

ANNUAL
TOWN
REPORT

2023

Southampton, MA



WELCOME

To the Residents of Southampton,

Thank you for choosing to be part of the Town of Southampton, whether you are a newly-arrived or long-time, generational family, perhaps a parent or grandparent re-locating here to be closer to children, or a local business, even operating from your home. We imagine you share in the desire to live in a small rural community, one with significant historical roots, yet within proximity to a city experience within reasonable distance. As you have found, Southampton has many opportunities to know your neighbors and experience outdoor exploration on the walking trail locations, at concerts in the Park, or at locally-owned orchards and farmstands. Activities at the William E. Norris School, the Edwards Library, Conant Park and Labrie Field offer all sorts of sports and other learning opportunities for the younger generation.

As we reflect on 2023, it feels like we have put the COVID-19 pandemic behind us and are once again moving forward with plans and projects, looking to improve residents' access to our many municipal services and recreation opportunities. We are fortunate to have involved residents, devoted volunteers, committed elected and appointed officials, and dedicated employees who all contribute to make our Town the special place it is. However you choose to be involved, we thank you all for your contributions!

The following materials have been compiled as the Town of Southampton's 2023 Annual Report and are laid out first by reference and then alphabetically by department. The elected officers listed are those who were elected on May 9, 2023 at the last Annual Town Election. The appointed individuals listed are those serving as of the end of calendar year 2023. The financial information included is for fiscal year 2023 (July 1, 2022 – June 30, 2023).

Please note that individual sections were prepared by the respective departments/groups and are reproduced here as submitted; only minimal editing/formatting changes were made in the interest of uniformity.

For additional information about our Town government, please consult the Town website at www.townofsouthampton.org. Please note that fees are not listed in this Annual Report and can be found on the Town website under the department responsible for setting the fee. (The section of the Annual Report entitled, *Where Do I Go For* indicates the departments responsible for setting the different types of fees.)

We'd appreciate your feedback on our website and this version of the Annual Town Report, or if you have ideas about how to improve this document, please contact us. We welcome your input! To contact us, please email us at comments@townofsouthampton.org

Best Wishes,
Town of Southampton

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DEDICATION

DAVID 'RED' PARSONS



Red was a quiet, unassuming man; born and raised in Southampton, he lived in town for most of his life. Red received a physics degree from UMass Amherst then moved to California for a short period to pursue an engineering position. He then served in the Army for two years but returned to Southampton in 1958 to pursue his lifelong passion for farming. Red farmed with the Searle family at Wolf Hill Farm for many years, and he continued to be involved with the farm until 2018, even keeping a small dairy herd after he retired from farming. Red also loved gardening and bird watching and could often be found at the farm doing just that. As a young man, he enjoyed playing basketball, golfing, skiing, and fishing. Later in life, he liked watching sports, especially the Boston Red Sox.

David passed away in 2021 and bequeathed the remainder of his liquidated estate (approximately \$2.5 million) specifically to the Southampton Council on Aging (COA) for establishing a Senior Center. Both the COA and the Town are very grateful to David 'Red' Parsons for his generous donation and will work diligently to honor his wish.

FEDERAL GOVERNMENT

United States Senators

Honorable Edward Markey (D)

255 Dirksen Senate Office Building
Washington, D.C. 20510
Telephone: (202) 224-2742
Website: markey.senate.gov

Local Office:

1550 Main Street, 4th Floor
Springfield, MA 01103
Telephone: (413) 785-4610

Honorable Elizabeth Warren (D)

309 Hart Senate Office Building
Washington, D.C. 20510
Telephone: (202) 224-4543
Website: warren.senate.gov

Local Office:

1550 Main Street, Suite 406
Springfield, MA 01103
Telephone: (413) 788-2690

United States Representative

Honorable Richard Neal (D)

372 Cannon House Office Building
Washington, D.C. 20515
Telephone: (202) 225-5601
Website: neal.house.gov/

Local Office:

300 State Street, Suite 200
Springfield, MA 01105
Telephone: (413) 785-0325

STATE GOVERNMENT

Governor

Honorable Maura Healey (D)

Office of the Governor, Room 280
24 Beacon Street
Boston, MA 02133
Telephone: (617) 725-4005
Website: www.mass.gov/governor

Local Office:

State Office Building
436 Dwight Street, Suite 300
Springfield, MA 01103
Telephone: (413) 784-1200

Attorney General

Honorable Andrea Joy Campbell (D)

One Ashburton Place, 20th floor
Boston, MA 02108-1518
Telephone: (617) 727-2200
Website: www.mass.gov/ago

Local Office:

1441 Main St., 12th Floor
Springfield, MA 01103-1629
Telephone: (413) 784-1240

Secretary of State

Honorable William Francis Galvin (D)

McCormack Building
One Ashburton Place
Boston, MA 02108
Telephone: (617) 727-7030
Website: www.sec.state.ma.us/

Local Office:

436 Dwight Street, Room 102
Springfield, MA 01103
Telephone: (413) 784-1376
Email: cis@sec.state.ma.us

State Senator

Honorable John Velis (D)

State House, Room 513
24 Beacon Street
Boston, MA 02133
Telephone: (617) 722-1415
Website:
www.malegislature.gov/people/profile/JCV1

Local Office:

52 Court Street
Westfield, MA 01085
Telephone: (413) 572-3920
Email: john.velis@masenate.gov

State Representative

Honorable Kelly Pease (R)

State House, Room 237
24 Beacon Street
Boston, MA 02133
Telephone: (617) 722-2305
kelly.pease@mahouse.gov
<http://www.malegislature.gov/Legislators/Profile>

LOCAL GOVERNMENT: CONTACT INFORMATION

EMERGENCY NUMBERS

Ambulance-Fire-Police	911
Emergency	
Cooley Dickinson Hospital	582-2000
30 Locust St./Northampton	
Cooley Dickinson Urgent Care	527-1005
12 College Hwy/Southampton	
Baystate Medical Center	794-0000
759 Chestnut St./Springfield	
Holyoke Medical Center	534-2500
575 Beech St./Holyoke	
Poison Control	800-222-1222
Water Main Breaks	527-3666

LOCAL SCHOOLS

Norris Elementary	527-0811
34 Pomeroy Meadow Rd.	
Smith Vocational	587-1414
80 Locust St./Northampton	
Hampshire Regional	527-7680
19 Stage Rd./Westhampton	

TOWN OFFICES

Accountant, Town	529-1000
210 College Highway	
Administrator, Town	529-0106
210 College Highway	
Assessors	527-4741
210 College Highway	
Boards/Committees	529-0106
210 College Highway	
Building/Inspections	529-1007
210 College Highway	
Clerk, Town	527-8392
210 College Highway	
Council on Aging	529-2105
210 College Highway	
Fire Department	527-1700
College Highway	
Health, Board of	529-1003
210 College Highway	
Highway Department	527-3666
8 Fomer Rd.	
Library	527-9480
30 East St.	
Police Dispatch	527-1120
8 East St.	
Select Board	529-0106
210 College Highway	
Treasurer/Collector	527-4920
210 College Highway	
Transfer Station	529-2352
Moosebrook Rd.	
Water Department	527-3666
8 Fomer Rd.	

LOCAL GOVERNMENT: ELECTED OFFICIALS

As of the printing of this Annual Town Report the following are the elected officials of the Town and those serving in interim appointments until the next Town election.

<u>Board/Department</u>	<u>Last Name</u>	<u>First Name</u>	<u>Position</u>	<u>Term Exp.</u>
Almoners (4 yr. terms)	Harrison	Faith	Chair	5/2026
	Kuehner	Judy		5/2027
	Palmer	Lucinda		5/2025
	Sheehan	Maureen		5/2024
Assessors, Board of (3 yr. terms)	Palmer	Lucinda		5/2026
	Gasperini	Darcie		5/2023
	Sinopoli	Barbara		5/2025
Health, Board of (3 yr. terms)	Carrasquillo	Leah-Nero	Chair	5/2025
	Rooks	Kaitlyn		5/2026
	Savarese	Kathryn		5/2024
Cemetery Commission (3 yr. terms)	Conlin	Judith	Chair	5/2026
	Floyd	Robert	Clerk	5/2024
	Wells	William	Superintendent	5/2025
Community Preservation (3 yr. terms)	Kassis	Mark		5/2026
	Brown	Janet		5/2026
Constables (3 yr. terms)	Symborski	George		5/2024
	Hamel	Jared		5/2024
Finance Committee (3 yr. terms)	Hamel	Douglas		5/2024
	Plimpton	Rebecca		5/2024
	Whitely	Donna		5/2024
	Greene	Reggie		5/2024
Housing Authority (5 yr. terms)	LaValley	Daniel	Chair	5/2028
	Cain	Janet		5/2027
	Simmons	Sierra		5/2026
	Piper	Joy		5/2027

LOCAL GOVERNMENT: ELECTED OFFICIALS

<u>Board/Department</u>	<u>Position</u>		<u>Term Exp.</u> <u>Date</u>
Library Trustees (3 yr. terms)	Bernier	Pam	5/2025
	Brodeur	Maxine	5/2024
	Collins	Tracy	5/2025
	Domina	Mark	6/2025
	Hufnagle	Jessica	5/2025
	Labrie	Jennifer	5/2024
	McConnell	Jessica	5/2025
	McKeown	Carolyn	5/2025
	Pawlus	Amy	5/2026
	Biancuzzo	Kristen	5/2026
	Saltmarsh	Linda	5/2026
	Stahl	Convy	5/2024
Park Commission (5 yr. terms)	Maak	Paula	5/2024
	Mawdsley	Dylan	5/2027
	Badecker	Alice	5/2028
	Maak	Greg	5/2028
	Martin	Patrick	5/2027
Personnel Policy & Procedures Board (3 yr. terms)	Lumbra	Jon	5/2024
	Day	Jennifer	5/2026
	Richard	Robin	5/2025
	Kent	David	5/2024
	Whiteley	Donna	5/2024
Planning Board (5 yr. terms)	Diemand	Paul	Chair 5/2024
	Furgal	Paul	5/2027
	Darnold	Mark	5/2028
	Johnson	Stephen	5/2027
	LaValley	Daniel	5/2025
School Committee - HRHS (3 yr. terms)	Thibodeau	Catherine	5/2025
	Larson	Margaret	5/2024
	Jennings	Geri	5/2026
	Barcomb	Carol Jean	5/2024
	Schott	Kimberley	Chair 5/2024

LOCAL GOVERNMENT: ELECTED OFFICIALS

<u>Board/Department</u>	<u>Last Name</u>	<u>First Name</u>	<u>Position</u>	<u>Term Exp.</u> <u>Date</u>
School Committee - Norris (3 yr. terms)	Tauscher	Julianne		5/2024
	Schott	Kimberley		5/2026
	Mawdsley	Dylan		5/2024
	Larson	Margaret		5/2026
	Lumbra	Jon		5/2026
Select Board (3 yr. terms)	LaValley	Daniel		5/2026
	Lumbra	Jon		5/2024
	Fowles	Christine	Chair	5/2025
	Johnson	Stephen Thor		5/2026
	Piper	Joy		5/2024
Town Clerk (3 yr. term)	Dalton	Luci		5/2024
Treasurer/Collector (3 yr. term)	Day	Jennifer		5/2026
Town Moderator (1 yr. term)	Floyd	Robert		5/2024
Tree Warden (1 yr. term)	Laurin	Ronald		5/2024
Water Commission (3 yr. terms)	Slattery	Joseph		5/2025
	Gaudet	Tim		5/2024
	Kaniecki	Charles		5/2026

LOCAL GOVERNMENT: SELECT BOARD APPOINTMENTS

The following are the individuals serving in the appointed positions as of the Annual Town Report.

<u>Position</u>	<u>Last Name</u>	<u>First Name</u>	<u>Office</u>	<u>Term Expiration Date</u>
Agricultural Commission (3 yr. term)	Bashista	Thomas	Chair	6/2025
	Kaniecki	Charles J.	Clerk	6/2026
	Kemp	Randall E.	Alternate	6/2026
	Lucas	Claudia		6/2025
	Cowley	Steven		6/2024
	Fletcher	Robert		6/2025
Ambulance, Interim	Fasoli	Richard		2/2024
By-Law Review Advisory Committee	Ahart	Virginia		6/2026
	Tishman	Francine M.	Chair	6/2024
	Fowles	Christine		6/2025
	Seybolt	Taylor		6/2024
Capital Improvement Committee (3 yr. term)	Hart	Sharon		6/2026
	Lumbra	Jon		6/2024
	Larson	Margaret		6/2026
	Pellegrini	Heather		6/2024
Civil Defense Deputy	Gibson	Edward		2/2024
Conservation Commission (3 yr. term)	Brittany	Taylor		6/2026
	Haley	Kathleen		6/2026
	Lehan	Jacob		6/2024
	Richard	Lexi		6/2025
	Ortiz	Hazel		6/2026
Cost Efficiencies Committee, Ad Hoc	Fowles	Chris	Chair	6/2024
	Lumbra	Jon		6/2024
	Illingsworth	Ian		6/2024
	Okscin	Bradley		6/2024
	Cain	Janet		6/2024
	Pluta	Aliza		6/2024
	Riggs	Bob		6/2024
	Greene	Reggie		6/2024

LOCAL GOVERNMENT: SELECT BOARD APPOINTMENTS

<u>Position</u>	<u>Last Name</u>	<u>First Name</u>	<u>Office</u>	<u>Term Expiration Date</u>
Council on Aging (3 yr. term)	Lynn	Donna		6/2025
	Cain	Janet	Chair	6/2024
	Seybolt	Susan	Secretary/Clerk	6/2025
	Galvan	Sylvia	Vice Chair	6/2026
	Palmer	Ted		6/2026
	Vogel	Dennis		6/2026
Cultural Council (3 yr. term)	Adamski	Karen		6/2025
	Dalton	Lucille A.	Co-Chair	6/2025
	Braastad	Linda		6/2026
	Loud	Jodi		6/2025
	MaFadzen	Deana		6/2024
	Nadeau	Marjorie	Co-Chair	6/2026
	Pawlus	Amy		6/2024
	Taylor	Judy		6/2026
	Zemba	Robert		6/2024
Election Officer (1 yr. term)	Corey	Jodi		8/2024
	Crevier	Patrice		8/2024
	Bennett	Shannon		8/2024
	Brown	Janet		8/2024
	Chilson	Troy		8/2024
	Grasty	Elizabeth		8/2024
	Hamel	Eileen		8/2024
	Hamel	Marion		8/2024
	Howard	Jane		8/2024
	Izatt	Patricia		8/2024
	LaCasse	Carol		8/2024
	Neilsen	Sharon		8/2024
	Palmer	Lucinda		8/2024
	Perrier	Joanne		8/2024
	Neiswender	Jessica		8/2024
	Robinson	Mary		8/2024
	Seybolt	Susan		8/2024
	Smeidel	Stacey		8/2024

LOCAL GOVERNMENT: SELECT BOARD APPOINTMENTS

<u>Position</u>	<u>Last Name</u>	<u>First Name</u>	<u>Office</u>	<u>Term Expiration Date</u>
Election Officer – Town Meetings	Canton	Kristine		8/2024
Emergency Management, Interim (1 yr. term)	Gibson	Edward	Director	2/2024
Grant Committee, Ad Hoc	Fowles	Chris	Chair	6/2024
	Swistak-Rooks	Kaitlin		6/2024
	Federman	Diana		6/2024
Greenway	Buehler	Michael		6/2025
	Brown	Janet		6/2025
	Senghas	Ellen		6/2024
	Kassis	Mark		6/2024
	Desrosiers	David		6/2025
	Dods	Doric		UC
	Furgal	Paul		UC
	Tauscher	Aaron	Chair	UC
Historical Commission (3 yr. term)	Kozub	Robert	Chair	6/2025
	Madsen	Kristina		6/2024
	Fisher	Charles		6/2025
	Searle	Barry		6/2026
	Dodds	Doric		6/2026
Master Plan Implementation	Fowles	Chris	Chair	6/2024
	Furgal	Paul		6/2027
	Madsen	Kristina		6/2024
	Simmons	Sierra		6/2026
	Richard	Lexi		6/2025
	Badecker	Alice		6/2028
	Tishman	Francine		6/2024

LOCAL GOVERNMENT: SELECT BOARD APPOINTMENTS

<u>Position</u>	<u>Last Name</u>	<u>First Name</u>	<u>Office</u>	<u>Term Expiration Date</u>
Public Safety Building Committee	Palmer	Cindy		6/2026
	Darnold	Mark		6/2024
	Kaniecki	Charles		6/2024
	Illingsworth	Ian	Co-Chair	6/2024
	Fowles	Chris		6/2024
	Fasoli	Richard		6/2024
	Mancino	Mark		6/2024
	Madsen	Kristina	Co-Chair	6/2025
	O'Shea	John		6/2024
PVPC (1 yr. term)	Diemand	Paul	Commissioner	6/2024
	LaValley	Daniel		6/2024
Registrars, Board of	Galvan	Sylvia	Chair	3/2026
	Walden	William		6/2025
	Buckley	Elaine		3/2024
Technology Committee, Ad Hoc	LaValley	Daniel		6/2024
	Rooks	David		6/2026
	Breen	Daniel		6/2026
	Lawrence	Art		6/2024
	Gentile	Megan	Chair	6/2025
	Neylon	Kurt		6/2025
FCTA	Gibson	Edward J.		2/2024
Veteran's Grave Officer (1 yr. term)	Wells	William		6/2024
Veterans' Service Officer (1 yr. term)	Murdock	Michele		6/2024
Zoning Board of Appeals (3 yr. term)	Zedonis- Kemp	Amanda		6/2024
	Adamski	Karen		6/2024
	Geeleher	Ryan	Chair	6/2024
	Reed	Shanna		6/2026

LOCAL GOVERNMENT: TOWN EMPLOYEES

<u>Department/Office</u>	<u>Last Name</u>	<u>First Name</u>	<u>Position</u>
Accounting	Okscin	Bradley	Town Accountant
Assessors, Board of	Zagorski	David	Interim Principal Assessor
	Domina	Janine	Admin Assistant Assessor
Building Dept.	Laurin	Ronald	Building Commissioner
	Quinlan, Jr.	Thomas	Alternate
	Marek	Walter	Alternate
	Fischer	James	Electrical Inspector
	Mailloux	James	Alternate
	Sears	Tom	Plumbing & Gas Inspector
	Loughran	Anthony	Alternate
	Lawrence	Art	Volunteer
Conservation	Russell	George	Conservation Agent
Council on Aging	Johnson	Christina	COA Director
	Connett	Pamela	Program Coordinator
	DiSanto	Kate	Shine/Outreach Coordinator
	Saugihara	Amy	Volunteer Coordinator
	Matyoka	Darlene	Administrative Assistant
	Cole	Kenneth	Van Driver
	Huber	Tim	Van Driver
Clerk, Town	Dalton	Lucille	Town Clerk
	McCarthy	Sabina	Assistant Town Clerk
	Dubour	Mary	Volunteer
Dispatch	Atkins	Cristina	Dispatch
	Lamagdeleine	Cheryl	Dispatch
	Bein	Jennifer	Dispatch
	Gose	Cheryl	Dispatch
	Schuetze	Kelly	PT Dispatch
	Capen-Parizo	Alexandria	PT Dispatch
	Kuchyt	Kierstin	PT Dispatch
	Gonzalez	Alexander	PT Dispatch
	Robert-Cote	Melissa	PT Dispatch
	Salomao	Lauren	PT Dispatch

LOCAL GOVERNMENT: TOWN EMPLOYEES

<u>Department/Office</u>	<u>Last Name</u>	<u>First Name</u>	<u>Position</u>
Fire Dept.	Fasoli	Richard	Interim Fire Chief – EMT
	Eline	Patrick	Captain – Paramedic
	Rubner	Steven	Captain – First Responder
	Blomstrom	Richard	Captain – Paramedic
	Mielke	William	Lieutenant – First Responder
	Bullock	Scott	Lieutenant - Paramedic
	Morris	Brian	Lieutenant - Paramedic
	O’Keefe	Cynthia	Captain - Paramedic
	Riel	Dean	Firefighter - Paramedic
	Gagnon	Kyle	Firefighter – Paramedic
	Struthers	Tyler	Firefighter – Paramedic
	Peretti	Jeanette	Firefighter – EMT
	Dragon	Robert	Firefighter – Paramedic
	Rowan	Timothy	Firefighter – Paramedic
	Lipetri	Cassandra	Firefighter – EMT
	Nalewanski	David	Firefighter – Paramedic
	Binnall	Brian	Firefighter – Paramedic
	Loiko	Eric	Firefighter – First Responder
	Pouliot	Kyle	Firefighter – Paramedic
	Doppman	Alec	Firefighter – First Responder
	Cotnoir	Keith	Firefighter - Paramedic
	Boudreau	Nathan	Firefighter - EMT
	Putnam	Tim	Firefighter - Paramedic
	Blais	Brandon	Firefighter - EMT
	Malo	Jonathan	Firefighter – First Responder
	Colby	Tyler	Firefighter – EMT
	Hatch	Russell	Firefighter – EMT
	Williamson	Mackinzie	Firefighter - Paramedic
	Paschal	Tyler	Firefighter - EMT
	Morini	Sophie	Firefighter – First Responder
	Wiener	Joseph	Firefighter - First Responder
	Ruber	Erika	Firefighter - Paramedic
	Benson	Kevin	Firefighter – Paramedic
	Plantier	Jacqueline	Firefighter – First Responder
	O’Keefe	Tim	Firefighter – Paramedic
	Struthers	Brennan	Firefighter - Paramedic
	Levine	Maya	Firefighter – EMT
	Bacis	Jack	Firefighter – EMT
	Felix	Lawrence	Firefighter - EMT
	Svonkin	Trevor	Firefighter - Paramedic

LOCAL GOVERNMENT: TOWN EMPLOYEES

<u>Department/Office</u>	<u>Last Name</u>	<u>First Name</u>	<u>Position</u>
	Rodeiguez	Ray	Firefighter – Paramedic
	Favata	Gina	Firefighter - Paramedic
	Miller	Benjamin	Firefighter - Paramedic
Health Dept.	Swanson	Geraldine	Health Director
	Fletcher	Nicole	Animal Inspector
	Kaniecki	Charles	Health Agent
Highway Dept.	Kemp	Randall	Highway Superintendent
	Richard	Robin	Assistant to Hwy Superintendent
	Jarosz	Todd	Senior Foreman
	Cysz	David	Foreman
	Larochelle	Jeremy	HEO/Truck Driver
	Morin	Michael	HEO/Truck Driver
	Day	Patrick	Laborer
	Labrie	Jeremy	On-call Seasonal HEO/Truck Driver
	Labrie	Kevin	On-call Seasonal HEO/Truck Driver
	Goyette	Michael	On-call Seasonal HEO/Truck Driver
	Nadeau	Colby	On-call Seasonal HEO/Truck Driver
	Dudek	Steven	Transfer Station Attendant
	Brouillard	Matthew	On-call Transfer Station Attendant
	Dalton	Charles	On-call Transfer Station Attendant
Library	Douglass	Johanna	Library Director
	LeClair	Andrea	Youth Librarian
	Shea	Lisa	Technical Services
	Munska	Emily	Circulation Services
	Goulet	Carol	Historical Resources
	Lacasse	Carol	Substitute
	Lussier	Cynthia	Substitute
	Thompson	Barbara	Substitute
	Hurd	Doris	Substitute
	Tirrell	Gina	Substitute
Police Dept.	Illingsworth	Ian	Chief of Police
	Groeber	Mark	Lieutenant
	Cook	Martin	Sergeant
	Neal	David	Detective Sergeant
	Holmes	Ryan	Sergeant
	Gove	Scott	Officer

LOCAL GOVERNMENT: TOWN EMPLOYEES

<u>Department/Office</u>	<u>Last Name</u>	<u>First Name</u>	<u>Position</u>
	Latour	David	Officer
	Lamb	Joshua	Officer
	Blais	Timothy	Officer
	Kupeyan	Joel	Officer
	Iozzo	Wendy	PT Officer
	Jeffers	Stephen	PT Officer
	St. Martin	Robert	PT Officer
	Loiko	Eric	PT Officer
	Larochelle	Jeremy	PT Officer
	Covington	Daniel	PT Officer
	Gomez	Isaac	PT Officer
	Hurley	Daniel	PT Officer
	Goyette	Michael	RES PT Officer
Town Administration	Gibson	Edward J.	Town Administrator
	Zedonis	Judith	Administrative Assistant
	Wells	David	Custodian
Treasurer/Collector	Day	Jennifer	Treasurer/Collector
	Bastiaans	Sally	Assistant Treasurer/Collector
	Richard	Lexi	Treasurer/Collector Clerk
Water Dept.	Gaughan	Thomas	Water Superintendent-retired 2023
	Simmons	Brett	Water Superintendent
	Richard	Robin	Admin Assistant
	Senecal	Denis	Water Technician

WHERE DO I GO FOR

Absentee Ballots	<i>Town Clerk's Office</i>
Bags for Transfer Station	<i>Transfer Station/Treasurer's Office</i>
Birth Certificates	<i>Town Clerk's Office</i>
Building Permits	<i>Building Department</i>
Burning Permits	<i>Fire Department</i>
Business Certificate	<i>Town Clerk's Office</i>
Death Certificates	<i>Town Clerk's Office</i>
Dog Licenses	<i>Town Clerk's Office</i>
Electrical Permit	<i>Building Department</i>
Fire Arms License	<i>Police Station</i>
Gas & Plumbing Permits	<i>Building Department</i>
Marriage License/Certificate	<i>Town Clerk's Office</i>
Municipal Lien Certificates	<i>Treasurer's Office</i>
Occupancy Certificate	<i>Building Department</i>
One-Day Liquor License	<i>Select Board Office</i>
Pay Excise Tax	<i>Treasurer's Office</i>
Pay Property Taxes	<i>Treasurer's Office</i>
Pay Water Bill	<i>Treasurer's Office</i>
Permit/License Fees (General)	<i>Town Website/Specific Department</i>
Raffle/Bazaar Permits	<i>Town Clerk's Office</i>
Register to Vote	<i>Town Clerk's Office</i>
Senior Tax Incentive	<i>Building Department</i>
Septic System	<i>Board of Health</i>
Tax Abatement Filing	<i>Assessor's Office</i>
Transfer Station Sticker	<i>Transfer Station</i>

AGRICULTURAL COMMISSION

Southampton is a Right to Farm Community, *This General "Right To Farm" By-law encourages the pursuit of agriculture, promotes agriculture-based economic opportunities, and activities to function with minimal conflict with abutters and Town agencies. This By-law shall apply to all jurisdictional areas within the Town.*

The Southampton Agricultural Commission is proud to support local farming and promote awareness of agriculture in our town.

The Commission works closely with the town boards and departments in Southampton as needed, offering insights from a farmer's perspective.

In 2023 the subject of large scale beekeeping continued to be a topic of interest. Local beekeepers are concerned the large scale beehive concentrations are affecting their smaller home based honey production. Local overpopulation of non-local honeybees and disease pressures being the most relevant issues. The commission is going to continue to collect information from local beekeepers about current year production compared to other years.

The Southampton Agricultural Commission and our farmers thank you for your continued support.

Respectfully submitted,
Southampton Agricultural Commission

ALMONERS

In 2023, the Almoners supported residents facing dire circumstances. Most notably, a senior was assisted with money for a partial tank of fuel oil, and a single mother was able to avoid eviction with Almoners' help.

Almoners is a committee elected by the citizens of the Town of Southampton which was created with the purpose of administering interest generated from principal arising from the bequests designated in the wills of generous town residents. Beginning in the late 1800's, three Southampton residents created their wills, wishing to turn over some money to the town to assist residents in great need of support, following their passing. Whiting Street left \$2,000 in his will in 1878; Harriet Chapman passed away in 1896, leaving the town \$1,000; and Lydia Ann Searle bequeathed \$17,000 in 1908. The principal is never expended; assistance is provided only using interest or donations to these gift funds.

The Almoners honor those wills by seeking town residents in dire situations. Once a referral is received, the Almoners learn what they can about the circumstance, such as whether other services are available. The Almoners funds are not paid to the individual or family but are used to cover an invoice. High confidentiality remains throughout; anonymity is stressed.

Financial donations made to the Almoners Fund can be sent directly to the Treasurer's office at the Southampton Town Hall, earmarked for the Almoner's Fund.

To make a referral please email almoners@townofsouthampton.org.

Respectively submitted,
The Almoners

ASSESSORS, BOARD OF

The Board of Assessors works to deliver fair and equitable assessments on all real and personal property within the Town of Southampton. Fiscal Year 2023 (July 1, 2022 through June 30, 2023) was an interim adjustment year for property values as mandated by Massachusetts General Laws and in compliance with standards set forth by the Massachusetts Department of Revenue (DOR).

An assessment is the value placed upon all real and personal property for the purpose of local property taxation. An analysis of market conditions along with the assessment level and uniformity must be performed annually as of January 1 whether for the 5-year certification or for an interim year adjustment.

The Board met on November 22, 2022 with the Select Board to discuss consideration of a split tax rate. The Board of Assessors provided information and recommendations regarding the annual determination. In FY23 the Board of Assessors recommended against the split rate because its adoption could further dampen any new business coming to Southampton. Splitting the tax rate would not have increased revenue for the town, but shifted the tax burden to the commercial, industrial and personal property base which makes up only 6.34% of the total revenue for the town.

TAX RATE

Board of Assessors signed the Tax Rate Recapitulation form for FY2023 on December 6, 2022, showing a single tax rate of \$14.33, a decrease from FY22's of \$15.07. The rate was reviewed and approved by the Department of Revenue, Bureau of Accounts on December 13, 2022.

FY 2023 TAX RATE RECAPITULATION

(A) Class	(B) Levy Percentage	(C) Levy by Class	(D) Valuation Class	(E) Tax Rate (C)-(D) x1000 (A)
Residential	93.6629%	13,206,255.82	921,581,006.00	14.33
Open Space	0.00	0.00	0.00	0.00
Commercial	3.3986%	479,189.38	33,439,594.00	14.33
Industrial	0.7724%	108,908.00	7,600,000.00	14.33
Personal Prop.	2.1661%	305,411.36	21,312,726.00	14.33
TOTAL	100.00%		983,933,326.00	*****

The average value for single family homes for FY23 was \$392,664.

The Board of Assessors is comprised of three members, Darcie Gasperini (Chair), Barbara Sinopoli and the Board welcomed new member Cindy Palmer (Clerk).

The office staff consists of David Zagorski (Interim Assessor) and Kathy McKeown (Administrative Assessor), who took over for Janine Domina, who retired in December, 2023. The Principal Assessors position remains unfilled since the resignation of Martha Leamy in July of 2021. The Board is currently seeking qualified candidates to fill this critical position.

ASSESSORS, BOARD OF

The Board of Assessors met for much of 2023 every other week. Board activities associated with these meetings are summarized in the following report. Details on the information in this report can be found in the minutes of the Board of Assessors meetings.

REAL & PERSONAL PROPERTY TAX

Commitments & Warrants

The Board signed FY23 property tax commitments and water/sewer, septic betterment Warrants for the following:

Real Estate Tax	\$ 13,794,354.63
CPA	\$ 304,043.68
Personal Property	\$ 305,411.37
Water Liens	\$ 16,100.34
Septic Betterments	\$ 11,664.36
Supplemental Assessments	\$ 15,498.70
Supplemental CPA Assessments	\$ 464.96
PILOT (s) Totaling	\$ 70,924.33

Abatements

The Board granted \$9,165.65 in Real Estate tax abatements, \$255.61 in CPA abatements and \$551.83 in Personal Property abatements.

Personal Exemptions

The Board granted the following Personal Exemptions:

<u>Clause</u>	<u>Total # Granted</u>	<u>Amount Exempted</u>
Clause 17D- Senior/ Surv. Spouse	8	\$ 1,400.00
Clause 18- Hardship	1	\$ 1,000.00
Clause 22- Veteran 10% or more Disabled	37	\$ 14,800.00
Clause 22E- 100% Disabled Veteran	18	\$ 18,000.00
Clause 41C- Senior	11	\$ 11,000.00
Clause 22C-Veteran w/ Spec Adapted Hs	2	\$ 3,000.00
Clause 22D- Veteran Widow/Widower	7	\$ 34,095.38
Clause 37A- Blind	3	\$ 1,500.00

Senior Work-Off

Six residents of the Town of Southampton took part in the Senior Work-off program and combined received \$7,407.18 in Real Estate tax abatements.

MOTOR VEHICLE EXCISE TAX

Commitments/Warrants

Motor Vehicle excise tax commitments for the following totals for FY23 were signed by the Board.

FY23 Motor Vehicle Tax \$ 1,057,558.19

ASSESSORS, BOARD OF

Abatements

The following figures are the total amounts of motor vehicle and boat excise tax abatements for July 2022 through June 2023 that were signed by the Board.

<u>MOTOR VEHICLE</u>	
2020	\$98.70
2021	\$425.42
2022	\$8226.32
2023	\$14,644.99

The Assessor's Office is open Monday, Tuesday and Wednesday: 8:30-3:00 and Thursday 8:30-4:00. Please note that these hours may vary as the Board is currently working to fill the vacant Principal Assessor position. The phone number for the Assessor's office is 413-527-4741, and email assessor@townofsouthampton.org. The Board of Assessors would like to remind the public that most of the information in our office is public and available on our Town's website at www.townofsouthampton.org under "Government" and "Departments" or "Finance."

