



**RFP 26-24 Electronic Document Management Digital Archives and
Distribution Printed Copy Services**

Key to Markings
Award

Vendor: Lynn Imaging ###

Electronic Document Management and Distribution		Fixed bid amount or % of Construction Cost
Construction Project Cost less than \$3 million		Fixed \$4,200
Construction Project Cost between \$3 - \$65 million		0.14% (0.0014)
Construction Project Cost greater than \$65 million		84,000
Digital Archival Services (up to 500 GB)		Annual Fee: \$3,000
Printed Copy Services	Size of Copy	Cost Per Sheet
Black / White Copy	8 ½" x 11"	.075 / sheet
	8 ½ " x 14"	.10 / sheet
	Full Size Plan	1.44 / sheet
	Half Size Plan	.675 / sheet
Color Copy	8 ½" x 11"	.375 / sheet
	8 ½ " x 14"	.50 / sheet
	Full Size Plan	2.70 / sheet
	Half Size Plan	1.44 / sheet

Contract Period: Beginning July 1, 2024 and ending June 30, 2025