

JAMESTOWN PUBLIC SCHOOL
Regular Meeting
Official Minutes

5:15 pm on Monday, April 15, 2024, in the Thompson Community room in the Middle School, 203 2nd Ave SE, Jamestown, ND.

Present: Heidi Larson, President, Dan Tweten, Vice President, Jamie Bear, Melissa Gleason, Diane Hanson, Gayle Nelson, Aaron Roberts, Jason, Rohr, Steve Veldkamp, Robert Lech, Superintendent and Kristi Grounds, Business Manager.

Mr. Tweten moved, seconded by Mrs. Gleason to approve the consent agenda which consisted of April 1, 2024 regular board meeting minutes, payment of bills, pledged securities, revised summer school staff, open enrollment for a 4th grade student to attend Pingree Buchanan Public School for the 2023-2024 school year, April 8, 2024 Health Insurance Committee meeting minutes, April 10, 2024 facility committee meeting minutes, and a foreign exchange student from France for the 2024-2025 school year. Roll call with unanimous "yes" vote. Motion carried.

The board recognized Jacob Janzen for being awarded the Academic All State Award. Congratulations on this achievement.

Dr. Lech reported on strategic Focus Area 2: Leadership for Learning. Dr. Lech reviewed the 4 goals and the progress for each goal.

Mrs. Stacy Jamtgaard, Human Resources Generalist and Community Relations Coordinator reported on Veteran's preference. Employers are required to offer veterans preference. Veterans are entitled to preference over all other applicants. There are requirements to meet for this preference to be applied to the veteran applicant. The school must post how to claim veteran's preference and also designate the number of eligible candidates for interviewing. There is an interview rubric to assist with the process for points with veteran preference. Notification from the interview process must be done by certified letters.

Dr. Lech reported he would like any insight to the progress monitoring reports.

Dr. Lech reported on the updated taxable credit and how it affected our budget. The District's certificate of levy is done in October for budget and the final taxable valuation for the district was certified in November. There was homestead and veteran's tax credits which decreased the valuation. This decrease affected our budget by approximately \$3,169.00 per mill.

Dr. Lech reported a survey was conducted among the support staff regarding our pay period structure. The business office has had discussions regarding the survey and new hires and will begin in the 2024-2025 school year to have bi-monthly pay structure with payments on 10th and 25th of the month for support staff. Contracted staff are under a negotiated agreement and will remain as the contract's states payment on the 20th of the month. This will be additional work for the business office but will meet the needs of our support staff.

Dr. Lech reported on the district having discussions with James Valley Career and Technical Center and meet with potential regional partners to determine any expansion opportunities. One area of consideration will be the governance structure. Jamestown Public Schools operates as the governing board of the James Valley Career

and Technical Center and may need to need to change with each district serving a proxy representation for the board.

Dr. Lech has added student spotlight to his superintendent’s report to recognize the achievements of other areas in the school which are not in the guidelines of Board recognition. He included the achievement of the 7th and 8th grade bands which took honors at the Big Muddy Band Festival in March. The bands are directed by Jennifer Redfearn.

Mrs. Bear moved, seconded by Mrs. Hanson to approve the 2024 summer projects in the estimated amount of \$1,309,486.00. Roll call with unanimous “yes” vote. Motion carried.

Mrs. Nelson moved, seconded by Mr. Tweten to approve the 2024-2025 fee schedule. The fees for activity tickets, activity fees and transportation stayed the same. Roll call with unanimous “yes” vote. Motion carried.

Mrs. Grounds provided the general fund sheet and monthly financial reports for board members to review.

Mrs. Nelson moved, seconded by Mrs. Bear to approve to post English Learner/Specialist position. Roll call with unanimous “yes” vote. Motion carried.

Mr. Rohr moved, seconded by Mr. Roberts to approve the release of Elizabeth Lucy from her 2024-2025 school year contract. Roll call with unanimous “yes” vote. Motion carried.

Mr. Tweten moved, seconded by Mrs. Hanson to approve the hire of Angela Hansen and Faith Justesen for the 2024-2025 school year upon a successful background check and receipt of licensure. Roll call with unanimous “yes” vote. Motion carried.

