



Burcham Elementary School
 5610 Monlaco Road, Long Beach, CA 90808
 (562) 420-2685 Fax (562) 420-7865



School Site Council Minutes

Tuesday, January 30, 2024 at 2:30 pm

I	Call to Order	Minutes
		The meeting was called to order at 2:32 PM
II	Roll Call/Quorum Number of members: 9 Quorum met? Yes	Eleni Makridis (Principal), Erin Starks (SEL Facilitator/Other Staff), Tatyana Bickford (Teacher), Beth Frasher (Parent), Thomas Irons (Parent), Nilda Langston (Parent), Gwendolyn Cagnolotti (RSP Teacher), Odochi Tyler (Parent), Holly Martinez (Teacher) Members Absent: None Quorum accomplished to vote
III	Public Comments (Limit of 3 min per speaker; 15 mins total) Per the Greene Act, SSC cannot consider items that are not on the agenda	Committee Reports: <ul style="list-style-type: none"> ● Leadership Committee: Data analysis overview

IV	OLD BUSINESS	
	A. Approval of minutes from November 28, 2023	Ms. Martinez motioned to approve the minutes from the 11/28/2023 SSC Meeting, and Mrs. Frasher seconded the motion. The motion was approved with a 9-0 vote.

V	NEW BUSINESS ITEMS:	
	A. CIE Plan Revisions B. 2024-25 Staffing Allocations C. 2024-25 Budget Allocations and Funding Choices	<ul style="list-style-type: none"> - Ms. Makridis reviewed the most recent assessment data, including the iReady, Pulse, and Attendance data. She shared that students are making good progress academically, and our FRSA scores have exceeded where we were a year ago. Students in our lower grades, such as Kindergarten, are already reading and writing, and have strengths in their phonemic awareness skills. - Ms. Martinez shared that Kindergarten students get regular practice with their FRSA skills, through the Heggerty program that they use with students daily. - Mrs. Starks and Ms. Makridis shared information regarding the Fall Pulse Survey and some updates, based on teacher and student feedback. Students recently took the Winter Pulse Survey, and we are awaiting those results to review with staff, students, and parents.

CIE Plan Revisions:

- Ms. Makridis discussed updates regarding the budget that was allotted to provide a substitute teacher one day per week, to provide teacher coverage in the Science lab, based on teacher feedback. She presented the following items for the committee to consider:
 - Substitute coverage in the Science Lab.
 - Using the funds allotted for that budget item to provide ½ day release time for teachers to plan, using the Fall assessment data that was recently shared with staff.
- Mrs. Bickford shared that the 5th-grade teachers might have additional feedback regarding this agenda item since 5th-grade students are tested on the Science standards on the SBAC, so it might be beneficial for the upper-grade classes.
- Ms. Tyler inquired about student access to the Science lab if the committee opts not to use the funds to provide a Substitute Teacher. Ms. Makridis shared the Fall schedule for the Lab, which included using that space for small-group literacy support and Art.
- Ms. Makridis shared that she will present this information at the upcoming staff meeting, to gather staff input and feedback.
- Committee members indicated that they'd like to leave this decision up to teachers.

Ms. Makridis sought input on how to spend the \$16,600 budget for next year. Mr. Irons shared that teacher input and feedback would be important to solicit, which committee members agreed with.

2024-2025 Staffing Allocations & Updates:

- Ms. Makridis shared staffing updates for the 2024-2025 academic year. The following positions will remain the same for next year:
 - Counselor
 - School Psychologist
 - Media Assistant
 - Nurse
 - IIC
- Burcham will not receive funding for an SEL Facilitator next year.

2024-2025 Budget Allocations & Funding Choices:

After-school enrichment will continue next year, as well as the Recreational Aides (they will also support with before-school and after-school care). Burcham was allotted additional funding for after-school enrichment, such as Science, Spanish, etc.

Mrs. Bickford recommended the committee consider Arts, Drama, or Dance enrichment activities for after school next year. Ms. Makridis shared that she will research additional community-based enrichment opportunities to present to the committee in the future.

Mrs. Frasher inquired about how this committee would go about requesting additional funds from the PTA for next year. Ms. Makridis explained what that process would look like.

		<p>Ms. Makridis shared that she will be presenting information to staff about continuing with the GATE model next year, to ensure staff input in the decision-making process.</p> <p>Committee members provided input on the GATE program model and its impact on students, which Ms. Makridis will share with staff members at the upcoming staff meeting.</p> <p>Based on our collaborative data study, the Principal shared highlights and next steps.</p> <p>Looking ahead to the next meeting, Ms. Makridis recommended that the SSC reschedule our February meeting for 2/20/2024, to provide ample time to review the budget allocations that are a part of our CIE plan.</p>
	<p>D. Adjournment E. Next meeting: February 20th</p>	<p>The meeting adjourned at 3:40PM</p>