

REQUEST FOR PROPOSALS

The Tippecanoe School Corporation will receive proposals for the following project:

DISTRICT COMPREHENSIVE HVAC/MECHANICAL SERVICES

TIPPECANOE SCHOOL CORPORATION
LAFAYETTE, INDIANA

Proposals will be received in the Tippecanoe School Corporation Administration Offices at 21 Elston Road, Lafayette, Indiana, 47909, until **11:00AM (Local Time) on Friday, June 28th, 2024**. Immediately after closing time for receipt of proposals, they will be opened and read aloud in the board room located in the Administration Building.

Proposals may be mailed or delivered in person to the following address prior to 11:00 AM. (Local Time) on the date of the proposal opening.

Ms. Amanda M. Brackett, CFO
21 Elston Road
Lafayette, Indiana 47909
Attn: TSC District HVAC/Mechanical Services

Proposals received after the designated time for closing shall be returned unopened. Proposals may be withdrawn prior to such time, but no proposals shall be withdrawn for a period of 60 days thereafter.

Bids shall be properly executed, addressed to the Tippecanoe School Corporation, Lafayette, Indiana, and submitted on Form 96 (Revised 2013), as prescribed by the State Board of Accounts, giving financial data as recent as possible and in no event more than 90 days old. Each proposal shall be accompanied by an executed Non-Collusion Affidavit, and such other documents required by the request for proposal document.

Contractor awarded work will be required to furnish a satisfactory Performance Bond and Payment Bond from an acceptable surety in an amount equal to 100 percent of the full contract sum.

Bidding Documents are available at no charge in electronic PDF format. All requests for electronic project documents shall be submitted via e-mail with the subject "TSC HVAC/Mechanical Services Document Request" to Sarah Copley, Project Manager at sncopey@tsc.k12.in.us.

A mandatory pre-bid meeting will be held on June 10, 2024 at 10:00 AM at the TSC Operations Center located at 24 Elston Road, Lafayette, IN 47909

The Owner reserves the right to reject any and/or all proposals, and to waive informalities, irregularities, and/or errors in the bidding to the extent permitted by law. This includes the right to extend the date and time for receipt of proposals.

TIPPECANOE SCHOOL CORPORATION

By _____

Ms. Amanda M. Brackett Chief
Financial Officer