

Lewistown Public Schools

Early Graduation Request Form - Policy 2410F

Student Name: _____ **Birth Date:** _____

Current Grade: _____ **Anticipate Graduation Date:** _____

I hereby request permission for early graduation from Fergus High School. Early graduation is being planned at the end of the semester. If this request is approved, I understand that any end of semester failure in the courses required for graduation automatically voids the approval.

If the early graduation happens at the end of my junior year, I understand that because I am not a member of the 12th grade class, I relinquish the right to be the valedictorian or salutatorian, and will not be eligible for locally generated scholarships available to 12th grade students. A student requesting to graduate in January of their senior year, is considered a 12th grade student and is eligible for scholarships but will relinquish the right to be valedictorian or salutatorian. I also acknowledge that I will not be able to participate in graduation activities.

Student Signature: _____ **Date:** _____

The following requirements must be completed before consideration will be given to this request for early graduation. All of information needs to be completed and turned into the principal no later than the end of the 3rd quarter of the student's sophomore year.

It is the student's responsibility to:

1. Submit a personal statement stating his/her rational in seeking early graduation.
2. Meet with the Fergus High School counselor to analyze credits and set a plan in place for early graduation.
3. Complete at least six semesters of successful high school work and maintain a cumulative GPA of 3.33 or higher.
4. Submit a letter of parental/guardian support for early graduation.
5. Submit three letters of recommendation from current or former high school teachers.
6. Meet with school counselor, principal and parent regarding the early graduation request.

If courses are taken out side of Fergus High School, they must be from an accredited education institution. The student and parent are responsibility for any cost associated with this course work and the school must be provided with a copy of the official transcript.

Counselor Verification:

I have consulted with this student and his/her parent/guardian and have verified that all requirements for graduation can be completed prior to the date of graduation.

Counselor Signature: _____ **Date:** _____

Student and Parent/Guardian Verification:

Student Signature: _____ **Date:** _____

Parent/Guardian Signature: _____ **Date:** _____

Principal Verification:

I have consulted with the student and parent/guardian and reviewed this application. I verify eligibility for early graduation.

Principal Signature: _____ **Date:** _____

School Board Decision - **Approved** **Denied**

Board Chair Signature: _____ **Date** _____