Mr. Tweten moved, seconded by Mrs. Nelson to approve the amended DDBA vacation policy, DDBB holidays policy, GABAA services for English learners and the first reading of DDBA-BR Vacation accruals for ancillary employees. Roll call with unanimous “yes” vote. Motion carried.

No further business, President Larson adjourned the meeting.

GENERAL FUND			
		JAMES RIVER TRANSIT	15.00
ACCENT WORKPLACE ENVRN	8,025.00	JMSTN PLUMBING	1,019.32
AGASSIZ CHEMICAL & EQUIP	1,570.00	JMSTN POST OFFICE	428.70
AMAZON.COM	3,016.06	JMSTN PUBLIC SCHOOL	659.21
ANDERSON, JADA	30.00	JONNY B'S BRICKHOUSE	900.17
ANDERSON, LUKE	30.00	JOSTENS	1,323.24
APPLE INC	73.95	JUST AWARDS MEDALS	31.57
ARMITAGE, MICHAEL	56.13	KQDJ RADIO	495.00
ARNESON, JESSIE	30.30	KRUEGER, LISA	36.58
AVIATION ED STUDENT	688.41	LAKESHORE LEARNING	241.47
B & H PHOTO	50.98	LEAF	2,745.00
BACKGROUND INVSTGTN BUR	114.00	LEARNWELL	630.00
BATA, BRANDON	30.00	LECH, ROBERT	30.00
BG INNOVATIONS	2,100.00	LINKER ZARAK, JENNY	1,298.14
BISMARCK PUBLIC SCHOOL	306.62	MAC'S	83.43
BRUNS RENTALS	1,400.00	MAGLINE	21.90
CARIBE ROYALE	1,485.05	MARCO TECH	12,153.52
CDW GOVERNMENT	54.72	MCLAIN, MOLLY	517.65
CENTRAL VALLEY HEALTH	4,300.00	MEISSNER, JEFF	30.00
CERTIFICATION CENTRAL	2,157.90	MENARDS	270.17
CHAT GPT	20.00	MICKELSON, CODY	78.39
CITY OF JAMESTOWN	5,223.19	MONTANA DAKOTA UTILTS	7,765.54
CITY OF JAMESTOWN	18,394.31	NAPA AUTO	5.99
CLEARGOV	8,750.00	ND ATTORNEY GENERAL	103.00
COGNIA	1,300.00	ND DEPT OF ENVRNMNT QULTY	1,155.00

