will have information pertaining to colleges.  | parent/staff feedback                        |
| Senior review and planning meetings. | NYSED 100.2 (j) 1) 2.i.b | Individual meetings with parents and students are conducted to provide them with information regarding graduation, career planning | B-SS 3.          | N/A         | September and October | Parents and students in 12th grade       | STAFF: School Counselors<br>RESOURCES: Student Records and any relevant post-secondary information                 | Families will have the information necessary to make informed decisions about graduation and post-graduation planning | parent/staff feedback                        |

**Lansingburgh Central School District Comprehensive School Counseling Plan Program Map**

PROGRAM OBJECTIVE: Increase Parental Involvement

Lansingburgh High School 9-12

| <b>DELIVERY</b>   | <b>FOUNDATION</b>        |  |                                      |            | <b>MANAGEMENT</b> |                                     |   | <b>ACCOUNTABILITY</b>   |                       |
|---|--------------------------|--|--------------------------------------|------------|-------------------|-------------------------------------|---|---|-----------------------|
| Program Activity or Service   | NYSED Regulation         | Standard Objective   | STUDENT STANDARD                     |            | Timeline          | Student Focus                       | Staff and Resources   | District/Program Goal   | Assessment            |
|   |                          |  | ASCA STANDARD                        | NYSED CDOS |                   |                                     |   |   |                       |
| Academic reviews, career and college planning                       | NYSED 100.2 (j) 1) 2.i.b | To provide families with information about CTE, College, Careers, Graduation, etc.             | A:A2 A:A3 M.5 B-SS 5, B-SS 3, B-SS 6 | N/A        | January - May     | Parents and students in grades 9-11 | STAFF: School Counselors<br>RESOURCES: Questar VOTEC information and teachers   | Families will have accurate information regarding Colleges, Careers, CTE and graduation | parent/staff feedback |
| 8th Grade Night, Freshman Orientation, Awards nights, NHS Induction | NYSED 100.2 (j) 1) 2.i.b | To provide families with an opportunity to learn about LHS and recognize academic achievements | B-SS 3.                              | N/A        | October           | parents of students in grades 9-12  | STAFF: School Counselors, Administration, Teachers, Custodial Staff<br>RESOURCES: Classroom materials, computer demonstration | Parents will have an increased knowledge of LHS   | Parent Feedback       |

**Lansingburgh Central School District Comprehensive School Counseling Plan Program Map**

PROGRAM OBJECTIVE: College and Career Readiness

Lansingburgh High School 9-12

| <b>DELIVERY</b>                            | <b>FOUNDATION</b>              |  |                                    | <b>MANAGEMENT</b>         |                      |                              | <b>ACCOUNTABILITY</b>  |  |   |
|--|--------------------------------|--|------------------------------------|---------------------------|----------------------|------------------------------|--|--|---|
| Program Activity or Service                | NYSED Regulation               | Standard Objective   | STUDENT STANDARD                   |                           | Timeline             | Student Focus                | Staff and Resources  | District/Program Goal  | Assessment                              |
|  |                                |  | ASCA STANDARD                      | NYSED CDOS                |                      |                              |  |  |   |
| Career and Financial Management            | NYSED 100.2(j)<br>1) 2.i.b & c | To provide students with the information needed to make informed career choices. | C:A1, C:A2, C:B1, C:B2, C:C1, C:C2 | Standard 1, 2, 3a and 3b. | Ongoing              | Students in Grades 9-12      | STAFF: Teacher<br>RESOURCES: Information from School Counselors as needed  | Students will have required the information necessary to make informed career and financial choices. | Counselor/Teacher evaluation sheet      |
| Core Academic Classes                      | NYSED 100.2(j)<br>1) 2.i.b & c | To provide students with the information needed to make informed choices.        | C:A1, C:A2, C:B1, C:B2, C:C1, C:C2 | Standard 1, 2, 3a and 3b. | Ongoing              | Students in Grades 9-12      | STAFF: Teacher<br>RESOURCES: Speakers, Information from School Counselors as needed  | Students will have required the information necessary to make informed career and financial choices. | Counselor / Teacher evaluation sheet    |
| Senior Career and College Planning Meeting | NYSED 100.2(j)<br>1) 2.i.b & c | To provide students with information regarding college and career planning.      | C:A1, C:B1, C:B2, C:C2             | Standard 3b               | April                | Students in Grade 11         | STAFF: School Counselors<br>RESOURCES: College Planning Packet   | Students will have information pertaining to specific college/career planning choices.               | Counselor and student feedback          |
| Transitions Club                           | NYSED 100.2(j)<br>1) 2.i.b & c | To help children prepare for college application process                         | C:B2, C:C2                         | Standard 1 and 3b         | September - December | Students in Grades 11 and 12 | STAFF: School Counselors, Teacher<br>RESOURCES: Information from Naviance  | Students will have the necessary information to apply to college                                     | Teacher, Counselor and Student Feedback |
| Career Exploration Presentations           | NYSED 100.2(j)<br>1) 2.i.b & c | Students will learn about different careers                                      | C:A1, C:B1, C:B2, C:C2             | Standard 1 and 3b         | September-May        | Students in Grades 9-12      | STAFF: School Counselors, Director of Guidance, Clerical Support<br>RESOURCES: Invited Speakers, Information from Administration and Social Worker | Students will have increased knowledge regarding different career paths                              | Evaluation Sheets and Feedback          |