The Board of Assessors is pleased to represent the Town of Southampton as an elected board and self-governing body, and we strive to treat all taxpayers fairly and equitably during our tenure.

Respectfully submitted,
Darcie Gasperini, Chair

BUILDING DEPARTMENT

Current Activities

Department size: building inspector, electrical and plumbing inspectors and a volunteer.

Daily Building Department Activities

Process building permit applications, perform plan reviews, conduct inspections, answer zoning and building code questions and investigate zoning complaints.

- Currently 9 houses are under construction at various stages.
- Issued 8 Certificate of Occupancy this year.
- No pending house starts.
- Continue to increase awareness of on-line permitting and payment options.
- Up to date on the annual 304 restaurant inspections.
- Multi-family housing inspections, conducting joint inspections with the Board of Health to confirm compliance with life safety codes.

Budget Spending

Our department continued to remain within budget.

Calendar Year

Building permits issued in 23-24; **330**-Residential, **9** Commercial, **5** sheet metal, **205**- Electrical permits and **8** Certificates of Occupancy for completed homes.

Building permits issued in 22-23; **325**-Residential, **12** Commercial, **11** sheet metal, **184**-Electrical permits and **11** Certificates of Occupancy for completed homes.

Personnel and Staffing

- Our staff has remained constant with the same inspectors. Tommy Sears, Plumbing Inspector and Jim Fisher, Electrical Inspector - both have been here for many years now, along with Ron Laurin, Building Inspector and Art Lawrence (volunteer).

Plans for next 4 -6 Months

- Reviewing permit fees.
- Building Department website revisions.
- Transition into the Massachusetts 10th addition code book.

Suggested Tools/Resources

- Increased integration of on-line permitting with other departments.
- Streamline the permitting process by creating a more efficient way of permit signoffs.
- Currently permits are cleared through the Treasurer's office before issuing. This is done manually but could be handled through software integration.

Respectfully submitted,
Ron Laurin, Building Inspector/Zoning Enforcement Officer

BYLAW REVIEW ADVISORY COMMITTEE

The Bylaw Review Advisory Committee diligently continued its work to review and update existing General Bylaws, eliminate bylaws that are no longer relevant; and develop new bylaws to address current and necessary local/state issues. All bylaws drafted by the Committee are subject to a rigorous process that requires review of each draft before going into effect. The process includes the approval by the following entities:

- Relevant Town Department(s), Committee(s)/Board(s)
- Select Board
- Town Counsel
- Annual/Special Town Meeting
- MA Attorney General's Office

The Bylaw Committee is pleased to report that the bylaws listed below were approved by the Attorney General's Office and officially went into effect during 2023:

- Soliciting and Canvassing
- Humane Care and Treatment of Domesticated Animals
- Littering and Dumping Material on Public Ways or Places
- Affordable Housing Trust
- Marking Town Owned Vehicles

In addition, several new bylaws were approved at the Special Town Meeting in 2023 and submitted to the Attorney General's Office. All are pending AG approval:

- Membership: Committees, Boards, Commissions and Councils
- Elected and Appointed Committees, Boards, Commissions and Councils:
Operating Procedures
- Renumbering/recaptioning Town General Bylaws

The Bylaw Committee also drafted the bylaws below:

- Unregistered Vehicles – submitted for Select Board approval
- Nuisance/Peace and Quiet (re-review)
- Swimming Pool Safety
- Tag Sales

Membership on the Bylaw Review Advisory Committee remains constant at four (4) members: Francine Tishman, Chair/Clerk, Virginia Ahart, Christine Fowles, Taylor Seybolt. Luci Dalton, Town Clerk, Ex Officio.

CAPITAL IMPROVEMENT COMMITTEE

The Capital Improvement Committee annually reviews requests for capital purchases, defined as physical assets (repair or purchase) or technology costing in excess of \$5,000, or a class of assets (e.g. safety equipment) that in total exceed \$25,000. The working budget this year included \$40,277 in the Capital Stabilization fund and \$96,564 expected to be transferred from Free Cash, for a total of \$136,841. In November of 2023, an accounting error was discovered, providing an additional \$77,855 in the Capital Stabilization fund. Free Cash was not certified in time for Special Town Meeting on December 5, 2023 resulting in No Transfer from Free Cash to Capital Stabilization fund.

After careful review of the capital requests for the 2024 budget, The Capital Improvement Committee made the following recommendations:

Town Hall	Elevator Code Upgrades	\$10,000 *
	Concrete Repair Main Entrance and Sidewalk	\$16,750
Police	Ford F-150 Pickup Truck equipped as a Cruiser	\$73,000
Fire	Vehicle Exhaust Extraction Equipment	\$38,000
Norris	Repair/Paint North Wing Lockers	\$16,672
	Repair Ceiling Tiles	\$ 6,500
Highway	Ford F-350 One Ton Truck – Additional Funds	\$17,340**

The recommended items totaled \$168,262 after Elevator upgrade withdrawn. The Capital Stabilization Account was left with a balance of \$95,143 with the expectation that Free Cash of \$96,564 would be transferred into the account at the June, 2024 Annual Town Meeting leaving a balance of \$191,707 before FY 24 Free Cash estimate was added for budgetary purposes.

Additionally, the Committee recommended to authorize the Norris Elementary School to borrow funds for the purpose of purchasing a new 7D school transportation van under G.L. c. 44, sec. 7 (1).

*This item was withdrawn after a state inspection determined the code upgrades were not required on this elevator

**Additional funds required to purchase truck originally approved at June 2021 Annual Town Meeting.

Respectfully Submitted,
Capital Improvement Committee

CEMETERY COMMISSION

2023 brought our Cemetery Commission team together firmly. Our problem-solving and planning skills were tested well this year.

Our antique cast iron fence remains our number one priority. We have explored various options and found a responsive vendor that fits our needs. We will approach our Southampton Community Preservation Committee to submit a grant request to restore our town's treasure. We appreciate citizen support for these efforts.

Our broken water mains and piping were successfully restored. It is a pleasure to know that citizens can easily access water for the flowers on their beloved gravesites. We urgently brought to the Select Board's attention the issue of their town drainage pipe discharging off the northwest corner of our cemetery. This pipe, constructed in 1960, is rapidly washing out soil and poses a significant threat, potentially eroding usable cemetery plots.

During the year, we filled all requests for information about existing family lots, including space that remains available for burial and where family members and ancestors might be. We were able to assist in genealogical inquiries and continue to maintain solid relationships with local funeral homes.

Respectfully submitted,
Southampton Cemetery Commission
Judith Miller Conlin, Chair
David Wells, Superintendent
Robert Floyd, Clerk

COMMUNITY PRESERVATION COMMITTEE

In 2023, the Community Preservation Committee recommended the following projects for Community Preservation Act funds, which were subsequently approved by town meeting vote.

CPA Projects Approved at May 9, 2023 Annual Town Meeting

- Project Title: Foot Bridge in Manhan Meadows
Amount Funded: \$7,000
Description: to the Conservation Commission to meet the increased cost of completing the foot bridge over the Manhan River as part of a Mass Trails Grant (Phase II) project in the Manhan Meadows Sanctuary.
Funded From: Undesignated
Project Status as of 2023 year-end: Awaiting Chapter 91 license from the state for bridge construction, which is required before the project can be put out to bid.
- Project Title: Grant Match for Greenway Design
Amount Funded: \$65,000
Description: to the Greenway Committee for the purpose of matching grant funds from MassTrails for Phase Two of the Greenway bicycle and pedestrian path design. The \$65,000 in CPA funding is the match for \$320,000 of funding from the 2023 Mass Trails Grant Program for the ongoing design and engineering of the Southampton Greenway.
Funded From: Open Space/Recreation
Project Status as of 2023 year-end: Mass Trails grant secured, work underway
- Project Title: Construction of Playground at Labrie Field
Amount Funded: \$241,419
Description: to the Park Commission to construct a fully accessible playground at Labrie Field; or take any other action relative thereto. This project is sponsored by the Magic for Maddie Committee to honor the short life and spirit of Maddie Schmidt and her love of outdoor sports activities. Later in the meeting, the town voted to name the park Maddie's Magical Playground.
Funded From: Undesignated
Project Status as of 2023 year-end: Playground construction complete
- Project Title: Pomeroy Meadow Road bond payment for water protection
Amount Funded: \$55,800
Description: to pay down the bond taken by Southampton to Protect Water resources in the town.
Funded From: Open Space Reserve
Project Status: The original bond was taken on in 2019 and bond payments will be completed in 2030

CPA Projects Approved at December 6, 2023 Special Town Meeting

- Project Title: Mountain Waters Project
Amount Funded: \$420,688
Description: to protect 741 acres in Southampton as a match for the total project cost of \$3.5 million. The Mountain Waters Project wherein 660 acres representing eight parcels of Southampton open space, forested and agricultural land, jointly considered of significant value for protection of wildlife habitat, agriculture public recreation and drinking water supply protection were protected with a combination of State funds (a MA

COMMUNITY PRESERVATION COMMITTEE

Landscape Partnership Grant), additional private and state funding, and Southampton CPA Funds. The CPA funds represented 12% of the total project cost. The Mountain Waters Project included other properties in adjoining towns. The total acreage protected in the project totaled 1,011 acres.

Funded From: Undesignated

Project Status as of 2023 year-end: Property acquisition underway

Additional CPC Activities in 2023

The Community Preservation Committee created an updated CPA Project Application form in order to clarify instructions, processes and requirements. The committee also made the decision to develop a written Community Preservation Annual Plan, which would be posted in draft form in February 2024, discussed at the CPC's annual public hearing in March 2024, and finalized prior to the 2024 Annual Town Meeting.

Respectfully submitted,
Community Preservation Committee

CONSERVATION COMMISSION

Wetland Protection

- The Conservation Commission's authority for protecting wetlands and waterways comes from the Wetlands Protection Act (MGL Chapter 131 section 40) and the Town's Wetlands Protection Bylaw. In 2023, the Conservation Commission held 17 meetings, all of which were held via Zoom. Three Requests for Determination of Applicability, three Emergency Certifications and five Notices of Intent were reviewed and an Order of Conditions issued during the year. One Certificate of Compliance, and one Extension Permit were also issued. One request for a property coming out of Chapter 61A was considered. In addition to the meetings, site visits were arranged with property owners and/or their representatives to view the properties. Building permit applications were reviewed to determine if the locations were jurisdictional or not and accordingly signed by the Conservation Commission. Queries from residents were addressed.
- As part of its responsibilities, the Commission worked closely with many other boards and Town departments. Commission members and Associates held seats on the Community Preservation Committee, Master Plan Implementation Committee, and Open Space Committee.
- Since the last report, the Commission has issued 9 permits, including 3 Notices of Intent (NOI), 3 Emergency Certificates and taken 9 enforcement actions including issuing one Enforcement Order.
- Hazel Ortiz joined the Commission as a full member in April, 2024. Diana Federman and Brittany Gutermuth continued as Associates for Fiscal Year '23.
- ARPA funds were used to hire Conservation Agent George Russell, who began assisting the Commission in July 2023.
- Since the last report, the Agent has conducted or attended approximately 60 site visits and on-site meetings.

Conservation Lands – Stewardship Program

- The Conservation Commission is specifically charged with the protection of the community's natural resources in the Conservation Commission Act (MGL Chapter 40 section 8C).
- Volunteer work: Commission members and Associates, Friends of Southampton Open Space, and other members of the community helped to maintain trails by clearing fallen trees and branches. Old fencing was removed from the Clark Family Homestead and Clearwater Woodland Conservation Area.
- Forestry Management: Logging was completed at the Alice Brown Conservation Area and started at the Lyman Conservation Area in accordance with the approved Forest Cutting Plan.
- Manhan Meadows Sanctuary, 48 East Street: The Hazel Young Trail was rerouted and improved using funding from a MassTrails Grant and Community Preservation Act funds. The Chapter 91 license was received from the state for the bridge over the Manhan River. Supplemental Environmental Project (SEP) funds were used on an ecological enhancement project to create and implement invasive species controls and an ecological restoration plan for the area.

CONSERVATION COMMISSION

- Clark Family Homestead: Permits have been submitted for a bridge over a stream in the area and when completed the bridge will allow completion of the walking trail.
- Conservation Restrictions: CR monitoring reports were received for the Wolf Hill Sanctuary, Riggs, and Red Brook Estates CRs. Issues raised in these reports are in the process of being investigated.

Respectfully submitted,
Brittany Taylor, Chair

COST EFFICIENCIES COMMITTEE, AD HOC

The Ad Hoc Cost Efficiencies Committee met regularly in the early months of the year in an effort to better understand the complexity of the budget challenges the Town faces. In doing so, a series of meetings invited the heads of key departments for detailed discussions, namely Fire, Police, Highway and Water. These discussions centered around the following questions:

- what services we provide to residents and frequency
- description on of current staffing and shifts
- what is ideal for this size town and staffing/resources that would require
- general longevity of personnel—how long do workers stay on the job
- challenges filling positions
- status of the fleet
- other equipment needs/replacement frequency
- for highway, level of state aid monies received
- types of grants departments apply for/receive-how that contributes to filling budget needs
- other revenue generation sources ie: permits
- priority actions and/or future projects in the pipeline

Minutes of these meetings are posted and relevant accompanying documentation is available on the Cost Efficiencies Committee page of the town website.

The Committee also went back in history began reviewing the 2016 report on the Evaluation of the Structure/Operations of Town Government. This was a review of operations requested by the Select Board at the time and carried out by Community Paradigm Associates. The focus of this report explained that we might not have the most efficient structure. Southampton has a mixture of elected and appointed officials, many committees and boards, and often a small pool of the same people that are volunteering to be on committees. The report questioned how to get a more effective organization with more accountability, more decision-making structure, more clarity and more forward planning. It found that some of our deficiencies were inherent to the kind of structure that we have and recommended a home rule form of government. The Committee wanted to take a second look at this report to see if there are still relevant recommendations that could be acted upon now, perhaps ones that weren't as obvious or relevant a few years ago.

To that end, a final Committee meeting of the year tackled one of the recommendations in that report, 'to establish a Department of Public Works (DPW) with an appointed Director for operational management'. By consolidating various positions, it assumed this would achieve efficiencies in staffing, equipment and resource allocation. The Highway and Water Department heads, and Chairs of the Park and Cemetery Commissions participated in an initial discussion of this topic. Further exploration of this topic is needed as this could actually be more costly with current volunteer efforts being replaced with paid staff.

Respectfully submitted,
Chris Fowles, Chair

COUNCIL ON AGING

The Southampton Council on Aging/Senior Center is dedicated to improving the quality of life for Southampton's older adults (age 60 and over) with various programs, activities and services. Starting in August, the COA/Senior Center, has been open Monday through Thursday 8:30a.m. to 4:00p.m. A wheelchair lift van provided by Franklin Regional Transit Authority provides transportation Monday through Friday.

There were some big changes at the COA/Senior Center in 2023. Joan Linnehan retired as Director in June and I, Christina Johnson, began in the role in August. Kate DiSanto went from being our Volunteer Coordinator to the newly created position of Outreach Worker. In October she became SHINE certified which means she can now assist Seniors with health insurance related questions. Also in October, our new Program Coordinator, Pam Connett began. In November, the COA/Senior Center began offering hot Grab and Go lunches from Highland Valley Elder Services every Wednesday. Seniors can eat at the Senior Center or bring their meals home and has brought many new participants to the Center. November also saw our office team complete by the hiring of Amy Sugihara, our new Volunteer Coordinator.

The COA/Senior Center continues to offer a variety of programming including Chair Yoga, Healthy Bones and Balance class, Line Dancing, Bingo, Spanish class, Pickleball, Mahjong and Pitch. We also hold monthly Hearing and Foot Care clinics as well as weekly Tech Support appointments. Four bus trips were organized through the COA in 2023 as well as monthly MGM van trips. Multiple events were held at the COA/Senior Center throughout the year including a Tea Party, Garden Party, Halloween Party, a Veteran's Day appreciation brunch, a Holiday concert, a Pruning class and a Card-Making class. A monthly Memory Café with various performers was also held. A representative from Senator Velis's office comes monthly during our Wednesday coffee hour.

In addition to the SHINE health insurance services we offer, the COA/Senior Center also helps older adults with housing, fuel assistance and SNAP applications as well as various other programs. We also assist with the TRIAD Lock Box and House Number programs, as well as the Sand for Seniors event, all of which saw the number of participants increase this year. We continue to loan out Durable Medical Equipment as well.

The COA/Senior Center continued to rely on funding from multiple grants this year. The only programming money we receive comes from the Formula Fund through the Massachusetts Executive Office of Elder Affairs (EOEA). Our monthly Memory Café was funded by a Title III grant through Highland Valley Elder Services. The Outreach Worker position is funded by an AARPA grant from the government. At the end of 2023 we received two Service Incentive Grants, also through the MA EOEA office. One was given to fund a 2024 Memory Café and the other is to expand Outreach and Marketing. Three Southampton Cultural Council grants were also received at the end of 2023 to go towards programming in 2024.

Perhaps the biggest news of 2023 was that the Council on Aging received a \$2.4+ million check from the estate of David "Red" Parsons, who generously left in his will money to go towards building a new Senior Center. A Senior Center Building Committee has since been formed and the goal in 2024 is to purchase the land for our future Center and to begin the fundraising process.

COUNCIL ON AGING

Other 2024 goals for the COA/Senior Center are to increase membership and the number of Older Adults we are able to assist. This involves increasing Outreach efforts and the programming offered by the Center. In addition, we hope to discover more grant opportunities and to increase donations from community members. Personally, I look forward to completing a full year as Director!

Respectfully submitted,
Christina Johnson

EDUCATION – HAMPSHIRE REGIONAL SCHOOL DISTRICT

Schools – Hampshire Regional District – Annual Superintendent Report

It has been an interesting and busy 2023! This is my third and last year as Superintendent of Schools, and I hope that I am leaving the district in a better place with a clearer vision of becoming a high-performing district. Our central office saw a great deal of movement, and has several fresh faces: Mary Jane Rickson (Assistant Superintendent of Curriculum, Instruction, and Assessment), Nicole Heroux (Director of Student Services), and Mickey Buhl (Business Administrator). Two new elementary principals joined our HRSD community: Amanda Faro at NHRES and Andrea McGrath at WES. All of these leaders are energetic, strong, knowledgeable, empathetic, flexible, and most importantly, love students!

I continue to be impressed with the districts' sense of community, desire for increased collaboration, strive for academic excellence, and focus on students' mental well-being. The Hampshire Regional member school districts continue to work towards shared goals with the overarching goal of increasing the functionality and collaboration within our district to ensure efficiency, stability, and high performance. We continue to address this by concentrating on centralized leadership and operations, increased district collaboration, clearly defined business processes, in-depth program evaluations, improved communication with stakeholders, and the utilization of best instructional practices in all schools to address varied student needs in a consistent manner. Large strides have been made in getting all five districts to work collaboratively in an effort to have consistent policies and procedures, aligned curricula, and common expectations among all schools. The All Districts Committee, representative of all 5 school districts, finalized the Working Group Agreement, which is focused on the presentation of budgets and the Superintendent evaluation and hiring process.

The Pioneer Valley Excellence in Teaching Award from the Grinspoon Foundation is a highly coveted award and recognizes the accomplishments and best teaching practices of our outstanding educators. The winners of the award for the 2023 school year were Lisa Rice from William E. Norris Elementary School and Greg Reynolds of Hampshire Regional High School. Winners from local districts were celebrated at the annual banquet at the Log Cabin. Congratulations to both of our winners!

While the details of the year are summarized by the school principals in their individual reports, I would like to provide a few highlights from the Central Office, which is made up of small support departments that all serve an essential role in making Hampshire schools as exceptional as they are. Following are reports from each of these departments:

Business Office

Mickey Buhl joined our NHRS team in July. The business office is responsible for all finance, operations, personnel, and contract functions for the five separate districts of Hampshire Regional Schools- this means five budgets, five different school contracts, and five different towns. The business office manages all five budgets to support nearly 1,550 students and over 360 employees throughout the region. While much additional funding was provided in the past few years to help offset costs associated with Covid, most of the additional funding has been spent. Since the

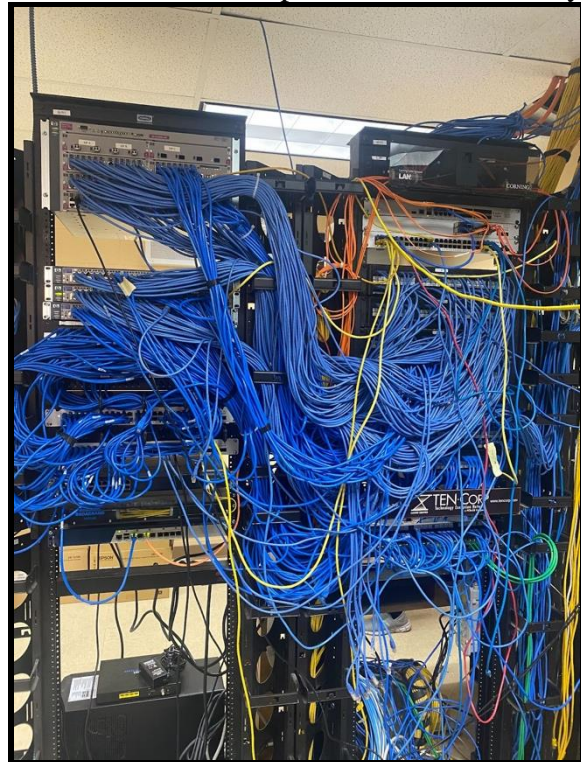
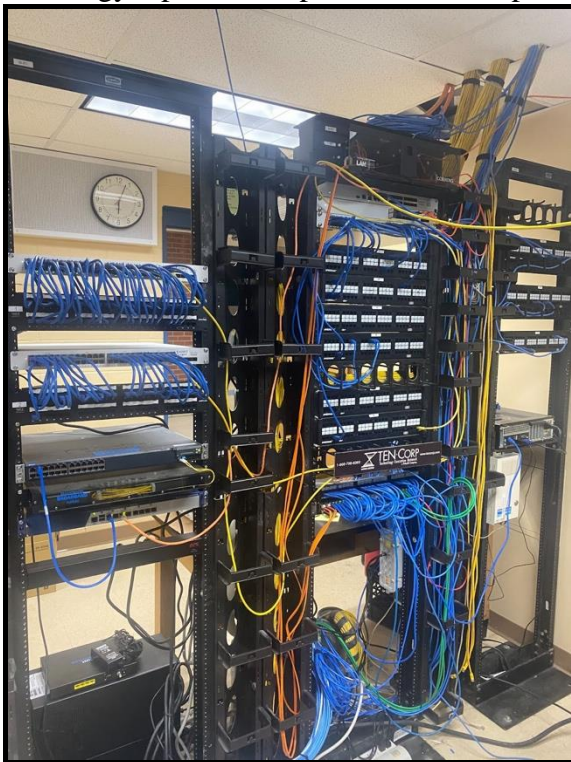
EDUCATION – HAMPSHIRE REGIONAL SCHOOL DISTRICT

government has not provided us with additional funds with the exception of Rural Aid, we are trying to be strategic and focused our spending. Additionally, in an effort to improve communication pertaining to the budgeting process, the Central Office budget was presented to all school committees prior to any school budgets in order for school committees to view the Central Office budget before having to approve a budget in its entirety. Transparency and open communication will be an ongoing effort of the school business office. Additionally, accounting and human resources procedures and protocols, as well as new payroll systems are being developed in order to maximize efficiency and effectiveness.

Technology

An outside agency continues to meet our districts' Director of Technology needs, Todd Schubach and Blake Mallet were our Directors from Suzor IT. After an internal audit was completed in the Fall of 2022, Suzor IT determined that a network infrastructure update was the single most important priority to improve our technology speed and continuity of services. In addition to the hardware installation, critical changes were made to the network that helped strengthen connectivity issues, stability issues, and overall security. We also were able to move all of the phone systems within the district over to the newly installed switches. A new security camera system, a Verkada system with 20 cameras, was implemented at the Anne T. Dunphy School.

HRSD continues to have 1:1 devices at all schools, and Suzor IT has developed a comprehensive technology replacement plan that will help us maintain our devices and replace them as necessary.



EDUCATION – HAMPSHIRE REGIONAL SCHOOL DISTRICT

Curriculum, Assessment, and Instruction/Grants

Mary Jane Rickson became the Assistant Superintendent of Curriculum, Instruction, and Assessment in September. Hampshire Regional is one of four districts across the Commonwealth that was awarded the SOA Rural Innovation and Efficiencies Grant (FC 123), which supports the alignment of mathematics (PK-12) across all the district's schools. The \$208,000.00 award, granted in 2022, enabled the purchase of a new 6-8 math curriculum (Into Math), and also supported professional development for all math teachers through online and in-person coaching. We have already noticed improved MCAS math scores, and this specialized professional development played a large role in the increased scores.

Ms. Rickson organized a district-wide professional development day on December 15th. All of the elementary schools in the District were afforded the opportunity to meet by grade level to collaborate on curriculum, review school data, and discuss grade-level matters.

The district is currently working with an outside agency to audit our Pre-K programs, specifically in curriculum, early intervention referrals, and progress monitoring to identify strengths and challenges. We plan to create unified systems and processes that will provide the best educational environment to best serve our students and their caregivers.

Student Services

Nicole Heroux joined the team at Hampshire Regional in July. The Director of Student Services is committed to fostering an inclusive and supportive learning environment while optimizing resource utilization for the benefit of all students. Her focus for the year is to determine how to support the districts and their special education programs. Ms. Heroux is currently collecting data aimed at identifying strategic measures to reduce special education costs. This effort involves gathering and analyzing data related to various aspects of special education services, resource allocation, and program effectiveness. The goal is to explore innovative approaches and evidence-based practices that not only enhance the quality of special education but also contribute to cost-saving measures within the department. Ms. Heroux would like to explore options of creating more in-house programs to support our students' needs and keep them in the community rather than sending students out of the district.

The Massachusetts Department of Education is currently in the process of disseminating the new Individualized Education Program (IEP), and dedicated training sessions are being provided to staff members. This initiative aims to ensure that all relevant personnel are well-informed and equipped with the necessary knowledge and skills to effectively implement and navigate the updated IEP guidelines. The training sessions are designed to empower staff members with a comprehensive understanding of the new IEP framework, fostering a seamless transition and promoting the delivery of high-quality special education services across the state. The Massachusetts Department of Education remains committed to supporting educators in their continuous efforts to meet the diverse needs of students through these updated protocols.

EDUCATION – HAMPSHIRE REGIONAL SCHOOL DISTRICT

HRSD received \$509,577 (Grant 240) to supplement the costs of special education programming and services for all of our schools. In addition, an Early Childhood entitlement grant (Grant 262) brought in \$15,440 to supplement our early childhood programs. Additional monies are reimbursed for special education costs through the Circuit Breaker and School Choice Special Ed.

We are so fortunate to have so much support from our families and communities, and we thank the twins for their collaboration throughout this year. Thank you for your support, advocacy, and commitment to the Hampshire Regional School District.

Respectfully submitted,
Diana Bonneville, Ph.D.
Superintendent of Schools

EDUCATION – HAMPSHIRE REGIONAL HIGH SCHOOL

As we reflect on 2023 at Hampshire Regional High School, it's evident that our community continued to thrive and adapt to the evolving landscape of education. While challenges persisted, the resilience and dedication of our staff, students, and families remained unwavering. This report provides a snapshot of the achievements, events, and changes that shaped the past year.

Enrollment

At the end of 2023, 711 students were currently enrolled at HRHS. This is an increase in enrollment from the past few years.

Current Enrollment by Town:

- Chesterfield: 20 students
- Goshen: 31 students
- Southampton: 310 students
- Westhampton: 85 students
- Williamsburg: 86 students
- Worthington (tuition agreement): 27 students
- School Choice: 152

Current Enrollment by Grade:

- 7th Grade: 147 students
- 8th Grade: 139 students
- 9th Grade: 109 students
- 10th Grade: 103 students
- 11th Grade: 110 students
- 12th Grade: 103 students

Staffing

In February, it was my absolute pleasure to award the Grinspoon Excellence in Teaching award to French teacher Greg Reynolds. Greg was nominated by numerous colleagues who said that “Greg is a joyful educator. He is excited by his work and by interacting with students, which of course is then reflected in his teaching and in students’ learning... Greg is continually up to date with new practices and working hard to push [the world language department] forward.”

In 2023, we bid farewell to four staff members who dedicated many years to Hampshire Regional. Teacher Michele McHale retired at the end of the 2022-2023 school year after 24 years. Building Substitute Judy Thrasher retired in October after six years of service to our school, and Para Educator Laura Bean in September retired after 23 years. Van Driver Joyce Dragon retired after five years at Hampshire.

I was so pleased to welcome new staff members to our school community in August. Alyssa Prucnal, Alia Woofenden, and Joseph Castillo all joined our staff as Para Educators. Kimberly Downey has joined our staff as a Permanent Building Substitute. Clifford (CJ) Holt returned to Hampshire as our new Director of Student Activities. Finally, Melissa McDonnell joined our team in November as a Health/Physical Education teacher.

In December, our beloved Occupational Therapist and Para Educator Mia Sgueglia lost her life in a tragic car accident. Our students and staff are mourning this loss and our counseling department provided additional support and resources to those who were most deeply affected. 8th grade student Taylan McColgan came up with the idea of a memorial scholarship in Mia’s name to honor her life and her contributions to HRHS. The first Mia Sgueglia Memorial Scholarship will be given to a student in the class of 2024 this coming June.

EDUCATION – HAMPSHIRE REGIONAL HIGH SCHOOL

Academic Achievements

Hampshire Regional High School earned a spot on the Advanced Placement (AP) Honor Roll and also earned the AP Access Award in 2023! This recognition from the College Board is based on our students' performance on AP exams, and underscores our commitment to providing students with access to challenging coursework, preparing them for future academic endeavors.

The Department of Elementary and Secondary Education (DESE) assigns a rating and an accountability percentile to every school throughout the state each year. Hampshire Regional High School maintained a strong standing in the state's accountability system, reflecting our commitment to academic success and student growth. Our accountability percentile in 2023 is 80, which means that Hampshire Regional High School is performing better than 79% of K-12 and middle/high schools across the state. This is an improvement from our accountability percentile of 72 last year, and is the highest accountability percentile we have been assigned since DESE began using this rating in 2013.

In November, 35 juniors and seniors were inducted into the Hampshire Regional High School Academic Society, run by HRHS librarian Andrea Belanger! In order to be eligible for Academic Society, students must have maintained a minimum of a 3.7 grade point average, completed their 30 hours of community service by the time they are applying, and complete additional community service throughout their time in Academic Society. This year, current Academic Society members chose Anne T. Dunphy Principal and HRHS Alumna Stacey Jenkins as their guest speaker. Congratulations to the following Southampton students on this accomplishment: Breanna Dale, Aidan Hocking, Camden Jarosz, Hailey Wodecki, Ava Senecal, Maddie Hollister, Julianne Moro, Hope Brodeur, Matt Cesare, Cassidy Clark, Eleanor Donahue, Layla Gauger, Zach Jones, Olivia Manganelli, Jacob Sicard, Julia Sicard, Katherine Simmons, and Olivia Urbanek.

Two students in the class of 2024 were named *Commended Students* as part of the National Merit Scholarship Program based on their outstanding PSAT scores. Congratulations to Nicky Elias-Gillette (Williamsburg) and Devin Lemay (Easthampton)!

Five additional Hampshire students earned national recognition from the College Board! This recognition is based on their academic performance in school in addition to their performance on the PSAT and/or AP exams. Congratulations to Alex Materdey (Williamsburg) who received National Hispanic Recognition Award, and Devin Lemay (Easthampton), Kaylee McConnell (Southampton), Tim Cahill (Southampton), and Tyler Hetu (Southampton) who all received the National Rural and Small Town Award.

Athletic and Extracurricular Achievements

Senior Gavin DaFonte (Southampton) was appointed to the MIAA Student Advisory Committee for the 2023-2024 school year. Gavin completed a thorough application process, including an interview, and will represent HRHS (and Western Mass) as he participates in a variety of leadership, sportsmanship, wellness, diversity, equity & inclusion and community service programs through the MIAA this year.

EDUCATION – HAMPSHIRE REGIONAL HIGH SCHOOL

Our athletic teams have also experienced great success this year. Our softball team continues to shine and again won the Western Mass Championship in June! Our boys' soccer team won their first Western Mass Championship since 2007 in November. Our cross-country teams both made it to the State Championship races this fall with the boys team coming in 10th place in the state and the girls coming in 9th place!

This year's spring musical, *The Drowsy Chaperone*, was just as fabulous as we have come to expect from our students and staff! Directed, produced, and supported by Myka Plunkett, Lauren Bell, Pam Plumer, and Dave Tripp, the spring musical captivated audiences with humor and talent. The dedication of the 33 students in the cast and crew shone through in each performance.

Two seniors from the class of 2023, Riley Smith (Southampton) and Ozzie Frazier (Easthampton), represented Hampshire Regional in the prestigious All-State Music Festival, showcasing their musical talents at Symphony Hall in Boston. Choral director Aidan Linden supported them throughout this process and helped make it possible for our students to achieve such success in this area.

The 2023 spring drama production was directed by graduating seniors Mimi Hillenbrand (Westhampton) and Penelope Black (Williamsburg). Mimi and Penelope directed a series of one-act plays in the black box theater. This was a fantastic evening with a wide variety of performances that allowed individual students to showcase their own talents and creativity!