COLE PAPERS	3,197.05	ORIENTAL TRADING	99.89
COLUMN SOFTWARE	298.13	OSLUND, ANDREW	73.62
COMFORT SUITES	192.60	OTTERTAIL POWER	29,938.03
CONNECT TELE THERAPY	36,422.50	PETTYS, QUENTIN	55.86
CONNELL, JUSTIN	30.00	PITNEY BOWES	1,000.00
DACOTA PAPER CO	2,056.11	RAINBOW GAS	5,749.21
DAKOTA BOYS&GIRLS RANCH	5,454.00	RAMKOTA HOTEL	695.50
DAKOTA CENTRAL	2,962.75	REALLY GOOD STUFF	307.43
DAKOTA DUST TEX	880.15	RECORD KEEPERS	52.88
DECKER EQUIPMENT	604.56	RECYCLING CENTER	624.00
DELZER, EDDY	30.00	REDFEARN, JENNIFER	545.10
DIETRICH BUS SERVICE	101,017.11	RENE, MEGHAN	1,200.00
DOMINO'S PIZZA	24.66	RHI SUPPLY	910.80
ECKROTH MUSIC	400.50	RINGERUD PIANO SERVICE	369.00
EGGEN, TEDDY	134.00	SALISBURY, KAIDEN	51.51
EQUITABLE FINANCIAL LIFE	295.48	SANFORD HEALTH EMS ED	675.00
FARMERS UNION COOP	88.65	SCHERBENSKE	7,245.00
FAT BRAIN TOYS	123.37	SCHMIDT, SHERRY	187.90
FIX, MARLYS	1,200.00	SCHOOL SPECIALTY	130.12
FOLLETT CONTENT SLTNS	3,460.67	SOLUTION TREE	282.30
FORD, KRISTEN	1,298.14	SPIRITS BAR & GRILL	110.49
GEHLHAR, ADAM	30.00	STEINS INC	350.79
GEISZLER, DIANA	134.00	STILWELL, MARK	30.00
GIMKIT INC	59.88	STUTSMAN CNTY SOIL	656.15
GRAND FORKS PUBLIC SCHOOL	1,534.32	SUNDSTROM, TEATHER	38.32
GRAYBAR ELECTRIC	189.60	SUPERPUMPER	6,922.13
GROUNDS, KRISTI	30.00	T-MOBILE	156.86
HAND2MIND INC	72.79	TEACHERSPAYTEACHERS.COM	22.00
HANSEN, ANGELA	1,600.00	TENGESDAL, JIMMIE	340.00
HAYES, JENNIFER	44.22	TRUMBAUER, JEFF	1,200.00
HEINERT, DARBY	1,239.65	TWIN CITY HARDWARE	87.60
HEMMER, TANYA	478.38	UND	490.00
HIGGINS, KRISTIN	1,200.00	UNIVERSITY OF JMSTN	250.00
HIGH PLAINS WATER TRTMNT	38.00	VILLAGE FAMILY SERVICE	5,417.00
HIGH POINT NETWORKS	2,778.15	WALMART COMMUNITY	2,751.25
HIRSCHKORN, LEVI	40.20	WARDS SCIENCE	703.26
HORN, ANJANETTE	134.00	WEGNER, JEROME	30.00
HUGO'S #9	258.98	WEX HEALTH INC	166.95
IDK BAR & GRILL	380.23	WYLLIE, GRAEME	240.90
INFORMATION TECH DEPT	735.00	YATSKIS, YVETTE	1,200.00
INSIGHT INVESTMENTS	27.03	YOURFLEECE.COM	662.06
JAMES RIVER SPECIAL ED	62,724.01	Fund Total:	397,162.39
BUILDING FUND		JAMESTOWN PLUMBING	30,217.51
CONSOLIDATED CNSTRCTN	5,719.91	MARCO TECH	712.00
HILLERUD CNSTRCTN	1,593.91	Fund Total:	38,243.33
STUDENT ACTIVITY		JMSTN WRESTLING ASSOC	318.00
31:8 PROJECT	300.00	JW PEPPER & SON INC	139.88
701 APPAREL	560.00	KRIEGER, MARCHEL	152.00
ALLARD TROPHY	175.00	LUCKY'S 13	450.96
AMAZON.COM	39.33	LUKES, MICHAEL	265.90
APPLEBEE'S	248.00	LUND, DAREIEN	125.00
ARMITAGE, MICHAEL	122.00	LYNX	990.00
ARMITAGE, SHERRI	155.50	MANDAN HIGH SCHOOL	580.00
ATHLETIC.NET	537.00	MANDAN PUBLIC SCHOOL	350.00
AUNE, HEATHER	150.00	MONONO, EWUMBUA	269.20
AUNE, KENNETH	150.00	NFHS NETWORK	55.00
BENNIGANS	400.00	O'CLAIR, TERRY	292.70
BISMARCK PUBLIC SCHOOL	566.00	ORRIGINALS	638.00
BSN SPORTS	863.56	PAYPAL.COM	499.00
COMFORT INN & SUITES	4,796.00	PIZZA RANCH	631.73
CONNELL, JUSTIN	93.00	PLYOMAT	1,210.52
DAHLBERG, PAUL	325.80	POPPLERS MUSIC	413.16
DAKOTA CENTRAL	77.74	RAMBOW INC	1,067.01
DIETRICH BUS SERVICE	10,198.91	REDFEARN, CHRISTOPHER	200.00
DOLLAR TREE STORES	106.00	REPAK, ZIJAD	266.20
DONS HOUSE OF FLOWERS	75.00		