|  |                                  |   |                                    |                           |                      |                                     |   |  |   |
|--|----------------------------------|---|------------------------------------|---------------------------|----------------------|-------------------------------------|---|--|---|
| Guidance Website / Social Media            | NYSESED 100.2(j)<br>1) 2.i.b & c | For the public will have access to information pertaining to the guidance department.   | PS:A1, B-SS 3.                     | Standard 2 and 3a         | Ongoing              | Parents and students in grades 9-12 | STAFF: School Counselors, Director of Guidance, Communications Specialist<br>RESOURCES: current information for website | The public will have access to information on the website regarding LHS counseling office, college and career information. | Parent/Staff Feedback                     |
| Naviance                                   | NYSESED 100.2(j)<br>1) 2.i.b & c | For students to have access to Naviance, an online college and career readiness tool so they can strengthen their skills and knowledge for college. | C:A1, C:B1, C:B2, C:C2             | Standard 1 and 3b         | January-May          | Students in grades 9-12             | STAFF: School Counselors, Director of Guidance<br>RESOURCES: Transitions Teacher  | Students will have an increased knowledge of college and career readiness using Naviance.                                  | N/A                                       |
| Classroom Guidance Curriculum              | NYSESED 100.2(j)<br>1) 2.i.b & c | To provide students with information pertinent to college and career readiness.   | Standards A, B and C               | Standard 1, 2a, 3a and 3b | Ongoing              | Students in grades 9-12             | STAFF: School Counselors, Teacher, Librarian<br>RESOURCES: guidance curriculum  | Students will have an increased knowledge of college and careers.  | Student/Counselor evaluation and feedback |
| Individual Student / Counselor Meetings    | NYSESED 100.2(j)<br>1) 2.i.b & c | To provide students with information regarding college and career planning.   | Standards A, B and C               | Standard 3b               | ongoing              | Students in Grade 9-12              | STAFF: School Counselors<br>RESOURCES: variety of guidance aids and publications  | Students will have information pertaining to specific college/career planning choices.                                     | Counselor and student feedback            |
| Completion of advanced level "Career Plan" | NYSESED 100.2(j)<br>1) 2.i.b & c | Students will create a personalized career plan for when they graduation high school.   | C:C1, C:C2                         | Standard 1                | September - November | Students in Grade 12                | STAFF: School Counselors<br>RESOURCES: Naviance, NYS Career Worksheets  | Students will have a personalized career plan when they exit high school.  | Counselor and student feedback            |
| Course Selection Process                   | NYSESED 100.2(j)<br>1) 2.i.b & c | Students will have the ability to choose courses to help them reach their post secondary goals.   | C:A1, C:A2, C:B1, C:B2, C:C1, C:C2 | Standard 1, 2, 3a and 3b. | Ongoing              | Students in Grades 9-12             | STAFF: Teacher<br>RESOURCES: Speakers, Information from School Counselors as needed                                     | Students will have required the information necessary to make informed career and financial choices.                       | Counselor / Teacher evaluation sheet      |