High school Student Council students, led by teachers Kim Bush and Kelly Carpenter, orchestrated another successful series of "Raider Days" in April, a testament to their dedication to enhancing our school's culture and fostering student leadership. Students participated in student-led workshops throughout the morning. Each workshop was supervised by at least one staff member but was facilitated by a high school Student Council representative. The workshops that were offered included:

- Stress Management and Movement
- Relationship Building Bracelets
- Time Management and Mental Health
- Why Hampshire?

After the workshops concluded, students played lawn games, participated in a kickball tournament, and attended the spirit rally. Mrs. Carpenter, Mrs. Bush, and the whole Student Council put an inordinate amount of time into planning this day for the second year in a row. Their dedication and love for HRHS is evident through their work and was greatly appreciated by students and staff alike!

Class of 2023

Celebrating the 102 members of class of 2023 through their many senior events, culminating in our June 3 graduation ceremony, was a joy for all. 70 awards were given out to a total of 46 seniors at Senior Awards Night on May 30. The next day, May 31, seniors went to Brownstone Adventure Sports Park for a day of fun and celebration with their classmates and class advisors. On June 1, seniors participated in a beloved annual tradition where they walk through their elementary schools with their caps and gowns as our district's elementary students and teachers cheer them on. Both students and teachers look forward to this event every year and there are many hugs, tears of joy,

EDUCATION – HAMPSHIRE REGIONAL HIGH SCHOOL

and high fives to go around! Our outdoor graduation ceremony almost did not happen this year due to the threat of rain and storms, but in the end, we were able to hold our outdoor ceremony on June 3 at 6pm! It was a chilly but beautiful evening for us to celebrate the class of 2023 like they deserved. Graduation speakers included President Eliza Warner (Chesterfield), Vice President Silvia Bastek (Williamsburg), Secretary Stellina Simonelli (Williamsburg), Katie Sullivan (Northampton), Valedictorian Ellia Masenior (Northampton), and Salutatorian Riley Smith (Southampton). Seniors from our high school chorus performed *Walking in the Wind* and the HRHS Chamber Singers sang the National Anthem. I would like to extend our gratitude to the Westhampton Police Department who once again volunteered their time to help ensure a smooth graduation ceremony from start to finish.

Summer, College, and Career Programming

Summer at Hampshire Regional was vibrant with various programs aimed at supporting our students. These included our transition program for incoming 7th grade students with IEPs, credit recovery for students in grades 7-11, 7th grade Raider Camp, building tours and locker practice for all new students, and 7th grade orientation. 125 of our 140 7th graders attended Raider Camp, and we had almost perfect attendance at 7th grade orientation, meaning that our students were extraordinarily prepared and ready to start middle school on the first day of school!

Our Counseling department, led by Amy Scully, has hosted numerous events for students and families to begin preparing for life after high school. During 10th grade ELA MCAS in March, junior students participated in College and Career Workshops to provide juniors with valuable insights into interview skills, resume building, college panels, career exploration, and more. During 10th grade Math MCAS in May, freshmen students participated in Career Exploration Days. They participated in activities to learn more about GPA and transcripts, heard from a college panel with representatives from local universities, and completed a career exploration lesson. The second day was career day when we had a panel of presenters to share more about their jobs. Presenters included a physical therapist, electrical engineer, fire captain, probation officer, dentist, occupational therapist, state trooper, Sheriff Cahillane, software designer, physician assistant, and many more. Amy Scully did a stellar job planning these two days!

College Planning Night was hosted in June for families in 9th and 10th grade; families were able to hear from current and former parents about the college search process and to ask questions and get advice. In December, we held a Financial Aid Night for families of students in grades 9-12 to learn more about the financial aid process. A representative from Massachusetts Educational Financial Authority (MEFA) reviewed the new FAFSA and other important information for families who are beginning this process. Also in December, we hosted Junior College Night for families of 11th grade students to really start to dig into the college process.

Contract Negotiations

We navigated contract negotiations throughout all of 2023 for our teachers and educational support professionals (admin assistants, para educators, and building substitutes). The school committee and the Hampshire Regional Education Association (HREA) are currently in mediation working to come to an agreement.

EDUCATION – HAMPSHIRE REGIONAL HIGH SCHOOL

The success and vibrancy of Hampshire Regional High School are certainly a collective effort. We express our heartfelt appreciation to our dedicated staff, students, families, community members, and elected officials. Together, we will continue to make Hampshire Regional a truly special place for learning and growth. Thank you for another remarkable year.

Respectfully submitted,
Lauren Hotz, Principal

EDUCATION – NORRIS ELEMENTARY SCHOOL

“The William E. Norris School community provides and environment that works towards inspiring and creating pathways for every student’s academic, social, and developmental success, in a culture that is safe, supportive and peaceful”.

Our new year, January 2023, began with the very sad news that our beloved grade 2 student, Maddie Schmidt had passed away. Maddie was diagnosed with DIPG (diffuse intrinsic pontine glioma) a rare brain cancer, the previous year. Our school community was shocked and saddened. We embraced the family and one another. We will forever miss Maddie’s sparkle.

Enrollment as of January 2023

Preschool	47
Kindergarten	61
Grade 1	64
Grade 2	59
Grade 3	59
Grade 4	63
Grade 5	54
Grade 6	78
Total:	487

We are proud of our hard work over the last year. Implementing math professional development and focusing on reading and math interventions along with a consistent data team has lead us to some success.

MCAS RESULTS: Norris is pleased to report strong performance on the MCAS assessments, reflecting the dedication of students, educators, and our broader school community to academic excellence.

English Language Arts (ELA):

- Percentage of students Meeting or Exceeding Expectations in ELA: We achieved commendable results in ELA, with a significant portion of students meeting or exceeding proficiency standards.
- Growth and Progress: Analysis of student growth and progress in ELA indicates positive trends, demonstrating the effectiveness of instructional strategies and interventions.

Mathematics:

- Percentage of Students Meeting or Exceeding Expectations: We demonstrated notable success in mathematics, with a considerable percentage of students meeting or exceeding proficiency benchmarks.
- Growth and Progress: Student growth in mathematics reflects the school’s commitment to differentiated instruction and targeted interventions, resulting in meaningful progress.

EDUCATION – NORRIS ELEMENTARY SCHOOL

Science:

- Performance Highlights: Fifth-grade students at Norris demonstrated solid performance in science, showcasing their understanding of scientific concepts and principles.

Closing the Achievement Gap:

- Equity and Inclusion: We are dedicated to closing the achievement gap and ensuring that all students, regardless of background or circumstances, have equitable access to high-quality education and opportunities for success as evidenced by our continued work with our neurodiversity program and our reading and math interventions.

Professional Development-Former Norris teacher and Teacher of the Year, Mike Flynn, provided math professional to Norris teachers and district wide staff.

Lisa Rice, Grade 6 Science Teacher was awarded the Grinspoon Teacher of Excellence Award at the Log Cabin in April of 2023.

Story Teller, Eshu Bumpus came to Norris in on March 31, 2023. This was funded by the Southampton Cultural Council. Eshu was enjoyed by all students in grades K-6.

New Hires over the year include:

Jacob Dalton, paraprofessional
Jessica Leveille, paraprofessional
Lisa Winter, Art Teacher

Retirements in June of 2024 Include:

Brian Chamberlin, teacher, 29 years
Lisa Rice, teacher, 23 years
Brenda Lego, paraprofessional, 22 years

It continues to be a pleasure and an honor to work with such fantastic faculty and staff at Norris!

Respectfully submitted,
Aliza Pluta, Principal
Norris School

FIRE DEPARTMENT

The Southampton Fire Department is in a transitional period administratively and with staffing. Chief John Workman retired in June and the position has not been replaced. Currently Interim Chief Richard Fasoli is in charge. As of March 1, 2024 two full time firefighter/Paramedic positions that were approved and funded have not been filled. The current staff is made up of non-benefitted part-time employees. Not counting the Chief, there are currently 39 active part-time employees. 24 Paramedics, 7 EMTs, and 8 First Responders. 31 of which are crossed trained as firefighters. As the call volume increases, additional personnel are needed.

The Southampton Fire department continues to provide the best Fire and EMS services to the citizens of Southampton. 2023 was the busiest year to date with a call volume of 993. The call volume for 2022 was 815 reflecting an increase of 178 calls for service.

Response Statistic

Total of 993 Calls:

819 EMS Calls.

- 594 Transports
- 184 Patient Refusals
- 22 MVA
- 4 Cancelled
- 1 Station Coverage
- 2 Well Being Check
- 11 Fire Stand By
- 1 PD Assist

174 Fire Calls.

- 80 Fire /Smoke Alarms
- 15 CO Alarms
- 14 Odor Investigations
- 13 Storm Damage
- 6 Smoke Investigation
- 5 Brush Fires
- 2 Structure Fires
- 2 Vehicle Fires
- 37 Other

The fire department fleet of apparatus is currently 2 pumpers, 1 brush truck, 2 ambulances, 1 Utility truck, 1 UTV and the Chief's car. All apparatus continues to be checked and have regular maintenance. Engine 3 and Engine 4 had all tires replaced and were pump tested. Unfortunately, Engine 1 a 1988 Pierce International failed the inspection and pump test. It is currently housed at the Ponds station and is permanently out of service.

FIRE DEPARTMENT

Apparatus

- Engine 3-2005 Pierce Contender
- Engine 4-2010 Rosenbuer
- Brush 1-2018 Ford F350
- A1-2018 Life line Ford F550
- A2-2008 Osage Chevrolet C4500
- U1-2007 Chevrolet Silverado 1500
- UTV -2022 Jon Deer Gator
- Car 1-2019 Ford Explorer

In conclusion, the Southampton Fire Department strives to be the best it can be. Continued training and education are a big part of our development. Thursday night training is well attended making your department an effective team. We thank the citizens of Southampton for their continued support and we look forward to the future.

Respectfully submitted,
Captain Patrick Eline, BS, EMT-Paramedic

GRANT SEARCH COMMITTEE, AD HOC

In its third year of existence, the three-person grant committee has continued to devote significant time to researching grant opportunities, attending various webinars, and determining the Town's eligibility for grant programs. Meetings have been held bi-weekly, incorporating department heads or specific committee chairs as needed, to determine needs and match them with grant possibilities. They are invaluable partners, providing input on technical aspects of the topic at hand. These efforts are in addition to grant programs that the fire and police chiefs, the highway superintendent and the library director apply for on their own. Successful grant applications this year included:

- Safe Routes to School-Speed Assembly: acquisition of 3 solar-powered traffic control beacons. These replaced the old ones located in the school zone on Pomeroy Meadow Rd. and added a new one on Gunn Rd. Extension. These were equipment, not monetary awards.
- Community Compact: this provided two grants, one for a town employees classification/compensation update (\$24,000) and a second grant for a self-assessment of municipal buildings with regard to their ADA compliance (\$15,000).
- Mass Trails: following last year's award, an additional \$320,000 was provided for further design and engineering work of the Southampton Greenway.
- MCOA Service Incentive Grants: two grants were awarded to the COA totaling \$14,608; to implement a re-designed Memory Café series and, to carry out Outreach and Marketing of COA services to seniors in town.
- While an application to the Municipal Vulnerability Program was not successful, Tighe and Bond worked with the Highway Department and re-submitted the application for a town-wide culvert assessment to the MA. Clean Water Trust. This proved to be successful under the Stormwater Asset Management program with \$84,000 approved.

An application to Highland Valley Elder Services for an Aging Well at Home program was not approved. Equally, the application to the state's One Stop Program regarding the future public safety complex's design and engineering, along with Congressional Directed Spending requests for the same purpose made to Senator Warren and Senator Markey's office, were not awarded.

Previously awarded grants: Cybersecurity Training at town hall and the Hazard Mitigation Plan Update remain to be implemented. Additionally, the PARC grant for the walking path and spray deck at Conant Park was only partially completed before the grant expired and installation will need to be re-advertised. Finally, preliminary research began on the 2024 federal Assistance to Firefighters Grant with the assistance of retired Southwick Fire Chief.

Respectfully submitted,
Chris Fowles, Chair

GREENWAY COMMITTEE

Southampton's Greenway Committee operated as a group of seven to eight volunteers throughout 2023 and into 2024. We're proud of the progress made towards creating a paved recreational path on the dormant 3.5-mile rail corridor between Coleman Road and the College Highway/Moose Brook Road intersection and have several accomplishments to celebrate from the past year.

First, the committee worked with the town's Select Board to establish the first official Charge for the Greenway Rail Trail Committee. This charge establishes terms of committee membership, provides a focused purpose for our work, and sets a frequency for committee meetings. The charge was approved by the Select Board in February 2023.

The committee celebrated another grant award from MassTrails, this time awarding the town/committee with \$320,000. An additional \$65,000 of matching funds came from the town's Community Preservation funds, helping us fulfil a critical requirement of the grant. These funds were applied to engineering and design work being performed by Tighe & Bond. The committee once again worked to apply to 2024's MassTrails grant opportunity as well. As always, we're appreciative of Southampton's Select Board and Ad hoc Grants Committee for the support and direction while seeking these highly valuable grants.

Later in the year, the Greenway Committee held its first Open Forum/Information Session to update residents on the status of the project and share plans. There were presentations by Aaron Tauscher, the committee's Chair, and Alex Fagnand, Project Manager and Engineer with Tighe & Bond, as well as a question-and-answer portion. We estimate about 120 people attended the event at Norris Elementary School, and feedback indicated it was informative and helpful. The committee worked hard to reach out to residents using different channels and was very pleased with the result.

Throughout all of 2023, the committee continued coordination with Tighe & Bond to advance the engineering work of the path. There has been productive research into increasing parking options in town, a priority of our residents. We've also coordinated with the Friends of the Greenway group, advancing our outreach efforts by sharing our progress with a broader network. Finally, the Greenway Committee enjoyed attending Celebrate Southampton, once again sharing information with our community members and expanding the visibility of the project. We look forward to continuing our efforts into 2024.

Respectfully submitted,
Southampton's Greenway Committee

HEALTH, BOARD OF

The mission of the Board of Health is to protect and promote public health, to protect the natural environment, and respond to public health issues. The Board of Health is a three- member elected Board. The Board meets once a month in the in the Town Hall. Meeting agendas are posted on mytowngovernment.org on the Town's web page and on the Town Clerk's bulletin board.

The health department is the enforcement authority for local and state regulations, including regulations for tobacco sales, the sale of tobacco and non-tobacco nicotine delivery products (e.g., e-cigarettes), food service establishments, trash haulers, septic system installers, private wells, communicable disease investigation and surveillance, and solid waste - the landfill/transfer station. As part of enforcing local and state regulations, the department issues permits, conducts inspections, and conducts complaint investigations and issues permit suspensions and fines.

For the past three years the public health attention at the federal, state and local level has been concentrated on the Covid-19 virus; focusing on prevention and control of the novel coronavirus. The health department has continued to distribute COVID-19 test kits.

The Southampton Health Department continues to participate with 14 communities in Hampshire County, with the City of Northampton as the host agency, in the PHE grant. The grant award was for \$300,000 for the first three years, with the potential for funding through nine years of shared services. The services are supplemental and will not take the place of existing services in a community. Currently, this grant gives Southampton access to public nursing services, MAVEN, as well as health data collection reports from the PHE grant epidemiologist.

The health department staff work closely with various state agencies including the MA. Department of Public Health, MA. Department of Environmental Protection, and the Attorney General's office. Health Department staff also interface with a number of the Southampton municipal departments as well as other boards of health in the Pioneer Valley. The health director is a member of the town's Public Safety group which includes the Police Chief, Fire Chief, and Emergency Management Director, Building Inspector, Town Administrator and Select Board Chair.

The Board of Health currently operates the Sharps Disposal Program. The Board of Health provides Southampton residents with **approved** containers for sharps disposal. Only **approved** containers will be accepted. This program ensures the safety of the Transfer Station attendants, private trash haulers and restaurant employees, and others, by eliminating sharps from the waste stream. Numerous citizens and physicians have thanked the health department for offering this program. The Board would also like to thank the Finance Committee for supporting the sharps program.

The Town of Southampton is a member of the Pioneer Valley Mosquito Control District (PVMCD). The State Reclamation and Mosquito Control Board, under the Massachusetts Department of Agriculture, oversees mosquito control in the Commonwealth and appoints the 5 Commissioners who oversee the District program. The annual fee is \$5,000 to retain membership in the program. The program focuses on surveillance, education and a larvicide program. West

HEALTH, BOARD OF

Nile virus and EEE virus are still of concern, as is the Asian Tiger mosquito which has the potential for bringing Zika virus, Dengue fever, and the Chikungunya virus to the Pioneer Valley.

The Health Director serves on the following:

- Vice President - Western Mass Public Health Association
- Executive Board Member - Hampshire Public Health Preparedness Coalition
- Mt. Tom Tobacco Coalition

and is a member of the Hampshire County Medical Reserve Corps., Massachusetts Health Officers Association and Massachusetts Association of Health Boards.

The part-time Health Agent resigned in 2022; but has continued to serve the Town as the Animal Inspector. The Board has advertised the part-time position, but there have been no applications. The Board of Health, along with other communities, anticipated inspection services would be provided through the Public Health Excellence Grant. However, qualified staffing is an issue not only regionally but across the state. The Board of Health was very fortunate to be able to hire Mr. Charles Kaniecki, as Health Agent consultant for inspection services. Mr. Kaniecki is a Southamptton resident. He is the former District Health Officer for Massachusetts Department of Public Health with 40 years public health experience.

The Board and staff acknowledge and appreciate the assistance and cooperation of all Town Boards, Departments, Commissions and community organizations. The Board wishes to thank our staff, Health Director Geraldine Swanson, MPA, and Health Agent Charles Kaniecki, and Animal Inspector Nicole Schwab, B.S., for their continued dedication to the residents of Southamptton.

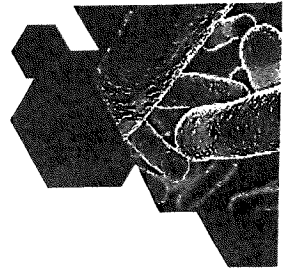
Please see the following 2023 reports.

- **Community Reportable Diseases**--An overview of infectious disease data
- **Vaccine Data - Summary**
- **Pioneer Valley Mosquito Control District – Surveillance Summary**

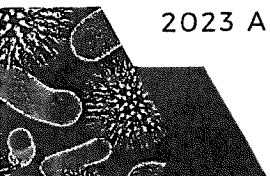
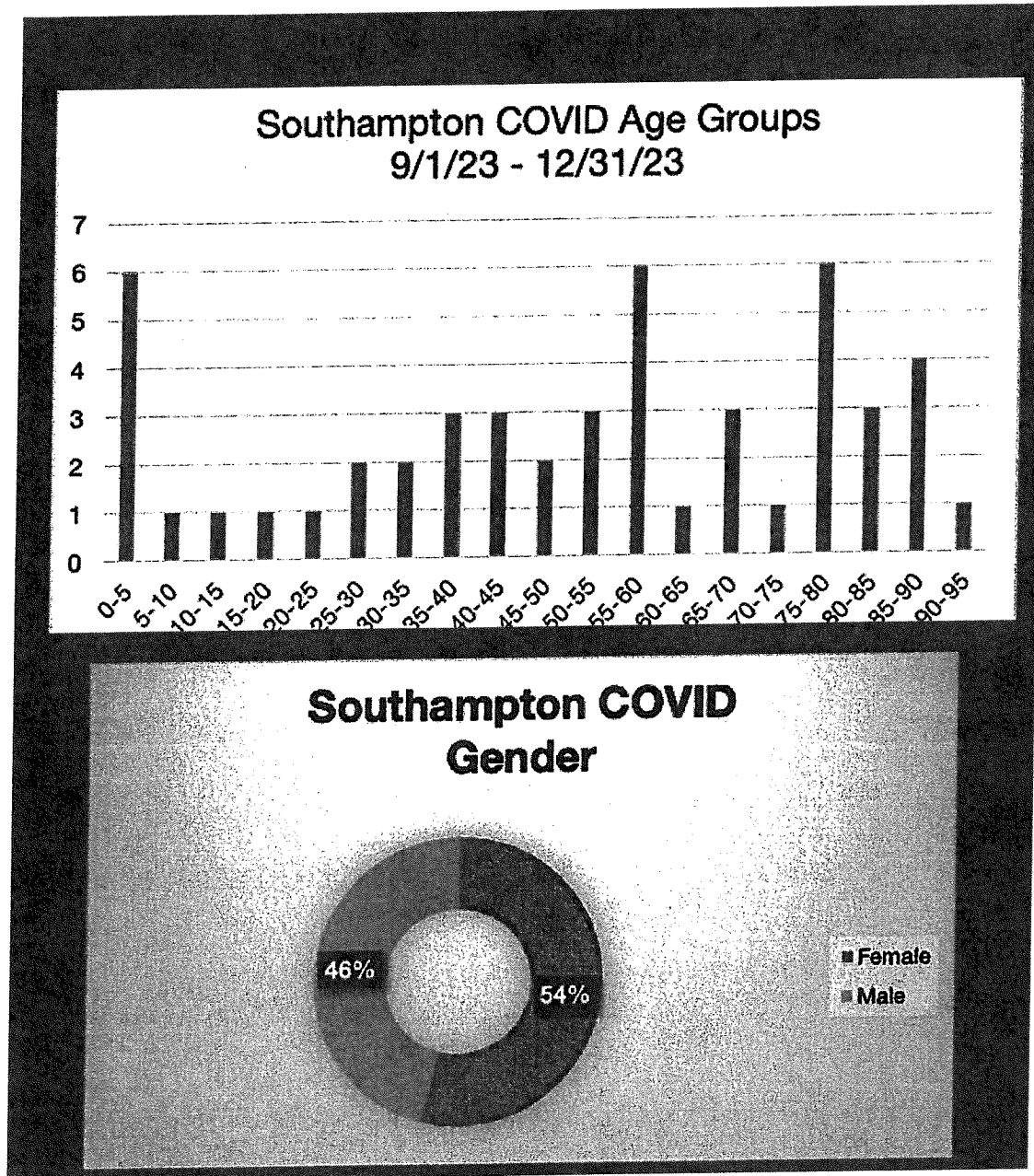
2023 Reports

<u>Permits</u>	Septic plan reviews- 32
Food Permits - 45	Perc Tests- 27
Trash Hauler Permits - 4	
Camps- 1	Fines –
Tobacco Permits – 5	Title 5 Inspections - 40
Septage Hauler Permits- 7	Well Permits - 6
Disposal Works Installers Permits- 13	Porta Potty Permits - 3

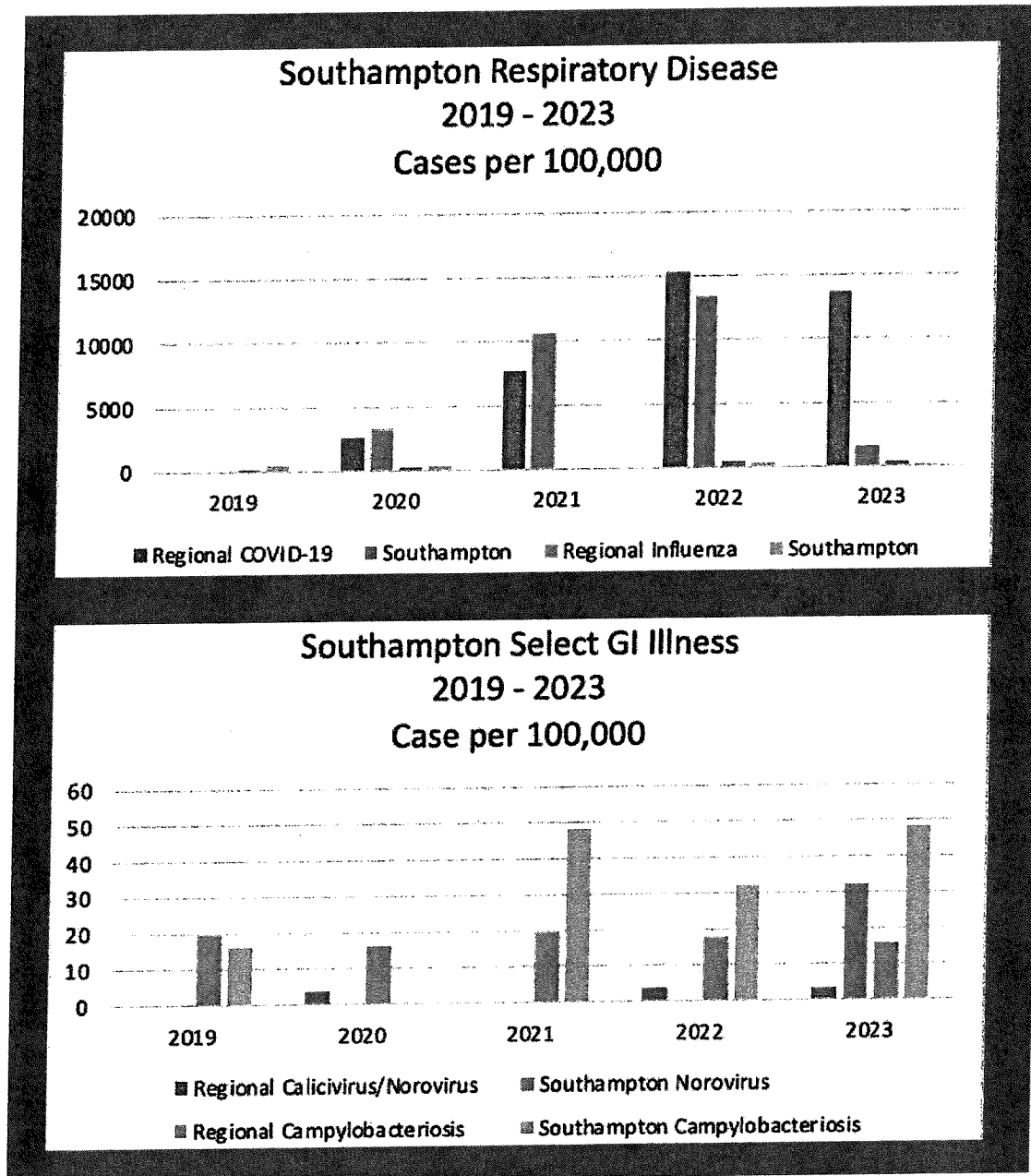
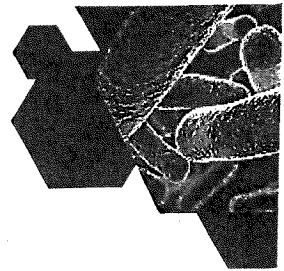
Respectfully submitted,
Southamptton Board of Health



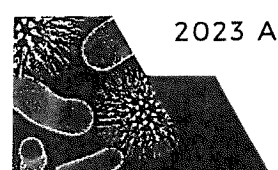
Southampton COVID-19 Quick Look 9/1/23 - 12/31/23



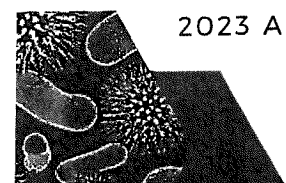
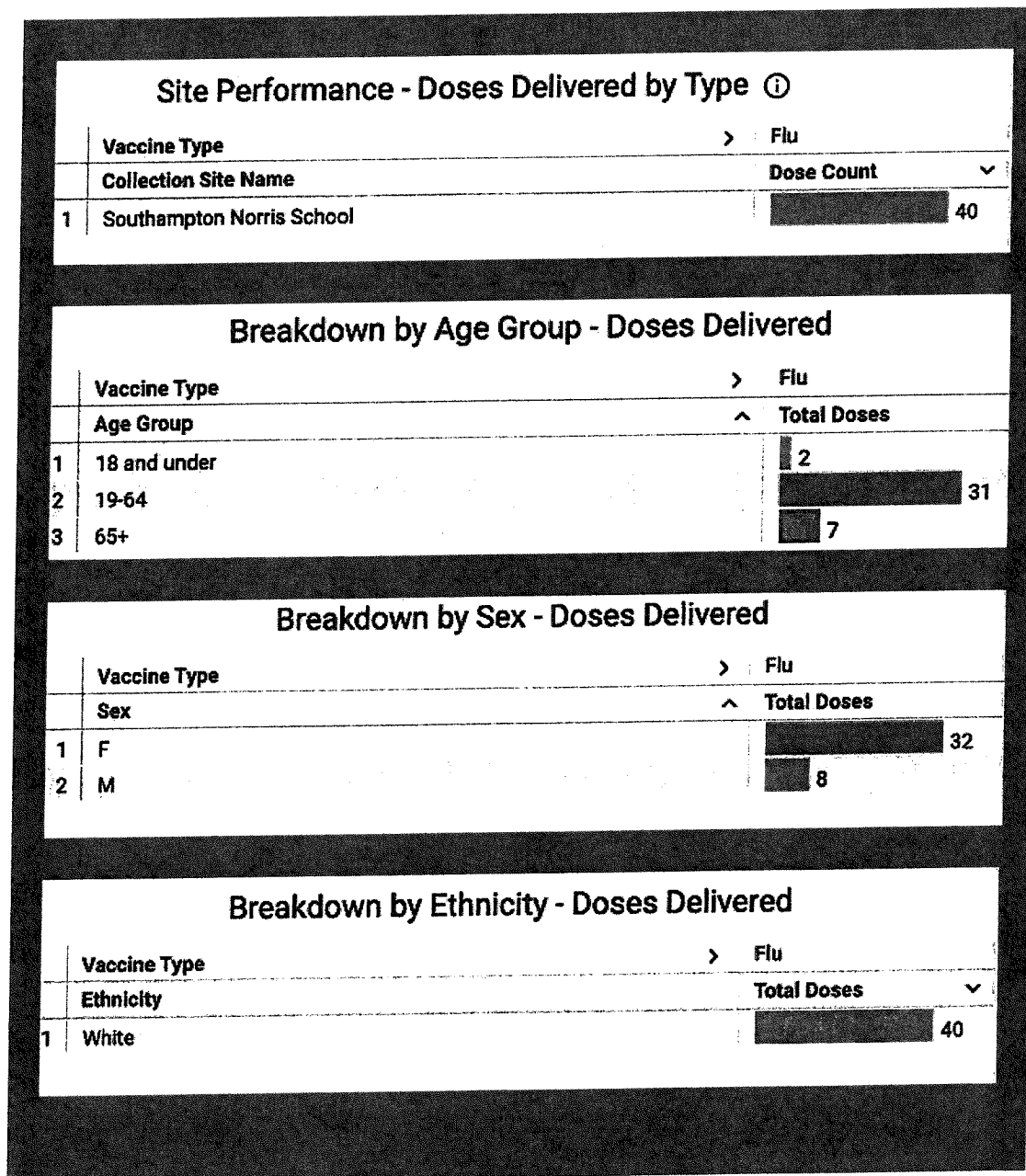
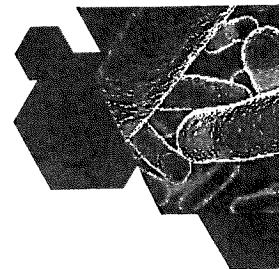
Southampton Quick Look 2023

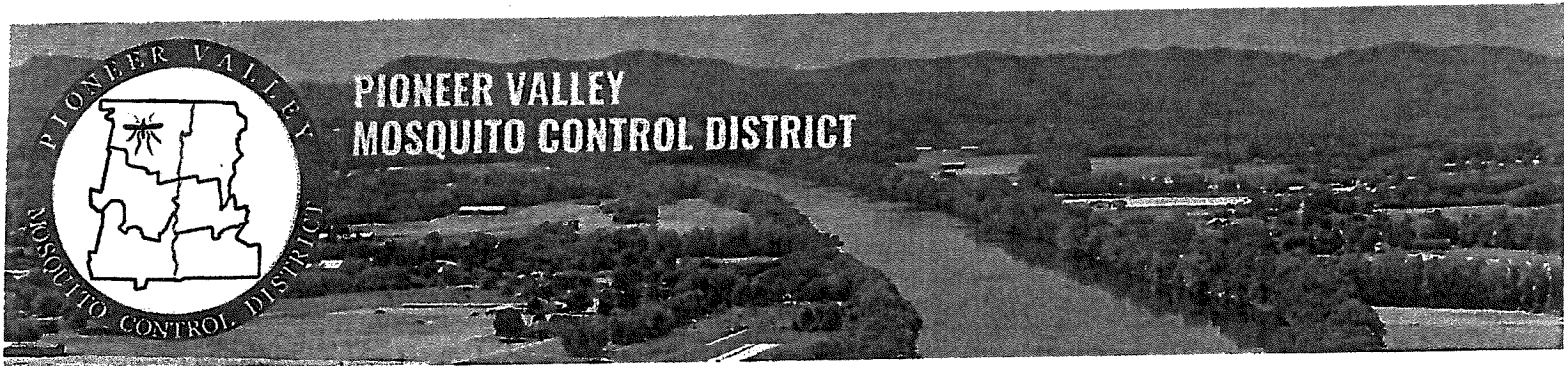


Please note change in DPH Lyme Disease reporting in 2021 resulting in increased reported cases that may lead to perceived higher numbers.