ECKROTH MUSIC	877.65	ROALDSON, JAMES	30.00
ELEMENT FARGO	(60.64)	SABANOVIC, KEMAL	136.00
ELITE SPORTSWEAR	13.72	SANDERS, SARIAH	125.00
ELLIOTT, REBECCA	125.00	STORDALEN, KONNOR	125.00
FITZGERALD, ANDREW	206.00	STRAY DOG STRENGTH	1,014.00
GAME ONE	2,543.26	SURVEYMONKEY	276.00
GERRELLS SPORTS	3,620.28	TITUS III, DELMAR	265.90
GILLEN, ROBERT	125.00	TWO RIVERS PRINTING	0.00
GRENDLER, SYDNEY	82.50	TYSON, HEIDI	200.00
HAUGEN, DANIEL	545.05	UNISON BANK	200.00
HEITKAMP, GREGORY	160.55	VOIGT PHOTOGRAPHY	492.00
HEWITT, KYLE	212.30	WALMART COMMUNITY	1,068.54
HOFF, MATSON	122.00	WEST FARGO HIGH SCHOOL	250.00
HORNER, RONALD	162.50	WESTMAN, BOYD	135.35
HUGO'S #9	33.94	WOLFF, JANET	125.00
JAMES VALLEY MULTI DIST	136.78	ZERR BERG ARCHITECTS	0.00
JMSTN PARKS & REC	1,105.00	ZERR, TREV	456.00
JMSTN PUB SCH FDTN	1,000.00	Fund Total:	44,762.78
HEALTH INSURANCE			
HAYS COMPANIES	2,868.00	Fund Total:	2,868.00
JAMESTOWN DOLLARS FOR SCHOLARS			
DOLLYWOOD FOUNDATION	633.81	NEWMAN SIGNS	230.40
JMSTN PUBLIC SCHOOL	58.67	Fund Total:	922.88
SCHOOL LUNCH		JMSTN PUBLIC SCHOOL	75.02
ARAMARK	2,677.80	LEGENDARY GREENS	224.00
BACKGROUND INVSTGTN BUR	80.00	LIFESTYLE APPLIANCE	349.75
CITY OF JAMESTOWN	2,252.60	ND ATTORNEY GENERAL	131.25
COCA COLA	437.00	RUSSELL, JACKIE	30.00
CULINEX	2,351.64	SNA EMPORIUM	927.50
DACOTAH PAPER	3,535.83	STEINS INC	1,914.54
DAKOTA CENTRAL	282.18	SYSCO	70,370.48
EARTHGRAINS BAKING	175.08	WALL, CINDY	30.00
FRESHPOINT BIX PRODUCE	7,241.70	WALMART	177.53
GENERAL PARTS	180.88	WEGNER, HEATHER	122.75
HUGO'S #9	159.91	Fund Total:	93,727.44
JAMES VALLEY CAREER AND TECHNICAL CENTER		MONTANA DAKOTA UTLTS	1,665.94
ACME TOOLS	809.00	NAPA AUTO	71.38
ACT INC	91.00	ND DECA	3,680.00
ADVANCED BUSINESS MTHDS	219.55	ND DEPT OF ENVRNMNT QULTY	210.00
AMAZON.COM	442.41	NEWMAN SIGNS	116.00
CITY OF JAMESTOWN	634.38	OREILLY AUTO PARTS	198.16
CITY OF JAMESTOWN	36.50	OTTERTAIL POWER CO	2,956.24
COLE PAPERS INC	55.70	RADISSON HOTEL	828.40
CURRICULUM CENTER	325.00	RECYCLING CENTER	40.00
DAKOTA CENTRAL	232.72	ROCHELEAU-ECKART, HEIDI	30.00
DAKOTA DUST TEX	83.45	SAFTEY KLEEN SYSTEMS	382.51
EVERSPRING SUITES	96.30	SAM'S CLUB	217.22
JAMES KOTA	6,800.00	STAMPS.COM	119.99
JAMES VALLEY MULTI DIST	1,200.00	UNITED AIRLINES	2,905.20
JAMESTOWN TRAVEL	120.00	VALLEY CITY STATE UNIV	1,782.02
JETSTREAM CAR WASH	70.23	VISTO'S TRAILER SALES	18,394.69
LAKE SHORE LEARNING	918.85	WAAGEN, JERRY	154.19
LINDE GAS	603.06	WALMART COMMUNITY	787.04
MCMASTER-CARR	160.34	WEST END HIDE	23.00
MENARDS	637.87	Fund Total:	48,098.34