Board Members:

President: Nikki Flowers
Vice President: Jay Brockett
Membership: Karen Beers
Secretary: Kristi Repp
Treasurer: Chelsea Jess
Concessions Buyer(s): Erick Goins / Stacy Pickard
Concessions Inventory: Alissa Chmielewski
Communications / Spirit: Callie Gillespie

Athletic Director: Ahn Tran

North Kitsap Athletic Booster Club

February 12, 2024

Minutes

- ***Call to Order:*** At 6:25pm, N. Flowers called the meeting to order, J. Brockett seconded.
- ***Officers Present:*** Nikki Flowers, Jay Brockett, Callie Gillespie, Karen Beers, Chelsea Jess
- ***Members Present:*** Monica Blackwood, Christina Bruns, Corey Burchill, Paula Burchill, Amy Groetsch, Jessica Keyser, Jody Hitchings, James Huynh, Jessica Kenney, Carissa Robideaux*, Sue Sabari, Dan Weedin, Amy Zampardo
- ***Student Athlete of the Month:***
  - Elizabeth Par -Athletic Medicine
  - Tiffany Le – Girls Basketball
  - Mason Chmielewski – Boys Basketball
    - Recognized for second time this school year, multi-sport athlete
  - Dayton Heyman – Wrestling
- ***Treasurer Report:***
  - Chelsea Jess was introduced to membership as our new treasure**r.**
  - C. Jess has taken the last financials that the prior treasurer had and updated all accounts with all January transactions. She will be working backwards to match bank transactions with accounts. She will be providing itemized reports for each team moving forward.
  - Bank statements do match quick books.
  - Outside Auditor- still working behind the scenes. It is taking longer than anticipated. We all agreed we need to have a date of completion. **Action item**: N. Flowers to contact auditor to give her a specific date deadline.
  - Membership approved moving teams' savings funds into their checking accounts for simplicity.
  - **Action Item**: C. Jess to contact Martin Blevins about his past role with NKAB and to do 2023 990 Form like he has done in the past.
  - **Action item:** C. Jess to be put on bank accounts. Also will inquire about Umpqua financial service platform to potentially replace square.

- There is a mail slot in HS main office used for reimbursements and other coaches' communication with boosters. C. Jess to check weekly moving forward.

- ***Secretary Report:***
  - January 10, 2024 minutes approved. J. Brockett motioned. N. Flowers seconded.
- ***Membership Report:***
  - No changes
- ***Concessions Report:***
  - Inventory position to be open next year. James Huynh may be willing to do it. He would like to understand/learn about position more. Action item: K. Beers will put him in contact with A. Chmielewski to discuss position.
- ***Scholarship Report:***
  - Application needs to be posted by March.
- ***Fundraising Report:***
  - Lil Norway Booster Concessions - April 20, 2024
  - Golf tournament - J. Brockett and K. Beers updated on small committee meetings that took place to discuss big picture golf details (i.e. date, location, cost, sponsorship fees, past "Viking Crush" tournament with Weible). Will keep tournament name, "Viking Crush" for recognition.
  - Sponsorship fees approved for event, dinner, holes, etc. **Action item:** K. Beers to start soliciting for event and dinner sponsor.
  - **Action item:** J. Brockett to secure new date, set up meeting with B. Christie
- ***Spirit Report:***
  - Handed out spirit items for basketball senior nights. Well received. Would like to do another one for Spring event. NK vs. Bainbridge soccer game suggested.
  - Discussed State Banner. If Tran wants financial support from boosters would like to see costs of each banner.
- ***Social Media Report:***
- ***Requests from School:***
- ***Old Business:***
  - Boosters will not be supporting Under the Lights this year. Too much money power for the funds earned.
- ***New Business:***
  - Reminder that bylaws need to be reviewed in March. Agreed to have an executive meeting to address.
- ***Motion to close:*** At 7:30 pm, J. Brockett motioned to close the meeting, A. Zampardo seconded, motion carried.

Minutes prepared by Karen Beers, NK Athletic Boosters Membership, in absence of Secretary.