Southampton Vaccine Quick Look 9/1/23 - 12/31/23

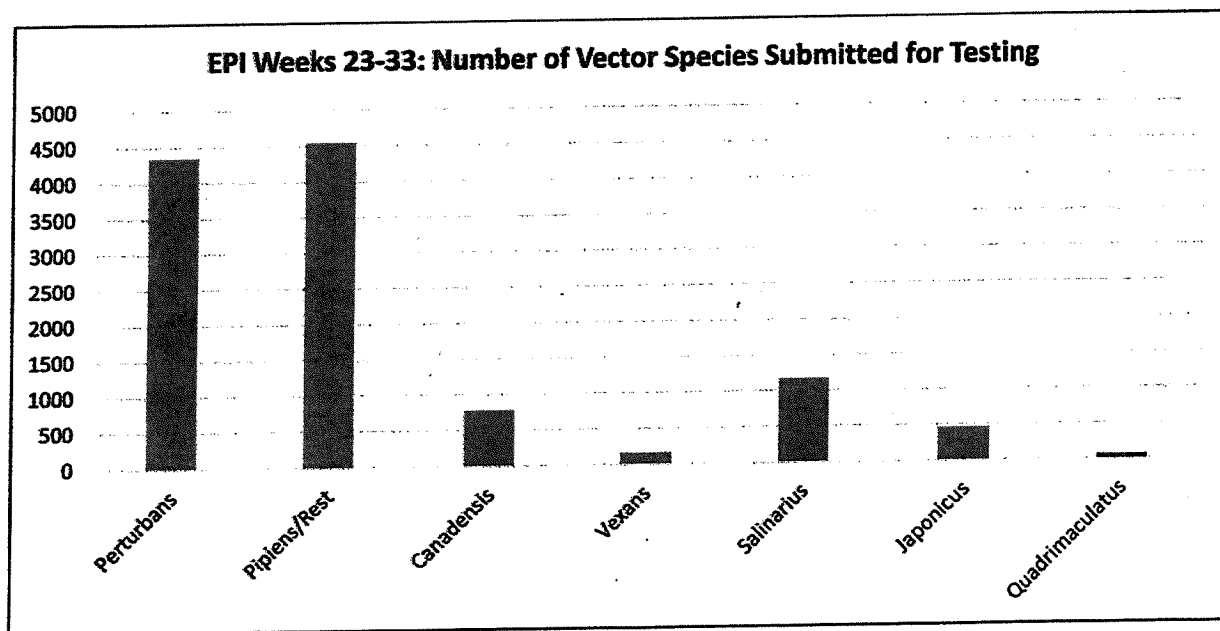




Pioneer Valley MCD 2023 Surveillance Summary

EPI Week	Number of Pools Submitted	Results
23	3	All Negative
24	15	All Negative
25	17	All Negative
26	31	All Negative
27	49	All Negative
28	58	1 WNV+
29	63	1 WNV+
30	62	2 WNV+
31	58	1 WNV+
32	50	1 WNV+
33	53	TBD
Total	459	6 WNV+

County	Number of WNV+ Pools
Franklin	0
Hampshire	3
Hampden	3



HIGHWAY DEPARTMENT

The Southampton Highway Department (SHD) respectfully submits its annual report for the calendar year 2023.

I would like to open by honoring the memory of my predecessor and former Highway Superintendent Edward J. Cauley who passed away on January 14, 2023. Ed served the Town of Southampton as Superintendent of the Highway Department and as a member of an impressive number of elected, appointed and volunteer boards, commissions and committees over the span of his 30 year career – Select Board, Community Preservation Committee, Board of Water Commissioners, Personnel Policy and Procedures Board, Housing Committee, Capital Committee, Parks Commission, to name a few. He influenced the direction of Southampton's growth and oversaw the creation of more than two dozen sub-divisions, reconstruction of many Southampton roads and bridges to contemporary design standards, projects such as expansion of the municipal water system, capping of the town landfill, creation of the Moosebrook Transfer Station, reconstruction of the Larabee School building into the current Town Hall, expansion of William E. Norris School and construction of Labrie athletic fields. Ed is missed by those who knew him.

When fully staffed, the SHD employs a single shift of eight full-time hourly staff, a part-time Assistant and a full-time salaried Superintendent. All full-time SHD employees are on call to handle SHD and Southampton Water Department emergencies 24 hours a day, seven days a week, 365 days a year.

Residents have likely noticed the backlog of highway work, and the outlook for the coming year appears to be much the same due to ongoing vacancies in the department. The last time the SHD was fully staffed was April of 2018 and we have been operating with four (of eight) open positions for the majority of 2023. We appreciate the patience and understanding as we adjust to the reduction of services caused by limited resources. We will continue to accomplish as many crucial tasks as we are able and I appreciate the extra effort my team of loyal professionals have *continued* to pour into their duties to make up for the staffing shortage.

A total of 1,313 Tons of sand (151 more than the previous year) and 1,449 Tons of salt (58 less than the previous year) were used to control snow and ice in 2023. This total represents all of this material procured through the Highway Department including the salt/sand bin for residential use as well as Triad's *Sand For Seniors* program.

Approximately a dozen street or traffic signs were replaced or repaired as needed due to vandalism, theft or as a result of automobile collisions.

Pavement Preservation projects completed in 2023 included:

- Crack sealing of Golden Circle, Pinewood Drive, Kingsberry Lane, Duggan Lane, Meadow Lane, Parsons Way, Rosalie Lane, Courtney Lane, Hawthorne Drive, David Street, Thomas Circle, Susan Drive, Miller Avenue, Edward Avenue, Jeanie Circle, Town Hall and Fire Department parking lots, Labrie Field entrance road, Edwards Library entrance and parking lot, and portions of Glendale Road, Montgomery Road., and Brickyard Road.

HIGHWAY DEPARTMENT

- Micro-surfacing (following Crack seal) on Golden Circle, Pinewood Drive, Kingsberry Lane, Duggan Lane, Meadow Lane, Parsons Way, Rosalie Lane and Courtney Lane. This work and the Crack seal work was completed utilizing Southampton's apportionment of Winter Recovery Assistance Program (WRAP) funds released to cities and towns by the Baker-Polito Administration in the Spring of 2022.
- Approximately six Tons of hot and cold-patch asphalt were used to shim, patch and repair potholes and resurface roads throughout Town.

Flooding in the Manhan River as a result of several heavy rainstorms deposited a tangle of trees in the river near the Manhan Meadows Conservation trailhead on Brickyard Road Extension. The trees forced the river against the riverbank adjacent to the road causing erosion of the bank and threatening the road. A log truck-full of trees were removed from the river, and the bank stabilized and armored with more than 100 Tons of rock to protect the road.

Gravel sections of Fomer, Crooked Ledge, Maple, Mountain, Moosebrook and Wolcott Roads were tuned up employing approximately 1,286 tons of crushed rock and gravel (CRG).

Two Safe Routes To School (SRTS) projects to improve safety at/near the William E. Norris School: The Grants Committee applied for and was awarded a MassDOT Grant for the purchase of three Combination Dynamic Speed Feedback and School Zone Speed Limit sign assemblies. Installation is anticipated in early 2024.

We were also awarded \$1M for creation of a sidewalk, shared-use path, crosswalks and other measures meant to improve pedestrian safety in the vicinity of the school along Pomeroy Meadow Road from the intersection of Rt 10 to the Gunn Road Extension intersection. We have completed the Project Need Form and Project Scoping submissions to MassDOT. Design work is underway, with tentative implementation/construction FY25-FY26.

Due to recent drought conditions, we partnered with the Great American Rain Barrel Company to offer residents reduced cost to purchase rain barrels through Southampton's community program. Orders were accepted through April into late May, with pickup mid July. 15 Residents took advantage of this opportunity (including myself). I was able to utilize approx. 300 gallons of harvested rainwater to irrigate my vegetable garden this summer.

In response to an appeal from Brownie & Jr Scout Troop 64924; the Southampton Select Board, Highway Department and Edwards Public Library participated in "No Mow May" on two Town properties to support early season pollinators. The Edwards Public Library lawn and a portion of Church Hill were not mowed throughout May.

Annual street sweeping of all paved Town roads was completed, and stormwater management structures were cleaned in accordance with the *Stormwater Management Plan for Southampton*. Catch basin cleaning and maintenance of drainage swales and other structures was performed throughout the year.

HIGHWAY DEPARTMENT

The SHD issued 18 Curb Cut Permits, 19 Permits to Open A Public Right Of Way, and 11 Trench Permits in 2023. Curb Cut and Right Of Way permits were down sharply from the previous year, but Trench Permits were within two of those issued the previous year. We issued no fines for performance of work without a permit in 2023.

The workplan for FY25 is still in development and subject to modification, but tentative plans are to perform as many of the following road repairs as funding and schedule will allow:

- Paved level overlay of Jonathan Judd Circle, Coleman Road, Gunn Road, Riverdale Road, Maple Street, Center Street, Clark Street, High Street, Strong Road, Crooked Ledge Road, Karen Drive, Lynn Drive, Helen Drive, Pomeroy Meadow Road Extension, David Street, Thomas Circle, Susan Drive, Miller Avenue, Edward Avenue and Jeanie Circle.

Respectfully submitted,

A handwritten signature in blue ink, appearing to read "Randall Kemp".

Randall Kemp, Highway Superintendent

HISTORICAL COMMISSION

The Historical Commission is responsible for identifying, recording and preserving historical assets. It cooperates with other agencies to ensure historic preservation, serving as a liaison between local, state and federal agencies.

Don and Ingrid Warren both resigned as members of the commission during 2023. Barry Searle and Charles Fisher volunteered and were approved by the Select Board as new members. The current membership stands at five, leaving two openings to achieve full status. Interested parties are urged to inquire at the Town Clerk's office.

Because of Covid safeguards, the Commission did not open the Old Schoolhouse Museum on Sundays during the summer months. Small group visits were arranged on two occasions and will continue during 2024.

The New Haven – Northampton Canal Project continued during the year. This project involves the communities of Southwick, Russell, Westfield, Southampton, Easthampton, Northampton and the Pioneer Vallet Planning Commission as the project manager. State and Federal approval of that historic asset is still pending. Carl Walters of Westfield has recently completed a digital study of the Canal which will soon be available to the public at Edwards Library.

During 2023, we provided funds to continue upgrades to the town clock in the church as well as purchase of a one-year pass to the Old Deerfield Museum (available at Edwards Library).

The Historical Commission continues to provide representation to the Community Preservation, Safety Complex, Master Plan and Open Space committees. Community input and/or questions regarding Southampton history are always welcome.

Respectfully submitted,
Robert S. Kozub

HOUSING AUTHORITY

In 2023, the Southampton Housing Authority worked to prepare the recently purchased property at 354 College Highway for development into affordable housing. This 1.34 acre property was acquired by the town in November 2022 with CPA funds and is 1.34 acres, partially wooded, abutting the Lyman Conservation Area, and close to amenities. The Housing Authority developed a Scope of Work, and met with local nonprofit developers Way Finders and Pioneer Valley Habitat for Humanity to discuss parameters and possibilities that would inform our Request For Proposals (RFP) for development of the property. Habitat for Humanity indicated a provisional interest in responding to an RFP for development of an affordable housing unit within the next 5 years, but indicated several concerns that needed to be addressed. These concerns included unclear property boundaries on the north side, curb cut permitting, and PERC results indicating an especially costly septic installation. The Housing Authority has been investigating these concerns and their solutions through meetings and site visits with town departments and contractors, and this work was still underway as of the end of 2023. CPA funds appropriated for this project are available to pay for needed surveys and permits.

In 2023, the Housing Authority collaborated with other municipal boards to support their initiatives that would advance affordable housing production. Having worked with the Select Board to create a Municipal Affordable Housing Trust bylaw, which passed at town meeting in December 2022, the Housing Authority created an informational memo for prospective trustees that outlined key elements of the bylaw, responsibilities of trustees, potential funding sources, best practices, and examples from other MA communities, to support the Select Board's recruitment efforts. The Affordable Housing Trust will enhance Southampton's ability to purchase, develop, and renovate property for affordable housing. Recruiting 5 trustees to manage the Affordable Housing Trust has been a challenge and 4 open seats remained as of the end of 2023.

In order to raise awareness of Southampton's affordable housing priorities and challenges, as well as gain context and understanding of regional housing needs, trends and funding opportunities, Housing Authority members met with several representatives from Way Finders and attended their Western Massachusetts Housing Coalition advocacy event for legislators in December 2023. With guidance from Coalition members, the Housing Authority investigated the possibility of having a 40R mixed-use overlay district in Southampton. A 40R District is a strategy identified in the 2022 Housing Production Plan for expanding housing options in Southampton. MGL Chapter 40R encourages creation of dense residential or mixed-use smart growth zoning districts, with a high percentage of affordable housing units, in areas of concentrated development. In 2012, the Planning Board and PVPC initiated a 40R application for the Highway Business District from (Red Rock Shops to the Mid Town plaza/Paisano's). This application never moved forward due to barriers such as lack of infrastructure. In December, the Housing Authority discussed plans to work with the Planning Board to review the barriers, benefits, and next steps identified in 2012 and evaluate whether they are insurmountable at this time or there is still an opportunity to move forward.

Respectfully submitted,
Southampton Housing Authority

LEGAL

KP|LAW, PC is pleased to have served the Town of Southampton as Town Counsel for another year, and we welcome the continued opportunity to serve the Town. In Calendar Year 2023, we continued to advise on several complex real estate issues, including the acquisition of property for water supply purposes. We handled gun license court appeals, as well as assisted in health code enforcement matters. Town Counsel also assisted in responding to public records requests, advised on open meeting law issues and conducted open meeting law training, reviewed town meeting warrants and prepared and/or reviewed bylaw amendments, and advised on labor and employment matters.

As always, we appreciate our ongoing relationship with Town officials and staff, and look forward to working with the Town to achieve its policy goals in the upcoming year.

Respectfully submitted,
Michele E. Randazzo, Esq.
KP|LAW, PC

LIBRARY

The Edwards Public Library provides resources that encourage lifelong learning in a welcoming environment. The library serves as a community meeting place for all ages and backgrounds and offers free access to our services and resources.

Throughout 2023, the Edwards Public Library was open on Mondays and Wednesdays from 10am-4pm; Tuesdays and Thursdays from 10am-7pm; Fridays from 11:30am-4pm; and Saturdays from 9:30am-1pm. We are closed on Sundays. We continued to offer curbside pickup for individuals who did not feel comfortable coming into the library. In concert with the Department of Health, we distributed hundreds of free covid test kits throughout 2023.

The library phone number is 413-527-9480 and the website is www.southamptonlibrary.org. We have a monthly e-newsletter with over 900 subscribers. Patrons who wish to receive the newsletter can sign up on the left-hand side of our website. Those who are interested in receiving curbside pick-up can use the link on the drop-down menu on the Resources tab. The Resources tab also connects patrons to the Gale Reference Database. Along with resources specifically compiled for different age groups, this database added a link to “Heritage Quest” in 2023. Heritage Quest is a free resource for genealogists or those curious about their family history.

The library website also assists patrons in finding information on our programs, new additions to our collection through the Wowbrary service, and access to our catalog, including the digital catalog. Patrons can renew books, and order items from other libraries, as well as download e-books, audio books, and videos to their own devices. They can also use their library card to access the Libby app to listen to or read their favorite books and magazines. We also offer Kanopy, a video streaming service that patrons can access with their library card. As members of Overdrive Advantage our patrons have first access to books and audio books that we purchase. A link on our website connects to the Historical Resources of Southampton website where researchers can find a treasure trove of information on the town’s history.

The library is a member of the Massachusetts Library System and CWMARS, which provides us with inter-library loans, advisory services, and our circulation system. The library works with the Massachusetts Board of Library Commissioners to keep our accreditation current. This accreditation enables our patrons to borrow from other libraries in the state and awards us a State Grant that we use for our membership in CWMARS and to purchase books and materials.

After 8 years as Youth Librarian, Johanna Rodriguez Douglass was named Director in November 2022. In April 2023, Andrea LeClair joined the staff as the Youth Librarian/Assistant to the Director. Lisa Shea and Emily Munska are our Technical Services Librarian and our Circulation Librarian. Emily also offers Tech Help on Thursdays by appointment. We have several Substitute Librarians who step in as needed, and a host of volunteers from high school age to retirement. The library also has 12 elected Trustees. The Trustees meet on the 1st Thursday of the month.

The Friends of the Edwards Public Library, or FEPL, raises funds through annual memberships and events like the Friends Book Sale, Wine with Friends, and Sip and Paint. The Friends meet on the 3rd Thursday of the month and offer an option to videoconference into the meeting. During

LIBRARY

2023, the Friends helped us to purchase books and materials, paid for our WIFI, and for two of our museum passes.

In July 2023, the library was awarded a \$10,000 grant from the American Library Association to update and improve our indoor and outdoor lighting to brighter, high efficiency, greener technology. The library held a well-attended “Resources for the Blind and Visually Impaired” with guests Valley Eye Radio to support the goal of the grant to provide better lighting for those with low vision.

Programming is an essential part of what we do at the library. During the 1,902 hours that the library was open in 2023, we held 223 programs with 2,380 people attending. Among the many memorable programs were Storytimes with State Senator, John Velis, and with our own Town Clerk, Luci Dalton. We also hosted Chess Club, Knitting Club, the Western Mass Hilltown Hikers, and our Adult Writing Group and Monthly Book Club. Our Friends group supported a well-attended visit from author Roland Merullo.

Youth programming included our weekly Storytime, funded by the Hampshire Regional School District, Lego Club, and annual events like our Valentine’s Day Tea and Halloween Parties. The Youth Summer Reading Program was supported by donations from the Southampton Cultural Council, Easthampton Savings Bank, the Women’s Club, and private donations. The Westfield Friendly’s donated free small cones for youth who signed up for the program. This hugely popular incentive program for youth featured a performance by Dream Tale Puppets, and visits from alpacas, beavers, a magician, and NASA Ambassador, William Fournier. Every week of the 6-week program featured fun passive programming like Bad Art Day and sweet crafts like Fairy House Making.

Patrons can choose to honor a loved one through donations. Bookplates are then placed inside the book cover in honor of, or in memory of, a loved one.

The library collection totaled 39,365 physical items and we circulated 45,700 items. We also circulated 213,720 digital items through CWMARS and Overdrive Advantage. Patrons were able to check out free books, DVDs, audio books, CDs, periodicals, museum passes, download e-books and audio books, and stream media. Patrons had access to our free WIFI, five public computers, and a chrome book.

Approximately 85% of the library’s operating budget comes from municipal appropriations. The rest of the budget is paid for through State Aid, fundraising through the Friends of the Edwards Public Library, and generous gifts and donations from the community. The Library Trustees and staff would like to thank the community of Southampton for its ongoing support for the Edwards Public Library and its services.

Respectfully submitted,
Johanna Rodriguez Douglass

MASTER PLAN IMPLEMENTATION COMMITTEE

The MPIC Committee met three times in 2023 and four new members joined after their committee appointments. They reviewed the status of the Plan's goals and objectives. Highlights of that discussion per each Chapter of the Plan included the following:

Chapter 1 - Housing: The Town as advised by the Housing Authority, voted to purchase a lot on College Highway near the Lyman Conservation Area (\$105,000) for an affordable housing project. A Housing Trust Bylaw was voted at town meeting and cleared through the Atty General's office. The next efforts will be centered on creating the Trust and recruiting its members. At the same time, the Planning Board is updating zoning bylaws related to accessory apartments and multi-family dwellings among others.

Chapter 2 - Economic Development: It was noted that the Hampden Ponds sewer study has been updated but further discussions are needed with the DPW in Westfield to determine excess capacity and the reality of any kind of partnership. No other progress on developing municipal sewer has occurred. Efforts are underway to update the town website and make it more user-friendly. Planning Board and its consultant finalized the update of zoning bylaws and these were approved by residents at a Special Town Meeting.

Chapter 3 – Historic and Cultural Resources: The Historical Commission has met infrequently but they report that work with neighboring towns/cities to get the Canal on the National Historic Register is still in progress. The Commission continues to advise against creating a Local Historical District given the restrictions it requires of homeowners in any such designated area.

Chapter 4 – Open Space: Noted activity was the acquisition by donation of the Hendrick property at the corner of Rattle Hill Rd and Cold Spring Rd. The Water Commission has also been working to acquire the Courtney property on Upper Pomeroy Meadow Rd. A significant proposed project includes the Mountain Waters Project which would conserve greater than 1,000 acres primarily in Southampton, though some in Westhampton and Montgomery. Kestrel Land Trust and the Open Space Committee have coordinated this effort and filed an application for a state Landscape Partnership Grant. Further, the engineering firm of Tighe and Bond has been engaged to develop the design for the bike path.

Chapter 5 – Mobility: Discussion included the need for more traffic-calming efforts on certain streets. Additionally, through a MassDOT program, the Town will be receiving new solar speed sign assemblies to install in the Norris school zone. Through the Safe Routes to School program and the Ad Hoc Grants Committee there have also been preliminary discussions about a shared path from Rte. 10 to Gunn Rd. Ext. to replace the existing narrow sidewalk and encourage more students to bike or walk safely to school.

Chapter 6 – Public Services and Facilities: The main effort has been to see if Southampton can create a Municipal Light Plant (MLP) and manage its own broadband service to residents. As required, two votes have passed at successive Town Meetings. The Ad Hoc Technology Committee

MASTER PLAN IMPLIMENTATION COMMITTEE

is talking with Westfield Gas and Electric as well as Holyoke Gas and Electric, and through the Town Administrator will be asking for proposals.

Chapter 7 - Energy: There have been preliminary discussions with Eversource about LED street lighting and work continues to finalize eligible projects to satisfy the Green Communities Grant. This grant of some \$138,000 was awarded a few years ago and can be used for municipal projects that show a 20% energy savings. Projects for Town Hall, Police Department, Library and Norris School are being considered.

Chapter 8 – Land Use: Further work is needed to ensure permitting coordination and on-line services. This should involve the Building Commissioner, Planning Board, Assessors and Conservation Commission.

Respectfully submitted,
Chris Fowles, Chair

MODERATOR

Thank you for the continued opportunity to serve as your Southampton Town Moderator. It is a pleasure to facilitate our Town Meetings and everything else that comes with being your Town Moderator. This year's Annual Town Meeting and the Special Town Meetings were all conducted in an open, fair, and respectful forum where candid discussions are allowed for ALL our Townspeople. Discretion was exercised to invite courteous comments on every article to continue so all sides of each article have a chance to be heard. Anyone who wishes to speak and present a different point of view is heard.

Town Meetings are not just our Legislative Branch of Southampton's Government, We the People. They are a testament to our shared values and the power of our collective voice. I'm proud of our legislature, and I'm even prouder of each and every one of you who makes it possible.

Our Annual Town meeting was held on Tuesday, May 9. Its 33 articles, including our annual town budget of \$20.55 million, were presented, discussed, and voted on in one evening. It was a most active evening, and there was no hurry to finish in one evening. That night was a proud night in Southampton's long history. Our autumn Special Town Meeting, which included 20 articles, was held on Tuesday, December 5. Voters approved \$65,000 from Community Preservation Surcharges for the Town's local matching share of a Mass Trails Grant for the Greenway bicycle and pedestrian path design process.

Your attendance and exercise of your right to vote make these meetings truly meaningful. Thank you for being an integral part of our community!

Respectfully submitted,
Robert Floyd
Southampton Town Moderator

OPEN SPACE COMMITTEE

The chief work of the Open Space Committee in 2023 was the Mountain Waters Landscape Partnership Project, a joint effort with Kestrel Land Trust (KLT) to conserve more than 1,000 acres in three towns, with the largest portion in Southampton. Several activities during the year led to this major achievement.

Under a Neighborhood Outreach Grant, landowners interested in conserving their property met with Kestrel and OSC members at Glendale Ridge Vineyard in February 2023. Conservation experts presented options and timelines. Most landowners at that event became key participants in the Mountain Waters Project. The state awarded a Landscape Partnership grant to the town later in the year. This grant, combined with anonymous donations coordinated by KLT, totaled more than 75% of the cost. At the December 2023 Special Town Meeting, citizens voted unanimously to use CPA funds to provide the match required by the state funding.

In the project, eight Southampton properties will either be acquired for a fee, or landowners will retain ownership while selling a Conservation Restriction or Agricultural Preservation Restriction. Next steps include property surveys, purchase and sales agreements, and CR or APR documents. This phase of the Mountain Waters Project will take a few years to complete.

The Town's enthusiasm for conservation of important open space, whether forested or agricultural, proved strong. Other landowners have begun asking about permanently protecting their property after learning about the Mountain Waters Project.

Additional OSC activities in the year included sponsoring an August hike in the Manhan Meadows Sanctuary to coincide with Celebrate Southampton, an October hike at Clearwater Woodland, and assisting with trail clearing and marking at the Clark Family Homestead.

The Open Space Committee consists of appointees from Parks, Select Board, Planning Board, Assessors, Community Preservation Committee, and the Conservation Commission, along with at-large members. This diverse team works well together in advancing OSC's goals and coordinating with other Town initiatives.

Respectively submitted,
Cindy Palmer, OSC chairperson

PARK COMMISSION

During calendar year 2023, the Park Commission provided use of Conant Park and Labrie Field for several youth and adult recreational sports teams. Labrie was host to two adult baseball leagues and served as the primary field space for over 300 kids enrolled in youth soccer, for kids aged 3 to 12. Labrie was also the practice home of Easthampton Youth Football, comprised of nearly 100 youth players. Conant Park additionally provided the primary practice and game space for approximately 175 youth baseball players.

Improvements this year included the resurfacing of the basketball and tennis courts at Conant Park, as well as updating the signage, with the installation of a new sign at the East Street Entrance of the Park. The Commission was also granted ARPA funds for the development of a Master Plan for Conant Park. Finally, for the first time in several years, the fountain at Conant Park was cleaned and returned to operation.

Finally, the Park Commission approved the installation of Maddie's Magical Playground at Labrie Field. The ADA-compliant playground was constructed to honor the life and memory of Maddie Schmidt. The project was designed, organized, and completed, in its entirety, by the Magic for Maddie committee, and was constructed with the help of local volunteers. The Park Commission is incredibly grateful for their hard work and dedication.

Respectfully submitted,
Members of the Southampton Park Commission

PERSONNEL, POLICY & PROCEDURES BOARD

The Personnel Policies and Procedures Board is responsible for maintaining an effective personnel system; ensure that recruitment, selection, appointment and removal of employees is consistent with the Personnel By-Law; ensure the Town acts affirmatively in providing opportunities regardless of race, color, religious creed, national origin, ancestry, age, sexual orientation, physical condition or any other factor per federal or state law; to formulate and review the classification plan and the compensation plan; to evaluate and classify positions and review requests for reclassification; and, to maintain a centralized personnel record keeping system.

Current priorities for PPPB are determining a fair and uniform system for classifying all positions, ensuring equal pay for equal work. Fair wages are a priority to attract qualified, hardworking employees, and to retain current employees.

The Collins Center is conducting a wage study for the Town of Southampton. Once the Collins Center Study is complete the board will implement new wage scales and scoring methods upon approval of the Select Board. The report is expected to be released early 2024.

At present the board is reviewing Rules and Regulations for non-union employees. A public hearing date is set for January 25, 2024. We hope to finalize revisions to the Rules and Regulations for FY24.

Hiring a Human Resource professional for the Town of Southampton is highly recommended.

New Hires Calendar Year 2023

- Assessor -1
- Conservation – 1
- COA – 4
- Fire - 4
- Library – 1
- Police – 7
- Transfer Station - 1
- Treasurer/Collector – 2
- Veterans’ – 1
- Water – 1

Separations for Calendar Year 2023

- Assessor – 1
- BOH – 1
- Conservation – 1
- COA – 3
- Fire - 12
- Police - 12 (Dispatch regionalized)
- Transfer Station - 1
- Veterans' – 1

PERSONNEL, POLICY & PROCEDURES BOARD

Retirements for Calendar Year 2023

- COA Director
- Fire Chief
- Highway Heavy Equipment Operator/Truck Driver
- Water Superintendent

New Positions Created in Year 2023

- COA Outreach Worker
- COA Administrative Assistant
- Shared Administrative Assistant Fire & Police

Vacant Positions

- Assistant Accountant
- Highway Department HEO/Truck Driver
- Highway Department Mechanic
- Police Officer
- Principal Assessor (currently temp)

Respectfully submitted,
Robin Richard, Clerk
Personnel, Policy & Procedures Board

PLANNING BOARD

Approval Not Required (ANR) Endorsements:

312 College Highway, 26-30 Montgomery Road, 227 Pomeroy Meadow Road,
24 Pleasant Street, 54 Valley Road, 4-6 Parsons Way.

Address Assignments:

398 College Highway, 85 Maple, 11 Pleasant, 101-103 Crooked Ledge.

Building Permit approvals:

Fourteen (14) Single family Homes

Common Driveway Permit:

120 East Street

Conservation Curb Cut Approval:

Alice Brown Conservation Area, 70 Pleasant Street.

Preliminary Subdivision Roadway Special Permit:

0 College Highway, Map 19 Parcel 141. 820' Cul de Sac.

Solar Installation:

AgriVoltaic MW field and Battery storage at 160 East Street, Bashista Orchards.

Stormwater Permits:

71 Whiteloaf, 81 Valley, 160 East.

Zoning Change:

398 College Highway from Industrial (IP) to Commercial Highway (CH). Approved
at ATM, May 2023.

Other Business:

Adopted Chapter 275 E Code by General Code Corp. and approved Amended Zoning By Laws
edits from discussions and work sessions since 2017. Replace, Repeal, Renumber and Recodify
Thereto. Approved at May 2023 ATM. Awaiting Attorney General approval.
Endorsed Mountain Waters Project for Open Space Committee.

Respectfully submitted,
Paul Diemand, Chair

POLICE DEPARTMENT

The police department underwent a significant change this year due to the regionalization of emergency communications. For over 35 years, the Southampton Police Department was responsible for emergency communications for the Town of Southampton. The building was staffed 24/7 with dispatchers that many residents may have come to know when entering the police department's lobby for various reasons. Retention and recruitment of this very specialized and trained group of public safety employees became unsustainable. The process of regionalization began in August of 2023, when emergency 911 calls were re-routed to the City of Easthampton for call handling and processing. By mid-November the transition was completed to include all emergency tele-communications.

The staff of the police department continues to commit to the highest levels of professionalism by engaging in the philosophy of 21st Century Policing practices. The importance of outreach remains a priority as we continue and expand our role as community caretakers.

Despite several unforeseen staffing shortages throughout the year, the department's resiliency and commitment to the community remained steadfast. However, staffing concerns persist. In May of 2023, the Town approved funding to support the hiring of another full-time police officer as reliance on part-time coverage steadily declines. This addition was much needed to ensure that levels of public and officer safety remain consistent. Since 2020, shift hours covered by part-time officers have declined by more than 50% and this decline is expected to continue.

Calls for service and crimes reported have remained consistent.

Statistics

Statistical Category	Calendar YR 2023	Calendar YR 2022
Reportable Car Crashes	81	79
Arrests and Criminal Summonses	65	52
Reportable Incidents (crime and no crime)	312	253
Offenses Reported	265 (78 Felonies)	229 (85 Felonies)
Traffic Citations Issued	58 Civil Citations 246 Written Warnings 6 By-law Violations Average speed: 52mph Average speed limit: 34mph Average MPH over the speed limit: 18 mph	45 Civil Citations 209 Written Warnings 12 By-law Violations Average speed: 53mph Average speed limit: 35mph Average MPH over the speed limit: 18 mph
Log Entries	9939	10,371

POLICE DEPARTMENT

On behalf of the membership of the Police Department, I would like to express our sincere gratitude for the support we have received and continue to receive from the citizens of Southampton, the various Town offices, boards, departments, and committees. I would also like to take this opportunity to thank the staff of the police department for their hard work, dedication to the community, and commitment to professionalism.

Respectfully submitted,
Ian Illingsworth
Chief of Police

REGISTRARS, BOARD OF

The Southampton Board of Registrars is a four-member board that includes the Town Clerk. Board members are appointed by the SELECT BOARD after soliciting qualified individuals from the town's two leading political parties. Registrars have overlapping terms. A board member is appointed each February or March for a 3-year term beginning on April 1st of that year. In late winter, one member resigned due to health issues. Another member was appointed, joining the board in the Spring.

The Board of Registrars responsibilities include: registering voters, maintaining the local listing of residents, the registration records, sending pertinent records to the Secretary of the Commonwealth, certification of nomination papers, certifying absentee voter applications, and the administration of election recounts.

Registrars must meet the following qualifications:

- Be a registered voter in Southampton.
- Pledge to faithfully perform the duties of a registrar.
- Cannot hold another elected office in Southampton, nor hold any other office under the government of the US or the Commonwealth at the same time.
- Should not serve as an election poll worker.
- Cannot serve as chair, treasurer, or other principal position on a political committee.

2023 Elections in Southampton

- Local and state
- The application for election workers was updated. Names of applicants were submitted to the select board for the Fall elections.
- Voters can now vote by mail in all elections including local ones.
- Applications to vote by mail were included in the annual census mailing
- Overseas members of the armed forces can now vote online.

Further Updates

- New street listing was completed and published.
- An Open Meeting Law training was offered by KP Law.
- In the Spring two board members attended the Civics class at HRHS to talk about the voter registration process and distribute relevant materials.
- Requests for affirmation of residency were sent to residents who did not return the annual town census.
- Due to an increase in the town's population, Southampton now has 2 precincts.
- The Board signed all available candidate and ballot question petitions.

Respectfully submitted,
Sylvia Galván, Chair
Lucille Dalton, Francine Tishman, Bill Walden
Board of Registrars

SELECT BOARD

It would be no understatement to say that 2023 was a year of change in Southampton. We saw the retirement of several key department leaders, including: the Fire Chief, the Council on Aging Director, the Water Superintendent, the Assessor's Administrative Assistant and the Town Administrator. Their departure led to multiple, lengthy recruiting and interviewing processes in order to find qualified candidates willing to serve within our limited budget realities. Additionally, several committees, boards and commissions underwent change with newly appointed volunteers, probably the most impactful being at the Conservation Commission where two long-serving, experienced leaders stepped down. Nonetheless, by the end of the year, most of the above-mentioned positions had their replacement and were settling into their roles in town government.

