

2024 --- **WORK-BASED LEARNING (WBL)** --- 2025

## COORDINATOR

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## COURSE DESCRIPTION

The Lee County High School Work-Based Learning Program is an educational option that prepares high school students for the world of work through a combination of academic and workplace learning. It is based on the belief that our youth must be better prepared for the future if they are to be successful in a competitive, global economy.

## CREDIT

One half (0.5) unit of credit for each release period per semester.

## ADMISSIONS POLICY

- Junior or Senior
- Identified career goal
- At least 16 years of age
- Enrolled in a related class/program
- Reliable transportation to job
- On track for graduation
- Completed WBL Application
- 2.5 GPA or Higher
- Have a job by first day of school
- Good discipline & attendance records
- Pay \$25 Participation Fee

## COURSE GOALS

- Increase student awareness and inform students of the increasing complex world of work
- Provide a realistic environment in which the student may explore interests/abilities
- Assist students in developing appropriate attitudes about work
- Provide students with a safe and educationally sound work environment, while ensuring that student learners receive adequate compensation for their efforts
- Provide the opportunity for learning useful employability skills on real jobs under actual working conditions
- Help students to recognize how they can prepare for and advance in the workplace
- Empower students to think critically for themselves and reinforce basic skills in communications and human relations
- Assist students in the development of good work habits, attitudes, appreciation and respect for work necessary for individual maturity and job competence
- Expose student to an additional learning situation developing marketable skills

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## COURSE GOALS – CONTINUED

- Assist students in fulfilling responsibilities at the training location & classroom in an efficient manner
- Require prompt completion and maintenance of all necessary forms/reports related to employment
- Assist students in the development of appropriate dress, promptness, and courtesy in the workplace

## GRADING INFORMATION

For the 24-25 School Year, we will be on a **9-Week Grading Period**. This means we will have **two 9-week grading periods averaged together for a semester average**. Grades will be based on Monthly Portfolio Assignments, Signed Timesheets, Employer Evaluations, and Training Plan Evaluations.

**This course does not have a Semester Exam or a Final Exam.**

### GRADING SYSTEM

A – 90 - 100  
 B – 80 - 89  
 C – 70- 79  
 F – Below 70 (failing)  
 NC – No Credit

### GRADING SCALE

- **Grading Categories**
- **Employer Evaluations (20%)**
- **Portfolio Assignment (50%)**
- **Time-Card and Signed Time Sheets (30%)**

## PHOTO CONSENT STATEMENT

During work-site visits, the Work-Based Learning Coordinator reserves the right to photograph the student at their place of employment with the student's permission. Photos may be used to promote the student, WBL program, and student's place of employment via social media.

## DISCLAIMER

This syllabus is subject to change, and it's the students' responsibilities to adhere to the updates and changes once notified of revisions. Additionally, all information regarding this course will be available on Google Classroom, Student Email, Parent/StudentSquare, and Infinite Campus.

Reminder: the Work-Based Learning Program is a privilege to be enrolled in and if at any time a student is not meeting the expectations, rules, and guidelines for the program, the student risks being removed from the program during the school year at the discretion of the coordinator, the CTAE Director, and/or the school administration.