|                 |                                |   |                         |             |               |                         |  |   |                                |
|-----------------|--------------------------------|---|-------------------------|-------------|---------------|-------------------------|--|---|--------------------------------|
| PSAT            | NYSED 100.2(j)<br>1) 2.i.b & c | To provide students with information regarding college and career planning. | C:A1, C:B1, C: B2, C:C2 | Standard 3b | October       | Students in Grade 11    | STAFF: School Counselors                                       | Students will practice taking a SAT exam.   | Counselor and student feedback |
| SAT REVIEW      | NYSED 100.2(j)<br>1) 2.i.b & c | To provide students with information regarding college and career planning. | C:A1, C:B1, C: B2, C:C2 | Standard 3b | October-April | Students in Grade 11/12 | STAFF: School Counselors<br>RESOURCES: College Planning Packet | Students will have the opportunity for STA exam Prep classes sponsored by the district. | Counselor and student feedback |
| College Caravan | NYSED 100.2(j)<br>1) 2.i.b & c | To provide students with information regarding college and career planning. | C:A1, C:B1, C: B2, C:C2 | Standard 3b | November/May  | Students in Grade 11    | STAFF: School Counselors<br>RESOURCES: College Planning Packet | Students will visit colleges who come to present on programs.                           | Counselor and student feedback |

**Lansingburgh Central School District Comprehensive School Counseling Plan Program Map**

PROGRAM OBJECTIVE: Annual Student Review

Lansingburgh High School 9-12

| DELIVERY                                 | FOUNDATION                 |   |                              |                   | MANAGEMENT |                         |  | ACCOUNTABILITY   |   |
|--|----------------------------|---|------------------------------|-------------------|------------|-------------------------|--|--|---|
| Program Activity or Service              | NYSED Regulation           | Standard Objective  | STUDENT STANDARD             |                   | Timeline   | Student Focus           | Staff and Resources  | District/Program Goal  | Assessment  |
|  |                            |   | ASCA STANDARD                | NYSED CDOS        |            |                         |  |  |   |
| Classroom Ongoing Instruction            | NYSED 100.2(j)<br>1) 2.i.b | To provide whole group classroom instruction for students regarding college and career readiness  | C:A1, C:B1, C:B2, C:C1, C:C2 | Standard 1        | Ongoing    | Students in grades 9-12 | STAFF: School Counselors<br>RESOURCES: Vo-tech orientation information, curriculum guide, occupational outlook handbook, college handbook, career cluster material, computerized college selection program | Students will understand relationship to career planning process, understand relationship of personal goals and values and HS course selection to career planning process. | Review of student participation and work production |
| Individual Annual Student Review Meeting | NYSED 100.2(j)<br>1) 2.i.b | To meet with students individually to learn about them, discuss their academic progress and finalize course requests for the following school year. | A:A3                         | Standard 2 and 3a | Spring     | Students in grades 9-12 | STAFF: School Counselors<br>RESOURCES: Transcripts, report cards   | Rapport building, student will be gain knowledge of next years academic plan.  | Review of records and feedback                      |
| 4-year plan                              | NYSED 100.2(j)<br>1) 2.i.b | To meet with students individually to learn about them, discuss their academic progress and work on their 4 year plan                               | A:A3                         | Standard 2 and 3a | Ongoing    | Students in grades 9-12 | STAFF: School Counselors<br>RESOURCES: Copy of student individual plan, Transcripts, report cards  | Student will create and maintain a 4 year individualized goal that helps them achieve academic success.  | Review of records and feedback                      |