Within town hall itself, there were some notable changes as well. By mid-year, the town website was re-designed and is now accessible, searchable and user-friendly. While a website company was charged with the basic design and conversion of information to the new site, final editing and reduction of duplicate information was accomplished with the help of two Ad Hoc Tech Committee members. They also conducted multiple training sessions for department heads and committee/board designees so that now, each can manage their own webpage and keep it updated regularly. Another big change, again with the Tech Committee's assistance, was the upgrade of communications at Town Hall going from an antiquated POTS (Plain Old Telephone System) to a modern VoIP (Voice Over Internet) system making it easier for residents to directly reach the department they need. At the very end of 2023, installation of Microsoft 365 and the migration of town files to a new server and cloud backup were underway as well as the first steps in acquiring a new financial system. Payroll processing is going to be less paper-intensive and in FY 25, the remainder of the financial system to handle all invoices and payments will be functional. Lastly, town employees now have identification credential badges showing they are officials representing Southampton. This is particularly needed when attending out-of-town meetings or for those whose duties require site visits to a resident's property.

After many years of work, the town's zoning bylaws were updated and approved at the Special Town Meeting. Those along with the general bylaws that have been modified over the past few years await their codification to the ECode 360 online system. This will be a significant improvement for end-users who will be able to easily word search and find relevant information.

Our inability to fully staff our Emergency Dispatch operations was perhaps the biggest dilemma faced this year. After much discussion and negotiation, the town concluded an Inter-municipal Agreement with Easthampton to manage our 911 Dispatch communications operations. While they will receive the calls, Southampton's fire and police will still be the first responders. The lobby of the current police station was modified with appropriate technology to address the needs of those coming to the station, particularly after hours. So far, the system is working well.

Southampton received its remaining share of the American Rescue Plan Act Covid-19 Recovery funds totaling \$1,844,554. The Select Board, with the establishment of several tracking mechanisms including, applications received, award decisions taken, and quarterly progress reports submitted, continued to make awards to eligible projects. By November, essentially all funds were awarded. Some funds, particularly those used for a grant match, will eventually return to be re-awarded, something that can be done by December 2024.

SELECT BOARD

In other areas, the Senior Center Feasibility Committee concluded their work on the recommended design plan and location with a public presentation to town residents. The Public Safety Building Committee began their feasibility work with a contracted architectural design firm to first analyze the viability of the short-listed possible sites for a public safety complex. The town received another grant from Mass Trails and with a required matching amount provided by the Community Preservation Committee, the engineering firm of Tighe and Bond began the design work of the proposed Greenway—the shared use bike path from Coleman Rd. to Moosebrook Rd./Rte. 10.

The year saw increased collaboration among the Kestrel Land Trust, the Open Space Committee, the Conservation Commission, and the Community Preservation Committee. Kestrel was successful in receiving a Landscape Partnership Grant for the Mountain Waters project. When concluded, some 730 acres of land will be available for conservation and recreation purposes, preserving Southampton's iconic landscapes, as well as wildlife habitat, and drinking water supply areas. Additional project acreage is located nearby in Westhampton and Montgomery.

Southampton continued to struggle in 2023 to find replacements for our principal assessor and assistant town accountant as well as heavy equipment operators/mechanics, paramedics, police officers and a health agent. Attracting qualified personnel and offering competitive terms of employment remain a big challenge for our small town. To this end, we engaged the Collins Center for Public Management to review all current job descriptions, recommend wording changes and most importantly, develop an updated classification/compensation plan. This would include a comparison of positions and compensation across a set of towns and will demonstrate what Southampton is paying per current market rates. We intend to use this as a guide to begin adjusting wages where possible so as to attract and retain qualified personnel. With our budget limitations, we recognize this process may take a couple of years to complete.

Once again, we want to thank all of the individuals who manage the various affairs of our local government. This includes our fellow elected officials and our committed staff as well as the dozens of volunteers. These individuals, many of whom serve on multiple committees, dedicate their energy, substantial time and expertise to assist the town. Their work helps us maximize opportunities that address our challenges, contributes to our accomplishments, and builds the foundation for future improvements that will improve the quality of life for town residents. We certainly couldn't accomplish as much as we do without this team effort.

Respectfully submitted,
Chris Fowles, Chair

TECHNOLOGY COMMITTEE, AD HOC

2023 Overview

The Ad Hoc Technology Committee (referred to as “Tech Comm.”) set out in 2023 to accomplish specific projects. The organizational structure for each project was to have one or two technology committee members as the lead or owner of that work package/project.

There is one subsection for each of the projects which was worked on by this group, this year below.

Town Website Update

Project leads: Dan Breen, Megan Gentile, Ed Gibson, Chris Fowles

The Tech Comm. was able to successfully work with the selected website development company, “Finalsite” (www.finalsite.com). As a reminder, they were chosen in 2022 based on the modern toolset which they provide, cost, and technical assistance provided to the town. The website was launched in early 2023, with benefits that include but not limited to: mobile-friendly, searchable, easy to update and edit, and links to MyTownGovernment.org. Currently, department heads and committee and board chairs can edit their own pages.

Town Phone System Upgrade

Project leads: David Rooks, Ed Gibson

The Tech Comm. worked with a company, Valley Communications, to update the municipal building phone system from the antiquated “Plain Old Telephone System” (POTS) to a “Voice over Internet Protocol” (VOIP) phone system in 2022. The installation and quirks were worked out in 2023. The benefits of this upgrade include but are not limited to: incoming and outgoing caller ID, call forwarding and call waiting, implementation of auto-attendant, extension-to-extension delivery, and overall cost-savings. Included in the upgrade was an upgrade to internet speed, performance, and bandwidth.

Town Server and Email System Upgrade

Project leads: Art Lawrence, Ed Gibson

The Tech Comm. worked with Novus Insight to acquire a new server, an upgrade to the current operating system software, and email provider. The benefits include but are not limited to: data backup moved onto the cloud, security, hardware, and software are now up-to-date, email issues have been resolved, and shared documents between departments will be securely shared.

Respectfully submitted,
Members of the Technology Committee, Ad Hoc

TOWN ACCOUNTANT - GENERAL

The following is a listing of the general-purpose financial statements of the Town of Southampton on June 30, 2023, and for the year then ended:

Combined Balance Sheet – All Funds and Account Groups

Statement of Special Revenue Fund Revenues, CPA Funds Revenues, Expenditures and Changes in Fund Balances

Statement of Capital Funds Fund Reserves, Expenditures and Changes in Fund Balances

Budget vs. Actual Revenue and Expenditure FY2023

Detailed Expense Report for FY2023

Respectfully submitted,
Bradley Okscin
Town Accountant

TOWN ACCOUNTANT – COMBINED BALANCE SHEET FY2023

	Town of Southampton										
	Combined Balance Sheet - All Fund Types and Account Groups as of June 30, 2023 (Unaudited)										
	Governmental Fund Types			Proprietary Fund Types		Fiduciary Fund Types	Account Groups	Totals			
	General	Special Revenue	Capital Projects	Enterprise	Internal Services	Trust and Agency	Long-term Debt	(Memorandum Only)			
ASSETS											
Cash and cash equivalents	1,773,151.51	5,272,936.15	1,147,567.52	1,307,248.47		1,665,456.43		11,166,360.08			
Investments								0.00			
Receivables:											
Personal property taxes	3,348.19							3,348.19			
Real estate taxes	138,781.23	1,452.51						140,233.74			
Allowance for abatements and exemptions	(33,847.47)							(33,847.47)			
Tax liens	173,206.36	3,496.28						176,702.64			
Deferred taxes								0.00			
Motor vehicle excise	122,850.78							122,850.78			
Other excises	926.00							926.00			
User fees				117,800.15				117,800.15			
Utility liens added to taxes				5,957.94				5,957.94			
Departmental		292,657.59						292,657.59			
Special assessments		32,684.71						32,684.71			
Due from other governments								0.00			
Other receivables	1,945.84			1,910.42				3,856.26			
Foreclosures/Possessions	44,209.10							44,209.10			
Prepays								0.00			
Due to/from other funds								0.00			
Working deposit								0.00			
Inventory								0.00			
Fixed assets, net of accumulated depreciation								0.00			
Amounts to be provided - payment of bonds							4,405,128.00	4,405,128.00			
Amounts to be provided - vacation/sick leave								0.00			
Total Assets	2,224,571.54	5,603,227.24	1,147,567.52	1,432,916.98	0.00	1,665,456.43	4,405,128.00	16,478,867.71			

TOWN ACCOUNTANT – COMBINED BALANCE SHEET FY2023

LIABILITIES AND FUND EQUITY										
Liabilities:										
Warrants payable										0.00
Accounts payable		74,112.88								74,112.88
Accrued payroll		13,493.77	1,561.25							15,055.02
Withholdings										0.00
Accrued claims payable										0.00
Due to/from other funds										0.00
Due to other governments										0.00
Other liabilities										0.00
Deferred revenue:										
Real and personal property taxes		93,770.58	1,452.51							95,223.09
Tax liens		173,206.36	3,496.28							176,702.64
Deferred taxes										0.00
Forclosures/Possessions		44,209.10								44,209.10
Motor vehicle excise		122,850.78								122,850.78
Other excises		926.00								926.00
User fees						117,800.15				117,800.15
Utility liens added to taxes						5,957.94				5,957.94
Departmental						292,657.59				292,657.59
Special assessments						32,684.71				32,684.71
Due from other governments										0.00
Other receivables		1,945.84				1,910.42				3,856.26
Deposits receivable										0.00
Prepaid taxes/fees										0.00
Tailings		19,875.00								19,875.00
IBNR										0.00
Agency Funds								41,118.61		41,118.61
Notes payable										0.00
Bonds payable									4,405,128.00	4,405,128.00
Vacation and sick leave liability										0.00
Total Liabilities		544,390.31	331,852.34	0.00		125,668.51	0.00	41,118.61	4,405,128.00	5,448,157.77

TOWN ACCOUNTANT – COMBINED BALANCE SHEET FY2023

Fund Equity:									
Reserved for encumbrances								0.00	0.00
Reserved for expenditures	476,282.00						104,313.68		580,595.68
Reserved for continuing appropriations									0.00
Reserved for petty cash	100.00						100.00		200.00
Reserved for appropriation deficit									0.00
Reserved for snow and ice deficit									0.00
Reserved for COVID-19 deficit									0.00
Reserved for debt service									0.00
Reserved for premiums									0.00
Reserved for working deposit									0.00
Reserved Fund Balance							245,455.10		1,869,792.92
Undesignated fund balance	1,203,799.23			5,271,374.90	1,147,567.52		957,379.69		8,580,121.34
Unreserved retained earnings									0.00
Investment in capital assets									0.00
Total Fund Equity	1,680,181.23			5,271,374.90	1,147,567.52		1,307,248.47	0.00	11,030,709.94
								0.00	
Total Liabilities and Fund Equity	2,224,571.54			5,603,227.24	1,147,567.52		1,432,916.98	4,405,128.00	16,478,867.71
PROOF BALANCE SHEET IS IN BALANCE	0.00			0.00	0.00		0.00	0.00	0.00
PROOF FUND BALANCE DETAIL									
AGREES TO THE BALANCE SHEET	0.00			0.00	0.00		0.00	0.00	
PROOF RECEIVABLES DETAIL									
AGREES TO THE BALANCE SHEET				0.00	0.00		0.00	0.00	

TOWN ACCOUNTANT – SPECIAL REVENUE FUNDS FY2023

Town of Southampton
Special Revenue Funds
Statement of Revenues, Expenditures and Changes in Fund Balances
For the Year Ended June 30, 2023

	Fund Balance <u>Beginning</u>	<u>Revenues</u>	Total <u>Available</u>	<u>Expenditures</u>	Fund Balance <u>Ending</u>
<u>School Funds</u>					
School Lunch	67,773	192,845	260,618	206,221	54,397
Pre-School Program	75,853	56,702	132,555	75,432	57,123
94-142 IDEA Grant	0	-	0	-	0
Title I	(142)	23,939	23,797	23,000	797
SPED Circuit Breaker	36,566	167,471	204,037	37,955	166,082
School REAP Grant	(41)	32,502	32,461	31,500	961
Stars Grant (Norris Elem.)	-	-	-	-	-
School Choice	310,506	266,922	577,428	318,708	258,720
Student Activities Fund	7,051	19,419	26,470	18,198	8,272
Norris Tech Expenses	1,043	3,880	4,923	3,329	1,594
Norris Revolving Fund	984	-	984	761	223
Norris Gift Fund	1,953	3,156	5,108	2,830	2,279
School Building Use	1,633	1,195	2,828	1,501	1,327
Foundation Reserve Grant	125,913	-	125,913	-	125,913
After School	99	40,000	40,099	40,083	15
Student Opp	(4,574)	-	(4,574)	-	(4,574)
Title IVA	309	7,000	7,309	7,000	309
Project Bread Grant	(42)	-	(42)	-	(42)
Title II	(3,599)	-	(3,599)	5,339	(8,938)
School Mask Reimbursement	-	4,369	4,369	-	4,369
SCA Funds	-	12,966	12,966	-	12,966
Teacher Quality	-	3,773	3,773	-	3,773
Other	1,689	29	1,718	-	1,718
Total School Funds	622,975	836,168	1,459,143	771,858	687,285
<u>Revolving Funds</u>					
Fire Burning Permits	17,495	5,300	22,795	17,495	5,300
Police Outside Detail	(7,570)	197,502	189,932	231,052	(41,120)
Inspections	9,838	25,350	35,188	27,870	7,318
Dog Control	15,731	7,498	23,229	6,106	17,123
Council on Aging Van	(246)	21,590	21,344	21,849	(505)
Planning Board	219	9,286	9,505	11,211	(1,706)
Conant Park Pavilion	133	7,175	7,308	8,759	(1,451)
Park Commission Usage	4,234	-	4,234	2,885	1,349
Conservation Commission	3,437	9,256	12,692	9,133	3,559
Zoning Board of Appeals	5,143	3,356	8,499	2,148	6,351
Weights and Measures	2,549	-	2,549	1,500	1,049
Tax Title	2,811	505	3,317	743	2,573
ConCom Forestry	9,967	9,530	19,496	4,121	15,376
Total Revolving Funds	63,741	296,348	360,089	344,872	15,217

TOWN ACCOUNTANT – SPECIAL REVENUE FUNDS FY2023

Other Special Revenues

Ambulance Fees	221,864	330,043	551,907	316,383	235,524
Library - State Grant	14,885	15,403	30,288	12,260	18,028
Council on Aging - Local	2,085	2,540	4,625	2,117	2,508
Council on Aging - State	864	24,012	24,876	23,869	1,008
Project D.A.R.E.	4,155	-	4,155	2,390	1,765
911 Incentive Grant	62,020	16,261	78,281	15,087	63,194
Celebrate Southampton	30	-	30	-	30
Cultural Council - State	6,391	6,700	13,091	4,037	9,054
Cultural Council - Local	338	-	338	-	338
Firefighting Equipment Grant	(15,500)	15,500	-	-	-
PEG Programming Grant	68,624	-	68,624	50,000	18,624
Wetlands Protection	6,676	4,373	11,049	-	11,049
Wetlands Protection Peer	-	1,870	1,870	1,870	-
Fire SAFE Grant	11,564	5,857	17,420	11,564	5,857
OCDETF Investigation	875	-	875	-	875
Sale of Cemetery Lots	60,688	4,500	65,188	-	65,188
Sale of Real Estate	5,392	-	5,392	-	5,392
Scholarship Fund	454	-	454	-	454
Septic Betterment Program	24,591	-	24,591	-	24,591
WPAT Loan Repayment	122,141	4,267	126,408	17,500	108,908
WPAT Loan Interest	67,602	848	68,450	15,103	53,347
WPAT Loan Repayment FY22	651	-	651	-	651
WPAT Loan Interest FY22	222	-	222	-	222
WPAT Loan Repayment FY23		3,846	3,846	-	3,846
WPAT Loan Interest FY23		696	696	-	696
Park Flower Fund	866	-	866	866	-
Highway Emerg. Preparedness Grant	2,000	-	2,000	-	2,000
Police Patrol Stimulus Grant	1,120	-	1,120	-	1,120
Law Enforcement Drug Fund	3,188	162	3,350	-	3,350
Extended Polling Hours	39	3,227	3,265	832	2,434
Insurance Recoveries	6,392	3,488	9,880	3,400	6,480
SAMHSA-CARA Grant	1,276	-	1,276	-	1,276
Council on Aging- Walking Club	491	-	491	-	491
Generator- State Grant	8,447	-	8,447	3,260	5,187
TNC Ride Assessment	621	63	684	-	684
Angel Heart Memorial	1,970	-	1,970	-	1,970
Covid-19 Wages	(23,890)	-	(23,890)	-	(23,890)
Covid-19 Expenses	4,500	-	4,500	112,207	(107,707)
Public Health-Covid-19	209	-	209	-	209
Community Compact- It Grant	365	-	365	-	365
Scan Grant Shared Noho	89	-	89	89	-
Cannabis Comm Benefit Sub Abuse Exp	10,000	-	10,000	-	10,000
Election- Covid Grant	543	-	543	480	63
PLANNING GRANT LAND	(4,898)	-	(4,898)	-	(4,898)
Shared Streets Cemetery Sidewalk	16,914	-	16,914	16,914	-

TOWN ACCOUNTANT – SPECIAL REVENUE FUNDS FY2023

Mass Works Grant	(215,753)	215,753	0	-	0
ARPA Funds Expense	586,914	799,704	1,386,619	138,885	1,247,734
FY22 TEACHER QUALITY	3,099	3,732	6,831	-	6,831
ConCom Mitigation Funds MassDEP Exp	70,000	-	70,000	14,566	55,434
Loss of Taxes	1,919	-	1,919	-	1,919
Mount Grace Land Outreach		1,554	1,554	-	1,554
HAZ MIT GRANT WM ROUTE 10	(52,336)	88,958	36,622	96,901	(60,279)
MA Rehabilitation Commis	30	-	30	-	30
FY22 School EBT Reimb	614	-	614	-	614
Covid-19 Employee Extended Sick Exp	(1,636)	-	(1,636)	-	(1,636)
FY22 911 Department Training	(1,047)	2,904	1,857	-	1,857
HIGHLAND VALLEY MEMORY CAFE GRANT	359	4,020	4,378	674	3,704
ESSER II Grant Payroll	63,605	49,053	112,658	31,151	81,506
FY22 Community Compact IT	51,070	-	51,070	51,070	-
DHCD Sm Town Cap Greenway	(3,120)	3,120	-	-	-
Mass Trails Greenway	-	-	-	400,000	(400,000)
FY23 Winter Recovery (WRAP)	-	225,842	225,842	225,842	-
FY23 Neighborhood Outreach	-	-	-	1,554	(1,554)
APPA Wages	-	122,573	122,573	122,573	-
ESSER III Payroll	(72,110)	121,050	48,940	93,352	(44,412)
ESSER III Expense	(2,177)	2,177	-	-	-
FY22 COA Earnmark	50,000	-	50,000	11	49,989
AED State Grant	2,500	-	2,500	2,500	-
Opioid Settlement	-	34,218	34,218	-	34,218
DWSP 235 Pomeroy Meadow	-	213,350	213,350	5,000	208,350
Mass Trails Grant Phase I	-	-	-	50,000	(50,000)
FY23 Rural School Aid	-	42,596	42,596	40,208	2,388
ATM 6722 Art 17 Mtrails Des Match	-	15,000	15,000	-	15,000
FY23 Firefighter Safety Equipment	-	-	-	15,480	(15,480)
FY23 EMPG	-	-	-	2,700	(2,700)
Municipal Regionalization Incentive	-	39,000	39,000	-	39,000
Manhan Meadows Trail Restoration	-	50,000	50,000	-	50,000
STM 12.13.22 Art 6 Building Secure	-	20,000	20,000	4,500	15,500
<hr/>					
Total Other Special Revenue	1,178,783	2,498,259	3,677,041	1,907,194	1,769,848
<hr/>					
Total Special Revenue Funds	\$ 1,865,499	\$ 3,630,774	\$ 5,496,273	\$ 3,023,923	\$ 2,472,350

TOWN ACCOUNTANT - CAPITAL FUNDS FY2023

Town of Southampton Capital

Statement of Revenues, Expenditures and Changes in Fund Balances For the Year Ended June 30, 2023

	Fund Balance <u>Beginning</u>	Transfers from <u>Other Funds</u>	Total <u>Available</u>	<u>Expenditures</u>	Transfers to <u>Other Funds</u>	Fund Balance <u>Ending</u>
<u>Capital</u>						
Town Clerk ECode 360 Bylaws Softw	3,748		3,748	3,076	-	671
Computer Network Server	7,500		7,500		-	7,500
Town Hall PC and Software	1,870		1,870		-	1,870
Police Cruiser	3,539		3,539		-	3,539
Police Portable Radios	18,000		18,000		-	18,000
Fire Dept Brush Truck	683		683	291	-	392
Fire Dept Trailer	1,553		1,553	1,553	-	-
Fire Dept thermal Imaging Cameras	(90)		(90)		-	(90)
Rescue UTV & Trailer	-	18,000	18,000	18,000	-	-
Norris School Teacher Laptops	329		329		-	329
Norris School Sidewalk Repairs	600		600		-	600
Norris PA System	1,907		1,907		-	1,907
Norris Gutter Repair	3,287		3,287		-	3,287
Norris Masonry Repairs Art. 34	22,750		22,750	19,470	-	3,280
Norris Int Doors Replace II Art. 35	53		53		-	53
Norris Masonry Costs ATM 6.7.22	-	7,500	7,500		-	7,500
Norris Roof Repair ATM 6.7.22	-	7,400	7,400	7,400	-	-
Highway Plow	35,103		35,103		-	35,103
Highway One-Ton Truck Article 30	44,400		44,400		-	44,400
F550 Wing & Sander Truck	6,608		6,608		-	6,608
Wheel Loader ATM 6.7.22		221,465	221,465	221,465	-	-
Highway New Heating System		56,000	56,000		-	56,000
Highway Dump Truck STM 12.14.21		294,000	294,000	291,734	-	2,266
Cemetery Water Line Replace Art. 34	9,700	13,200	22,900	18,800	-	4,100
Edwards Library Boiler Replacement	2,640		2,640		-	2,640
Tire Dump Cleanup - Local	16,073		16,073		-	16,073
Library Security System	34		34		-	34
Pomeroy Meadow Project	43,265		43,265		-	43,265
East Street Bridge Replacement	900,720		900,720	566,452	-	334,268
Total Capital	1,124,270	617,565	1,741,835	1,148,241	-	593,594

TOWN ACCOUNTANT - CAPITAL FUNDS FY2023

	Fund Balance <u>Beginning</u>	Transfers from <u>Other Funds</u>	Total <u>Available</u>	Expenditures	Transfers to <u>Other Funds</u>	Fund Balance <u>Ending</u>
<u>Water Capital</u>						
Water Source Development	91,630	-	91,630	-	-	91,630
Water System Master Plan	28,500	-	28,500	-	-	28,500
Water Safe Routes to School Project	2,011	-	2,011	-	-	2,011
Water Projects	489,499	-	489,499	57,666	-	431,833
Total Water Capital	611,640	-	611,640	57,666	-	553,974

TOWN ACCOUNTANT – BUDGET vs ACTUAL FY2023

Town of Southampton
Statement of Revenues, Expenditures and Changes in Fund Balances
General Fund - Budget and Actual
For the Year Ended June 30, 2023

	<u>Budget</u>	<u>Actual</u>	Variance Favorable (Unfavorable)
<u>Revenues</u>			
Taxes:			
Real estate	\$ 13,794,353	\$ 13,657,872	\$ (136,481)
Personal property	305,411	297,109	(8,302)
Sale of tax possessions	-	-	-
Motor vehicle and other excise	1,078,217	1,075,545	(2,672)
Penalties and interest	90,000	87,259	(2,741)
Payments in lieu of taxes	50,000	70,924	20,924
Meals tax	52,000	64,420	12,420
Miscellaneous Tax	3,000	28,812	25,812
Cannabis Tax	65,000	72,730	7,730
Cannabis Impact Fee	30,000	14,777	(15,223)
State aid	3,453,860	3,573,219	119,359
Federal aid	-	-	-
Departmental revenues	288,000	286,052	(1,948)
Earnings on invested funds	8,819	122,398	113,578
Court fines	4,000	3,738	(262)
School Bus Fees	-	2,250	2,250
Indirect Costs	114,988	120,145	5,157
Transfers	117,500	288,883	171,383
Miscellaneous	1,783	1	(1,782)
Note Proceeds	1,600,000	1,600,000	-
Total Revenues	<u>19,456,932</u>	<u>19,766,135</u>	<u>309,203</u>
<u>Expenditures</u>			
General government	770,502	725,468	45,034
Protection of persons and property	2,213,140	2,201,946	11,194
Education	12,390,691	11,702,960	687,731
Public works and facilities	966,303	940,452	25,851
Human services	151,418	147,232	4,186
Culture and recreation	192,421	184,694	7,727
Debt service	2,038,144	2,033,294	4,850
Intergovernmental expenses	11,139	10,079	1,060
Miscellaneous	2,869,321	2,757,013	112,308
Total Expenditures	<u>21,603,080</u>	<u>20,703,138</u>	<u>899,942</u>
Excess (Deficiency) of Revenues Over Expenditures	<u>(2,146,148)</u>	<u>(937,003)</u>	<u>1,209,145</u>

TOWN ACCOUNTANT – EXPENSE REPORT FY2023

Town of Southampton

2023 Expense Report

From 07/01/2022 to 06/30/2023

01 - General Fund		Original	Budget	Revised	Actual	
Account	Description	Budget	Revisions	Budget	Expended	Balance
General Government						
015122.700	Select Board Expenses	1,800.00	1,073.55	2,873.55	2,873.55	
015122.701	Select Board Expenses-	1,632.00		1,632.00	1,600.00	32.00
015122.703	Internet Service	2,759.76	-480.98	2,278.78	2,278.76	0.02
015122.704	Webpage Maintenance	3,500.00	25.00	3,525.00	3,525.00	
015122.706	Employment Advertising	1,000.00		1,000.00		1,000.00
015125.113	Town Administrator	84,896.64		84,896.64	84,896.64	
015129.113	Administrative Assistant	15,801.64		15,801.64	15,665.76	135.88
015129.700	Administration Expenses	1,500.00	-421.46	1,078.54	1,014.53	64.01
015129.701	Photocopier Lease and	3,625.00	3,405.27	7,030.27	6,729.22	301.05
015129.702	Postage	16,234.05	1,000.00	17,234.05	17,229.60	4.45
015131.700	Finance Committee	200.00		200.00		200.00
015132.780	Reserve Fund	5,000.00	-4,450.00	550.00		550.00
015135.113	Town Accountant Salary	57,220.88		57,220.88	57,220.88	
015135.114	Assistant Accountant	20,939.75	-18,254.80	2,684.95	2,684.95	
015135.200	Independent Audit	31,000.00	13,000.00	44,000.00	44,000.00	
015135.700	Town Accountant	1,780.00		1,780.00	1,014.33	765.67
015135.701	Accounting Software	4,221.47		4,221.47	4,221.47	
015141.114	Principal Assessor	60,000.00	-39,990.53	20,009.47	10,263.74	9,745.73
015141.116	Assessor Admin Assistant	14,879.64	1,000.00	15,879.64	15,450.22	429.42
015141.700	Assessors Expenses	4,300.00	10,000.00	14,300.00	4,980.84	9,319.16
015141.701	Assessors Software	11,589.00		11,589.00	11,589.00	
015141.702	Assessors - Town Maps	4,500.00		4,500.00	4,000.00	500.00
015141.703	Assessors - Consultants	2,750.00	5,000.00	7,750.00	4,750.00	3,000.00
015141.711	Assessors- Cyclical	2,250.00	5,000.00	7,250.00	7,250.00	
015145.113	Treasurer/Collect Salary	65,162.15		65,162.15	65,162.15	
015145.114	Treasurer/Collector	1,000.00		1,000.00	1,000.00	
015145.115	Treasurer/Collector	60,230.97		60,230.97	53,417.47	6,813.50
015145.700	Treasurer/Collector	8,975.00		8,975.00	8,930.90	44.10
015145.701	Treasurer - Software	12,744.06		12,744.06	12,744.06	
015151.300	Legal Expenses	25,000.00	-7,500.00	17,500.00	14,264.39	3,235.61
015158.700	Tax Title Expenses	3,000.00		3,000.00	3,000.00	
015161.113	Town Clerk Salary	45,553.56		45,553.56	45,553.56	
015161.114	Town Clerk Assistant	16,244.74	-1,231.55	15,013.19	11,869.66	3,143.53
015161.700	Town Clerk Expenses	1,500.00		1,500.00	1,479.82	20.18
015163.115	Election/Registration	5,290.00		5,290.00	5,192.51	97.49
015163.700	Election/Registration	11,500.00	1,231.55	12,731.55	12,608.36	123.19
015171.700	Conservation	5,000.00		5,000.00	5,000.00	
015172.700	Open Space Committee	500.00		500.00		500.00
015175.701	Pioneer Valley Planning	1,108.58		1,108.58	1,108.58	
015175.703	Peg Programming	67,000.00		67,000.00	68,125.80	-1,125.80
015192.117	Town Hall Custodial	9,560.42	-1,205.39	8,355.03	8,284.23	70.80
015192.405	Telephone	5,850.00	3,058.00	8,908.00	8,490.59	417.41
015192.411	Gas and Electric - Town	26,798.20	12,614.17	39,412.37	39,012.37	400.00
015192.701	Town Hall Bldg Expenses	26,668.39	7,219.66	33,888.05	33,877.05	11.00
015195.700	Town Report	500.00		500.00	500.00	
015196.700	Technology - Equipment	8,300.00	-1,058.89	7,241.11	3,388.87	3,852.24
015196.701	Technology - Services	15,660.00		15,660.00	15,123.85	536.15
015197.701	Emergency Management	750.00		750.00		750.00
015197.702	Reverse 911System (Code	4,192.50		4,192.50	4,095.00	97.50
Total	General Government	781,468.40	-10,966.40	770,502.00	725,467.71	45,034.29

TOWN ACCOUNTANT – EXPENSE REPORT FY2023

Protect, Persons, & Property						
015210.113	Police Chief's Salary	112,286.29		112,286.29	112,131.96	154.33
015210.115	Police Department	661,993.73	-31,500.00	630,493.73	628,265.73	2,228.00
015210.116	Police Educational	44,166.69	-10,000.00	34,166.69	33,529.35	637.34
015210.117	Police OT Wages	79,658.14	43,443.71	123,101.85	123,101.85	
015210.118	Police Building Custodian	4,780.74		4,780.74	4,660.64	120.10
015210.700	Police Dept Expenses	68,556.28	-1,000.00	67,556.28	65,580.77	1,975.51
015210.701	Police Equipment	30,995.00	-5,499.32	25,495.68	23,897.32	1,598.36
015210.703	Police Building Expenses	18,632.44	6,521.96	25,154.40	24,136.12	1,018.28
015215.115	Communications Wages	257,395.45	1,555.61	258,951.06	258,951.06	
015215.700	Communications	9,213.00	-2,000.00	7,213.00	6,685.70	527.30
015220.113	Fire Chief's Salary	101,592.00	6,754.17	108,346.17	108,346.17	
015220.115	Fire Department Wages	146,175.57	22,360.14	168,535.71	168,535.71	
015220.700	Fire Department	26,100.00	14,042.74	40,142.74	38,347.74	1,795.00
015220.705	Fire/EMS Building	11,900.00	5,965.75	17,865.75	17,865.75	
015220.710	Fire Expenses- Structural	12,000.00	-6,000.00	6,000.00	6,000.00	
015232.114	EMT Wages	366,076.33	58,570.51	424,646.84	424,646.84	
015236.698	Ambulance Billing	8,000.00	2,958.98	10,958.98	10,958.98	
015236.699	EMT Licensing and	2,500.00	250.00	2,750.00	2,727.99	22.01
015236.700	Ambulance/EMS	44,000.00	33,836.78	77,836.78	77,836.78	
015241.113	Building Inspector Salary	54,900.48	1,266.96	56,167.44	56,167.44	
015241.700	Building Inspection	4,890.00		4,890.00	4,627.08	262.92
015241.701	Building Inspector	800.00		800.00	600.00	200.00
015241.705	Gas/Plumbing Expenses	1,000.00		1,000.00	345.00	655.00
015241.708	E-Permitting Software	4,000.00		4,000.00	4,000.00	
Total	Protect, Persons, & Property	2,077,862.14	135,277.99	2,213,140.13	2,201,945.98	11,194.15
Education						
015300.700	Elementary School	5,040,540.00		5,040,540.00	4,781,430.31	259,109.69
015300.701	School Choice Tuition	96,616.00		96,616.00	119,570.00	-22,954.00
015300.702	Local School	327,311.00		327,311.00	271,060.19	56,250.81
015300.705	Charter School Tuition	160,387.00		160,387.00	196,539.00	-36,152.00
015320.690	Vocational Tuition	1,220,348.00		1,220,348.00	1,130,860.17	89,487.83
015320.691	Vocational	68,041.00		68,041.00	67,839.12	201.88
015330.690	Hampshire Regional	5,477,448.00		5,477,448.00	5,135,661.00	341,787.00
Total	Education	12,390,691.00		12,390,691.00	11,702,959.79	687,731.21

