Board Members:

President: Nikki Flowers
Vice President: Jay Brockett
Membership: Karen Beers
Secretary: Kristi Repp
Treasurer: Juanita Gomez
Concessions Buyer(s): Erick Goins / Stacy Pickard
Concessions Inventory: Alissa Chmielewski
Communications / Spirit: Callie Gilespie

Athletic Director: Ahn Tran

North Kitsap Athletic Booster Club

September 11, 2023

Minutes

- **Call to Order:** At 6:34pm, N. Flowers motioned to start the meeting, J. Brockett seconded.
- **Officers Present:** Nikki Flowers, Jay Brockett, Karen Beers, Kristi Repp, Juanita Gomez, Erick Goins, Alissa Chmielewski, Callie Gillespie
- **Members Present:** Sarah Stuart, Lynn Targett, Jenny Wilkinson, Monica Blackwood, Joanna Pruden, Sarah Heymann
- **Introduce Mr. Tran as new Athletic Director** – Mr. Tran is excited to be in this new role and emphasized his desire to put kids first and to utilize the strength of all members of the Booster Club. He is always available by email for questions or concerns. Atran@nkschools.org
- **Treasurer Report:**
    - Financials – Available at meeting and upon request.
    - BSN – We're not getting the correct statements. The ones we are emailed have links that we don't have access to.
    - Reimbursement – Approved a request for $800 to athletic med. C. Gillespie is making the student of the month certificates herself this year to decrease cost and hassle. Coaches are able to get money ahead of time to cover meals on trips, etc. and then have to match receipts to settle up when they return.
    - Square – Has had some complications and is going to take some work to make it seamless. When using square at multiple places at once (ie burger bash & concessions), how do we differentiate what charges came from where. Two major issues with square – whether we have data/service and how to split the money coming in.
- **Secretary Report:** August 14 meeting minutes reviewed. J. Gomez motioned to approve, J. Brockett seconded. Motion carried.
    - List of approvals available upon request. We need a better system in place for coaches to ask for approvals. We would like to offer one day per week where coaches can submit requests and then the board will approve by text thread.
- **Membership Report:**
    - Sign up! Current membership at 50-60 members. K. Beers will be looking at the membership list from last year and sending our reminders to those who were members and haven't renewed their membership. She will give a coaches a summary of their team participation and a reminder to ask families to join.
- **Concessions Report:**
    - Update on stands/prices – Sales might have been a little down at the first football game due to the booster stand switching locations and the band boosters being open. We will keep getting the word out that there is a difference between the band concessions and the booster concessions.
    - Keys / signage – We really need four sets of keys for the stadium stand. The door is still being found unlocked. District won't allow a keypad. We have new banners to advertise our new location.
    - Upcoming middle school track meets – boosters work and money goes towards scholarships – we do not have to share these with Kingston.

- **Student Athlete of the Month: -** Only three coaches responded with nominations for September. Nominations are due the 5th of each month and a reminder is sent out the day before.
    - Mason Chmielewski – Tennis
    - Tate Stearns – Football
    - Abbey Smart – Cheer
    - Thank you to Oath Pizza for donating free pizza certificates to our winners
- **Fundraising:**
    - Debrief on first football game – concerns or ideas
    - Burger bash – Do we want at every home game? Do we want to try selling pizza instead?? – We decided not to sell pizza at games, only at special events such as Meet the Vikings. We will try another Burger Bash at the 9/22 game and if it flops THEN we might consider switching to pizza sales. But not both. We need to get more help setting up and taking down for Burger Bash. Send out a sign-up genius the week prior. Talked about forgoing lettuce & tomatoes to keep more simple and we need to have a hand washing station available for those assembling the burgers.
    - Policies – Fundraiser forms need to be turned into Boosters PRIOR to the event taking place with district approval (Mr. Tran) signature.
    - Flocking – Found the flamingos, they look good. There are enough for at least one yard. Last time boosters tried this, flocking one yard per week seemed manageable. More than one per week was a lot. The signage for the yards needs to be replaced and this is what gets the most wear and tear. Board decided we would need a separate Flocking Committee if this is something that we want to pursue, but with the Burger Bash covering money towards scholarships, we might not need this separate event. Flocking was put into place during covid as a way to earn money when we weren't allowed to have the Burger Bash.
- **Social Media:**
    - Linking Instagram - Done
- **New Business:**
    - Homecoming – special spirit related activities for students – Yes, Callie will get some trinkets and things to hand out to students at the football game. This seemed to be well-received last year.
    - Dr. Evans will be at our October 9th meeting to talk about the upcoming bonds – Dr. Evans will answer questions at the meeting IF she receives the questions ahead of time. Questions can be emailed to Levans@nkschools.org
    - 50/50 Raffle at the Homecoming Football game.
- **Old Business:**
    - By-laws & Policies – Allowed to be changed once a year. If they weren't filed last year, we can submit them. There are a lot of gray areas in our by-laws that we are trying to fix.
    - Budget: Ath med / Spirit fund / Equipment – Wondering if we needed a separate budget category to cover one time expenses, but it will be easier just to pay from the general fund. The Spirit Fund is rarely used. Ms Sawicki would like us to used it to help beautify the school (maybe some murals) but this needs district approval.

Motion to close at 8:06pm by J. Brockett, N. Flowers seconded. Motion carried.

Minutes submitted by Kristi Repp, NK Athletic Boosters Secretary