|  |                            |  |                              |                   |                  |                                |   |  |  |
|--|----------------------------|--|------------------------------|-------------------|------------------|--------------------------------|---|--|--|
| Credit Recovery  | NYSED 100.2(j)<br>1) 2.i.b | To provide students with another opportunity to gain course credits after they are unsuccessful in the course. | A:B1                         | Standard 3 and 3a | Ongoing          | Students in grades 9-12        | STAFF: School Counselors, Principal, Teaching Assistants, HS Teachers<br>RESOURCES: APEX program  | Students will gain course credit through the credit recovery program.  | review of records and program evaluation |
| Entry Meetings   | NYSED 100.2(j)<br>1) 2.i.b | To provide a review of transfer students academic transcripts and plan for courses.                            | A:B1                         | Standard 3 and 3a | Ongoing          | Students in grades 9-12        | STAFF: School Counselors, Principal, Teaching Assistants, HS Teachers<br>RESOURCES: APEX program  | Students/Families will establish a relationship with counselors and work towards planning for graduation.  | review of records and program evaluation |
| At-Risk Meetings   | NYSED 100.2(j)<br>1) 2.i.b | To analyze academic success and current needs for on-time graduation   | A:B1                         | Standard 3 and 3a | Ongoing          | Students in grades 9-12        | STAFF: School Counselors, Principal, Teaching Assistants, HS Teachers<br>RESOURCES: APEX program  | Students will develop a success plan to pass current courses with counselors and teachers.   | review of records and program evaluation |
| Conferences with individual students and/or small groups of students | NYSED 100.2(j)<br>1) 2.i.b | To review individual program choices and career plans  | C:A1, C:B1, C:B2, C:C1, C:C2 | Standard 1        | September - June | Students in grades 9-12        | STAFF: School Counselors<br>RESOURCES: Career planner, cumulative record, test/interest results, surveys, school handbooks, course selection sheet, college catalogs, Occupational Outlook Handbook, College Fund Finder, Computerized College Search Program | Students will understand relationship to career planning process, understand relationship of personal goals and values and HS course selection to career planning process. | Review of records                        |
| Senior Final Review  | NYSED 100.2(j)<br>1) 2.i.b | To meet with students individually to review their progress and goals.   | A:A3                         | Standard 2 and 3a | Spring           | Student and family in grade 12 | STAFF: School Counselors<br>RESOURCES: Transcripts, report cards  | Rapport building, student will be gain knowledge of next years academic plan.  | Review of records and feedback           |

|                      |                            |  |      |                   |         |                             |   |   |                    |
|----------------------|----------------------------|--|------|-------------------|---------|-----------------------------|---|---|--------------------|
| Standardized Testing | NYSED 100.2(j)<br>1) 2.i.b | To assist students with signing up for the PSAT                                | A:A3 | Standard 2        | October | Students in grade 10 and 11 | STAFF: School Counselors<br>RESOURCES: PSAT information   | Student will register for the PSAT  | Feedback           |
| Senior Survey        | NYSED 100.2(j)<br>1) 2.i.b | To provide students with the ability to give feedback on their academic career | A:B1 | Standard 3 and 3a | June    | Graduating 12th graders     | STAFF: Teachers, School Counselors<br>RESOURCES: Naviance | LHS will obtain survey results in order to help future students be successful | Survey result data |

**Lansingburgh Central School District Comprehensive School Counseling Plan Program Map**

PROGRAM OBJECTIVE: Advisory Assistance for grades 9-12

Lansingburgh High School 9-12

| <b>DELIVERY</b>                      | <b>FOUNDATION</b>          |  |                  | <b>MANAGEMENT</b> |           |  | <b>ACCOUNTABILITY</b>   |   |   |
|--------------------------------------|----------------------------|--|------------------|-------------------|-----------|--|---|---|---|
| Program Activity or Service          | NYSED Regulation           | Standard Objective   | STUDENT STANDARD |                   | Timeline  | Student Focus  | Staff and Resources   | District/Program Goal   | Assessment                                |
|                                      |                            |  | ASCA STANDARD    | NYSED CDOS        |           |  |   |   |   |
| Outside Referrals                    | NYSED 100.2(j)<br>1) 2.i.b | To provide a referral to outside community agencies when appropriate               | A:A2, A:A3, A:B1 | Standard 3a       | Ongoing   | Students in grades 9-12 with an identified need.   | STAFF: Counselor<br>RESOURCES: District and community services as needed.   | Student will obtain the necessary assistance from outside resources | Feedback / evaluation of service provided |
| Advisory Assistance                  | NYSED 100.2(j)<br>1) 2.i.b | To provide assistance to students, staff and families in a timely manner           | A:A2, A:A3, A:B1 | Standard 3a       | Ongoing   | Students in grades 9-12 with an identified need (identified students, GED students, CSE classified students, Economically disadvantaged students). | STAFF: School Counselors, Pupil Service Professionals, Special Education Teachers, Administration<br>RESOURCES: District and community service providers as needed (Questar, employment agencies, employers, summer employment programs, STEP programs, family information) | Student will obtain assistance from the appropriate source          | Feedback / evaluation                     |
| BOCES Continuing Education Referrals | NYSED 100.2(j)<br>1) 2.i.b | To provide an opportunity for students who have dropped out of LHS to earn a GED   | A:B1             | Standard 2 and 3a | As needed | Students who have dropped out of high school   | STAFF: Local and BOCES School counselors  | Student will have the opportunity to earn GED                       | Feedback                                  |
| Health & Wellness                    | NYSED 100.2(j)<br>1) 2.i.b | Students will have the opportunity to learn about wellness programs and activities | PS:B1, PS:C1     | Standard 3a       | Ongoing   | Identified Students in grades 9-12   | STAFF: School Counselors and Social Workers<br>RESOURCES: information from the school nurse and Psychologist.   | Students will learn about wellness and personal growth              | Feedback                                  |