TOWN ACCOUNTANT – EXPENSE REPORT FY2023

Public Works and Facilities						
015422.113	Highway Superintendent's	97,529.90		97,529.90	97,529.90	
015422.114	Admin Assistant Highway	20,498.94	24.86	20,523.80	20,523.80	
015422.115	General Highway Wages	232,599.60	-59,925.11	172,674.49	171,997.62	676.87
015422.700	General Highway	148,621.85	-10,552.27	138,069.58	126,989.92	11,079.66
015422.701	Road Machinery	98,650.00	2,457.90	101,107.90	101,107.90	
015422.703	MS4 Storm H2O Mgmt	28,875.00		28,875.00	22,868.75	6,006.25
015422.705	Highway Building	22,239.78		22,239.78	14,161.09	8,078.69
015423.115	Winter Roads Wages	142,000.00	-25,542.84	116,457.16	116,457.16	
015423.700	Winter Roads Expenses	122,100.00	93,537.46	215,637.46	215,637.46	
015424.200	Street Lighting	28,600.00	4,588.30	33,188.30	33,178.30	10.00
015491.700	Cemetery Commission	1,500.00	3,500.00	5,000.00	5,000.00	
015493.700	Tree Warden Expenses	15,000.00		15,000.00	15,000.00	
Total	Public Works and Facilities	958,215.07	8,088.30	966,303.37	940,451.90	25,851.47
Human Services						
015510.113	Health Director Salary	50,676.70	277.72	50,954.42	50,954.42	
015510.115	Health Agent Wages	12,391.88	-7,277.72	5,114.16	2,309.68	2,804.48
015511.700	Board of Health Expenses	3,000.00	7,000.00	10,000.00	9,982.91	17.09
015511.703	Sharps Program	3,000.00		3,000.00	2,020.75	979.25
015511.704	Mosquito Control	5,000.00		5,000.00	5,000.00	
015519.115	Animal Inspector Salary	3,183.62		3,183.62	3,181.90	1.72
015541.113	Council on Aging	35,603.90	73.34	35,677.24	35,677.24	
015541.121	Council on Aging Wages	7,549.71		7,549.71	7,428.00	121.71
015541.700	Council on Aging	1,229.62		1,229.62	1,214.59	15.03
015543.115	Veterans' Agent Salary	9,009.68		9,009.68	9,009.68	
015543.700	Veterans' Agent Expenses	700.00	-3.31	696.69	450.00	246.69
015543.771	Veterans' Benefits	20,000.00	3.31	20,003.31	20,003.31	
Total	Human Services	151,345.11	73.34	151,418.45	147,232.48	4,185.97
Culture and Recreation						
015610.114	Library Director Wages	49,843.83	-1,065.00	48,778.83	48,778.23	0.60
015610.115	Library Wages	80,285.69	-1,707.41	78,578.28	72,709.20	5,869.08
015610.700	Library Expenses	4,233.00		4,233.00	3,716.23	516.77
015610.701	Library Books Expense	30,512.53		30,512.53	30,498.01	14.52
015610.702	Library- Utilities	10,580.00	8,671.53	19,251.53	19,251.53	
015610.703	Library- Maintenance	6,274.00	1,513.21	7,787.21	7,680.21	107.00
015650.700	Park Commission	2,000.00		2,000.00	1,137.09	862.91
015660.700	Historical Commission	1,000.00		1,000.00	643.84	356.16
015693.700	Memorial Day	200.00	79.98	279.98	279.98	
Total	Culture and Recreation	184,929.05	7,492.31	192,421.36	184,694.32	7,727.04

TOWN ACCOUNTANT – EXPENSE REPORT FY2023

Debt Service						
015710.910	Debt Larrabee	110,000.00		110,000.00	110,000.00	
015710.911	Debt Highway Truck	30,000.00		30,000.00	30,000.00	
015710.919	Debt WPAT Bonds	17,500.00		17,500.00	17,500.00	
015710.922	Debt Ambulance		68,064.00	68,064.00	68,064.00	
015710.924	Debt Norris School	26,000.00		26,000.00	26,000.00	
015710.925	Debt Police/Fire Vehicles	24,000.00		24,000.00	24,000.00	
015710.926	Debt Police Cruiser New	19,000.00		19,000.00	19,000.00	
015710.927	Debt Dump Trunk Small	47,000.00		47,000.00	47,000.00	
015710.928	Dept Hamp Reg HVAC	18,000.00		18,000.00	18,000.00	
015710.929	Debt John V. Garstka		1,600,000.00	1,600,000.00	1,600,000.00	
015751.915	Int Larrabee Renovation	35,268.76		35,268.76	35,268.76	
015751.916	Int Highway Truck	4,800.00		4,800.00	4,800.00	
015751.920	Int Ambulance		850.80	850.80	850.80	
015751.927	Int Dump Truck Sm New	930.00		930.00	930.00	
015751.929	Int Police/Fire Vehicles	480.00		480.00	480.00	
015751.930	Int Norris Repairs Debt	520.00		520.00	520.00	
015751.931	Int Police Crusier New	370.00		370.00	370.00	
015751.932	Int Hamp Reg HVAC	360.00		360.00	360.00	
015751.933	Int East St Bridge DE	32,000.00		32,000.00	29,600.00	2,400.00
015752.925	Int Short-Term Debt	3,000.00		3,000.00	550.00	2,450.00
Total	Debt Ser vice	369,228.76	1,668,914.80	2,038,143.56	2,033,293.56	4,850.00
Intergovernmental Expenses						
015820.640	State - Air Pollution	1,874.00		1,874.00	1,874.00	
015820.641	State - RMV Surcharge	4,840.00		4,840.00	3,780.00	1,060.00
015840.663	Regional Transit Charge	4,425.00		4,425.00	4,425.00	
Total	Intergovernmental Expenses	11,139.00		11,139.00	10,079.00	1,060.00
Miscellaneous Expenses						
015911.170	Retirement Contributory	972,288.00	6,000.00	978,288.00	978,288.00	
015912.170	Workers' Compensation	80,131.68	6,181.33	86,313.01	86,313.00	0.01
015913.170	Unemployment	8,000.00		8,000.00	3,268.64	4,731.36
015914.169	Group Health- Retiree	207,961.66		207,961.66	191,687.68	16,273.98
015914.170	Group Health Insurance	982,287.76	-57,328.54	924,959.22	897,780.95	27,178.27
015914.171	Medicare	118,347.96		118,347.96	112,109.16	6,238.80
015914.172	Group Life Insurance	2,564.52	150.00	2,714.52	2,698.71	15.81
015914.173	Group Life Insurance-	1,249.20		1,249.20	1,198.01	51.19
015945.740	Insurance - General	113,040.00		113,040.00	112,889.00	151.00
015950.800	Medicaid Claims		43,761.58	43,761.58	2,982.70	40,778.88
015950.905	Prior Year Encumbered		83,608.73	83,608.73	66,720.42	16,888.31
015950.910	OPEB Actuarial Study	3,465.00		3,465.00	3,465.00	
015950.915	STM 12.13.22 Legal		7,500.00	7,500.00	7,500.00	
015992.962	Trans to Special Revenue		15,000.00	15,000.00	15,000.00	
015995.965	Trans to Stabilization		275,112.00	275,112.00	275,112.00	
Total	Miscellaneous Expenses	2,489,335.78	379,985.10	2,869,320.88	2,757,013.27	112,307.61
Total	Gener al Fund	19,414,214.31	2,188,865.44	21,603,079.75	20,703,138.01	899,941.74

TOWN ADMINISTRATOR

With Town Administrator Ed Gibson's retirement, this is the time for a 'look back' over the past six years of his tenure. A lot has been accomplished in this little town of Southampton since 2018! While it has undoubtedly been a team effort of various town departments, boards and committees, there is no doubt that the Town Administrator, has touched every one of these actions, usually through procurement and reporting tasks, as well as advice and counsel on the process to follow. This has required working together with town employees and volunteers, juggling a multitude of town services and project priorities along with countless hours of work to make them a reality.

TOWN IMPROVEMENTS

- Southampton's Master Plan, the Municipal Vulnerability Plan and the Housing Production Plan were updated. The Hazard Mitigation Plan Update will begin soon.
- Acquired property on Rte.10 as the first designated site for affordable housing and established a Housing Trust.
- The Town acquired the Right of Way from the Pioneer Valley Railroad to be able to move forward with the next steps for the Greenway Rail Trail Bicycle and Pedestrian Path.
- Established a Host Community Agreement for the first cannabis dispensary.
- 2021 saw the transition from in person meetings to the use of remote virtual Zoom meetings due to the pandemic and that continued through 2022. New technologies and different ways of conducting business were utilized to help perform the everyday responsibilities of town government. The dates of the Annual Town Meeting and Annual Town Election were moved to accommodate the new reality as well as location moved to being outdoors to Labrie Field.
- The Town received federal CARES Act funding to acquire various items and equipment to improve the safety of town employees and residents as the pandemic continued.
- The Glendale Road Improvement project was completed with the use of State funding.
- Grants received three years in a row from Mass Trails for the engineering design of the Greenway to be done, necessary step to receive MassDOT funds for its construction.
- The Town Water Department received a \$518,000 Hazard Mitigation Grant from the Massachusetts Emergency Management Agency to move the water main supply from the Manhan Riverbed up onto the Bridge on Rte. 10 where it passes over the Manhan River.
- Town received a Shared Streets and Spaces Grant to install a new sidewalk on Route 10 between Pomeroy Meadow Road and High Street, completed in 2022.
- Replacement of boilers at the school, library and police department.
- The New Haven – Northampton Canal Project involving the communities of Southwick, Russell, Westfield, Southampton, Easthampton, Northampton initiated with the Pioneer Valley Planning Commission. The purpose is to map, record, and gain State/Federal recognition of the Massachusetts portion of the circa 1830 Canal Tow Paths.
- PARC grant for a spray deck and accessible walking path at Conant Park - in progress.
- Replacement of the Town's voting machines and designation of two precincts in town.
- An emergency generator was purchased and installed at the Town Hall.
- The Town website was re-designed and is now accessible and user-friendly.

TOWN ADMINISTRATOR

- Upgraded communications in place at Town Hall going from an antiquated POTS- Plain Old Telephone System to a modern Voice Over (VoIP) system.
- New financial and payroll software acquired as well as Microsoft 365.
- Updating of the Town's personnel classification and wage compensation plan underway.
- Senior Center Building feasibility study/plan completed, property identified, perc tests completed and land appraisal in process.
- Facelift of the old Town Hall – painting and woodwork repair completed to preserve the exterior of this historic building.
- Broken Center Cemetery water piping was replaced.
- Upgrade to Town's PEG TV broadcasting system (channel 191) by Easthampton Media.
- Various roofing projects including library, Norris school and the Conant Park pavilion.
- Replacement of the East Street (now-named John V. Garstka) bridge completed in 2022.
- Replacement of the heating system at the Highway department and garage in process.
- Public Safety Complex design feasibility study underway with land appraisal and acquisition options under discussion.
- Maddie's Magical Playground installed at Labrie Field, a stellar resident-led initiative.
- A lighting and energy upgrade completed at Norris Elementary School completely paid for through Energy Saving Incentives provided by Eversource. Under the Green Communities program, four new energy saving projects at Town Hall, the Library and Norris School are currently in review stage at the State level.
- Opioid Stabilization Fund was established to receive legal settlement funds for local use.
- The Town received \$1,844,554 in American Rescue Plan Act Covid-19 Recovery funds and made awards to some 50 eligible projects over a two-year period.
- The Town's general and zoning bylaws were updated and codified into ECode360.
- Inter-municipal agreement with Easthampton to manage our 911 Dispatch operations.
- Over the years, the town has acquired various equipment to replace the Town's aging fleet including highway dump truck/plow and sander, wheel loader, water department truck, fire rescue UTV/trailer and police cruiser.

LAND CONSERVATION

- In Ed's first year in Southampton, the Town received a \$400,000 LAND grant and with CPC funding and some 85 acres of open space was acquired for recreational purposes- Clearwater Woodlands is now an outdoor hiking destination in Southampton.
- Drinking Water Supply Protection grant received to acquire land on lower Pomeroy Meadow Rd. – this is a key recharge area for our aquifer.
- Manhan Meadows Sanctuary trails re-routed/improved with funding from Mass Trails.
- Donation of land from the Hendrick family and conservation restrictions established for designated properties per request of the Riggs, Madsen and Gilmore families.
- Water Commissioners secured a grant for aquifer and drinking water protection to acquire a sizeable tract of land on upper Pomeroy Meadow Road.

TOWN ADMINISTRATOR

- In Ed's last year in Southampton, collaboration among Kestrel Land Trust, the Open Space Committee, Conservation Commission and the Community Preservation Committee resulted in the Mountain Waters project, to be realized under a Landscape Partnership Grant. Some 730 acres of land will be available for conservation and recreation purposes preserving Southampton's iconic landscapes, as well as wildlife habitat, and drinking water supply areas.

In summary, the Town Administrator is responsible for a wide range of professional work as the Chief Administrative, Procurement and Financial Officer assisting the Select Board to manage Town affairs in accordance with municipal bylaws and the laws of the State of Massachusetts. It is a monumental responsibility that cannot be done without the support and collaboration of all who work to make Southampton the special place we call home. Thanks to everyone who initiated, contributed to, and followed through on all the above efforts over these past few years.

Respectfully submitted,
Select Board Chair

TOWN CLERK - GENERAL

2023 and the Town Clerk's office. This year was quiet as far as elections. Next year will be the big year with 4 elections on the calendar so far!

This year the Town Clerk's office decided to change the color of the census forms and thought having a colored form might be more eye catching. If someone does not fill out a census form or if they are inactive after so many years, they can be deleted from the voters list entirely and will have to re-register to vote. Registering to vote is your right and if you are registered you get to vote at town meetings and at town elections on the items affecting your town budget and those running your town. We encourage you to fill out your census form and to make sure you sign it before sending it back. We think we are going to continue with the different colored forms next year in 2024.

We submitted new and amended General bylaws and Zoning bylaws to the Attorney General's office after approval at the Annual Town Meeting on May 9, 2023. At the time of this writing, we were still waiting for a decision on the Zoning bylaw updates so that the new bylaw manual, that has been in process through Ecode 360, can finally be complete and uploaded onto the town website. This project has been between the Town Clerk's office and the ByLaw Advisory Committee. We look forward to this in 2024.

We issued 686 dog licenses this year. Dog licenses are \$10.00 for spayed and neutered and \$15.00 for females and males. 2023 licenses expire on March 31, 2024. The new licensing period begins April 1, 2024. Dog license forms may also be printed from the town website. You may also register your dog online by going to the town website and clicking on the link government, click on administration, click on town clerk, the dog license. You will see a green box. As long as we have a current rabies certificate on file and your dog has been registered before, you can pay online. Please note there is a processing fee for online registrations.

The Town Clerk manages the bylaw submission to the Attorney General's office. After any town meeting that bylaw has been approved the town clerk submits the packet with all the information needed by the Attorney General's office in order for them to make their decision. Once the Attorney General's office makes their decision, the bylaw is in effect.

Vital Records

We send our condolences to the families of the 46 residents we lost in 2023. We welcome the 43 new residents that were born to new parents in 2023. We would also like to Congratulate the seventeen new married couples who filed intentions in our town.

Community Service

If you know a student who needs community service, have them contact our office. We are always looking for extra hands during election time and next year we have 4 elections! We would welcome students to volunteer their time.

TOWN CLERK - GENERAL

In closing

The Town Clerks office wants to thank the town residents for their continued support. We are always here to serve our community. You can come in to register to vote, file marriage intentions, get copies of marriage, birth and death certificates. We also offer notary services, and the Town Clerk is also a justice of the peace. We are always updating the Southampton Community Facebook page with information, and you can always stop into Suite 2 at 210 College Highway. We look forward to serving you in 2024. We can be contacted at 413-527- 8392 or email us at townclerk@townofsouthampton.org .

Respectfully submitted,
Lucille A Dalton Town Clerk
Sabina C McCarthy Assistant Town Cler

TOWN CLERK – ANNUAL TOWN MEETING MAY 9, 2023

**Annual Town Meeting
May 9, 2023 Norris School
34 Pomeroy Rd, Southampton, MA**

The Annual Town Meeting was held on May 9, 2023, Town Moderator, Robert Floyd, opened the meeting at 7:00pm with a quorum of fifty present, 176 registered voters were in attendance. There were twenty observers. The workers were Cindy Palmer, Eileen Hamel, Marion Hamel, Jane Howard, Susan Seybolt, Jane Howard and Sabina McCarthy.

After the pledge of allegiance, which was led by Commander Richard Leclerc, a brief moment of silence, welcome message, and reading a disclosure statement, Mr. Moderator proceeded to read the warrant, and return the warrant. He announced that the meeting was being livestreamed and recorded. Mr. Moderator read an introduction to town meeting guidelines. It was motioned and seconded, and all voted unanimously to move forward with all articles. Moderator then asked for a motion on Article 1.

Article 1- Christine Fowles moved, and Maureen Groden seconded that the Town vote to transfer/appropriate \$222,266.00 from Free Cash to the Capital Stabilization Fund.

Article 1 passed unanimously.

***Moderator allowed Lucille Dalton to motion, and it was seconded to move Articles 24 Community Preservation Funding and Article 25-27 up between Articles 7 and 8 to allow those who were there with small children to not have to stay too late. Mrs. Dalton did state that she had hoped they would stay if possible but understood it was a school night. The motion was voted on and passed unanimously to move forward with all articles.**

Article 2 -Maureen Groden moved, and Francine Tishman seconded that the Town vote to transfer \$190,512.00 from Free Cash to the Operational Stabilization Account.

Article 2 passed unanimously.

Article 3- Francine Tishman moved, and Joy Piper seconded that the Town vote to transfer. \$63,504.00 from Free Cash to the Other Post-Employment Benefits Account.

Article 3-passed unanimously.

Article 4-Joy Piper moved, and Jon Lumbra seconded that the Town vote to authorize the Select Board to enter into a five-year contract for postage machine lease at Town Hall for all Town Departments presented in Article 4 of the Warrant for the May 9, 2023, Annual Town Meeting

Article 4 passed unanimously.

Article-5 Jon Lumbra moved, and Christine Fowles seconded that the Town vote to transfer/appropriate from the Operational Stabilization Account an amount of \$350,387.00 to be used in the Operational Base Budget A for the Hampshire Regional School District Assessment for the Town of Southampton for FY 2024 as presented in Article 5 of the Warrant for the May 9, 2023 Annual Town Meeting.

Article 5 passed unanimously meeting the two-thirds majority requirement.

TOWN CLERK – ANNUAL TOWN MEETING MAY 9, 2023

Article 6-Christine Fowles moved, and Joy Piper seconded that the Town raise and appropriate \$19,729,580.47 to fund all municipal departments and the public schools during fiscal year 2024, as shown in the Town's Annual Operating Budget for Fiscal Year 2024 and to fix the salaries for all elected officials as shown and identified in the Column Labeled Base Budget A FY 2024 Budget, from taxation, \$17,500 from WPAT loan and \$125,000 from Ambulance Fees, and \$350,387.00 from Operational Stabilization. With these three different funding sources the total Operating Budget for FY 2024 is \$20,222,467.47.

Article 6-The Moderator read each budget line separately to be voted on:

• General Government	\$869,379.24-passed unanimously.
• Public Safety	\$2,142,437.42-passed unanimously.
• Education portion was separated between:	
Norris	\$5,391,699.18-passed unanimously.
Hampshire Regional	\$5,602,791.00-FAILED 80 Nay 65 Yay
• Public Works	\$1,064,411.88-passed unanimously.
• Health & Human Services	\$168,639.64-passed unanimously.
• Culture & Recreation	\$193,393.13-passed unanimously.
• Employee Benefits	\$2,536,934.42-passed unanimously.
• Debt Service-Principal	\$434,543.00-passed unanimously.
• <u>Debt Service-Interest</u>	<u>\$135,515.62-passed unanimously.</u>
Total	\$20,222,467.47

Article-7- Maureen Groden moved, and Francine Tishman seconded that the Town vote to raise and appropriate a supplemental sum of money of Three Hundred Thirty-Two Thousand Five Hundred Fifty-Five Dollars and Twenty-Nine Cents (\$332,555.29) for the purposes of funding the following departments and accounts in the operating budget for the Town: Fire/EMS Department, Police Department, Fire/EMS Department, and associated Employee Benefits for the fiscal year beginning July 1, 2023, provided, however, that the vote taken hereunder shall be expressly contingent upon approval by the voters of a Proposition 2 ½, so-called, override question, allowing the Town to raise the additional amount appropriated hereunder, outside the limits imposed by said Proposition 2 ½, all in accordance with M.G.L. c.59, §21C(g). ****Moderator went over the two items in which the override was covering which were Public Safety and Employee Benefits**

Public Safety \$300, 820.09 voted and passed by majority.

Employee Benefits \$ 31, 735.20 voted and passed unanimously.

• General Government	\$869,379.24
• <u>Public Safety</u>	<u>\$2,443,257.51 - \$300,820.09 Difference from budget A</u>
• Education	\$12,677,213.12
• Public Works	\$1,064,411.88
• Health & Human Services	\$168,639.64
• Culture & Recreation	\$193,393.13
• <u>Employee Benefits</u>	<u>\$2,568,669.62 - \$ 31, 735.20 Difference from Budget A</u>
• Debt Service-Principal	\$434,543.00
• <u>Debt Service-Interest</u>	<u>\$135,515.62</u>
Total	\$20,555,022.76

Article 7-passed unanimously.

TOWN CLERK – ANNUAL TOWN MEETING MAY 9, 2023

Article 8- Francine Tishman moved and Joy Piper seconded that the Town vote the budget of the Transfer Station Enterprise Fund as presented in Article 8 of the Warrant for the May 9, 2023 Annual Town Meeting with \$212,833 being raised from Transfer Station Enterprise Revenues and \$19,975 to be appropriated in General Fund (Indirect Costs).

Wages	\$38,008.00
Operating Expenses	\$143,150.00
Environmental Compliance	\$11,700.00
<u>Indirect Cost</u>	<u>\$19,975.00</u>
Total	\$212,833.00

And that \$205,775.00 be raised from Transfer Station Enterprise Revenues \$7,058 to be taken from retained earnings and \$19,975 to be appropriated in General Fund (Indirect Costs): or take any other action relative thereto.

Article 8- passed unanimously.

Article 9- Joy Piper moved and Jon Lumbra seconded see if the Town will vote to raise and appropriate or transfer from available funds One Million Twenty Thousand Six Hundred Ten Dollars and Fifty-Six Cents (\$1,020,610.56) to operate the Water Enterprise, according to the following budget:

Salaries & Wages	\$305,376.24
Operating Expenses	\$228,635.32
Capital Outlay	\$ 35,000.00
Indirect Costs	\$157,599.00
<u>Debt Services</u>	<u>\$ 294,000.00</u>
Total	\$ 1,020,610.56

And that \$923,354.88 be raised from Water Enterprise Revenues, \$97,255.68 from retained earnings, and \$157,599.00 be appropriated in General Fund (Indirect Costs). or take any other action relative thereto.

Article 9 -passed unanimously.

Article 10- Jon Lumbra moved and Christine Fowles seconded that the Town vote to transfer an amount totaling \$11,000 within the Police Department operating budget accounts as listed in Article 10 of the May 9, 2023, Annual Town Meeting Warrant, said sums to come from the FY 2023 accounts listed.

<u>Amount</u>	<u>From</u>	<u>to</u>	<u>Reason</u>
\$3,000	Ed Incentive Account	Police Overtime Account	Unexpected Staff Shortages
\$3,000	Ed Incentive Account	Building Expense Acct	Unexpected Energy Costs
\$4,000	Ed Incentive Account	Police Wage Account	Unexpected Training Costs
\$1,000	Comm. Exp. Account	Police Wage Account	Unexpected Training Costs

Article 10 passed unanimously.

TOWN CLERK – ANNUAL TOWN MEETING MAY 9, 2023

Article 11- Christine Fowles moved and Maureen Groden seconded that the Town vote to transfer an amount totaling \$2,759.20 within the Library Department operating budget accounts as listed in Article 11 of the May 9, 2023, Annual Town Meeting Warrant, said sums to come from the FY 2023 accounts listed.

<u>Amount</u>	<u>From</u>	<u>to</u>	<u>Reason</u>
\$398.17	Library Maintenance	Account Library Utilities	Unexpected Energy Costs
\$861.0	Library Wages	Library Utilities	Unexpected Energy Costs
\$1,500.00	Health Insurance	Library Utilities	Unexpected Energy Costs

Article 11-passed unanimously.

Article 12: Christine Fowles moved, and Maureen Groden seconded that the Town vote to transfer an amount totaling \$4,876.85 within the Town Wide and Municipal Department operating budget accounts as listed in Article 12 of the May 9, 2023, Annual Town Meeting Warrant, said sums to come from the FY 2023 accounts listed. Amount From to Reason \$1,205.39 T.H Custodial Acct Photocopy Lease & Paper Unexpected time to receive new. expensive copier \$ 171.46 Admin. Expenses Photocopy Lease & Paper “ \$2,000.00 Health Insurance Town Hall Gas & Elec. Unexpected energy costs \$1,500.00 Health Insurance Town Hall Expenses Unexpected repairs said sums to come from the FY 2023 accounts listed above; or to take any other action relative.

Article 12 passed unanimously.

Article-13- Francine Tishman moved and Joy Piper seconded that the Town vote to transfer an amount totaling \$6,181.33 within the Employee Benefits Operating Budget, Workers Compensation from the Health Insurance Budget Account, said sums to come from the FY 2023 accounts as listed in Article 13 of the May 9, 2023 Annual Town Meeting Warrant.

Article 13 passed unanimously.

Article-14- Joy Piper moved and Francine Tishman seconded that the Town vote to transfer an amount totaling \$13,000.00 to the Accounting Independent Audit Budget account from the accounts as listed in Article 14 of the May 9, 2023, Annual Town Meeting Warrant.

Article 14- passed unanimously.

Article-15- Jon Lumbra moved and Christine Fowles seconded that the Town vote to transfer/appropriate an amount totaling \$102,468.33 from Ambulance Receipts Reserved for Appropriation within the Fire/EMS Department Operating Budget accounts, \$250.00 to EMS Certification, \$27,500.00 to Ambulance/EMS Expense Account, \$2,500.00 to Fire/EMS Building Expense Account, \$48,314.66 to EMT Wages and \$22,153.67 to Fire Department Wages for the FY 2023 budget.

Article 15 passed unanimously.

Article-16-Christine Fowles moved, and Maureen Groden seconded to see if the Town will vote to transfer the sum of \$10,000.00 from the Capital Stabilization Fund to a Town Hall Capital Account to fund the necessary code upgrade repairs to the Town Hall elevator.

Article 16 passed unanimously meeting two-thirds majority requirement.

TOWN CLERK – ANNUAL TOWN MEETING MAY 9, 2023

Article 17- Maureen Groden moved and Christine Fowles seconded to see if the Town will vote to transfer the sum of \$73,000.00 from the Capital Stabilization Fund to a Police Capital Account to fund the purchase of a Ford F-150 or equivalent pickup truck to be equipped as a cruiser as a replacement for an existing police cruiser.

Article 17 passed unanimously meeting the two-thirds majority requirement.

Article 18- Francine Tishman moved and Joy Piper seconded to see if the Town will vote to transfer the sum of \$38,000.00 from the Capital Stabilization Fund to a Fire/EMS Capital Account to fund the purchase and installation of a Vehicle Exhaust Extraction Equipment to be installed at the 204 College Highway Fire/EMS Station.

Article 18 passed unanimously meeting two-thirds majority requirement.

Article 19- Joy Piper moved and Jon Lumbra seconded to see if the Town will vote to transfer the sum of \$16,672.00 from the Capital Stabilization Fund to a Norris Elementary Capital Account to fund the repair & painting of the North Wing lockers.

Article 19 passed unanimously meeting two-thirds majority requirement.

Article 20- Jon Lumbra moved and Joy Piper seconded to see if the Town will vote to transfer the sum of \$16,750.00 from the Capital Stabilization Fund to a Town Hall Capital Account to fund the replacement and installation of repairs to the Town Hall concrete main entrance and sidewalk and accessible walkway.

Article 20 passed unanimously meeting two-thirds majority requirement.

Article 21- Joy Piper moved and Maureen seconded that the Town vote to authorize the Select Board to take all necessary and appropriate action to establish and to maintain, in accordance with the provisions of Chapter 164 (sections 34 and 47C) of the General Laws and in accordance with the rules, regulations and orders of the Department of Public Utilities and the Department of Telecommunications & Cable, a municipal lighting plant for all purposes allowable under the laws of the Commonwealth, including without limitation the operation of a telecommunications system and any related services.

Article 21 passed unanimously meeting two-thirds majority requirement.

Article 22- Maureen Groden moved and Francine Tishman seconded that the Town vote, pursuant to the provisions of G.L. c.40, §5B, to create a new special purpose stabilization fund, to be known as the Opioid Settlement Stabilization Fund, which may be expended for all of the purposes allowed by law, including those outlined in applicable opioid-litigation settlement documents, a document prepared by the Substance Abuse Bureau of the Commonwealth's Office of Health and Human Services Department, found at <https://www.mass.gov/doc/massachusetts-abatement-terms/download> entitled "Abatement Strategies", and consistent with any state guidelines or regulations further clarifying allowable uses of opioid litigation settlement funds; and further, to adopt the last paragraph of said §5B and dedicate to such fund, without further appropriation, 100% of the opioid litigation settlement funds received by the Town.

Article 22 Failed 60 Nays 18 Yay

TOWN CLERK – ANNUAL TOWN MEETING MAY 9, 2023

Article-23- Francine Tishman moved and Joy Piper seconded that the Town vote to set the limitation on expenditures for each Revolving Fund be established according to Article 23 of the May 9, 2023, Annual Town Meeting.

Article 23 passed unanimously.

Article-24 Sierra Simmons moved, and Jon Lumbra seconded that the Town vote to hear and act on the report of the Community Preservation Committee for fiscal year 2024 and to allocate sums of money from the Community Preservation Fund as presented in Article 24 of the Warrant of the May 9, 2023, Annual Town Meeting.

Administrative Expenses..... \$7,500

Reserves:

From FY24 Estimated revenues for Historic Resources Reserve \$51,925

From FY24 Estimated revenues for Community Housing Reserve.... \$51,925

From FY24 Estimated revenues for Pomeroy Meadow Rd. Land \$53,800

(Pomeroy Meadow Land purchase is only a memo item and will fulfill the 10% requirement for Open Space Reserve.) or take any other action relative thereto.

Article 24- passed unanimously.

Article-25-Sierra Simmons moved and Christine Fowles seconded that the Town transfer the sum of Seven Thousand Dollars (\$7,000) from Community Preservation Funds to the Conservation Commission for continued improvement of the Manhan Meadows Sanctuary trail system by completing the foot bridge over the Manhan River, said funds to be transferred from Community Preservation Surcharges–Undesignated Account.

Article 25- passed by majority.

Article 26- Sierra Simmons moved and Christine Fowles seconded that the Town vote to transfer the sum of sixty-five thousand (\$65,000) dollars from Community Preservation Surcharges to the Southampton Greenway Committee for the Town’s local matching share of a Mass Trails Grant for the design process of the Greenway bicycle & pedestrian path, said funds to be taken from Community Preservation Surcharges – Open Space/Recreation Account.

Article 26-passed by majority.

Article 27- Sierra Simmons moved and Jon Lumbra seconded that the Town vote to transfer the sum of two hundred forty-one thousand, four hundred nineteen dollars and thirty-six cents (\$241,419.36) from Community Preservation Surcharges to the Southampton Park Commission Committee to construct a fully accessible playground at Labrie Field, said funds to be taken from Community Preservation Surcharges – Undesignated Account.

Article 27 passed unanimously.

Article 28- Joy Piper moved and Jon Lumbra seconded that the Town vote to name the East St. Bridge, in memory of John V. Garstka and provide signage thereto as set forth in Article 28 of the Warrant for the May 9, 2023, Annual Town Meeting or take any action thereto.

Article 28 passed unanimously.

TOWN CLERK – ANNUAL TOWN MEETING MAY 9, 2023

Article 29- Jon Lumbra moved and Joy Piper seconded that the Town vote to name the new accessible playground at Labrie Field, ‘Maddie’s Magical Playground’ in memory of Maddie Schmidt and provide signage thereto as set forth in Article 29 of the Warrant for the May 9, 2023, Annual Town Meeting or take any action thereto.

Article 29 passed unanimously.

Article 30- Christine Fowles moved and Maureen Groden seconded that the Town vote to renumber and recaption the General Bylaws of the Town by (a) assigning a chapter/article number to each of the General Bylaws; (b) renumbering each section of each bylaw accordingly; (c) inserting chapter, article, section and subsection titles; and (d) updating internal references to reflect the new numbering system, all as set forth in the Final Draft of the Code of the Town of Southampton, dated March 2023 and Article 30 of the Warrant for the May 9, 2023 Annual Town Meeting or take any action thereto.

Article 30 passed unanimously.

Article 31- Maureen Groden moved and Francine Tishman seconded that the Town accept all the changes in the Town’s General Bylaws as presented in the Final Draft of the Code of the Town of Southampton, dated March 2023 and as set forth in Article 31 of the Warrant for the May 9, 2023 Annual Town Meeting or take any action thereto.