**Lansingburgh Central School District Comprehensive School Counseling Plan Program Map**

PROGRAM OBJECTIVE: Individual or Group Counseling Assistance

Lansingburgh High School 9-12

| <b>DELIVERY</b>                                    |                            |   |                          |             |                               |                                      |   |  |  |
|--|----------------------------|---|--------------------------|-------------|-------------------------------|--------------------------------------|---|--|--|
| <b>DELIVERY</b>                                    | <b>FOUNDATION</b>          |   |                          |             | <b>MANAGEMENT</b>             |                                      |   | <b>ACCOUNTABILITY</b>  |  |
| Program Activity or Service                        | NYSED Regulation           | Standard Objective  | STUDENT STANDARD         |             | Timeline                      | Student Focus                        | Staff and Resources   | District/Program Goal  | Assessment   |
|  |                            |   | ASCA STANDARD            | NYSED CDOS  |                               |                                      |   |  |  |
| Identify Students in need of additional assistance | NYSED 100.2(j)<br>1) 2.i.b | Students who are in need of assistance will be identified in a timely manner. | A;A2, A:B2,              | n/a         | ongoing                       | students in grades 9 - 12            | STAFF: School Counselors, Teachers, Administration, Social Worker, School Psychologist<br>RESOURCES: Students, family, community agencies, Vo-Tech Center | The school team identifies students in need of support and support is given in order for the student to be successful. | school records before and after assistance   |
| Individual Counseling                              | NYSED 100.2(j)<br>1) 2.i.b | To provide assistance with issues that are interfering with school.           | PS:A1M.1, B-SS 2, B-SS 3 | Standard 3a | ongoing                       | Identified students in grades 9 - 12 | STAFF: School Counselors, Social Worker<br>RESOURCES: Pupil Services  | Student will develop strategies to cope with issues that are interfering with their success.                           | Review of student records to determine if strategies are successful.                         |
| Instructional Support Team                         | NYSED 100.2(j)<br>1) 2.i.b | To identify and discuss student concerns                                      | A:B1, A:B2,              | Standard 3a | ongoing                       | Identified students in grades 9 - 12 | STAFF: School Counselors, Teachers, School Psychologist<br>RESOURCES: Social Worker, Administration   | To have a common time to develop individual specific interventions for students  | Review of previous minutes   |
| Placement of transfer students                     | NYSED 100.2(j)<br>1) 2.i.b | Ensure a smooth academic and social adjustment to a new school program.       | A:B1, A:B2,              | Standard 3a | ongoing                       | students in grades 9 - 12            | STAFF: School Counselors, Social Worker<br>RESOURCES: Information from previous school, Homeless Liaison, PPS Office                                      | Increase academic and social success of students new to the building and program.                                      | Review of academic grades to assess if they are in the proper courses.                       |
| Group Counseling                                   | NYSED 100.2(j)<br>1) 2.i.b | To provide assistance with students in a group setting.                       | PS:A1M.1, B-SS 2, B-SS 3 | Standard 3a | As needed throughout the year | Identified students in grades 9 - 12 | Staff: Counselors<br>Resources: lesson plan, needed supplies  | Students will develop strategies to increase their interpersonal skills.   | Review of records and individual feedback to determine if behavior modification has occurred |

|                                  |                            |  |                |             |         |  |  |  |          |
|----------------------------------|----------------------------|--|----------------|-------------|---------|--|--|--|----------|
| Conferences with former students | NYSED 100.2(j)<br>1) 2.i.b | To provide assistance with former students | B-SS 2, B-SS 3 | Standard 3a | ongoing | Former Students of LHS (graduate and non-graduate) | STAFF: School Counselors<br>RESOURCES: Questar, Outside agencies, EEOC, HSEC | To provide former students with information so they can be successful. | feedback |
|----------------------------------|----------------------------|--|----------------|-------------|---------|--|--|--|----------|