Article 31- passed unanimously meeting simple majority requirement.

Article 32- Francine Tishman moved and Joy Piper seconded that the Town vote to amend the Southampton Zoning Map, ZBL Section III-B, by changing the zoning designation of a parcel of land consisting of 14.7 +/- acres and located at the Southwest corner of College Highway and Valley Road, also identified on Assessors’ Map 39, Parcel 26, and as shown on a plan prepared by Heritage Surveys, Inc., “Proposed Zone Change Area, Industrial Park (I-P) to Commercial Highway (C-H), Map 39 Parcel 26, Eugene R. Labrie, College Highway and Valley Road, Southampton MA”, from the present zoning designation of Industrial Park (I-P) to Commercial Highway (C-H).

Article 32- passed by majority with five nays meeting two-thirds majority requirement.

Article 33- Joy Piper moved and Jon Lumbra seconded that the Town vote to adopt the renumbering and revision of the Zoning Bylaw of the Town as set forth in the Final Draft of the Zoning Bylaw dated March 2023, said renumbering and revision of the Zoning Bylaw having been done under the direction of the Planning Board, and being a compilation and comprehensive update of the present Zoning Bylaw, including amendments thereto. All Zoning Bylaws, as amended, heretofore in force shall be repealed, except that such repeal shall not affect any suit or proceeding pending as the result of an existing law, as presented in Article 33 of the May 9, 2023, Annual Town Meeting.

Article 33 passed unanimously.

TOWN CLERK – ANNUAL TOWN MEETING MAY 9, 2023

A motion was made and seconded to dissolve the Annual Town Meeting at 9:22pm

A true copy Attest,

**Lucille A Dalton
Town Clerk**

The Annual Town Meeting can be found on the Southampton Town website under the Southampton TV link.

Speakers on articles:

HRHS School Comm Chair Kim Schott

Jessica McConnell

Randall Kemp-Highway Superintendent

Vicki Moro-Finance Committee

Tammy Walunas

Juliet Locke

Jennifer Capshaw

Diane Rondeau

Todd Baker

Chief Ian Illingsworth

Chief John Workman

Town Administrator Ed Gibson

Park Commissioner Dylan Mawdsley

Selectboard Member Jon Lumbra

Selectboard Member Maureen Groden

Selectboard Member Francine Tishman

Greenway Committee Chair Aaron Tauscher

Jennifer Roberge

Art Lawrence

Kaitlin Rooks

Mark Kassis

John Sheehan

Johanna Douglas

Sierra Simmons

Michael Buehl

Handouts:

Zoning Board Map for Article 32

Zoning By law Changes 33

FY 24 Budget 6

Greenway Design Article 26

General By Laws Handout Article 31

TOWN CLERK– SPECIAL TOWN MEETING DECEMBER 5, 2023

**Special Town Meeting
December 5, 2023
Norris School
34 Pomeroy Meadow Rd, Southampton, MA**

The Special Town Meeting was held on December 5, 2023, Town Moderator, Robert Floyd, opened the meeting at 7:01 pm with a quorum of fifty present, 147 registered voters were in attendance. The workers were Eileen Hamel, Marion Hamel, Jane Howard, Susan Seybolt, Patricia Izatt and Sabina McCarthy.

After the pledge of allegiance, which was led by Karl Kuehner, a welcome message, and reading a disclosure statement, Mr. Moderator proceeded to read the warrant, and return of the warrant, a moment of silence was held. He announced that the meeting was being livestreamed and recorded. Mr. Moderator read an introduction to town meeting guidelines. It was motioned and seconded, and all voted unanimously to move forward with all articles. Moderator then asked for a motion on Article 1.

Article 1- Christine Fowles motioned and Jon Lumbra second that the Town vote to transfer for the six previous fiscal year bills totaling \$11,918.78 to the Prior Year Bills accounts for unpaid bills from the previous Fiscal Year from the current FY 2024 matching accounts; \$40.00 to Western Mass Fire Prevention Association for an invoice received late, \$32.99 to Amazon for an invoice unpaid, \$6,895.00 to the Southampton School District for school transportation fees which were not paid during FY23, as well as \$4,709.00 to the Southampton School District for vocational tuition not paid in FY23, and \$27.96 to Rocky's ACE Hardware for a missed invoice from the Water Department, and \$213.83 for McKesson from EMS for an unpaid invoice, said sums to be taken from the FY24 Fire Expense account (Western Mass Fire Prevention Association, \$40.00; Amazon, \$32.99), the Elementary School Expense account (FY23 School Transportation Fees, \$6,895.00), the Vocational Tuition account (Westfield Technical Academy Student Tuition, \$4,709.00), the Water Operating Expenses (Rocky's ACE Hardware, \$27.96), and the EMS Expense account (McKesson, \$213.83) as listed in Article 1 of the December 5, 2023 Special Town Meeting Warrant.

Article 1- passes unanimously.

Article 2- Christine Fowles motioned Dan LaValley second that the Town vote to transfer an amount totaling \$119,766.50 within their operating budget accounts; \$60,000 from the Communications Wage Account to the Police Wage Account due to Impact Bargaining, \$27,000 from the Communications Wage Account to the Police Overtime Account due to Staff Shortages and Impact Bargaining, \$7,000 from the Communications Wage Account to the Education Incentive Account, \$14,782.50 from the Communications Wage Account to the Police Chief Salary Account due to Impact Bargaining, \$5,492 from the Communication Wage Account to the Shared Police Admin. Assistant Wage Account and \$5,492 from the Communication Wage Account to the Shared Fire Admin Assistant Wage Account both due to the Impact bargaining; said sums to come from the FY 2024 accounts listed.

Article 2-passes unanimously.

TOWN CLERK– SPECIAL TOWN MEETING DECEMBER 5, 2023

Article 3- Dan LaValley motioned and Stephen Thor Johnson second that the Town vote to transfer/appropriate an amount totaling \$20,000.00, \$9,000.00 appropriated from Ambulance. Receipts, Reserve for Appropriation, \$4,000 to the Ambulance billing Account and \$5,000 to the Ambulance Maintenance Account and transfer \$2,000.00 from EMT Standby a \$9,000.00 from Fire Department Wages to the Fire Truck Maintenance Account for the FY 24 Operating accounts as listed in Article 3 of the December 5, 2023, Special Town Meeting Warrant.

Article 3-passes unanimously.

Article 4- Dan LaValley motioned and Stephen Thor Johnson second that the Town vote to transfer an amount totaling \$36,000 within the Assessor Department Operating budget accounts as listed in Article 4 of the December 5, 2023, Special Town Meeting Warrant.

Article 4 passes unanimously

Article-5- Stephen Thor Johnson motioned and Jon Lumbra second that the Town vote to transfer the sum of \$21,227.86 from General Highway Wage line to General Highway Department Operating budget lines as listed in Article 5 of the December 5, 2023, Special Town Meeting Warrant.

Mr. Moderator announced that the Finance Committee recommended that the Article be split into two Articles: For Culvert Replacement- Transfer and Wage Correction-No Action to be taken pending the receipt of the Collins Center report for the classification and compensation study.

Article 5

Mr. Moderator split the Articles into two and the Culvert transfer for \$14,000.00- passes unanimously.

There was an amendment brought to Mr. Moderator, by the Highway Superintendent, Randall Kemp,

The amendment read:

Move that the Town vote to transfer the sum of \$2572.80 (reduce from \$7,227.86) from General Highway Wage Line to Admin Assistant Highway Wage line as an amendment of Article 5 of the December 5, 2023, Special Town meeting Warrant.

The vote on the amendment passed unanimously.

The second part of Article 5 with the corrected amount being \$ 2572.80 passed unanimously.

A copy of the amendment will be scanned into the minutes as an additional document.

Article 6- Stephen Thor Johnson motioned and Jon Lumbra second that the Town vote to transfer the sum of \$6,000.00 from Group Health Insurance Account line to Unemployment Operating budget line in the TreasurerIntergovernmental Department FY 2024 Operating Budget.

Article 6 passes unanimously.

TOWN CLERK– SPECIAL TOWN MEETING DECEMBER 5, 2023

Article-7- Jon Lumbra motioned and Stephen Thor Johnson second that the Town vote to transfer the sum of \$19,195.00. \$6,195.00 from the Health Agent Wage Account and \$13,000 from the Group Health Insurance account to the BOH Contracted Expenses Budget accounts as listed in Article 7 of the December 5, 2023, Special Town meeting Warrant.

Article 7- passes unanimously.

Article 8- Jon Lumbra motioned and Stephen Thor Johnson second that the Town vote to take no action (due to Free cash not being certified as of Town meeting date) to transfer/appropriate an amount totaling \$350,387 to the Operating Stabilization Fund account to replenish what was used in the FY 2024 budget process for the Hampshire Regional School Assessment Account from Free Cash.

Article 8- passes unanimously to take no action.

Article 9- Jon Lumbra motioned and Stephen Thor Johnson second that the Town vote to take no action (due to free cash not being certified as of Town meeting date) to transfer/appropriate \$96,564 from Free Cash to the Capital Stabilization Fund.

Article 9 passes unanimously to take no action.

Article 10- Jon Lumbra motioned and Stephen Thor Johnson second that the Town vote to take no action (due to free cash not being certified as of Town meeting date) transfer \$82,769 from free Cash to the Operating Stabilization Account.

Article 10 passes unanimously to take no action.

Article 11- Jon Lumbra motioned and Stephen Thor Johnson second that the Town vote to take no action (due to free cash not being certified as of Town meeting date) to transfer \$27,590. from Free Cash to the Other PostEmployment Benefits Account.

Article 11 passes unanimously to take no action.

Article 12-Jon Lumbra motioned and Stephen Thor Johnson second that the Town vote, pursuant to the provisions of G.L. c.40, §5B, to create a new special purpose stabilization fund, to be known as the Opioid Settlement Stabilization Fund, which may be expended for all of the purposes allowed by law, including those outlined in applicable opioid-litigation settlement documents, a document prepared by the Substance Abuse Bureau of the Commonwealth’s Office of Health and Human Services Department, found at <https://www.mass.gov/doc/massachusetts-abatement-terms/download> entitled “Abatement Strategies”, and consistent with any state guidelines or regulations further clarifying allowable uses of opioid litigation settlement funds; and further, to adopt the last paragraph of said §5B and dedicate to such fund, without further appropriation, 100% of the opioid litigation settlement funds received by the Town.

Article 12- passes by majority the counters had to take a count of the votes.

Article-13- Christine Fowles motioned and Dan LaValley second that the Town appropriates the sum of \$98,000.00 to purchase a new Norris school 7D school Transportation Van for the Norris Elementary School, and that to meet this appropriation, the Treasurer, with the approval of the Select Board, is authorized to borrow the sum of \$98,000.00 under G.L. c. 44, §7(1) or any other enabling authority and to issue bonds and notes therefor; provided; and, in accordance with G.L.

TOWN CLERK– SPECIAL TOWN MEETING DECEMBER 5, 2023

c. 44, §20, any premium received by the Town upon the sale of any bonds or notes thereunder, less any premium applied to the payment of the costs of issuance of such bond or notes, may be applied to pay project costs and the amount authorized to be borrowed for such project shall be reduced by the amount of any such premium so applied that may be necessary for that purpose.

Article 13 – This is a borrowing article therefore, secret votes were taken and counted by the counters. The total was 126 yes and 11 no.

Article 13 passes by majority meeting 2/3 majority.

Article-14 – Christine Fowles motioned and Dan LaValley second that the Town vote to transfer/appropriate the sum of \$17,339.70 as additional funding for a new Ford F-350 One Ton Truck with plow and drop in sander for the Highway Department, which was originally approved for funding at the June 2021, Annual Town Meeting, funding to come from the Capital Stabilization Fund.

Article 14 passes unanimously, meeting 2/3 majority requirement.

Article-15- Dan LaValley motioned and Stephen Thos Johnson second that the Town vote to transfer/appropriate the sum of \$6,500.00 for the replacement of water damaged ceiling tiles in the Norris Elementary School, funding to come from the Capital Stabilization Fund.

Article 15 passes by majority 2/3 majority requirement

Article-16- Sierra Simmons of the Conservation Commission motioned and Dan LaValley second that the Town vote to: (a) appropriate \$97,588 for the purpose of acquiring, by purchase, gift, eminent domain or otherwise, for the purposes below, the following: in fee, 19 acres of land, more or less, located at Wolcott Road, Southamptn, being Tax Map 18, Lot 34, in fee, 158 acres of land, more or less, located at Fomer Road, Southamptn, being Tax Map 9, Lots 1B, 1C, 3, 3A, and Map 3, Lot 1. (b) that, to meet this appropriation, the sum of \$97,588 shall be transferred from the Community Preservation Fund Undesignated Account, provided however, that such funds shall not be expended unless the Town is approved for a Landscape Partnership Grant as described below, from the Massachusetts Division of Conservation Services, and/or any other such sources, for reimbursement of all or a percentage of the project cost. (c) that the Select Board is authorized to acquire said property by gift, negotiated purchase, eminent domain or otherwise, including pursuant to the Town's statutory right of first refusal pursuant to Chapter 61, Section 8, for conservation and passive recreation purposes subject to the protections of Article 97 of the Amendments to the Massachusetts Constitution; and that said property shall be under the care, custody and control of the Conservation Commission pursuant to the provisions of Chapter 40, Section 8C, as it may hereafter be amended, and other Massachusetts statutes relating to conservation. (d) that the Select Board and/or the Conservation Commission is authorized to apply for, accept and expend any funds that may be provided by the Commonwealth or other public or private sources to defray all or a portion of the costs of said acquisition, including, but not limited to, grants and/or reimbursement from the Commonwealth under the Landscape Partnership Grant (Massachusetts General Laws Chapter 132A, Section 11) and/or any grants or reimbursement programs in any way connected with the scope of this Article, which grants and/or funds so received shall be used to repay all or a portion of the sums transferred from the Community Preservation Act Fund hereunder; and that the Select Board and/or the Conservation Commission is authorized to grant a perpetual conservation restriction(s) to Kestrel Land Trust, or such other

TOWN CLERK– SPECIAL TOWN MEETING DECEMBER 5, 2023

non-profit corporation or trust pursuant to the provisions of Chapter 184, Sections 31 through 33, in compliance with Chapter 44B, Section 12(a), protecting the properties for the purposes for which they were acquired, and, further to authorize the Select Board and/or the Conservation Commission to enter into all agreements and execute any and all instruments as may be necessary or convenient to effectuate the foregoing purposes.

Article 16 passes unanimously

Article 17- Sierra Simmons of the Conservation Commission motioned and Jon Lumbra second that the Town vote to: a) Appropriate \$323,100 for the purpose of acquiring, by purchase, gift, eminent domain or otherwise, for the purposes below, the following: a conservation restriction, on 25 acres, more or less, located at Fomer Road, Southampton, being Tax Map 27, Lot 4, Co-held with Kestrel Land Trust, a conservation restriction, on 236 acres, more or less, located at Fomer Road, Southampton, being Tax Map 9, Lot 1 and 1D, Co-held with Kestrel Land Trust, a conservation restriction, on 135 acres, more or less, located at Edwards Road, Southampton, and 87 Cold Spring Road, Southampton, being Tax Map 5, Lot 3 and Map 6, Lot 1 respectively, Co-held with Kestrel Land Trust, a conservation restriction, on 81 acres, more or less, located at 69 Maple Street, Southampton, being Tax Map 23, Lot 27, Co-held with Kestrel Land Trust, a conservation restriction, on 43 acres, more or less, located at 155 Glendale Road, Southampton, being Tax Map 2, Lot 9, Co-held with the Massachusetts Department of Agricultural Resources, on 33.8 acres, more or less, located at 156 Glendale Road, Southampton, being, Tax Map 2 Lot 8; (b) that, to meet this appropriation, the sum of \$323,100 shall be transferred from the Community Preservation Fund Undesignated Account, provided however, that such funds shall not be expended unless the Town is approved for a Landscape Partnership Grant as described below, from the Massachusetts Division of Conservation Services, and/or any other such sources, for reimbursement of all or a percentage of the project cost. (c) that the Select Board is authorized to acquire said interests by gift, negotiated purchase, eminent domain or otherwise, including pursuant to the Town's statutory right of first refusal pursuant to Chapter 61, Section 8, for conservation and passive recreation purposes subject to the protections of Article 97 of the Amendments to the Massachusetts Constitution; and that said interests shall be under the care, custody and control of the Conservation Commission pursuant to the provisions of Chapter 40, Section 8C, as it may hereafter be amended, and other Massachusetts statutes relating to conservation; (d) that the Select Board and/or the Conservation Commission is authorized to apply for, accept and expend any funds that may be provided by the Commonwealth or other public or private sources to defray all or a portion of the costs of said acquisition, including, but not limited to, grants and/or reimbursement from the Commonwealth under the Landscape Partnership Grant (Massachusetts General Laws Chapter 132A, Section 11) and/or any grants or reimbursement programs in any way connected with the scope of this Article, which grants and/or funds so received shall be used to repay all or a portion of the sums transferred from the Community Preservation Act Fund hereunder, and, further to authorize the Select Board and/or the Conservation Commission to enter into all agreements and execute any and all instruments as may be necessary or convenient to effectuate the foregoing purposes.

Article 17 passes unanimously

TOWN CLERK– SPECIAL TOWN MEETING DECEMBER 5, 2023

Article 18- Stephen Thor Johnson motioned and Jon Lumbra second that the Town vote to adopt a new General By-Law; “Membership on Boards/Committee/Commissions/Councils (aka Groups)” for inclusion and numbering per the ECode 360 system of General Bylaws as set forth in Article 18 of the Special Town Meeting Warrant of December 5, 2023.

Article 18 passes by majority

Article 19- Jon Lumbra motioned and Stephen Thor Johnson second that the Town vote to adopt a new General By-Law; “Membership on Boards/Committee/Commissions/Councils/Ad Hoc Committees (Groups): Operating Procedures” for inclusion and numbering per the ECode 360 system of General Bylaws as set forth in Article 19 of the Special Town Meeting Warrant of December 5, 2023.

Mr. Moderator received an amendment from resident Karl Kuehner. The amendment read to remove section 9. Discussion was held. There was a second amendment by resident Francine Tishman who is also chair of the By-Law Committee.

The amendment submitted by Ms. Tishman read to amend the proposed Section 9

From: For groups whose policies, procedures and past practices are not included in the Town’s By-Laws and are not determined by statute, creation of, or changes to those procedures must be approved by the Selectboard.

To: For appointed groups whose policies, procedures and past practices are not included in the Town’s By-Laws and are not determined by statute, creation of, or changes to those procedures must be approved by the Selectboard.

There was a motion and a second for Mr. Kuehner’s amendment and it passed unanimously. After hearing Ms. Tishman’s amendment Mr. Kuehner withdrew his amendment. Ms. Tishman motioned for her amendment to be voted on Jim Seney second. The amendment passed unanimously.

Article 19 passed unanimously with amended section 9.

Article 20- Jon Lumbra motioned and Stephen Thor Johnson second that the Town vote to rescind its prior acceptance of G.L. c. 48, §§42, 43, 44, or any predecessor versions of said statutes, and adopt the provisions of G.L. c. 48, §42A.

**After discussion a count of votes by the counters was as follows
76 yes and 20 no**

Article 20 passes by simple majority

TOWN CLERK– SPECIAL TOWN MEETING DECEMBER 5, 2023

A motion was made and seconded to dissolve the Special Town Meeting at 8:44 pm

A true copy Attest,

Lucille A Dalton Town Clerk

The Annual Town Meeting can be found on the Southampton Town website under the Southampton TV link.

Speakers on articles:

Randall Kemp

Lucinda Palmer

Mark Kassis

Ed Gibson

Sierra Simmons

Handouts:

Map and Information on Mountain Waters Project

Special Town Meeting Articles Warrant.

Amendments received by

Randall Kemp- Highway Superintendent Article 5

Karl Kuehner – Resident Article 19 Francine

Tishman-Article 19

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TOWN TREASURER/COLLECTOR - GENERAL

The Treasurer/Collector's office is a part of the Finance Department. It is staffed by two full-time employees in addition to the Treasurer /Collector. The office is responsible for the billing and collection of all real estate, personal property, motor vehicle excise, and water usage fees. The office issues transfer station decals and collects police detail payments. Other tax responsibilities include the processing of about 125 Municipal Lien Certificates, processing tax refunds and the collection of delinquent taxes through tax takings and a deputy collector service.

More than 24,000 tax bills were mailed out resulting in over \$15.5 million in revenue. More than 6,555 water bills were mailed resulting in over \$823,000 in water usage fees. The Community Preservation Fund generated over \$304,000 in revenue from local taxes. The Town received state matching grant revenue of \$280,967 for fiscal year 2023.

In addition to its tax related duties and responsibilities, the office is also responsible for receiving moneys from the Town's departments, processing of vendor checks for the Town expenditures, maintaining and reconciling a number of bank and investment accounts, investing Town funds, borrowing short- and long-term funds, and processing payroll and benefits administration for more than 220 Town and School employees.

Respectfully submitted,
Jennifer Day, CMMC, CMMT
Treasurer/Collector

TOWN TREASURER/COLLECTOR – COLLECTOR REPORT

Tax Collector Report for Fiscal 2023

<u>Real Estate Taxes</u>	<u>Outstanding as of 07/01/22</u>	<u>Committed</u>	<u>Collected</u>	<u>Abatements</u>	<u>Exempt.</u>	<u>Refunds</u>	<u>Sub. Taxes Tax Title</u>	<u>Water Lien or adjusts</u>	<u>Outstanding 6/30/2023</u>
Fiscal Year 2023		\$ 13,794,354.63	\$13,580,397.36	\$ 49,411.03	\$44,550.00	\$33,836.84	\$ 25,081.57		\$ 128,751.51
Fiscal Year 2022	\$ 113,098.41		\$ 130,198.21			\$30,497.19	\$ 9,989.11		\$ 3,408.28
<u>Supplemental Real Estate</u>									
Fiscal Year 2022		\$ 17,319.72	\$ 15,623.29						\$ 1,696.43
Fiscal Year 2021	\$ 18,213.22		\$ 13,500.65						\$ 4,712.57
<u>Septic Betterments</u>									
Fiscal Year 2023		\$ 11,786.69	\$ 11,786.69						\$ -
<u>Water Liens</u>									
Fiscal year 2023		\$ 16,100.34	\$ 15,572.33				\$ 90.51		\$ 437.50
Fiscal Year 2022	\$ 2,257.51		\$ 1,895.22				\$ 362.29		\$ 0.00
Fiscal Year 2021	\$ 176.12						\$ 176.12		\$ -
<u>CPA Account</u>									
Fiscal Year 2023		\$ 304,043.68	\$ 298,557.28	\$ 2,969.54					\$ 2,516.86
Fiscal Year 2022	\$ 2,297.91		\$ 2,297.91						\$ -
<u>Supplemental CPA</u>									
Fiscal Year 2022		854.6	770.6						\$ 84.00
Fiscal Year 2021	\$ 141.38								\$ 141.38
<u>Tax Title Account</u>	<u>Outstanding as of 07/01/22</u>	<u>New Takings</u>	<u>Collected</u>				<u>Adj.</u>	<u>Fore closure</u>	<u>Outstanding 6/30/2023</u>
Tax Titles	\$ 145,167.44	\$ 58,706.27	\$ 13,148.98					\$ 11,778.38	\$ 178,946.35
<u>Motor Vehicle Excise</u>									
	<u>Outstanding as of 07/01/22</u>	<u>Committed</u>	<u>Collected</u>	<u>Refunds</u>	<u>Adj.</u>	<u>Abatements</u>	<u>Refunds Due</u>		<u>Outstanding 6/30/2023</u>
2023		\$ 1,020,173.08	\$ 920,932.86	\$ 5,613.03		\$ 14,644.99	\$ 1,492.47		91,700.73
2022	\$ 63,489.23	\$ 169,877.11	\$ 157,587.38	\$ 5,265.97		\$ 8,226.32	\$ 2,238.78		11,568.16
2021	\$ 8,770.39	\$ -	\$ 6,029.97	\$ 386.45		\$ 425.42	\$ 120.55	\$	2,822.00
2020	\$ 3,920.19	\$ -	\$ 1,426.14	\$ 98.70		\$ 98.70	\$ -	\$	2,494.05
2019	\$ 4,660.01		\$ 566.05	\$ -		\$ -	\$ -	\$	4,093.96
2016-2018	\$ 10,398.13		\$ 220.52	\$ -		\$ -		\$	10,177.61
<u>Boat Excise</u>									
	<u>Outstanding as of 07/01/2022</u>	<u>Committed</u>	<u>Collected</u>	<u>Refunds</u>	<u>adi.</u>	<u>Abatements</u>	<u>Refunds Due</u>		<u>Outstanding 6/30/2023</u>
2021	\$ 231.00	\$ -	\$ 63.00	\$ -		\$ -		\$	168.00
2020	\$ 176.00		\$ 63.00					\$	113.00
2013-2017	\$ 784.00		\$ 139.00					\$	645.00
<u>Personal Property</u>									
Fiscal Year 2023		\$ 305,411.37	\$ 300,528.77			\$ 551.83		\$	4,330.77
Fiscal Year 2022	\$ 626.74	\$ -	\$ 479.30					\$	147.44
Fiscal Year 2021	\$ 58.35		\$ 32.53					\$	25.82
Fiscal Year 2020	\$ 179.57		\$ 123.40					\$	56.17

Respectfully submitted,
Jennifer Day
Treasurer/Collector, CMMC, CMM

TREASURER/COLLECTOR – TREASURER REPORT

Report of the Treasurer Fiscal Year 2023

Beginning Balance 7/1/2022	\$ 10,648,647.21
Receipts	\$ 29,780,653.52
Warrants, Transfers & Assessments	\$ 29,263,129.66
Balance as of June 30, 2023	\$ 11,166,171.07

General Fund Balance	\$ 7,579,090.70
Stabilization - Capital	\$ 118,047.06
Stabilization - Operating	\$ 389,961.40
Stabilization - Ambulance	\$ 94,617.49
CPA	\$ 1,982,734.68
OPEB	\$ 433,279.99
Trust Funds	\$ 543,668.48
Wetland Protection`	\$ 0.13
Conservation-Red Brook	\$ 24,771.14
Balance as of June 30, 2023	<u><u>\$ 11,166,171.07</u></u>

Trust Fund Balance Detail June 30, 2023

Cemetery Trust Funds	\$ 127,024.35
Conservation Trust Funds	\$ 93,171.19
Library Trust Funds	\$ 196,107.28
Miscellaneous Trust Funds	\$ 114,629.92
School/Scholarship Trust Funds	\$ 12,735.74
Total of all Trust Funds	<u><u>\$ 543,668.48</u></u>

Respectfully submitted,
Jennifer Day,
Treasurer/Collector, CMMC, CMMT

TOWN TREASURER/COLLECTOR – PAYROLL REPORT

The following payroll information is for calendar year 2023. Total earnings include overtime and other compensation as well as normal salary.

DEPARTMENT	LAST NAME	FIRST NAME	JOB TITLE	TOTAL
ACCOUNTANT	OKSCIN	BRADLEY	ACCOUNTANT	\$56,922
ACCOUNTANT	CARVER	DENISE	ASSISTANT ACCOUNTANT	\$2,685
ASSESSORS	DOMINA	JANINE	ADMINISTRATIVE ASSISTANT	\$14,547
ASSESSORS	MCKEOWN	KATHLEEN	ADMINISTRATIVE ASSISTANT	\$844
ASSESSORS	ZAGORSKI	DAVID	TEMPORARY PRINCIPAL ASSESSOR	\$11,140
BOARD OF HEALTH	FLETCHER	NICOLE	ANIMAL INSPECTOR	\$3,606
BOARD OF HEALTH	SWANSON	GERALDINE	HEALTH DIRECTOR	\$56,490
BUILDING	FISCHER	JAMES	ELECTRICAL INSPECTOR	\$15,840
BUILDING	LAURIN	RONALD	BUILDING INSPECTOR	\$56,986
BUILDING	MAREK	WALTER	ALTERNATE BUILDING INSPECTOR	\$320
BUILDING	QUINLAN	THOMAS	ALTERNATE BUILDING INSPECTOR	\$400
BUILDING	SEARS	THOMAS	PLUMBING INSPECTOR	\$12,280
CONSERVATION	PIETRONIRO	NICOLAS	CONSERVATION AGENT	\$4,548
CONSERVATION	RUSSELL	GEORGE	CONSERVATION AGENT	\$9,766
COUNCIL ON AGING	COLE	KENNETH	COA VAN DRIVER	\$107
COUNCIL ON AGING	CONNETT	PAMELA	COA PROGRAM COORDINATOR	\$3,249
COUNCIL ON AGING	DI SANTO	KATHRYN	COA OUTREACH WORKER	\$15,434
COUNCIL ON AGING	JOHNSON	CHRISTINA	COA DIRECTOR	\$16,821
COUNCIL ON AGING	MATYOKA	DARLENE	COA ASSISTANT DIRECTOR	\$1,584
COUNCIL ON AGING	HUBER	TIMOTHY	COA VAN DRIVER	\$11,993
COUNCIL ON AGING	KALETA	WILLIAM	COA VAN DRIVER	\$7,742
COUNCIL ON AGING	LINNEHAN	JOAN	COA DIRECTOR	\$17,875
COUNCIL ON AGING	MASSIMINO	SANDRA	COA PROGRAM COORDINATOR	\$6,264
COUNCIL ON AGING	SUGIHARA	AMY	COA VOLUNTEER COORDINATOR	\$437
DISPATCH	ATKINS	CRISTINA	DISPATCH	\$23,068

TOWN TREASURER/COLLECTOR – PAYROLL REPORT

DISPATCH	BANISTER	KELLY	P/T DISPATCH	\$16,231
DISPATCH	BEIN	JENNIFER	DISPATCH	\$58,772
DISPATCH	GONZALEZ	ALEXANDER	P/T DISPATCH	\$4,620
DISPATCH	GOSE	CHERYL	DISPATCH	\$17,555
DISPATCH	KUCHYT	KIERSTIN	P/T DISPATCH	\$5,316
DISPATCH	KELLY	CHERYL	DISPATCH	\$60,857
DISPATCH	O'CONNELL	DAVIS	P/T DISPATCH	\$4,466
DISPATCH	ROBERTS-COTE	MELISSA	P/T DISPATCH	\$6,362
DISPATCH	SALAMAO	LAUREN	P/T DISPATCH	\$1,041
DISPATCH	WEBSTER	DANIEL JR	P/T DISPATCH	\$5,506
ELECTIONS	COREY	JODI	ELECTION WORKER	\$128
ELECTIONS	CREVIER	PATRICE	ELECTION WORKER	\$53
ELECTIONS	HAMEL	EILEEN	ELECTION WORKER	\$244
ELECTIONS	HAMEL	MARION	ELECTION WORKER	\$244
ELECTIONS	HOWARD	JANET	ELECTION WORKER	\$202
ELECTIONS	PALMER	LUCINDA	ELECTION WORKER	\$128
ELECTIONS	PERRIER	JOANNE	ELECTION WORKER	\$120
ELECTIONS	ROBINSON	MARY	ELECTION WORKER	\$1,560
ELECTIONS	SEYBOLT	SUSAN	ELECTION WORKER	\$37
FIRE	BABYAK	JACQUELINE	EMT-B	\$1,328
FIRE	BACIS	JACK	EMT-B	\$330
FIRE	BENSON	KEVIN	FIREFIGHTER/EMT PARAMEDIC	\$47,896
FIRE	BIGDA	ZACHARY	FIREFIGHTER	\$109
FIRE	BINNALL	BRIAN	FIREFIGHTER/EMT PARAMEDIC	\$6,911
FIRE	BLAIS	BRANDON	FIREFIGHTER	\$10,229
FIRE	BLOMSTROM	RICHARD	LIEUTENANT	\$12,344
FIRE	BOUDREAU	NATHAN	FIREFIGHTER	\$8,865
FIRE	BOZAK	TIMOTHY	FIREFIGHTER/EMT PARAMEDIC	\$2,398
FIRE	BULLOCK	SCOTT	FIREFIGHTER/EMT PARAMEDIC	\$36,142
FIRE	BURDEAU	COURTNEY	FIREFIGHTER/EMT-B	\$8,290

TOWN TREASURER/COLLECTOR – PAYROLL REPORT

FIRE	COLBY	TYLER	FIREFIGHTER/EMT-B	\$1,017
FIRE	COTNOIR	KEITH	FIREFIGHTER/EMT PARAMEDIC	\$21,233
FIRE	DOPPMAN	ALEC	FIREFIGHTER	\$2,775
FIRE	DRAGON	ROBERT	FIREFIGHTER/EMT PARAMEDIC	\$5,425
FIRE	ELINE	PATRICK	CAPTAIN/EMT PARAMEDIC	\$29,877
FIRE	FASOLI	RICHARD	DEPUTY CHIEF/EMT-B/INTERIM CHIEF	\$96,870
FIRE	FAVATA	GINA	FIREFIGHTER/EMT PARAMEDIC	\$22,347
FIRE	FELIX	LAWRENCE	FIREFIGHTER	\$964
FIRE	GAGNON	KYLE	FIREFIGHTER/EMT PARAMEDIC	\$2,140
FIRE	GAGNON	MAXWELL	FIREFIGHTER/EMT-B	\$3,928
FIRE	GILBERT	SHANE	FIREFIGHTER/EMT-B	\$160
FIRE	HATCH II	RUSSELL	FIREFIGHTER/EMT-B	\$28,937
FIRE	LEVINE	MAYA	EMT-B	\$11,074
FIRE	LIPETRI	CASSANDRA	FIREFIGHTER/ EMT-B	\$32,819
FIRE	MALO	JONATHAN	FIREFIGHTER	\$3,420
FIRE	MIELKE	WILLIAM	LIEUTENANT FIREFIGHTER	\$4,303
FIRE	MILLER	BENJAMIN	FIREFIGHTER	\$13,005
FIRE	MOORE	ROBERT	EMS COORDINATOR	\$206
FIRE	MORINI	SOPHIE	FIREFIGHTER	\$65
FIRE	MORRIS	BRIAN	FFIREFIGHTER/EMT PARAMEDIC	\$9,469
FIRE	MORTON	CYNTHIA	FFIREFIGHTER/EMT PARAMEDIC	\$8,479
FIRE	NALEWANSKI	DAVID	FFIREFIGHTER/EMT PARAMEDIC	\$7,720
FIRE	O'KEEFE	TIMOTHY	FIREFIGHTER	\$2,919
FIRE	PASCHAL	TYLOR	FIREFIGHTER	\$5,233
FIRE	PERETTI	JEANETTE	FIREFIGHTER/ EMT-B	\$1,569
FIRE	PLANTIER	JACQUELINE	FIREFIGHTER	\$2,219
FIRE	POULIOT	KYLE	FIREFIGHTER/EMT PARAMEDIC	\$7,496
FIRE	PUTNAM	TIMOTHY	FIREFIGHTER/EMT PARAMEDIC	\$29,081
FIRE	RIEL	DEAN	FIREFIGHTER/EMT PARAMEDIC	\$8,889
FIRE	ROWAN	TIMOTHY	FIREFIGHTER/EMT PARAMEDIC	\$5,619

TOWN TREASURER/COLLECTOR – PAYROLL REPORT

FIRE	RUBNER	ERIKA	FIREFIGHTER/EMT PARAMEDIC	\$30,888
FIRE	RUBNER	STEVEN	FIREFIGHTER	\$462
FIRE	RUSSELL	JEFFREY	FIREFIGHTER	\$30
FIRE	SIEMINSKI	BRYAN	FIREFIGHTER/EMT	\$1,827
FIRE	STRUTHERS	BRENNAN	FIREFIGHTER/ EMT-B	\$1,919
FIRE	STRUTHERS	TYLER	EMT PARAMEDIC	\$17,219
FIRE	SVONKIN	TREVOR	EMT-B	\$25,857
FIRE	WEINER	JOSEPH	FIREFIGHTER	\$1,453
FIRE	WILLIAMSON	MACKINZIE	FIREFIGHTER/EMT PARAMEDIC	\$14,871
			FIRE CHIEF/EMERGENCY MANAGEMENT	
FIRE	WORKMAN	JOHN	DIRECTOR	\$57,550
GENERAL HIGHWAY	CYSZ	DAVID	HIGHWAY WORKER FOREMAN	\$70,752
GENERAL HIGHWAY	DAY	PATRICK	HIGHWAY LABORER	\$41,406
GENERAL HIGHWAY	JAROSZ	TODD	HIGHWAY WORKER SENIOR FOREMAN	\$89,095
GENERAL HIGHWAY	KEMP	RANDALL	HIGHWAY SUPERINTENDENT	\$97,244
GENERAL HIGHWAY	LABRIE	JEREMY	ON CALL PLOWER	\$3,115
GENERAL HIGHWAY	LABRIE	KEVIN	ON CALL PLOWER	\$1,200
GENERAL HIGHWAY	LAROCHELLE	JEREMY	HEAVY EQUIPMENT OPERATOR	\$55,446
GENERAL HIGHWAY	MORIN	MICHAEL	HEAVY EQUIPMENT OPERATOR	\$26,960
GENERAL HIGHWAY	NADEAU	COLBY	ON CALL PLOWER	\$2,850
GENERAL HIGHWAY	RICHARD	ROBIN	ASST TO HIGHWAY SUPERINTENDENT	\$26,162
LIBRARY	DOUGLASS	JOHANNA	LIBRARY DIRECTOR	\$47,660
LIBRARY	GOULET	CAROL	LIBRARY WORKER	\$2,460
LIBRARY	HURD	DORIS	LIBRARY SUBSTITUTE	\$4,266
LIBRARY	LACASSE	CAROL	LIBRARY SUBSTITUTE	\$1,102
LIBRARY	LECLAIR	ANDREA	CHILDREN'S LIBRARIAN	\$23,756
LIBRARY	LUSSIER	CYNTHIA	LIBRARY SUBSTITUTE	\$3,007
LIBRARY	MUNSKA	EMILY	CIRCULATION DESK LIBRARIAN	\$12,592
LIBRARY	SHEA	LISA	SENIOR TECH/CIRCULATION LIBRARIAN	\$29,310
LIBRARY	THOMPSON	BARBARA	LIBRARY SUBSTITUTE	\$1,023

TOWN TREASURER/COLLECTOR – PAYROLL REPORT

POLICE	BLAIS	TIMOTHY	POLICE OFFICER	\$79,103
POLICE	COOK	MARTIN	POLICE OFFICER	\$138,413
POLICE	COVINGTON	DANIEL	POLICE OFFICER- PT	\$853
POLICE	GOVE	SCOTT	POLICE OFFICER	\$69,490
POLICE	GOYETTE	MICHAEL	POLICE OFFICER- OUTSIDE DETAIL	\$48,160
POLICE	GROEBER	MARK	LIEUTENANT	\$98,469
POLICE	HOLMES	RYAN	SERGEANT	\$56,774
POLICE	HURLEY	DANIEL	POLICE OFFICER	\$49,200
POLICE	ILLINGSWORTH	IAN	POLICE CHIEF	\$114,274
POLICE	KUPEYAN	JOEL	POLICE OFFICER	\$98,535
POLICE	LAMB	JOSHUA	POLICE OFFICER	\$16,567
POLICE	LAROCHELLE	JEREMY	POLICE OFFICER-PT	\$4,965
POLICE	LATOUR	DAVID	SERGEANT	\$121,553
POLICE	LOIKO	ERIK	POLICE OFFICER- PT	\$15,858
POLICE	MALO	MATTHEW	POLICE OFFICER-PT	\$4,199
POLICE	NEAL	DAVID	POLICE OFFICER	\$118,460
POLICE	PARMEGGIANI	MARISA	POLICE OFFICER	\$10,250
POLICE	RACHMACIEJ	DOMINIC	POLICE OFFICER-PT	\$7,855
POLICE	ST MARTIN	ROBERT	POLICE OFFICER- PT	\$25,959
POLICE	YON	ANTHONY	POLICE OFFICER	\$62,972
SCHOOL	ADAMS	SUSAN	PARAPROFESSIONAL	\$25,186
SCHOOL	ADAMS-RIVERA	LINDSEY	SUBSTITUTE	\$4,658
SCHOOL	AMES	LAUREN	TEACHER	\$38,154
SCHOOL	ASHLEY	STACY	TEACHER	\$85,412
SCHOOL	BAILLARGEON	RONAH	SCHOOL	\$3,261
SCHOOL	BATES	MACKENZIE	SUBSTITUTE	\$1,150
SCHOOL	BELL	ERICA	TEACHER	\$53,416
SCHOOL	BENNETT	CHERYL	CAFÉ	\$17,802
SCHOOL	BERNIER	SAMANTHA	SPEECH PATHOLOGIST	\$40,434
SCHOOL	BRAASTAD	LINDA	TEACHER	\$76,308

TOWN TREASURER/COLLECTOR – PAYROLL REPORT

SCHOOL	BROWN	DONNA	SUBSTITUTE	\$2,980
SCHOOL	BUELL	MARIE	TEACHER	\$35,748
SCHOOL	BURKE	SUNDAY	TEACHER	\$76,808
SCHOOL	BZDEL	AMY	PARAPROFESSIONAL	\$24,071
SCHOOL	CALVERT	GRACE	SUBSTITUTE	\$315
SCHOOL	CAPSHAW	JENNIFER	SUBSTITUTE SECRETARY	\$1,776
SCHOOL	CARDONA	NOEL	CUSTODIAN	\$47,592
SCHOOL	CARMICHAEL	MICHELE	SECRETARY	\$58,495
SCHOOL	CAULEY	ELIZABETH	TEACHER	\$74,107
SCHOOL	CENNAMEO	RAENA	OCCUPATIONAL THERAPIST	\$40,656
SCHOOL	CHAMBERLIN	BRIAN	TEACHER	\$51,553
SCHOOL	CHAPUT-MERRIAM	RACHEL	PARAPROFESSIONAL	\$12,500
SCHOOL	CHILSON	KATE	SUBSTITUTE	\$168
SCHOOL	CONSTANTINE	JAKE	SUBSTITUTE	\$368
SCHOOL	COSTELLO	KATHLEEN	PARAPROFESSIONAL	\$28,266
SCHOOL	DALE	TRACY	SCHOOL NURSE	\$64,444
SCHOOL	DALTON	JACOB	PARAPROFESSIONAL	\$20,732
SCHOOL	DANIEL	BRIGITTE	CAFE WORKER	\$16,969
SCHOOL	DANIELS	BRIAN	CUSTODIAN	\$44,694
SCHOOL	DICARLO	MARY	SUBSTITUTE	\$173
SCHOOL	DIEMAND	CYNTHIA	SUBSTITUTE	\$6,153
SCHOOL	DOOLITTLE	DAYNA	SUMMER SCHOOL	\$1,050
SCHOOL	DRISDELLE	JOELLE	TEACHER	\$75,175
SCHOOL	DUGGAN	JOANN	NURSE	\$64,444
SCHOOL	DUGGAN	KAITLYN	SUBSTITUTE	\$420
SCHOOL	FELTY	MAKENZE	PARAPROFESSIONAL	\$19,324
SCHOOL	FRENIERE	RENEE	CAFE WORKER	\$24,222
SCHOOL	FINE	ANNE	SUBSTITUTE	\$515
SCHOOL	FINNIE	JENNY	TEACHER	\$25,295
SCHOOL	FLYNN	KORRI	TEACHER	\$69,115

TOWN TREASURER/COLLECTOR – PAYROLL REPORT

SCHOOL	FORANCE	VICTORIA	SUBSTITUTE	\$105
SCHOOL	FRYE	KARLYN	OCCUPATIONAL THERAPIST	\$71,907
SCHOOL	FRYE	LAURIE	TEACHER	\$81,712
SCHOOL	GALLO	LORETTA	SUBSTITUTE	\$2,300
SCHOOL	GENGLER	KRISTIN	PSYCHOLOGIST/PSYCHIATRIST	\$75,347
SCHOOL	GIANNETTI	NORA	SUBSTITUTE	\$630
SCHOOL	GIROUARD	SARAH	SPEECH PATHOLOGIST	\$16,971
SCHOOL	GOLD	JACOB	TEACHER	\$71,907
SCHOOL	GOODRIDGE	JENNIFER	TEACHER	\$68,678
SCHOOL	GORDON	BETH	TEACHER	\$76,308
SCHOOL	GOVETTE	TRICIA	PARAPROFESSIONAL	\$21,957
SCHOOL	GRIFFIN	MALLORY	PARAPROFESSIONAL	\$33,513
SCHOOL	HAAS	DEBORAH	SUBSTITUTE	\$236
SCHOOL	HALE	SUSAN	TEACHER	\$81,712
SCHOOL	HALLETT	JAMES	TEACHER	\$68,701
SCHOOL	HAMEL	NORA	SUBSTITUTE	\$850
SCHOOL	HASKINS	MELISSA	TEACHER	\$63,844
SCHOOL	HODGSON	KEVIN	TEACHER	\$76,308
SCHOOL	JANSSON	KRISTEN	TEACHER	\$18,677
SCHOOL	JILLSON	MARYKATE	CAFE WORKER	\$4,325
SCHOOL	JOHNSON	MEGAN	TEACHER	\$76,308
SCHOOL	KEADY	KATHLEEN	FOOD SERVICE DIRECTOR	\$45,349
SCHOOL	KEEFE	JOHANNA	TEACHER	\$68,701
SCHOOL	KING	BRIDGET	TEACHER	\$76,308
SCHOOL	KLICH	SANDRA	PARAPROFESSIONAL	\$29,123
SCHOOL	KRAUS	JACQUELINE	PARAPROFESSIONAL	\$26,351
SCHOOL	LABRIE	JENNIFER	PARAPROFESSIONAL	\$29,524
SCHOOL	LABRIE	KATELYN	SUBSTITUTE	\$1,035
SCHOOL	LABRIE	LORI	PARAPROFESSIONAL	\$25,534
SCHOOL	LAFOND	KATHRYN	TEACHER	\$74,812

TOWN TREASURER/COLLECTOR – PAYROLL REPORT

SCHOOL	LAPOINTE	AMANDA	TEACHER	\$68,678
SCHOOL	LATOUR	STEPHANIE	PARAPROFESSIONAL	\$24,265
SCHOOL	LEGO	BRENDA	PARAPROFESSIONAL	\$23,968
SCHOOL	LEVEILLE	JESSICA	PARAPROFESSIONAL	\$20,968
SCHOOL	LEVEILLE	THOMAS	CUSTODIAN	\$57,977
SCHOOL	LUKASIEWICZ	KAYLA	SUBSTITUTE	\$1,230
SCHOOL	LUKASIEWICZ	MICHAEL	SUBSTITUTE	\$4,308
SCHOOL	LUKASIEWICZ	MICHELLE	ASSISTANT PRINCIPAL	\$84,477
SCHOOL	LUNNEY	BRIGID	TEACHER	\$63,090
SCHOOL	MAREK	DELANEY	SUBSTITUTE	\$4,013
SCHOOL	MARSH	KEVIN	SUBSTITUTE	\$1,950
SCHOOL	MCCARTHY	MELISSA	PARAPROFESSIONAL	\$5,437
SCHOOL	MC MAHON	KATHLEEN	SUBSTITUTE TEACHER	\$3,565
SCHOOL	MEUNIER	MATTHEW	TEACHER	\$81,612
SCHOOL	MICHAUD	ERIKA	TEACHER	\$79,776
SCHOOL	NIMMONS	HALEY	SUBSTITUTE	\$1,280
SCHOOL	NOEL	DIANE	TEACHER	\$68,199
SCHOOL	O'CONNOR	TERESA	SCHOOL VAN DRIVER	\$17,307
SCHOOL	O'RIORDAN	BRIGID	TEACHER	\$33,880
SCHOOL	PARMENTER	MARILYN	CAFÉ	\$7,651
SCHOOL	PEREIRA	MARIA	TEACHER	\$81,612
SCHOOL	PERKINS	DENISE	TEACHER	\$78,212
SCHOOL	PIPER	PAMELA	PARAPROFESSIONAL	\$30,100
SCHOOL	PLUTA	ALIZA	PRINCIPAL	\$119,212
SCHOOL	PLUTA	JULIA	SUBSTITUTE	\$1,965
SCHOOL	POLATOL	ANNE	SUBSTITUTE	\$560
SCHOOL	QUINN	SHANNON	PARAPROFESSIONAL	\$21,605
SCHOOL	RAPOZA	SUSAN	TEACHER	\$74,812
SCHOOL	REDENZ	ANDREA	TEACHER	\$36,819
SCHOOL	REISS	JULIE	TEACHER	\$81,418

TOWN TREASURER/COLLECTOR – PAYROLL REPORT

SCHOOL	REJNIAK	SUSAN	CAFÉ	\$7,392
SCHOOL	RICE	LISA	TEACHER	\$57,914
SCHOOL	RICHTER	SARAH	TEACHER	\$76,308
SCHOOL	ROBIDOUX	RANDYLL	SUBSTITUTE	\$666
SCHOOL	RODRIGUEZ	DESTINY	TEACHER	\$65,055
SCHOOL	ROGERS	MELISSA	PARAPROFESSIONAL	\$30,435
SCHOOL	ROGERS	SARAH	SUBSTITUTE	\$3,045
SCHOOL	ROWELL	KELSEY	TEACHER	\$67,999
SCHOOL	SALAMAO	BRIANNE	SUBSTITUTE	\$368
SCHOOL	SALOMAO	JOCELYN	SUBSTITUTE	\$2,993
SCHOOL	SAWYER	ELIZABETH	SUBSTITUTE	\$983
SCHOOL	SAWYER	STEPHANIE	PARAPROFESSIONAL	\$10,844
SCHOOL	SILVA	STEVEN	CUSTODIAN	\$52,478
SCHOOL	SMITH	RITA	SUBSTITUTE	\$10,695
SCHOOL	SMITH	ROBERT	TEACHER	\$76,308
SCHOOL	SORCINELLI	JENNIFER	TEACHER	\$61,091
SCHOOL	SULLIVAN	CHRISTINE	TEACHER	\$79,776
SCHOOL	SULLIVAN	KATHLEEN	PARAPROFESSIONAL	\$29,517
SCHOOL	SZEWCZYK	STEPHEN	SUBSTITUTE	\$805
SCHOOL	SZULC	GENEVIEVE	SUBSTITUTE	\$105
SCHOOL	TANGUAY	CONNIE	PARAPROFESSIONAL	\$30,799
SCHOOL	TEECE	SUSAN	SUBSTITUTE	\$1,840
SCHOOL	THIBAUT	BRENDA	SCHOOL SECRETARY	\$28,513
SCHOOL	TRZCIENSKI	SHANNON	TEACHER	\$76,308
SCHOOL	WARD	BONNIE	TEACHER	\$41,458
SCHOOL	WEBSTER	PAULINE	TEACHER	\$70,961
SCHOOL	WESTCOTT	PATRICIA	TEACHER	\$38,154
SCHOOL	WHITE	SARAH	TEACHER	\$80,344
SCHOOL	WHITE	SUSAN	TEACHER	\$81,712
SCHOOL	WHITLEY	JESSIE	PARAPROFESSIONAL	\$17,887

TOWN TREASURER/COLLECTOR – PAYROLL REPORT

SCHOOL	WILLIAMS	KEITH	PARAPROFESSIONAL	\$27,698
SCHOOL	WILLIAMS	KRISTEN	PARAPROFESSIONAL	\$24,269
SCHOOL	WINTER	LISA	TEACHER	\$21,550
SCHOOL	ZWEIR	KATHRYN	LIBRARIAN	\$62,405
TOWN ADMINISTRATOR	GIBSON	EDWARD	TOWN ADMINISTRATOR	\$83,213
TOWN ADMINISTRATOR	WELLS	WILLIAM	CUSTODIAN	\$16,171
TOWN ADMINISTRATOR	ZEDONIS	JUDITH	ADMINISTRATIVE ASSISTANT	\$16,015
TOWN CLERK	DALTON	LUCILLE	TOWN CLERK	\$46,119
TOWN CLERK	MCCARTHY	SABINA	ASST TOWN CLERK	\$10,479
TRANSFER STATION	BROUILLARD	MATTHEW	TRANSFER STATION ATTENDANT	\$5,745
TRANSFER STATION	DALTON	CHARLES	TRANSFER STATION ATTENDANT	\$2,096
TRANSFER STATION	DUDEK	STEVEN	TRANSFER STATION ATTENDANT	\$19,288
TREASURER/COLLECTOR	BASTIAANS	SALLY	ASSISTANT TREASURER/COLLECTOR	\$17,144
TREASURER/COLLECTOR	BOLDUC	ANGELA	TREASURER/COLLECTOR CLERK	\$10,562
TREASURER/COLLECTOR	DAY	JENNIFER	TREASURER/ COLLECTOR	\$65,962
TREASURER/COLLECTOR	FACTO	KRISTY	ASSISTANT TREASURER/COLLECTOR	\$5,642
TREASURER/COLLECTOR	RICHARD	LEXI	TREASURER/COLLECTOR CLERK	\$17,849
TREASURER/COLLECTOR	RICHARD	ROBIN	TEMPORARY T/C CLERK	\$5,097
VETERANS AGENT	MURDOCK	MICHELLE	VETERAN'S AGENT	\$7,132
VETERANS AGENT	PAQUETTE JR	GERALD	VETERAN'S AGENT	\$1,807
WATER	GAUGHAN	THOMAS	WATER SUPERINTENDENT	\$76,339
WATER	RICHARD	ROBIN	ADMINISTRATIVE ASSISTANT	\$6,649
WATER	SENECAL	DENIS	WATER TECHNICIAN	\$83,595
WATER	SIMMONS	BRETT	WATER SUPERINTENDENT	\$15,185

Respectfully submitted,
Jennifer Day, CMMT, CMMT
Treasurer/Collector

TRANSFER STATION

The Transfer Station is located on Moosebrook Road, on the site of the former Town landfill (colloquially referred to as “the Dump”) which closed in 1997. Both the landfill and Transfer Station are monitored and remain in compliance with Massachusetts Department of Conservation regulations. The Transfer Station accepts trash, recyclable materials and bulky items from Southampton residents provided the following: Residents must purchase a yearly permit in order to utilize the Transfer Station. They must also purchase and use Town-approved trash bags for residential trash, and additional tipping fees are required for disposal of bulky items such as televisions, mattresses and construction debris. **All recyclable items must be recycled under current Town bylaw and Massachusetts law.** This means that whether trash and recycling are picked up by a private hauler or resident utilize the Transfer Station, residents must comply with these regulations as certified by the *Waste Ban Plan for Southampton* and the materials listed below are prohibited from disposal with rubbish.

Table 1: Restricted Waste Listed Under Code of Massachusetts Regulations 310, sub-section 19.017

Restricted Material	Effective Date of Restriction	Restriction	Does the Southampton Transfer Station accept this material?
Lead Batteries	4/1/2000	Ban on disposal or incineration or transfer for disposal at a solid waste disposal facility.	Yes, ask Attendant where to place.
Leaves	4/1/2000	Ban on disposal or incineration or transfer for disposal at a solid waste disposal facility.	Yes, there is a dedicated composting area.
Tires	4/1/2000	Ban on disposal or incineration or transfer for disposal of whole tires only at landfills. Tires must be shredded prior to disposal at a solid waste disposal facility.	Yes, there is a dedicated bin. See Attendant for fee.
White Goods (appliances)	4/1/2000	Ban on disposal or incineration or transfer for disposal at a solid waste disposal facility.	Yes, there is a dedicated metal dumpster. See Attendant for fee.
Other Yard Waste	4/1/2000	Ban on disposal or incineration or transfer for disposal at a solid waste disposal facility.	Yes, except no sticks larger than 1" diameter will be accepted.
Aluminum Containers	4/1/2000	Ban on disposal or incineration or transfer for disposal at a solid waste disposal facility.	Yes, there in a bin dedicated to cans, bottles and recyclable plastic.
Metal or Glass Containers	4/1/2000	Ban on disposal or incineration or transfer for disposal at a solid waste disposal facility.	Yes, there in a bin dedicated to cans, bottles and recyclable plastic.

Table 1 (continued)

TRANSFER STATION

Restricted Material	Effective Date of Restriction	Restriction	Does the Southampton Transfer Station accept this material?
Single Polymer Plastics	4/1/2000	Ban on disposal or incineration or transfer for disposal at a solid waste disposal facility.	Yes, there in a bin dedicated to cans, bottles and recyclable plastic.
Recyclable Paper	4/1/2000	Ban on disposal or incineration or transfer for disposal at a solid waste disposal facility.	Yes, there is a dedicated paper compactor.
Cathode Ray Tubes	4/1/2000	Ban on disposal or incineration or transfer for disposal at a solid waste disposal facility.	Yes, ask Attendant where to place.
Asphalt Pavement, Brick and Concrete	7/1/2006	Ban on disposal or incineration or transfer for disposal at a solid waste disposal facility.	No.
Metal	7/1/2006	Ban on disposal or incineration or transfer for disposal at a solid waste disposal facility.	Yes, place in metal dumpster.
Wood	7/1/2006	Ban on disposal or incineration or transfer for disposal at a solid waste disposal facility.	Yes, if demolition debris.
Clean Gypsum Wallboard	7/1/2011	Ban on disposal or incineration or transfer for disposal at a solid waste disposal facility.	Yes, if demolition debris.
Commercial Organic Waste	10/1/2014	Ban on disposal or incineration or transfer for disposal at a solid waste disposal facility.	No.
Textiles	11/1/2022	Ban on disposal or incineration or transfer for disposal at a solid waste disposal facility.	Yes, there are textile donation bins located at the Transfer Station and Police Station parking lot.
Mattresses	11/1/2022	Ban on disposal or incineration or transfer for disposal at a solid waste disposal facility.	Yes, there is a dedicated mattress container at the Transfer Station. See Attendant for fee.

The Transfer Station also segregates several other materials so as to keep them out of the waste stream and landfills. These include: Lithium and button batteries, Electronic waste (computers, televisions, printers, etc.), and Mercury-containing devices (such as fluorescent and compact fluorescent bulbs, thermometers and thermostats). Some items require a tipping fee for disposal. Please see the Attendant if you have any question about whether a particular item is accepted or the proper place to dispose of it. The Transfer Station continues to modify operating policies and

TRANSFER STATION

procedures to comply with changing regulatory requirements, public safety and best management practices.

In 2023, approximately 150 Tons of paper (11 fewer than 2022), 112 Tons of mixed container stream (9 fewer than 2022), 28 Tons of white goods/metal (17 fewer than 2022), 1,000 Gallons of waste oil (200 more), 22,210 pounds of clothing (8,100 more than 2022), 152 mattresses (30 more than 2022), 17 refrigerators (16 fewer than 2022), as well as 5.28 Tons of electronic waste and mercury-containing materials (virtually the same amount as 2022) were recycled through the Transfer Station. Additionally, 506 Tons of rubbish (20 fewer than 2022) and 98 Tons of bulky/construction debris (12 fewer than 2022) were trucked out for disposal at other facilities. Approximately 934 Transfer Station permits were sold in 2023 (down from 970 in 2022).

Southampton was awarded \$5,950 in Recycling Dividends Program Grant funds from the Massachusetts Department of Environmental Protection Sustainable Materials Recovery Program which we utilize to subsidize DEP-approved Transfer Station expenses/programs at the Transfer Station.

Respectfully submitted,



Randall Kemp
Highway Superintendent, Transfer Station Manager

VETERAN'S GRAVE OFFICER

General Responsibilities and Duties

The Veterans Graves officer ensures that all veterans' graves are suitably kept and cared for; ensures sunken gravestones are repaired and replaced or other similar services that may be necessary to restore and maintain such graves and their surroundings in an orderly condition.

2023 Activities

January: No inspections this month – cemeteries closed due to weather conditions.
February: No inspections this month – cemeteries closed due to weather conditions.
March: No inspections this month – cemeteries closed due to weather conditions.
April: Inspection this month – No deficiencies.
May: Inspection this month - No deficiencies. Note: new flags and flowers placed on graves at both cemeteries, Fomer and Center Cemetery for Memorial Day event.
June: Inspection this month – No deficiencies.
July: Inspection this month – No deficiencies.
August: Inspection this month – No deficiencies.
September: Inspection this month – No deficiencies.
October: Inspection this month – No deficiencies.
November: Inspection this month of both cemeteries, Fomer and Center – No deficiencies.
December: Inspection this month – No deficiencies.

Will be looking forward to continuing serving our Town as Cemetery Superintendent and Veteran's Grave Officer.

Respectfully submitted,
W. A. Dave Wells

VETERAN'S SERVICE DEPARTMENT

Massachusetts State Benefits Program

The year of 2023, the Veteran Services Department provides services to veterans and their families. Our mission of the Southampton Veterans Service Officer is to advocate on behalf of all the residents who may be entitled to benefits through the State of Massachusetts under M.G.L. Chapter 1 15: Chapter 115 Benefits/Safety Net Program I Mass.gov and other State benefits; food, clothing, Annuity, bonuses, housing, sales and excise taxes, burial assistance, medical, dental, and medical equipment.

Federal Benefits Program

Veterans and families may be entitled to Federal programs. Offered to veterans and their families that have discharged paperwork for veterans from the branch they served with an Honorable Discharge. There are options if the documents are not available first; National Archives I Home, and submitting a request through MRO (Military Records). The following are a few of the many services provided to guide and support;

- Aid and Attendance
- Veterans Pension
- DIC (Dependent Indemnity Compensation)
- Mental Health Services
- Compensation Claims
- VA Health Care
- Burial Products
- Education Benefits

Responsibilities

- Purchases of new American Flags every year
- Assist veterans and their families with a variety of matters;
 - Homelessness
 - Home Buying/ Apartment searching
 - Emergency
 - Clothing
 - Food
- Coffee Hour every 3rd Thursday in the Senior Center
 - Invite non-profit organizations
 - Review new events
 - Answer questions
 - Build relationships
 - Build trust
 - Build knowledge

VETERAN'S SERVICE DEPARTMENT

NEW GOALS for 2024-2025

Veterans Card ID Southampton Stores

- Veteran ID Card for residents only
- Establishing a relationship with local vendors
- Recognizing those who served
- Southampton Business way of saying Thank you!
- Incentive to improve small business profitability

Veterans FUN-DAY

A yearly event for the Veterans and their families, a FUN-DAY. Includes food, bounce house, table set up for non-profit organizations, etc. This depends of course on the budget of the town. However, note to the town thinking outside the box this can be Beneficial to the town veterans providing in one day to include all non-profits for services no cost to the town budget. The only cost would be time, space, donations from local vendors for food, and searching for a musical group to provide entertainment to the local veterans and families.

Closing

Building trust between town Veteran residents and their Veterans Service Office is important to building an environment for veterans and families in their needs. Trust is built on giving accurate information, resources available in emergencies and non, and a foundation that is solid enough to withhold the stand of time for the future of Southampton Veterans and Families Benefits.

The Veterans Service Officer is responsible for maintaining his/her training and keeping up to date with all new information. Attending weekly meetings and going to yearly training. Every three years the VSO tests through the State of Massachusetts passing the accreditation requirements for the appointed pointed position. Therefore, providing information that is accurate and up to date.

Striving to provide relationships with Southampton Veterans by having monthly Coffee Hours and a yearly Fun-Day will change the future of the town's Veterans residents. Building the future of the Town of Southampton Veterans families, providing security, structure, and establishing a stronger relationship. Placing eyes and ears for all who live in the town placing a bright light on the Town Hero's and their families.

Respectfully submitted,
Michelle Murdock
Director of Veterans Services

WATER DEPARTMENT

Our public water is pumped from the nationally acclaimed Barnes Aquifer groundwater at the Glendale Well. We must be very careful to preserve it for future generations. We are the stewards of this unique resource. The purity of the groundwater is so fragile that contamination with a small quantity of waste motor oil or antifreeze dumped into catch basins or into the soil will pollute the groundwater and degrade our public water supply. Soil has marvelous cleansing ability, but there are limits that cannot be exceeded.

In 2023, the first phase of the College Highway Water Main Upgrade Project from Fomer Road to Clark Street was completed. This project involved replacing roughly 1,700 feet of old 6” cast iron pipe installed in 1932 with 12” PVC pipe. This phase of the project received ARPA funding, which covered 56% of the project cost. This phase will be complete by April 2024 when the final mill and overlay of the entire affected travel lane will be completed in accordance with the MassDOT permit specifications.

The installation of potassium hydroxide (KOH) injection equipment for pH adjustment and corrosion control of water from the Glendale Well was completed as required by MassDEP. This equipment was installed starting in December 2022 and finalized in January 2023. MassDEP granted final approval and the system was activated on February 7, 2023. Monthly water quality parameter samples were collected for one year from three designated locations in the distribution system to assess the overall effectiveness of the addition of the pH adjustment system. Based on a historical comparison of laboratory analysis of bi-annual lead and copper sampling events, the KOH system is effective at reducing lead and copper levels.

The Department maintains over 1,656 services which serves roughly 4,900 residents through approximately 45 miles of water mains.

The Department connected 5 new customers to the Town’s water system in 2023. Southampton pumped 118,770,882 gallons of water from the Barnes Aquifer, and 630,135 gallons of water was purchased from the Town of Easthampton. This combined for a total water consumption of 119,431,017 gallons, with an average daily usage of 327,208 gallons.

Respectfully submitted,
Southampton Board of Water Commissioners

ZONING BOARD OF APPEALS

In 2023 the Zoning Board of Appeals received 3 petitions and one was withdrawn. Decisions were rendered as prescribed in Massachusetts General Laws, Chapter 40A, the Zoning Act, and further clarified by the Town of Southampton Zoning By-Laws.

The petitions received by the Board included Variance requests and Special Permit requests. The Zoning Board of Appeals has five members and two alternates appointed by the Board of Selectmen. The Building Inspector is the Zoning Enforcement Officer for the Town and renders opinions on the Zoning By-Laws. All hearings are open to the public and are held in the Town Hall at 210 College Highway, 2nd Floor Meeting Room. Hearings are advertised in the Daily Hampshire Gazette or the Springfield Republican for two consecutive weeks and posted on the Town Clerk's Bulletin Board prior to a hearing. Hearings are also posted on the Town website. The Rules and Regulations of the Zoning Board of Appeals are on file in the office of the Town Clerk.

Petitions Heard By Zoning Board Of Appeals					
	GRANTED	DENIED	WITHDRAWN	TOTAL	
Petitions for Variance			1	1	
Applications for Special Permit				1	
Appeal Decisions of Zoning Enforcement Officer					
Total		0	1	1	
Total Petitions Filed with Town Clerk	3		1	3	

The application and instructions for requesting a hearing with the Zoning Board of Appeals are on the Zoning Board of Appeals web page on the Town of Southampton's web site.

Respectively submitted,
Southampton Zoning Board of Appeals